

WALDWICK BOARD OF EDUCATION
Waldwick, New Jersey

REGULAR MEETING/BUDGET HEARING
MAY 9, 2022

High School/Middle School Media Center
155 Wyckoff Avenue
7:00 p.m.

- I. CALL TO ORDER - OPENING STATEMENT**
- II. ADEQUATE NOTICE OF MEETING**

This is a REGULAR MEETING of the Waldwick Board of Education for which adequate notice has been given pursuant to the Open Public Meetings Act, Chapter 231, Laws of 1975. In addition to providing the annual notice of board meetings required under Section 13 of the Act, a separate written advance notice of this meeting under Section 3(d) of the Act specifying the time, date, location and, to the extent known, the agenda of the meeting was posted at the School Administration Building and hand delivered to the Waldwick Borough Clerk on Friday, May 6, 2022. It is posted on the District website. This is an official meeting.

III. ROLL CALL

Trustee Christine Figliuolo
Vice President Andrew Frey
Trustee Julie Mangler
Trustee Mary Beth Nappi
Trustee Timothy O'Hare
Trustee Troy Seifert
President Daniel Marro, Sr.

Dr. Paul Casarico, Superintendent of Schools
Mr. John Griffin, School Business Administrator/Board Secretary

- IV. PLEDGE OF ALLEGIANCE**
- V. CONFIDENTIAL SESSION – May 9, 2022 (If needed)**

Offered by Trustee _____, seconded by Trustee _____:

BE IT RESOLVED that the Waldwick Board of Education go into Closed Executive Session at _____ p.m. for the purpose of discussing matters relating to:

Above resolution unanimously approved by voice vote.

When the need for confidentiality no longer exists, the minutes will be made available to the public.

VI. RECONVENE OPEN MEETING

The open Regular Meeting reconvened at _____ p.m. on motion of Trustee _____, seconded by Trustee _____ and unanimously approved by voice vote.

VII. ROLL CALL

Trustee Christine Figliuolo
Vice President Andrew Frey
Trustee Julie Mangler
Trustee Mary Beth Nappi
Trustee Timothy O'Hare
Trustee Troy Seifert
President Daniel Marro, Sr.

Dr. Paul Casarico, Superintendent of Schools
Mr. John Griffin, School Business Administrator/Board Secretary

VIII. 2022-2023 BUDGET HEARING

A. BUDGET PRESENTATION

- Dr. Paul Casarico, Superintendent of School
- Mr. John Griffin, School Business Administrator/Board Secretary

B. APPROVAL - ADOPTION OF FINAL 2022-2023 SCHOOL BUDGET

Offered by Trustee _____, seconded by Trustee _____:

WHEREAS, the preliminary budget was adopted at a public meeting of the Board of Education on March 21, 2022, and

WHEREAS, a Public Hearing on the 2022-2023 budget has been held on this date and all persons desiring to be heard were heard, and

BE IT RESOLVED that in accordance with N.J.S.A. 18A:7A-28, the budget in total be as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$38,310,979	\$31,873,783
Total Special Revenue Fund	\$703,651	N/A
Total Debt Service Fund	<u>\$1,487,095</u>	<u>\$1,227,379</u>
Totals	\$40,501,725	\$33,101,162

WHEREAS, school district policy number 3540 and NJAC 6A:23B-1.2 (b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement for the 2022-2023 school year.

BE IT RESOLVED, that the Waldwick Board of Education hereby establishes the school district travel maximum for the 2022-2023 school year at the sum of \$90,000, and

WHEREAS, NJAC 6A:23A-5.2 (a)1 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for public relations and each type of professional service for the 2022-2023 school year.

BE IT RESOLVED, that the Waldwick Board of Education hereby establishes the school district maximum expenditure amounts for the 2022-2023 school year as follows: public relations at the sum of \$35,000 and legal services at the sum of \$125,000, audit services at the sum of \$75,000, architectural/engineering services at the sum of \$300,000, and

BE IT FURTHER RESOLVED to accept the \$2,633,560 in State Aid less the \$30,028 assessment for Debt Service on SDA Funding for a net total aid of \$2,603,532, and State funding for Extraordinary Special Education Aid estimated at \$251,938 for the 2022-2023 budget, and

BE IT FURTHER RESOLVED that the 2022-2023 school year budget includes a \$50,000 deposit to the Capital Reserve Account as the fifth yearly deposit for partial funding for the eventual replacement of the HS/MS Turf Field and \$1,223,655 in Capital Outlay - Transfer to Capital Projects and \$2,000,000 in withdrawal from Capital Reserve - Transfer to Capital Projects for a total of \$3,223,655 for the estimated cost for the upgrade of the Hopper field and surrounding areas.

- C. DISCUSSION – 2022-2023 BUDGET – BOARD MEMBERS ONLY**
- D. OPEN FLOOR – 2022-2023 BUDGET – PUBLIC BUDGET HEARING**
- E. CLOSE PUBLIC PARTICIPATION**

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Figliuolo				
Vice President Frey				
Trustee Mangler				
Trustee Nappi				

Trustee O'Hare				
Trustee Seifert				
President Marro				

IX. REPORTS

- A. Superintendent of Schools
- B. Board President
- C. Committee Reports

X. APPROVAL OF MINUTES

Offered by Trustee _____, seconded by Trustee _____:

April 18, 2022

Regular Meeting

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Figliuolo				
Vice President Frey				
Trustee Mangler				
Trustee Nappi				
Trustee O'Hare				
Trustee Seifert				
President Marro				

XI. CONSENT AGENDA

- A. Motion to introduce the Consent Agenda

Offered by Trustee _____, seconded by Trustee _____:

12-A-1 through 12-A-22	Administration
12-F-1 through 12-F-4	Finance
12-P-1 through 12-P-28	Personnel

- B. Discussion – any item on Consent Agenda – Board of Education only
- C. Open Floor to public comment on Consent Agenda only
- D. Close public participation
- E. ROLL CALL VOTE – CONSENT AGENDA

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Figliuolo				
Vice President Frey				
Trustee Mangler				
Trustee Nappi				
Trustee O'Hare				
Trustee Seifert				
President Marro				

XII. COMMENTS FROM PUBLIC – ANY SUBJECT**XIII. COMMENTS FROM TRUSTEES – ANY SUBJECT****XIV. ADJOURNMENT**

Hearing no further business, the meeting was adjourned at _____ p.m. on motion of Trustee _____, seconded by Trustee _____.

**WALDWICK BOARD OF EDUCATION
WALDWICK, NEW JERSEY**

**CONSENT AGENDA
REGULAR MEETING/BUDGET HEARING
MAY 9, 2022**

ADMINISTRATION

12-A-1	Approval -	Board of Education Policy - First Reading
12-A-2	Approval -	Board of Education Policy - Second Reading and Final Adoption
12-A-3	Approval -	Memorandum of Agreement/Sidebar - Waldwick Education Association
12-A-4	Approval -	Field Trips
12-A-5	Approval -	Conferences/Workshops/Travel
12-A-6	Approval -	Revised School Calendar for the 2021-2022 School Year
12-A-7	Approval -	Library and Educational Goods - Various Vendors
12-A-8	Approval -	Blackboard (Schoolwires) - Website Development/Hosting - Annual Subscription - 2022-2023 School Year
12-A-9	Approval -	Special Education Professional Services - Per N.J.S.A. 18A:18A-5(1)
12-A-10	Approval -	Contract - Valley Health Medical Group
12-A-11	Approval -	Municipal Advisor and Continuing Disclosure Agent - Phoenix Advisors, LLC - 2022-2023 School Year
12-A-12	Approval -	Home Instruction (Bedside) - Professional Education Service, Inc./Silvergate Prep
12-A-13	Approval -	Special Education Providers for the 2022-2023 School Year
12-A-14	Approval -	Memorandum of Agreement - American Rescue Plan Homeless Children and Youth II Consortium - 2021-2022 School Year
12-A-15	Approval -	Out of District Placement
12-A-16	Approval -	Inventory Software - Incident IQ, LLC
12-A-17	Approval -	Purchase of Furniture - Traphagen School - School Specialty - Ed-Data Bid #9917
12-A-18	Approval -	Purchase of Furniture - Hertz Furniture - ESCNJ Bid #20/21-01
12-A-19	Approval -	Purchase of Furniture - Staples - Ed-Data Bid #9829
12-A-20	Approval -	Purchase of Furniture - Crescent School - Demco - Ed-Data Bid #11025
12-A-21	Approval -	Purchase of Custodial Supplies through ATRA Janitorial Supply Company, Inc. - Ed-Data Bid #10425
12-A-22	Approval -	Online Auction with GovDeals

FINANCE

12-F-1	Approval -	Certification
12-F-2	Approval -	Accept Financial Reports
12-F-3	Approval -	Bill Schedules
12-F-4	Approval -	Transfer Schedule

PERSONNEL

12-P-1	Approval -	Resignation - Magdalena Giannoutsos - Collaborative Aide - J.A. Traphagen School
12-P-2	Approval -	Resignation - Shannon Philpott - School Social Worker - District
12-P-3	Approval -	Appointment - Yisell Barrios-Rodriguez - Spanish Teacher - Middle School
12-P-4	Approval -	Appointment - Melanie Moore - School Counselor - Middle School
12-P-5	Approval -	Appointment - Nikki Sisco - Special Education Teacher - Middle School
12-P-6	Approval -	Appointment - Hayley Mulliken - Elementary Teacher - J. A. Traphagen School
12-P-7	Approval -	Appointment - Connie Alcoser - Elementary Vice Principal
12-P-8	Approval -	Appointment - Carole McElroy - Leave Replacement for Maggie Giannoutsos - Collaborative Aide - J.A. Traphagen School
12-P-9	Approval -	Appointment - Reese La Torre - Collaborative Aide - J. A. Traphagen School

12-P-10	Approval -	Renewal of 2022-2023 Employment Contracts - Non-Tenured Educational Services and Teaching Staff Members
12-P-11	Approval -	Renewal of 2022-2023 Employment Contracts - Non-Tenured Administrators
12-P-12	Approval -	Renewal of Employment Contract for 2022-2023 School Year - Non-Tenured Director of Curriculum, Supervision and Instruction
12-P-13	Approval -	Appointment - Jonathan Alvarez - District Network Technician
12-P-14	Approval -	Summer Learning Academy Teachers - Title 1: ESSER II (CRRSA); ESSER III (ARP)
12-P-15	Approval -	Summer Learning Academy Paraprofessional - Title I; ESSER II (CRRSA); ESSER III (ARP)
12-P-16	Approval -	Additional Hours - Kristina Weldon - Secretary - J.A. Traphagen
12-P-17	Approval -	Additional Hours - Home Instruction
12-P-18	Approval -	2021-2022 Curriculum Writing
12-P-19	Approval -	Additional Case Work - School Psychologist - District
12-P-20	Approval -	Appointment - Dana Moran - School Psychologist - District
12-P-21	Approval -	Appointment - Gabrielle Quinones - School Social Worker - District
12-P-22	Approval -	Appointment - 2022-2023 ESY Program
12-P-23	Approval -	Appointment - Child Study Team Summer Work
12-P-24	Approval -	Student Teacher - Guidance Counselor
12-P-25	Approval -	Student Teacher - Elementary
12-P-26	Approval -	Student Teacher - School Psychologist
12-P-27	Approval -	Rescind Appointment - 2021-2022 Spring Middle School Extra-Curricular Activities Advisors
12-P-28	Approval -	2021-2022 Substitute List

ADMINISTRATION

12-A-1 APPROVAL – BOARD OF EDUCATION POLICY - FIRST READING

BE IT RESOLVED, that upon recommendation of the Superintendent, the attached Board of Education Policy be introduced and approved as a first reading:

1648.15	Recordkeeping for Healthcare Settings in School Buildings - Covid-19
2415.04	Title I - District Wide Parent and Family Engagement
2416.01	Postnatal Accommodations for Students
2417	Student Intervention and Referral Services
2461	Special Education/Receiving Schools
3161	Examination for Cause
4161	Examination for Cause
5512	Harassment, Intimidation and Bullying
7410	Maintenance and Repair
8420	Emergency and Crisis Situations
9320	Cooperation with Law Enforcement Agencies

12-A-2 APPROVAL – BOARD OF EDUCATION POLICY - SECOND READING AND FINAL ADOPTION

WHEREAS, the Waldwick Board of Education approved a first reading of the following policies at the April 18, 2022 meeting:

7510	Use of School Facilities
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BE IT RESOLVED that the above policies be approved as the Board's policy effective immediately.

12-A-3 APPROVAL - MEMORANDUM OF AGREEMENT/SIDEBAR - WALDWICK EDUCATION ASSOCIATION

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the attached Memorandum of Agreement and Sidebar with the Waldwick Education Association for the period July 1, 2024 through June 30, 2026.

12-A-4 APPROVAL – FIELD TRIPS

WHEREAS pursuant to 6A:23A-5.8 activities that benefit students and are part of the instructional program including expenditures for field trips need the destinations pre-approved by the Board of Education, therefore the Waldwick Board of Education approves the attached field trips.

12-A-5 APPROVAL – CONFERENCES/WORKSHOPS/TRAVEL

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves attendance at the following conferences/workshops or necessary travel costs that are deemed to be for the benefit of the school district including conferences/workshop fees and necessary travel expenses:

Tedeschi, Nicole	Foundations Level 1 Virtual Launch Workshop	June 1, 2022	\$289.00 fee
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12-A-6 APPROVAL – REVISED SCHOOL CALENDAR FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon recommendation of the Superintendent, the 2021-2022 school calendar be revised to reflect schools closed due to two (2) unused emergency days as follows:

Friday, May 27, 2022 – Schools Closed

Tuesday, May 31, 2022 - Schools Closed

**Should the need arise due to weather or other emergency; school will be in session on Tuesday, May 31, 2022.*

12-A-7 APPROVAL – LIBRARY AND EDUCATIONAL GOODS – VARIOUS VENDORS

BE IT RESOLVED that upon recommendation of the Superintendent and as per 18A:18A-5(5), the Waldwick Board of Education approves the purchase of library and educational goods from various vendors in the amount of \$9,865.72 using Title I funds, \$3,655.86 using Title III Immigrant (Oakland) funds and \$2,998.00 using Title IV funds as attached.

**12-A-8 APPROVAL – BLACKBOARD (SCHOOLWIRES) – WEBSITE
DEVELOPMENT/HOSTING - ANNUAL SUBSCRIPTION – 2022-2023
SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Public School District approves My Way Library Template Library and Blackboard (SchoolWires) for website development and hosting services plus the annual subscription for the period July 1, 2022 through June 30, 2023 in the amount of \$10,029.45.

**12-A-9 APPROVAL - SPECIAL EDUCATION PROFESSIONAL SERVICES – PER
N.J.S.A. 18A:18A-5(1)**

INNOVATIVE THERAPY GROUP

Approve Physical Therapy Evaluations for Student ID #9817478796 up to 4 hours @\$79.00/hour each \$316.00

KID CLAN

Approve Speech Therapy Services
for the period May 9, 2022 through June 15, 2022
\$100.00 per hour up to 36 hours per week

Approve School Psychologist services or up to 55 hours \$4,950.00
@\$90.00/hour July 1, 2022 - August 31, 2022

LEARN WELL

Approve Educational Services at High Focus Center, Paramus \$3,391.50
for Student ID #439727199 up to 10 hours per week
@\$67.83/hour April 20, 2022 - May 20, 2022 Approx. 5 weeks

PSYCH CARE CONSULTANTS SAMEH RAGHEB, LLC

Approve Psychiatric Evaluation for Student ID#7370268556 \$600.00

12-A-10 APPROVAL – CONTRACT – VALLEY HEALTH MEDICAL GROUP

BE IT RESOLVED that the Waldwick Board of Education approves the attached agreement with Valley Medical Group for the period July 1, 2022 to June 30, 2024 for alcohol and drug testing.

12-A-11 APPROVAL – MUNICIPAL ADVISOR AND CONTINUING DISCLOSURE AGENT – PHOENIX ADVISORS, LLC - 2022-2023 SCHOOL YEAR

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves Phoenix Advisors, LLC as the Municipal Advisor and Continuing Disclosure Agent as per attached for the 2022-2023 School Year.

12-A-12 APPROVAL - HOME INSTRUCTION (BEDSIDE) - PROFESSIONAL EDUCATION SERVICE, INC./SILVERGATE PREP

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves Home Instruction (bedside) for Student ID#2461821548 for up to five (5) hours per week at \$33.78 per hour for the period February 25, 2022 - March 5, 2022.

12-A-13 APPROVAL - SPECIAL EDUCATION PROVIDERS FOR THE 2022-2023 SCHOOL YEAR

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the attached list of providers for the 2022-2023 School Year.

Note: All professional appointments were/will be published in the newspaper of record pursuant to the statutory requirements for same.

12-A-14 APPROVAL - MEMORANDUM OF AGREEMENT - AMERICAN RESCUE PLAN HOMELESS CHILDREN AND YOUTH II CONSORTIUM - 2021-2022 SCHOOL YEAR

BE IT RESOLVED, that upon recommendation of the Superintendent, the Waldwick Board of Education approves the Memorandum of Agreement for the Waldwick Public Schools as a member of the American Rescue Plan Homeless Children and Youth II Consortium and accepting the \$2,411.00 allocation for the 2021-2022 school year

12-A-15 APPROVAL - OUT OF DISTRICT PLACEMENT

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves an out of district placement for student ID#3994438013 at Bryant Elementary School, Teaneck, NJ April 18, 2022 - June 30, 2022.

12-A-16 APPROVAL - INVENTORY SOFTWARE - INCIDENT IQ, LLC - FOR THE

2022-2023 SCHOOL YEAR

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves Incident IQ Platform for inventory of assets, ticketing and cloud services in the amount of \$6,406.60 from Incident IQ, LLC.

12-A-17 APPROVAL - PURCHASE OF FURNITURE - TRAPHAGEN SCHOOL - SCHOOL SPECIALTY - ED-DATA BID #9917

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of ten (10) tables, four (4) wall dividers, kitchen kit set, markerboards and tackboards in the amount of \$7,799.30 from School Specialty for Traphagen School and desk and chairs for Crescent School in the amount of \$16,851.87 through Ed-Data Bid #9917.

12-A-18 APPROVAL - PURCHASE OF FURNITURE - HERTZ FURNITURE - ESCNJ BID #20/21-01

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of stools for Traphagen School in the amount of \$1,183.27 from Hertz Furniture through ESCNJ Bid#20/21-01.

12-A-19 APPROVAL - PURCHASE OF FURNITURE - STAPLES - ED-DATA BID #9829

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of a desk chair and printer for the Superintendent's office in the amount of \$764.55 through Ed-Data Bid #9829.

12-A-20 APPROVAL - PURCHASE OF FURNITURE - CRESCENT SCHOOL - DEMCO - ED-DATA BID #11025

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of a table, in the amount of \$345.79 from Demco for Crescent School through Ed-Data Bid #11025.

12-A-21 APPROVAL – PURCHASE OF CUSTODIAL SUPPLIES THROUGH ATRA JANITORIAL SUPPLY COMPANY, INC. – ED-DATA BID #10425

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of black liners in the

amount of \$325.90 from ATRA Janitorial Supply Company, Inc. through Ed-Data Bid #10425.

12-A-22 APPROVAL – ONLINE AUCTION WITH GOVDEALS

WHEREAS, the Waldwick Board of Education occasionally has property which is no longer needed for public use; therefore
BE IT RESOLVED that upon recommendation of the Superintendent the Waldwick Board of Education approves the selling of said surplus property in an “as is” condition without express or implied warranties the attached Schedule A through the online auction govdeals.com.

FINANCE

12-F-1 APPROVAL – CERTIFICATION

BE IT RESOLVED that pursuant to *N.J.A.C. 6A:34A-16.10(c)* 3, I, John Griffin, certify that as of April 30, 2022, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education, and

BE IT RESOLVED that pursuant to *N.J.A.C. 6A:34A-16.10(c)* 4, we certify that as of April 30, 2022, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

12-F-2 APPROVAL – ACCEPT FINANCIAL REPORTS

BE IT RESOLVED that the Waldwick Board of Education acknowledges that it receives and accepts the reports of the secretary for April 2022 and certifies that the reports indicate that no major account or fund is over expended in violation of *N.J.A.C. 6:20-2.13* and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

12-F-3 APPROVAL – BILL SCHEDULES

Schedule #63-21.22	dated 4/08/2022	\$13,672.64
Schedule #64-21.22	dated 4/18/2022	1,020.89
Schedule #65-21.22	dated 4/20/2022	3,080.00
Schedule #66-21.22	dated 4/20/2022	17,146.32
Schedule #67-21.22	dated 5/03/2022	441,354.51
Schedule #68-21.22	dated 5/03/2022	107.80
Schedule #69-21.22	dated 5/04/2022	98,189.81
Schedule #70-21.22	dated 5/13/2022	402,678.30
C-15	dated 5/03/2022	77,172.38
C-16	dated 5/04/2022	1,025.00
C-17	dated 5/04/2022	975.00
P-14	dated 5/03/2022	29,398.30

12-F-4 APPROVAL - TRANSFER SCHEDULE

BE IT RESOLVED that the Business Administrator is authorized to make intra-account transfers for May 2022 which shall become part of this resolution.

PERSONNEL

All personnel appointments are conditioned upon New Jersey State Department approval criminal background check.

**12-P-1 APPROVAL - RESIGNATION - MAGDALENA GIANNOUTSOS -
COLLABORATIVE AIDE - J.A. TRAPHAGEN SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, the resignation of Magdalena Giannoutsos, Collaborative Aide, be accepted, effective May 2, 2022.

**12-P-2 APPROVAL - RESIGNATION - SHANNON PHILPOTT - SCHOOL
SOCIAL WORKER - DISTRICT**

BE IT RESOLVED that upon recommendation of the Superintendent, the resignation of Shannon Philpott, School Social Worker, be accepted, effective May 13, 2022.

**12-P-3 APPROVAL - APPOINTMENT - YISELL BARRIOS-RODRIGUEZ -
SPANISH TEACHER - MIDDLE SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Yisell Barrios-Rodriguez, who holds a Teacher of Spanish Certificate be appointed as a Spanish Teacher at a salary of \$80,045 per annum (MA + 15 Step 12 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023.

(Replacement for Rojas-Valdes)

**12-P-4 APPROVAL - APPOINTMENT - MELANIE MOORE - SCHOOL
COUNSELOR - MIDDLE SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Melanie Moore, who holds a School Counselor Certificate be appointed as School Counselor at a salary of \$63,545 per annum (MA Step 5 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023 plus 3 summer days in August.

(New Position)

**12-P-5 APPROVAL - APPOINTMENT - NIKKI SISCO - SPECIAL EDUCATION
TEACHER - MIDDLE SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Nikki Sisco, who holds a English and Students with Disabilities Certificate, be appointed as Special Education Teacher at a salary of \$57,045 per annum (BA Step 3 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023.

(Replacement for Rosenberg)

**12-P-6 APPROVAL - APPOINTMENT - HAYLEY MULLIKEN - ELEMENTARY
TEACHER - J.A. TRAPHAGEN SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Hayley Mulliken, who holds a Elementary Certificate, be appointed as Elementary Teacher at a salary of \$57,045 per annum (BA Step 3 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023.

(Replacement for Fischer)

**12-P-7 APPROVAL - APPOINTMENT - CONNIE ALCOSER - ELEMENTARY
VICE PRINCIPAL**

BE IT RESOLVED that upon recommendation of the Superintendent, Connie Alcoser, who holds a Principal Certificate, be appointed as Elementary Vice Principal at a salary of \$120,000 per annum for the period September 1, 2022 to June 30, 2023.

(New Position)

**12-P-8 APPROVAL - APPOINTMENT - CAROLE MCELROY - LEAVE
REPLACEMENT FOR MAGGIE GIANNOUTSOS - COLLABORATIVE
AIDE - J.A. TRAPHAGEN SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Carole McElroy, be appointed as a Collaboration Aide at J.A. Traphagen School for the period May 10, 2022 through June 30, 2022.

29.36 hours per week @ \$18.25 per hour with no health benefits

**12-P-9 APPROVAL - APPOINTMENT - REESE LA TORRE -
COLLABORATIVE AIDE - J.A. TRAPHAGEN SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Reese La Torre, be appointed as a Collaboration Aide at J.A. Traphagen School for the period September 1, 2022 through June 30, 2023.

29.36 hours per week @ \$18.25 per hour with no health benefits

(New Position)

12-P-10 APPROVAL - RENEWAL OF 2022-2023 EMPLOYMENT CONTRACTS - NON-TENURED EDUCATIONAL SERVICES AND TEACHING STAFF MEMBERS

BE IT RESOLVED that upon recommendation of the Superintendent, pursuant to the provisions of N.J.S.A. 18A: 27-10, written notice be given to the attached listing of non-tenured education services and teaching staff members, which shall be made a part of this resolution, that a contract for employment for the period September 1, 2022 to June 30, 2023 will be offered to them.

12-P-11 APPROVAL - RENEWAL OF 2022-2023 EMPLOYMENT CONTRACTS - NON-TENURED ADMINISTRATORS

BE IT RESOLVED that upon recommendation of the Superintendent, pursuant to the provisions of N.J.S.A. 18A: 27-10, written notice be given

to the following that a contract for employment for the period July 1, 2022 to June 30, 2023 will be offered to them:

Brian Cannici, Crescent School Principal
Asyha Porter, Director of Special Services

12-P-12 APPROVAL - RENEWAL OF EMPLOYMENT CONTRACT FOR THE 2022-2023 SCHOOL YEAR - NON-TENURED DIRECTOR OF CURRICULUM, SUPERVISION AND INSTRUCTION

BE IT RESOLVED that upon recommendation of the Superintendent, pursuant to the provisions of N.J.S.A. 18A- 27-10, written notice be given to the following that a contract for employment for the period July 1, 2022 to June 30, 2023 will be offered to:

BE IT FURTHER RESOLVED that the attached employment contract which shall be made a part of this resolution for the aforementioned employment period be approved, and

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

Dr. Susan Elias, Director of Curriculum, Supervision & Instruction

12-P-13 APPROVAL - APPOINTMENT - JONATHAN ALVAREZ - DISTRICT NETWORK TECHNICIAN

BE IT RESOLVED that upon recommendation of the Superintendent, Jonathan Alvarez, be appointed as a District Network Technician at a salary of \$68,000 per annum pro rata for the period May 24, 2022 to June 30, 2022.

(Replacement for Hidalgo)

12-P-14 APPROVAL - SUMMER LEARNING ACADEMY TEACHERS - (TITLE I; ESSER II (CRRSA); ESSER III (ARP))

BE IT RESOLVED that upon recommendation of the Superintendent, the following appointments be approved for the Summer Learning Academy (July 5 – July 28, 2022) @ \$45.00 per hour 4.75 hours per day M-TH.

Renee Schultz	Nicole Magner
Heather Del Piano	Hayley Mulliken
Alison Sabo	Amanda Rourke
Jeanine Osterlof	Jacquelyn O'Brien

12-P-15 APPROVAL - SUMMER LEARNING ACADEMY PARAPROFESSIONAL - (TITLE I; ESSER II (CRRSA); ESSER III (ARP))

BE IT RESOLVED that upon recommendation of the Superintendent, the following appointments be approved for the Summer Learning Academy (July 5 – July 28, 2022) @ \$22.14 per hour 4.75 hours per day M-F.

Maria Doctor

12-P-16 APPROVAL - ADDITIONAL HOURS - KRISTINA WELDON - SECRETARY - J.A. TRAPHAGEN

BE IT RESOLVED that upon recommendation of the Superintendent, that Kristina Weldon be approved for an additional 25 hours at a rate of \$32.68 per hour for clerical work for through June 30, 2022.

12-P-17 APPROVAL - ADDITIONAL HOURS - HOME INSTRUCTION

BE IT RESOLVED that upon recommendation of the Superintendent, the following be approved as a provider of home instruction as indicated:

Student ID#1165854469

Lindsay Noble

Up to 6 weeks 4/25/22-6/3/22

Up to 5 hours/week

\$45.00 per hour

12-P-18 APPROVAL – 2021-2022 CURRICULUM WRITING

BE IT RESOLVED that upon recommendation of the Superintendent, the following staff member be approved for 2021-2022 Curriculum Writing at a rate of \$130 per day.

Danielle Nelson High School PE/Health 3 Days

12-P-19 APPROVAL - ADDITIONAL CASE WORK - SCHOOL PSYCHOLOGIST - DISTRICT

BE IT RESOLVED that upon recommendation of the Superintendent, the following be approved for extra case work for the remainder of the 2021-2022 school year.

Albina Aljovic \$2,500

Kim Rifi \$2,500

12-P-20 APPROVAL - APPOINTMENT - DANA MORAN - SCHOOL PSYCHOLOGIST - DISTRICT

BE IT RESOLVED that upon recommendation of the Superintendent, Dana Moran, be appointed as a School Psychologist for the period June 15, 2022 - June 30, 2022 for up to 10 hours at \$45.73 per hour.

12-P-21 APPROVAL - APPOINTMENT - GABRIELLE QUINONES - SCHOOL SOCIAL WORKER - DISTRICT

BE IT RESOLVED that upon recommendation of the Superintendent, Gabrielle Quinones, be appointed as a School Social Worker for the period May 10, 2022 - June 30, 2022 to provide up to 10 evaluations at \$300 per evaluation.

12-P-22 APPROVAL - APPOINTMENT - 2022-2023 ESY PROGRAM

BE IT RESOLVED that upon recommendation of Superintendent, the following appointments be approved for the ESY Program (July 5th – July 28th M-TH)

Teachers (8:00 – 12:45) @ \$47.50/hour up to 15 days

Theresa Clapp
Gina D'Orazio
Erica Hausch
Jennifer Rohrbach
Nikki Sisco

Aides (8:00 – 12:45) @ \$105.15/day up to 15 days

Victoria Anastasi
Catherine Ayvaz
Katelyn Bergen
Melissa Busacco
James Carpenter
Grace D'Annibale
Serena Grecco
Alissa Hyland
Reese La Torre
Kevin Macomber
Kim Sheridan

Approve Christine Furando as Speech Therapist (8:00 – 12:30)
@ \$47.50/hour up to 2 days a week up to 8 days

Approve Stephanie Heath as Speech Therapist (8:00 – 12:30)
@ \$47.50/hour up to 15 days

Approve Mary D'Amico as Behaviorist (8:00 – 12:45)
@ \$47.50/hour up to 15 days

Approve Katthryn Polidoro as Occupational Therapist (8:00 – 12:30) @
\$47.50/hour up to 15 days

Approve Lois Gray as School Nurses (8:00 – 12:30)
Up to 15 days @ \$47.50/hour

Substitute Teacher (8:00 - 12:45) @ \$47.50/hour up to 15 days
Joelle Mah-Ji

BE IT RESOLVED that upon recommendation of the Superintendent, the following Child Study Team summer assignments and evaluations be approved, up to and if needed, in accord with the following:

Albina Aljovic	70 hours	\$64.43/hour	\$4,510.10
Christine Furando	25 hours	\$70.20/hour	\$1,755.00
Stephanie Heath	25 hours	\$47.65/hour	\$1,191.25
Julia Lee	35 hours	\$47.89/hour	\$1,676.15
Kimberly Monaco-Rifi	80 hours	\$68.94/hour	\$5,515.20
Dana Moran	35 hours	\$48.73/hour	\$1,705.55
Sharon Soder	70 hours	\$70.38/hour	\$4,926.60
Kathryn Polidoro	5 hours	\$54.26/hour	\$271.30

12-P-24 APPROVAL - STUDENT TEACHER - GUIDANCE COUNSELOR

BE IT RESOLVED that upon the recommendation of the Superintendent, the following Student Teacher be approved:

Teacher Candidate:	Ashley Lewis
Dates:	Fall 22 (9/14/22 - 12/31/22)
School :	Montclair State University
Assigned to:	Penny Gastman

12-P-25 APPROVAL - STUDENT TEACHER - ELEMENTARY

BE IT RESOLVED that upon the recommendation of the Superintendent, the following Student Teacher be approved:

Teacher Candidate:	Maria Gomez
Dates:	Fall 22 - Spring 23 (9/2/22 - 5/12/23)
School :	William Paterson University
Assigned to:	Jenny Boyd

12-P-26 APPROVAL - STUDENT TEACHER - SCHOOL PSYCHOLOGIST

BE IT RESOLVED that upon the recommendation of the Superintendent, the following Student Teacher be approved:

Teacher Candidate:	Maryellen Van Atter
Dates:	Spring (May 10, 2022 - June 30, 2022) (July 1, 2022 - June 30, 2023)

School : Fairleigh Dickinson University
Cooperating Therapists: Kimberly Rifi and Julia Lee

12-P-27 APPROVAL - RESCIND APPOINTMENT - 2021-2022 SPRING MIDDLE SCHOOL EXTRA CURRICULAR ACTIVITIES ADVISORS

BE IT RESOLVED that upon recommendation of the Superintendent, the following appointment be rescinded.

Joseph Kelly	Time to Rock	\$600
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12-P-28 APPROVAL - 2021-2022 SUBSTITUTE LIST

BE IT RESOLVED that upon recommendation of the Superintendent, the following substitute be approved for the 2021-2022 school year.

Carole McElroy	Collaborative Aide
Magdalena Giannoutsos	Collaborative Aide

ADMINISTRATION
RESOLUTIONS

BACK-UP

MAY 9, 2022
REGULAR MEETING

1648.15 RECORDKEEPING FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS - COVID-19

The Board of Education is committed to providing a safe and healthy workplace for all employees. The school district shall maintain its records in accordance with Occupational Safety and Health Act of 1970 (OSHA) COVID-19 Emergency Temporary Standard (ETS) published on June 21, 2021 as adopted by the Public Employees Occupational Safety and Health (PEOSH), the agency with jurisdiction over public employers in New Jersey. The provisions of the ETS have expired and are no longer in effect for school districts except for the provisions addressing recordkeeping, outlined in 29 CFR §1910.502(q). The ETS and this Policy are only applicable for employees working in the school nurse's office and any adjoining clinical areas in the school building.

For the purpose of this Policy, "employee" means any district employee or contracted service provider working in a healthcare setting where people with suspected or confirmed COVID-19 are reasonably expected to be present. Therefore, the provisions of the ETS and this Policy only apply to employees or contracted service providers working in a nurse's office or any adjoining clinical areas.

For the purpose of this Policy, "healthcare setting" means all settings in the school district where any employee or contracted service provider provides healthcare services or healthcare support services. Where a healthcare setting is embedded within a non-healthcare setting (i.e. school nurse's office and any adjoining clinical areas in a school building), the ETS and this Policy only apply to the embedded healthcare setting and not to the remainder of a school building.

The school district will retain all versions of Policy 1648.14 – Safety Plan for Healthcare Settings in School Buildings, to comply with the ETS while the ETS remains in effect, even after Policy 1648.14 has been abolished.

The school district will establish and maintain a COVID-19 log to record each instance in which an employee is COVID-19 positive, regardless of whether the instance is connected to exposure to COVID-19 at work. The COVID-19 log will contain, for each instance, the employee's name, one form of contact information, occupation, location where the employee worked, the date of the employee's last day in the healthcare setting, the date of the positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced.

The school district will record the information in the COVID-19 log within twenty-four hours of learning the employee is COVID-19 positive. The school district will maintain the COVID-19



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log as a confidential medical record and will not disclose it except as required by the ETS or other Federal law. The school district will maintain and preserve the COVID-19 log while the ETS remains in effect.

By the end of the next business day after a request, the school district will provide for examination and copying: all versions of Policy 1648.14; the individual COVID-19 log entry for a particular employee to that employee and to anyone having written authorized consent of that employee; and a version of the COVID-19 log that removes the names of employees, contact information, and occupation, and only includes, for each employee in the COVID-19 log, the location where the employee worked, the last day that the employee was in the healthcare setting before removal, the date of that employee's positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced, to all employees.

29 CFR §1910.502(q)

Adopted:



2415.04 TITLE I - DISTRICT WIDE PARENT AND FAMILY ENGAGEMENT

In support of strengthening student academic achievement, each school district that receives Title I, Part A funds must develop jointly with, agree on, and distribute to, parents of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Elementary and Secondary Education Act (ESEA). This Policy establishes the school district's expectations for parent and family engagement, describes how the school district will implement a number of specific parent and family engagement activities, and is incorporated into the school district's Annual School Plan (ASP).

A. General Expectations

1. The school district agrees to implement the following statutory requirements:

- a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs, consistent with Section 1116 of the ESEA. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- b. Consistent with Section 1116 of the ESEA, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESEA.
- c. The school district will incorporate this district-wide parent and family engagement policy into its school district's plan developed under Section 1112 of the ESEA.
- d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative



formats upon request, and, to the extent practicable, in a language parents understand.

- e. If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan if requested by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserve goes directly to the schools.
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
 - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (a) That parents play an integral role in assisting their child's learning;
 - (b) That parents are encouraged to be actively involved in their child's education at school;
 - (c) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (d) The carrying out of other activities, such as those described in Section 1116 of the ESEA.
- h. For states where a Parental Information and Resource Center is established, the school district will inform parents and parental



organizations of the purpose and existence of the Parental Information and Resource Center in the state.

B. Description of How District Will Implement Required District-Wide Parent and Family Engagement Policy Components

1. The school district will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under Section 1112 of the ESEA:
 - a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved;
 - b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school district and parental involvement policies and plans. Revise, as necessary, and post on the district website.
 - c. Describe the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
 - d. Recommend strategies for parental support of student learning.

2. The school district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
 - a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved;
 - b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school district and parental involvement policies and plans. Revise, as necessary, and post on the district website.
 - c. Describe the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
 - d. Recommend strategies for parental support of student learning.



3. The school district will provide necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance.
4. If the district participates in programs such as Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs, then the school district will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under those programs.
5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies.
 - a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved;
 - b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school district and parental involvement policies and plans. Revise, as necessary, and post on the district website.
 - c. Describe the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
 - d. Recommend strategies for parental support of student learning.
6. The school district will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of



parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- a. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:
 - (1) The challenging State academic standards;
 - (2) The State and local academic assessments including alternate assessments;
 - (3) The requirements of Title I, Part A;
 - (4) How to monitor their child's progress; and
 - (5) How to work with educators:
 - (a) Regular meetings of Home and School Organizations
 - (b) Board of Education Meetings
 - (c) Information posted on the district website
- b. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family engagement.
- c. The school district will, with the assistance of its schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.



- d. If the district participates in any programs such as Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, the school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with those programs, and conduct other activities, such as parent resource centers, that encourage and support parents in fully participating in the education of their children.
- e. The school district will ensure that information related to the school and parent programs, meetings, and other activities, is sent to parents of children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

C. Discretionary District-Wide Parent and Family Engagement Policy Components

1. The District-Wide Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA:
 - a. Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
 - b. Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
 - c. Paying reasonable and necessary expenses associated with parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
 - d. Training parents to enhance the involvement of other parents;



- e. In order to maximize parent and family engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- f. Adopting and implementing model approaches to improving parent and family engagement;
- g. Establishing a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs;
- h. Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities; and
- i. Providing other reasonable support for parent and family engagement activities under Section 1116 as parents may request.

D. Adoption

This Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Superintendent of Schools or designee. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of one year and will be updated as needed on an annual basis. The school district will distribute this Policy to all parents of participating Title I, Part A children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Adopted:



2415.04 TITLE I - DISTRICT WIDE PARENT AND FAMILY ENGAGEMENT

In support of strengthening student academic achievement, each school district that receives Title I, Part A funds must develop jointly with, agree on, and distribute to, parents of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Elementary and Secondary Education Act (ESEA). This Policy establishes the school district's expectations for parent and family engagement, describes how the school district will implement a number of specific parent and family engagement activities, and is incorporated into the school district's Annual School Plan (ASP).

A. General Expectations

1. The school district agrees to implement the following statutory requirements:

- a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs, consistent with Section 1116 of the ESEA. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- b. Consistent with Section 1116 of the ESEA, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESEA.
- c. The school district will incorporate this district-wide parent and family engagement policy into its school district's plan developed under Section 1112 of the ESEA.
- d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative



formats upon request, and, to the extent practicable, in a language parents understand.

- e. If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan if requested by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserve goes directly to the schools.
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
 - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (a) That parents play an integral role in assisting their child's learning;
 - (b) That parents are encouraged to be actively involved in their child's education at school;
 - (c) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (d) The carrying out of other activities, such as those described in Section 1116 of the ESEA.
- h. For states where a Parental Information and Resource Center is established, the school district will inform parents and parental



organizations of the purpose and existence of the Parental Information and Resource Center in the state.

B. Description of How District Will Implement Required District-Wide Parent and Family Engagement Policy Components

1. The school district will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under Section 1112 of the ESEA:
 - a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved;
 - b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school district and parental involvement policies and plans. Revise, as necessary, and post on the district website.
 - c. Describe the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
 - d. Recommend strategies for parental support of student learning.

2. The school district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
 - a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved;
 - b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school district and parental involvement policies and plans. Revise, as necessary, and post on the district website.
 - c. Describe the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
 - d. Recommend strategies for parental support of student learning.



3. The school district will provide necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance.
4. If the district participates in programs such as Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs, then the school district will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under those programs.
5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies.
 - a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved;
 - b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school district and parental involvement policies and plans. Revise, as necessary, and post on the district website.
 - c. Describe the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
 - d. Recommend strategies for parental support of student learning.
6. The school district will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of



parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- a. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:
 - (1) The challenging State academic standards;
 - (2) The State and local academic assessments including alternate assessments;
 - (3) The requirements of Title I, Part A;
 - (4) How to monitor their child's progress; and
 - (5) How to work with educators:
 - (a) Regular meetings of Home and School Organizations
 - (b) Board of Education Meetings
 - (c) Information posted on the district website
- b. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family engagement.
- c. The school district will, with the assistance of its schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.



- d. If the district participates in any programs such as Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, the school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with those programs, and conduct other activities, such as parent resource centers, that encourage and support parents in fully participating in the education of their children.
- e. The school district will ensure that information related to the school and parent programs, meetings, and other activities, is sent to parents of children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

C. Discretionary District-Wide Parent and Family Engagement Policy Components

- 1. The District-Wide Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA:
 - a. Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
 - b. Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
 - c. Paying reasonable and necessary expenses associated with parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
 - d. Training parents to enhance the involvement of other parents;



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- e. In order to maximize parent and family engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- f. Adopting and implementing model approaches to improving parent and family engagement;
- g. Establishing a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs;
- h. Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities; and
- i. Providing other reasonable support for parent and family engagement activities under Section 1116 as parents may request.

D. Adoption

This Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Superintendent of Schools or designee. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of one year and will be updated as needed on an annual basis. The school district will distribute this Policy to all parents of participating Title I, Part A children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Adopted:



2416.01 POSTNATAL ACCOMMODATIONS FOR STUDENTS

The Board of Education recognizes students may be returning to school shortly after their child's birth and may need to breastfeed their child or to express breast milk during the school day. The school district will accommodate a student who wants to breastfeed or express breast milk while attending school in the district.

A student shall be permitted to breastfeed their child or to express breast milk while attending school in accordance with a schedule provided by the student to the school nurse, who shall consult with the Principal or designee. The district encourages the student develop a schedule that does not impact a student's instructional time and encourages a student to schedule such time to breastfeed or to express breast milk during study hall time, lunch time, or other non-instructional times of the school day. The student may bring to school a breast pump and any other equipment necessary to express breast milk on school grounds. The student shall not incur an academic penalty for using any reasonable accommodations offered to the student and shall be provided the opportunity to make up any work missed due to such use.

The Principal or designee, in consultation with the school nurse, will designate a lactation/breastfeeding room that is shielded from view and free from intrusion by other students, staff members, and the public. The location must be functional as a space for breastfeeding or expressing breast milk and shall include an electrical outlet, a chair, and nearby access to running water. Expressed breast milk may be stored in a refrigerator in the school building or in the student's personal cooler. If the space is not a dedicated lactation/breastfeeding room, it must be available when needed. A space temporarily converted into a lactation/breastfeeding room or made available when needed by the student is sufficient; however, a bathroom, even if private, is not a permissible location. A student opting to breastfeed their child in the lactation/breastfeeding room will be responsible to make arrangements for their child to be brought to the school in accordance with a time schedule agreed to by the Principal or designee.

All staff members will assist in providing a positive atmosphere of support for students who are returning to school after the birth of their child. Conduct by a staff member or student that reasonably interferes with a student's performance in school; creates an intimidating, hostile, or offensive environment for a student that is complying with the provisions of this Policy; or that inhibits a student's ability to breastfeed their child or express breast milk while in school will not be tolerated.

The Principal shall ensure Policy **2416.01** is distributed to pregnant students and students who are returning to school after the birth of their child.



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N.J.S.A. 26:4C-1; 26:4C-2; 26:4C-3

Adopted:



2417 STUDENT INTERVENTION AND REFERRAL SERVICES

The Board of Education directs the establishment and implementation in each school building in which general education students are served, a coordinated system for planning and delivering intervention and referral services designed to assist students who are experiencing learning, behavior, or health difficulties, and to assist staff who have difficulties in addressing students' learning, behavior, or health needs in accordance with the requirements of N.J.A.C. 6A:16-8.1 and 6A:16-8.2. The Board of Education shall choose the appropriate multidisciplinary team approach, such as the Response to Intervention (RTI) or a Multi-Tiered System of Support (MTSS) model for planning and delivering the services required under N.J.A.C. 6A:16-8.

Students who are experiencing learning, behavior, or health difficulties shall be referred to the school's Intervention and Referral Services (I&RS) Team.

The intervention and referral services shall be provided to support students in the general education program and may be provided for students who have been determined to need special education programs and services pursuant to N.J.A.C. 6A:16-8.1(a). The intervention and referral services provided for students who have been determined to need special education programs and services shall be coordinated with the student's Individualized Education Program Team, as appropriate. Child Study Team members and, to the extent appropriate, specialists in the area of disability may participate on intervention and referral services teams, pursuant to N.J.A.C. 6A:14-3.1(d)6.

The functions of the system of intervention and referral services in each school building which general education students are served shall be pursuant to N.J.A.C. 6A:16-8.2(a) and as outlined in Regulation 2417.

Records of all requests for assistance, all intervention and referral services action plans, and all related student information shall be maintained in accordance with Federal and State laws and regulations and New Jersey administrative code pursuant to N.J.A.C. 6A:16-8.2(a)9.

The I&RS Team in each school building shall review and assess the effectiveness of each intervention and referral services action plan in achieving the identified outcomes, and modify each action plan to achieve the outcomes, as appropriate.

At a minimum, the I&RS Team shall annually review the intervention and referral services action plans and the actions taken as a result of the building's system of intervention and referral services, and make recommendations to the Principal for improving school programs and services, as appropriate.



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At the end of the school year, the Principal shall, in consultation with the I&RS Team, develop a report on the concerns and issues identified by the I&RS Team and the effectiveness of the services provided in achieving the outcomes identified in the intervention and referral services action plans. This report shall be provided to the Superintendent of Schools.

N.J.A.C. 6A:14; 6A:16-8.1; 6A:16-8.2

Adopted:



2461 SPECIAL EDUCATION/RECEIVING SCHOOLS

To demonstrate compliance with N.J.A.C. 6A:14-1.1 et seq. and Part B of the Individuals with Disabilities Education Act, the Board adopts this Policy and corresponding Regulations/Procedures. This Policy and corresponding Regulations/Procedures will be submitted with a Special Education Assurance Statement for Receiving Schools to the County Office of Education no later than July 30, 2017 for approval.

1. All students with disabilities who are placed in a receiving school by a district Board of Education must have an Individualized Education Program (IEP) in effect prior to the delivery of services.
2. The receiving school will collaborate with the district Board of Education to ensure that a free, appropriate public education is available for all students with disabilities between the ages of three and twenty-one enrolled in the receiving school including students with disabilities who are suspended from school.
3. The compilation, maintenance, access to, and confidentiality of, student records will be in accordance with N.J.A.C. 6A:32-7.
4. Students with disabilities who are placed in receiving schools by a district Board of Education will be provided special education and related services at no cost to their parents according to N.J.A.C. 6A:14-1.1(d) and N.J.A.C. 6A:14-7.5(b)3.
5. The programs and services provided by the receiving school will be in accordance with the requirements of N.J.A.C. 6A:14-1.1 et seq.
6. All personnel serving students with disabilities will be appropriately certified and licensed, where a license is required, in accordance with State and Federal law. Additionally, all personnel serving students with disabilities are assigned to teach only the classes for which they hold appropriate certification.
7. The receiving school will only terminate the placement of a student with disabilities according to the procedures in N.J.A.C. 6A:14-7.7(a) and (b).



8. The in-service training needs for professional and paraprofessional staff who provide special education, general education or related services will be identified and appropriate in-service training will be provided. The receiving school shall maintain information to demonstrate its efforts to:
 - a. Prepare general and special education personnel with the content knowledge and collaborative skills needed to meet the needs of children with disabilities;
 - b. Enhance the ability of teachers and others to use strategies, such as behavioral interventions, to address the conduct of students with disabilities that impedes the learning of students with disabilities and others;
 - c. Acquire and disseminate to teachers, administrators, and related services personnel, significant knowledge derived from educational research and other sources and how the receiving school will, if appropriate, adopt promising practices, materials and technology;
 - d. Ensure that the in-service training is integrated to the maximum extent possible with other professional development activities; and
 - e. Provide for joint training activities of parents and special education, related services, and general education personnel.
9. The receiving school will work with all sending school districts and ensure that students with disabilities are included in Statewide and district-wide assessment programs with appropriate accommodations, where necessary, according to N.J.A.C. 6A:14-4.10. All students with disabilities will participate in Statewide assessments or the applicable alternate assessment, in grades three, four, five, six, seven, eight, and high school in the applicable grade levels and courses. The receiving school must ensure that Statewide assessments and alternate assessments are provided to students with disabilities onsite at the receiving school and that assessments are administered by receiving school staff members.
10. Full educational opportunity to all students with disabilities is provided, including courses and classes that will enable students with disabilities to meet requirements needed to receive a State-endorsed diploma, as appropriate. The receiving school shall maintain documentation of the



curriculum and materials utilized, including a description of how the New Jersey State Learning Standards will be implemented.

11. The receiving school will provide teacher aides and the appropriate general or special education teaching staff time for consultation on a regular basis as specified in each student's IEP.
12. The receiving school will ensure that the length of the school day and academic year shall be as long as that established for nondisabled students in accordance with N.J.A.C. 6A:14-4.1(c) and must include at least four hours of actual school work instruction in accordance with N.J.A.C. 6A:14-7.6(i).
13. The receiving school will ensure that educational programs are open to observation at all times to the representatives of the sending districts and of the Department of Education in accordance with N.J.A.C. 6A:14-7.6(g).
14. The receiving school shall follow all requirements set forth in N.J.A.C. 6A:14-7.3 for amending the policies, procedures, the services provided, or the location of facilities.
15. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.6(h) to operate an extended academic year program.
16. The receiving school shall employ a full-time non-teaching Principal who shall be responsible for administration and supervision of the school as required by N.J.A.C. 6A:14-7.6(d).
17. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.4 for submission of fiscal information and obtaining valid certificates of fire inspection and if applicable, health, HVAC inspections, and, if applicable, sewerage plant.
18. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.6(j) to notify the Department of Education a minimum of ninety days prior to ceasing operation or if there is a change in ownership.
19. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:23A-18.22 regarding behavior modification programs and shall adopt a Policy that defines the procedures, evidence-based strategies, techniques, and approaches used in the behavior modification program.



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Behavior modification shall not include:

- a. Cash or checks;
- b. The replacement of meals or components of meals on a regular basis; or
- c. High-dollar value items such as personal electronics.

Adopted:



2461 SPECIAL EDUCATION/RECEIVING SCHOOLS

To demonstrate compliance with N.J.A.C. 6A:14-1.1 et seq. and Part B of the Individuals with Disabilities Education Act, the Board adopts this Policy and corresponding Regulations/Procedures. This Policy and corresponding Regulations/Procedures will be submitted with a Special Education Assurance Statement for Receiving Schools to the County Office of Education no later than July 30, 2017 for approval.

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2. The receiving school will collaborate with the district Board of Education to ensure that a free, appropriate public education is available for all students with disabilities between the ages of three and twenty-one enrolled in the receiving school including students with disabilities who are suspended from school.
3. The compilation, maintenance, access to, and confidentiality of, student records will be in accordance with N.J.A.C. 6A:32-7.
4. Students with disabilities who are placed in receiving schools by a district Board of Education will be provided special education and related services at no cost to their parents according to N.J.A.C. 6A:14-1.1(d) and N.J.A.C. 6A:14-7.5(b)3.
5. The programs and services provided by the receiving school will be in accordance with the requirements of N.J.A.C. 6A:14-1.1 et seq.
6. All personnel serving students with disabilities will be appropriately certified and licensed, where a license is required, in accordance with State and Federal law. Additionally, all personnel serving students with disabilities are assigned to teach only the classes for which they hold appropriate certification.
7. The receiving school will only terminate the placement of a student with disabilities according to the procedures in N.J.A.C. 6A:14-7.7(a) and (b).



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8. The in-service training needs for professional and paraprofessional staff who provide special education, general education or related services will be identified and appropriate in-service training will be provided. The receiving school shall maintain information to demonstrate its efforts to:
 - a. Prepare general and special education personnel with the content knowledge and collaborative skills needed to meet the needs of children with disabilities;
 - b. Enhance the ability of teachers and others to use strategies, such as behavioral interventions, to address the conduct of students with disabilities that impedes the learning of students with disabilities and others;
 - c. Acquire and disseminate to teachers, administrators, and related services personnel, significant knowledge derived from educational research and other sources and how the receiving school will, if appropriate, adopt promising practices, materials and technology;
 - d. Ensure that the in-service training is integrated to the maximum extent possible with other professional development activities; and
 - e. Provide for joint training activities of parents and special education, related services, and general education personnel.
 9. The receiving school will work with all sending school districts and ensure that students with disabilities are included in Statewide and district-wide assessment programs with appropriate accommodations, where necessary, according to N.J.A.C. 6A:14-4.10. All students with disabilities will participate in Statewide assessments or the applicable alternate assessment, in grades three, four, five, six, seven, eight, and high school in the applicable grade levels and courses. The receiving school must ensure that Statewide assessments and alternate assessments are provided to students with disabilities onsite at the receiving school and that assessments are administered by receiving school staff members.
 10. Full educational opportunity to all students with disabilities is provided, including courses and classes that will enable students with disabilities to meet requirements needed to receive a State-endorsed diploma, as appropriate. The receiving school shall maintain documentation of the



curriculum and materials utilized, including a description of how the New Jersey State Learning Standards will be implemented.

11. The receiving school will provide teacher aides and the appropriate general or special education teaching staff time for consultation on a regular basis as specified in each student's IEP.
12. The receiving school will ensure that the length of the school day and academic year shall be as long as that established for nondisabled students in accordance with N.J.A.C. 6A:14-4.1(c) and must include at least four hours of actual school work instruction in accordance with N.J.A.C. 6A:14-7.6(i).
13. The receiving school will ensure that educational programs are open to observation at all times to the representatives of the sending districts and of the Department of Education in accordance with N.J.A.C. 6A:14-7.6(g).
14. The receiving school shall follow all requirements set forth in N.J.A.C. 6A:14-7.3 for amending the policies, procedures, the services provided, or the location of facilities.
15. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.6(h) to operate an extended academic year program.
16. The receiving school shall employ a full-time non-teaching Principal who shall be responsible for administration and supervision of the school as required by N.J.A.C. 6A:14-7.6(d).
17. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.4 for submission of fiscal information and obtaining valid certificates of fire inspection and if applicable, health, HVAC inspections, and, if applicable, sewerage plant.
18. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:14-7.6(j) to notify the Department of Education a minimum of ninety days prior to ceasing operation or if there is a change in ownership.
19. The receiving school shall follow the requirements set forth in N.J.A.C. 6A:23A-18.22 regarding behavior modification programs and shall adopt a Policy that defines the procedures, evidence-based strategies, techniques, and approaches used in the behavior modification program.



Behavior modification shall not include:

- a. Cash or checks;
- b. The replacement of meals or components of meals on a regular basis; or
- c. High-dollar value items such as personal electronics.

Adopted:



TEACHING STAFF MEMBERS

3161 EXAMINATION FOR CAUSE

The Board of Education may require the physical and/or psychiatric examination of any teaching staff member who shows evidence of deviation from normal physical or mental health in accordance with N.J.A.C. 6A:32-6.3(b).

The Superintendent shall require a physical and/or psychiatric examination on a teaching staff member whenever, in the judgment of the Superintendent, a teaching staff member shows evidence of deviation from normal physical or mental health, to determine the teaching staff member's physical and mental fitness to perform with reasonable accommodation the position the teaching staff member currently holds, or to detect any health risks to students and other employees.

A teaching staff member that is required to undergo a physical and/or psychiatric examination shall be provided a written statement of reasons for the required examination(s) and notice the teaching staff member has the right to request a hearing with the Board. The hearing shall be conducted in accordance with the provisions of N.J.S.A. 18A:25-7 and will offer the teaching staff member the opportunity to appear before the Board to refute the reasons for the required examination(s), provided any such hearing is requested by the teaching staff member in writing within five working days of the teaching staff member's receipt of the written statement of reasons. A teaching staff member shall be ordered to submit to the appropriate examination(s) by the physician or institution designated by the Board if the teaching staff member failed to timely request a hearing before the Board or failed to persuade the Board at the hearing that the teaching staff member should not be required to submit to the appropriate examination(s). The Board's determination at the conclusion of such a hearing is appealable to the Commissioner of Education pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:4 – Appeals pursuant to N.J.A.C. 6A:32-6.3(b)2.

The Board shall bear the cost of the examination if the examination is performed by a physician or institution designated by the Board. The examination may be performed by a physician or institution of the teaching staff member's own choosing, approved by the Board, and at the teaching staff member's own expense in accordance with N.J.S.A. 18A:16-3 and N.J.A.C. 6A:32-6.3.

If the teaching staff member submits names of physicians or institutions to the Board for consideration to complete the appropriate examination(s) the Board is not required to designate the physician or institution submitted for consideration by the teaching staff member, but shall not act unreasonably in withholding its approval of the physician or institution. The Board shall



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require the teaching staff member to authorize the release of the examination results to the Superintendent.

If the results of any such examination indicate mental abnormality or communicable disease, the teaching staff member shall be ineligible for further service until proof of recovery, satisfactory to the Board, is furnished, but if the teaching staff member is under contract or has tenure, they may be granted sick leave with compensation as provided by law and shall, upon satisfactory recovery, be permitted to complete the term of their contract, if they are under contract, or be reemployed with the same tenure as they possessed at the time their services were discontinued, if they have tenure, unless their absence shall exceed a period of two years in accordance with N.J.S.A. 18A:16-4.

In order to return to work, the teaching staff member must submit to an appropriate examination and submit the results of the examination to the Superintendent. The examination must be conducted by a physician or institution upon which the Board and teaching staff member confer and agree. If the physician or institution conducting the examination is conducted by the Board's choice, the cost shall be borne by the Board; if the physician or institution conducting the examination is conducted by the teaching staff member's choice, the cost shall be borne by the teaching staff member.

A teaching staff member who refuses to submit to the examination required by this Policy and has exhausted the hearing procedures established by law and this Policy shall be subject to discipline, which may include, but not limited to, termination or certification of tenure charges to the Commissioner of Education, as applicable.

42 U.S.C.A. 12101

N.J.S.A. 18A:6-10; 18A:16-2; 18A:16-3; 18A:16-4;

18A:25-7; 18A:28-5; 18A:30-1 et seq.

N.J.A.C. 6A:32-6.2; 6A:32-6.3

Adopted:



SUPPORT STAFF MEMBERS

4161 EXAMINATION FOR CAUSE

The Board of Education may require the physical and/or psychiatric examination of any support staff member who shows evidence of deviation from normal physical or mental health in accordance with N.J.A.C. 6A:32-6.3(b).

The Superintendent shall require a physical and/or psychiatric examination on a support staff member whenever, in the judgment of the Superintendent, a support staff member shows evidence of deviation from normal physical or mental health, to determine the support staff member's physical and mental fitness to perform with reasonable accommodation the position the support staff member currently holds, or to detect any health risks to students and other employees.

A support staff member that is required to undergo a physical and/or psychiatric examination shall be provided a written statement of reasons for the required examination(s) and notice the support staff member has the right to request a hearing with the Board. The hearing shall be conducted in accordance with the provisions of N.J.S.A. 18A:25-7 and will offer the support staff member the opportunity to appear before the Board to refute the reasons for the required examination(s), provided any such hearing is requested by the support staff member in writing within five working days of the support staff member's receipt of the written statement of reasons. A support staff member shall be ordered to submit to the appropriate examination(s) by the physician or institution designated by the Board if the support staff member failed to timely request a hearing before the Board or failed to persuade the Board at the hearing that the support staff member should not be required to submit to the appropriate examination(s). The Board's determination at the conclusion of such a hearing is appealable to the Commissioner of Education pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:4 – Appeals pursuant to N.J.A.C. 6A:32-6.3(b)2.

The Board shall bear the cost of the examination if the examination is performed by a physician or institution designated by the Board. The examination may be performed by a physician or institution of the support staff member's own choosing, approved by the Board, and at the support staff member's own expense in accordance with N.J.S.A. 18A:16-3 and N.J.A.C. 6A:32-6.3.

If the support staff member submits names of physicians or institutions to the Board for consideration to complete the appropriate examination(s) the Board is not required to designate the physician or institution submitted for consideration by the support staff member, but shall not act unreasonably in withholding its approval of the physician or institution. The Board shall



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require the support staff member to authorize the release of the examination results to the Superintendent.

If the results of any such examination indicate mental abnormality or communicable disease, the support staff member shall be ineligible for further service until proof of recovery, satisfactory to the Board, is furnished, but if the support staff member is under contract or has tenure, they may be granted sick leave with compensation as provided by law and shall, upon satisfactory recovery, be permitted to complete the term of their contract, if they are under contract, or be reemployed with the same tenure as they possessed at the time their services were discontinued, if they have tenure, unless their absence shall exceed a period of two years in accordance with N.J.S.A. 18A:16-4.

In order to return to work, the support staff member must submit to an appropriate examination and submit the results of the examination to the Superintendent. The examination must be conducted by a physician or institution upon which the Board and support staff member confer and agree. If the physician or institution conducting the examination is conducted by the Board's choice, the cost shall be borne by the Board; if the physician or institution conducting the examination is conducted by the support staff member's choice, the cost shall be borne by the support staff member.

A support staff member who refuses to submit to the examination required by this Policy and has exhausted the hearing procedures established by law and this Policy shall be subject to discipline, which may include, but not limited to, termination or certification of tenure charges to the Commissioner of Education, as applicable.

42 U.S.C.A. 12101

N.J.S.A. 18A:6-10; 18A:16-2; 18A:16-3; 18A:16-4;

18A:25-7; 18A:28-5; 18A:30-1 et seq.

N.J.A.C. 6A:32-6.2; 6A:32-6.3

Adopted:



5512 HARASSMENT, INTIMIDATION AND BULLYING

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A. Policy Statement

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Harassment, intimidation, or bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); adoptive parent(s); legal guardian(s); foster parent(s); or parent surrogate(s) of a student. When parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.

B. Harassment, Intimidation, and Bullying Definition

"Harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:



1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
 - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to their person or damage to their property; or
 - b. Has the effect of insulting or demeaning any student or group of students; or
 - c. Creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).

"Electronic communication" means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or pager.

C. Student Expectations

The Board expects students to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Student Conduct.



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The Board believes that standards for student behavior must be set cooperatively through interaction among the students, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities to help students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students' abilities to grow in self-discipline.

The Board expects that students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, and bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;
3. Student rights; and
4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, students, instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for student conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the developmental ages of students, the severity of the offenses and students' histories of inappropriate behaviors, and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules



established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent must annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. Students are encouraged to support other students who:

1. Walk away from acts of harassment, intimidation, and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, and bullying to the designated school staff member.

D. Consequences and Appropriate Remedial Actions

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

Consequences – Students

Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student



Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.

Factors for Determining Consequences – Student Considerations

1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.

Factors for Determining Consequences – School Considerations

1. School culture, climate, and general staff management of the learning environment;
2. Social, emotional, and behavioral supports;
3. Student-staff relationships and staff behavior toward the student;
4. Family, community, and neighborhood situation; and
5. Alignment with Board policy and regulations/procedures.

Examples of Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;
5. Referral to disciplinarian;
6. In-school suspension;
7. Out-of-school suspension (short-term or long-term);
8. Reports to law enforcement or other legal action; or
9. Expulsion.



In accordance with N.J.S.A. 18A:37-15.b.(4), the consequences for a student who commits an act of harassment, intimidation, or bullying may vary depending on whether it is the first act of harassment, intimidation, or bullying by a student, the second act, or third or subsequent acts. If it is the third or subsequent act of harassment, intimidation, or bullying by a student, the Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan which shall be approved by the Superintendent or designee, and may require the student, accompanied by a parent, to complete in a satisfactory manner a class or training program to reduce harassment, intimidation, or bullying behavior.

Appropriate Remedial Actions – Students

Appropriate remedial action for a student who commits an act of harassment, intimidation, or bullying that takes into account the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance. The appropriate remedial action may also include a behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team as appropriate; and supportive interventions and referral services, including those at N.J.A.C. 6A:16-8.

Factors for Determining Remedial Measures

Personal

1. Life skill deficiencies;
2. Social relationships;
3. Strengths;
4. Talents;
5. Interests;
6. Hobbies;
7. Extra-curricular activities;
8. Classroom participation;
9. Academic performance; and
10. Relationship to students and the school district.

Environmental

1. School culture;
2. School climate;
3. Student-staff relationships and staff behavior toward the student;



4. General staff management of classrooms or other educational environments;
5. Staff ability to prevent and manage difficult or inflammatory situations;
6. Social-emotional and behavioral supports;
7. Social relationships;
8. Community activities;
9. Neighborhood situation; and
10. Family situation.

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

Examples of Remedial Measures

Personal – Student Exhibiting Bullying Behavior

1. Develop a behavioral contract with the student.
Ensure the student has a voice in the outcome and can identify ways they can solve the problem and change behaviors;
2. Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;
3. Explain the long-term negative consequences of harassment, intimidation, and bullying on all involved;
4. Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;
5. Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);
6. Develop a learning plan that includes consequences and skill building;
7. Consider wrap-around support services or after-school programs or services;
8. Provide social skill training, such as impulse control, anger management, developing empathy,



- and problem solving;
- 9. Arrange for an apology, preferably written;
- 10. Require a reflective essay to ensure the student understands the impact of their actions on others;
- 11. Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;
- 12. Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;
- 13. Explore age-appropriate restorative (i.e., healing, curative, recuperative) practices; and
- 14. Schedule a follow-up conference with the student.

Personal – Target/Victim

- 1. Meet with a trusted staff member to explore the student's feelings about the incident;
- 2. Develop a plan to ensure the student's emotional and physical safety at school;
- 3. Have the student meet with the school counselor or school social worker to ensure they do not feel responsible for the bullying behavior;
- 4. Ask students to log behaviors in the future;
- 5. Help the student develop skills and strategies for resisting bullying; and
- 6. Schedule a follow-up conference with the student.

Parents, Family, and Community

- 1. Develop a family agreement;
- 2. Refer the family for family counseling; and
- 3. Offer parent education workshops related to bullying and social-emotional learning.

Examples of Remedial Measures – Environmental (Classroom, School Building, or School District)

- 1. Analysis of existing data to identify bullying issues and concerns;
- 2. Use of findings from school surveys (e.g., school climate surveys);



3. Focus groups;
4. Mailings – postal and email;
5. Cable access television;
6. School culture change;
7. School climate improvement;
8. Increased supervision in “hot spots”
(e.g., locker rooms, hallways, playgrounds, cafeterias, school perimeters, buses);
9. Adoption of evidence-based systemic bullying prevention practices and programs;
10. Training for all certificated and non-certificated staff to teach effective prevention and intervention skills and strategies;
11. Professional development plans for involved staff;
12. Participation of parents and other community members and organizations (e.g., Parent Teacher Associations, Parent Teacher Organizations) in the educational program and in problem-solving bullying issues;
13. Formation of professional learning communities to address bullying problems;
14. Small or large group presentations for fully addressing the actions and the school’s response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions;
15. School policy and procedure revisions;
16. Modifications of schedules;
17. Adjustments in hallway traffic;
18. Examination and adoption of educational practices for actively engaging students in the learning process and in bonding students to pro-social institutions and people;
19. Modifications in student routes or patterns traveling to and from school;
20. Supervision of student victims before and after school, including school transportation;
21. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
22. Targeted use of teacher aides;
23. Disciplinary action, including dismissal, for school staff who contributed to the problem;



- 24. Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
- 25. Parent conferences;
- 26. Family counseling;
- 27. Development of a general harassment, intimidation, and bullying response plan;
- 31. Behavioral expectations communicated to students and parents;
- 29. Participation of the entire student body in problem-solving harassment, intimidation, and bullying issues;
- 30. Recommendations of a student behavior or ethics council;
- 31. Participation in peer support groups;
- 32. School transfers; and
- 33. Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.

Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Target/Victim Support

Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.



Sufficient safety measures should be undertaken to ensure the victim's physical and social-emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.

Examples of support for student victims of harassment, intimidation, and bullying include:

1. Teacher aides;
2. Hallway and playground monitors;
3. Partnering with a school leader;
4. Provision of an adult mentor;
5. Assignment of an adult "shadow" to help protect the student;
6. Seating changes;
7. Schedule changes;
8. School transfers;
9. Before- and after-school supervision;
10. School transportation supervision;
11. Counseling; and
12. Treatment or therapy.

E. Harassment, Intimidation, and Bullying Reporting Procedure

The Board of Education requires the Principal at each school to be responsible for receiving complaints alleging violations of this Policy. All Board members, school employees, and volunteers and contracted service providers who have contact with students are required to verbally report alleged violations of this Policy to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with students, also shall submit a report in writing to the Principal within two school days of the verbal report. The written report shall be on a numbered form developed by the New Jersey Department of Education in accordance with N.J.S.A. 18A:37-15.b.(5). A copy of the form shall be submitted promptly by the Principal to the Superintendent.

The Principal or designee will inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents. The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or bullying incident and when



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conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense. The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged violations of this Policy to the Principal on the same day when the individual witnessed or received reliable information regarding any such incident.

A person may report, verbally or in writing, an act of harassment, intimidation, or bullying committed by an adult or youth against a student anonymously. The Board will not take formal disciplinary action based solely on the anonymous report. The district shall provide a means for a parent to complete an online numbered form developed by the New Jersey Department of Education to confidentially report an incident of harassment, intimidation, or bullying.

A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, and bullying from a district employee, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)



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1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;
 - b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;
 - c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
 - d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
 - e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.
2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

- a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
- b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and



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- c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.
3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.

The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;
- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;
- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional



development opportunities that may address effective practices of successful school climate programs or approaches; and

- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

G. Harassment, Intimidation, and Bullying Investigation

The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying.

However, prior to initiating the investigation, the Principal or designee, in consultation with the Anti-Bullying Specialist, may make a preliminary determination as to whether the reported incident or complaint, assuming all facts presented are true, is a report within the scope of the definition of harassment, intimidation, and bullying under the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-14.

The Principal shall report to the Superintendent if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying. The Superintendent may require the Principal to conduct an investigation of the incident if the Superintendent determines that an investigation is necessary because the incident is within the scope of the definition of harassment, intimidation, and bullying. The Superintendent shall notify the Principal of this determination in writing. An investigation required by the Superintendent must be completed as soon as possible, but not later than ten school days, from the date of the written notification from the Superintendent to the Principal.

The Principal shall complete the written report form developed by the New Jersey Department of Education, in accordance with N.J.S.A. 18A:37-15.b.(5), even if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying pursuant to



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N.J.S.A. 18A:37-14. This written report form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal law.

The Principal or designee, upon making a preliminary determination the incident or complaint is not within the scope of the definition of harassment, intimidation, and bullying, shall inform the parents of the parties involved, who may appeal the preliminary determination to the Board of Education and thereafter to the Commissioner of Education in accordance with N.J.A.C. 6A:3.

A Board hearing shall be held within ten business days of receipt of the request for a Board hearing. If the preliminary determination, upon review of the facts presented in the reported incident or complaint, is to continue with the harassment, intimidation, and bullying investigation, the investigation shall be completed in accordance with N.J.S.A. 18A:37-15.b.(6) and this Policy.

The Superintendent shall provide annually to the Board of Education information on the number of times a preliminary determination was made that an incident or complaint was outside the scope of the definition of harassment, intimidation, or bullying for the purposes of the State's monitoring of the school district pursuant to N.J.S.A. 18A:17-46.

The investigation shall be initiated by the Principal or the Principal's designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation. Investigations or complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. The Superintendent or designee will appoint a staff member to complete investigations involving allegations against a staff member serving in a supervisory or administrative position.

The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in



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accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and may decide to provide intervention services, order counseling as a result of the finding of the investigation, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action including seeking further information, as necessary.

The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.

Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.

A parent may request a hearing before the Board of Education after receiving the written information about the investigation. Any request for such a hearing shall be filed with the Board Secretary no later than sixty calendar days after the written information is provided to the parents. The hearing shall be held within ten business days of the request. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school Anti-Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination. A redacted copy of the completed written report form developed by the New Jersey Department of Education that removes all student identification information shall be confidentially shared with the Board of Education after the conclusion of the investigation if a hearing with the Board of Education is requested by the parents pursuant to N.J.S.A. 18A:37-15.b.(6)(d).



At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board of Education's decision.

A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).

H. Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board shall establish a range of responses to harassment, intimidation, and bullying incidents and the Principal and the Anti-Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The range of ways in which school staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district level or by law enforcement officials.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include consistent and appropriate positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) intended to remediate the problem behaviors.
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays (when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying), research projects, observing and discussing



audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.

3. School responses can include theme days, learning station programs, “acts of kindness” programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, “natural helper” or peer leadership programs, “upstander” programs, parent programs, the dissemination of information to students and parents explaining acceptable uses of electronic and wireless communication devices, and harassment, intimidation, and bullying prevention curricula or campaigns.
4. District-wide responses can comprise of adoption of school-wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development coordinating with community-based organizations (e.g., mental health, health services, health facilities, law enforcement, faith-based organizations), launching harassment, intimidation, and bullying prevention campaigns.

I. Reprisal or Retaliation Prohibited

The Board prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.

Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

Examples of consequences for a school employee or a contracted service provider who has contact with students who engage in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary



action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds.

Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.

J. Consequences and Appropriate Remedial Action for False Accusation

The Board prohibits any person from falsely accusing another as a means of retaliation or as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Students and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.4, Expulsions and those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.
2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could entail discipline in accordance with district policies, procedures, and agreements which may include, but not be limited to: reprimand, suspension, increment withholding, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could be



determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

K. Harassment, Intimidation, and Bullying Policy Publication and Dissemination

This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent or designee shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website. The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.

The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti-Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti-Bullying Specialist and the district Anti-Bullying Coordinator on the home page of each school's website. The Superintendent or designee shall post the contact information for the New Jersey School Climate State Coordinator on the school district's and on each school's website in the same location as this Policy is posted.

The Superintendent or designee shall post on the school district's and each school's website the current version of "Guidance for Parents on the Anti-Bullying Bill of Rights Act" developed by the New Jersey Department of Education.

L. Harassment, Intimidation, and Bullying Training and Prevention Programs



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The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, and bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or



approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:37-17.

M. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment, and Review

The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with students.

The Superintendent, Principal(s), and the Anti-Bullying Coordinator, with input from the schools' Anti-Bullying Specialists, shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, and any report(s) and/or finding(s) of the School Safety/School Climate Team(s). The Superintendent shall recommend to the Board necessary revisions and additions to the Policy consistent with N.J.S.A. 18A:37-15.c., as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

N. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, and bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

O. School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.



P. Reports to Law Enforcement

The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.

Some acts of harassment, intimidation, and bullying may be bias-related acts and school officials must report to law enforcement officials any bias related acts, in accordance with N.J.A.C. 6A:16-6.3.(e), and pursuant to the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

Q. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.

The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

R. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

S. Approved Private Schools for Students with Disabilities (APSSD)

In accordance with the provisions of N.J.A.C. 6A:16-7.7(a).2.ix.(2), the Board of Education shall investigate a complaint or report of harassment, intimidation, or bullying, pursuant to N.J.A.C. 6A:16-7.7(a).2.ix. and Section G. of this Policy, occurring on Board of Education school buses, at Board of Education school-sponsored functions, and off school grounds involving a student who attends an APSSD. The investigation shall be conducted by a Board of Education Anti-Bullying Specialist, in consultation with the APSSD.



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The school district shall submit all subsequent amended Harassment, Intimidation, and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-37

N.J.A.C. 6A:16-7.1 et seq.

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – April 2011 – New Jersey Department of Education

Memorandum – New Jersey Commissioner of Education – Guidance for Schools on Implementing the Anti-Bullying Bill of Rights Act – December 16, 2011

Adopted:



7410 MAINTENANCE AND REPAIR

The Board of Education recognizes the fixed assets of the school district represent a significant investment of this community and maintenance is a prime concern to the Board.

The school district is required to develop, approve, and implement a comprehensive maintenance plan in accordance with the requirements of N.J.A.C. 6A:26-20.5. A "comprehensive maintenance plan" means a school district's multi-year maintenance plan covering required maintenance activities for each school facility in the school district adopted pursuant to N.J.A.C. 6A:26.

Required maintenance activities include those activities outlined in N.J.A.C. 6A:26-20.3. The school district shall determine the required maintenance activities to reasonably maintain each school facility in the school district, and shall report the activities in its annual comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

In accordance with N.J.A.C. 6A:26-20.4(a), expenditures for required maintenance activities set forth in N.J.A.C. 6A:26-20.3 shall qualify as investments in maintenance for purposes of calculating the required maintenance expenditure in N.J.A.C. 6A:26-20.4(d) and (e), the annual required maintenance budget amount pursuant to N.J.A.C. 6A:26-20.8, and the maintenance factor (M) in N.J.S.A. 18A:7G-9. Expenditures that qualify as required maintenance shall be in accordance with the provisions of N.J.A.C. 6A:26-20.4.

The school district's comprehensive maintenance plan shall be submitted to the Executive County Superintendent by a Board of Education resolution every school year, pursuant N.J.A.C. 6A:26-20.5(a)1.

The required annual maintenance budget amount as reported in its comprehensive maintenance plan shall be included in the district's annual budget certified for taxes in accordance with the provisions of N.J.A.C. 6A:26-20.8(a). The required annual maintenance budget amount shall be calculated and adjusted in accordance with the provisions of N.J.A.C. 6A:26-20.8(b). The Executive County Superintendent shall not approve the school district's budget that does not comply with the provisions of N.J.A.C. 6A:26-20.1 et seq.

Commencing September 1, 2002, no person shall be employed by the Board of Education as a buildings and grounds supervisor, as defined in N.J.S.A. 18A:17-49, unless the person is a certified educational facilities manager pursuant to N.J.S.A. 18A:17-49 and 18A:17-50.



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Facilities maintenance, repair scheduling and accounting shall be in accordance with the provisions of N.J.A.C. 6A:23A-6.9 and Regulation 7410.01.]

N.J.S.A. 18A:7G-9; 18A:17-49; 18A:17-50;
18A:18A-43; 18A:21-1
N.J.A.C. 6A:23A-6.9; 6A:26-1.1 et seq.; 6A:26-20.3;
6A:26-20.4; 6A:26-20.5; 6A:26-20.6; 6A:26-20.8

Adopted:



8420 EMERGENCY AND CRISIS SITUATIONS

The Board of Education recognizes its responsibility to provide for the safety and security in each school building in the district. The district will develop and implement comprehensive written plans, procedures, and mechanisms to provide for the protection of health, safety, security, and welfare of the school population; the prevention of, intervention in, response to and recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and support services for staff, students, and their families.

“School security drill” means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a bomb threat, non-fire evacuation, lockdown, or active shooter situation and that is similar in duration to a fire drill.

The Superintendent of Schools or designee shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and community resources, as appropriate, in the development of the school district’s plans, procedures, and mechanisms for school safety and security. The plans, procedures, and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq., and the Commissioner of Education and shall be reviewed annually, and updated as appropriate.

A copy of the school district’s school safety and security plan shall be disseminated to all school district employees. New employees shall receive a copy of the school district’s safety and security plan, as appropriate, within sixty days of the effective date of their employment. All employees shall be notified in writing, as appropriate, regarding updates and changes to the school safety and security plan.

The school district shall develop and provide an in-service training program for all school district employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crises, consistent with the school district’s plans, procedures, and mechanisms for school safety and security and the provisions of N.J.A.C. 6A:16-5.1. New employees shall receive this in-service training, as appropriate, within sixty days of the effective date of their employment. This in-service training program shall be reviewed annually and updated, as appropriate.

The Board shall ensure individuals employed in the district in a substitute capacity are provided with information and training on the district’s practices and procedures on school safety and security including instruction on school security drills, evacuation procedures, and emergency



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response protocols in the district and the school building where the individuals are employed in accordance with the provisions of N.J.S.A. 18A:41-7.

Every Principal of a school of two or more rooms, or of a school of one room, when located above the first story of a building, shall have at least one fire drill and one school security drill each month within the school hours, including any summer months during which the school is open for instructional programs, and shall require all teachers of all schools, whether occupying buildings of one or more stories, to keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill. Where school buildings have been provided with fire escapes, they shall be used by a part or all of the students performing every fire drill. An actual fire or school security emergency that occurs at a school during the month and that includes activities which are the equivalent of a drill shall be considered a drill for the purposes of meeting the requirements of N.J.S.A. 18A:41-1.

Every school in the district shall conduct a school security drill within the first fifteen days of the beginning of the school year. Notwithstanding any other provision of law to the contrary, the school district shall ensure that a school security drill that occurs when students are present:

1. Includes clear, developmentally and age-appropriate messaging to students and staff at the conclusion of the drill that the event is a drill and that no current danger exists;
2. Does not expose students to content or imaging that is not developmentally or age-appropriate;
3. Is paired with trauma-informed approaches to address any student inquiries or concerns which may arise as a result of a school security drill;
4. Does not include the use of fake blood, real or prop firearms, or the simulations of gun shots, explosions, or other sounds or visuals that may induce panic or traumatic response from a student or school district employee;
5. Does not require a student to role play as a victim, but may include first aid training in which students participate; and
6. Is accessible to students with disabilities and mental health conditions, and provides all necessary accommodations for these students.



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The Principal or designee shall provide written notification to the parent of a student enrolled in the school following completion of a school security drill, which notice shall be provided to the parent by no later than the end of the school day on which the school security drill is conducted.

The Principal or designee will provide local law enforcement or other emergency responders, as appropriate, with a friendly notification at least forty-eight hours prior to holding a school security drill. A law enforcement officer shall be present at a minimum of one school security drill in each school year in order to make recommendations on any improvements or changes to school security drill procedures that the officer may deem advisable in accordance with N.J.S.A. 18A:41-1. The school district may permit emergency personnel access to the buildings and grounds of its schools for school security drills that are scheduled outside of school hours and during such times as students are not present.

The school district shall review and update its school security drill procedures using a process that coincides with the review of the school safety and security plan developed pursuant to N.J.A.C. 6A:16-5.1 and collects input from emergency personnel; parents of students enrolled in the school district; teachers and staff employed in the district; mental health professionals; and student government representatives from multiple grade levels.

The school district shall annually track data on such measures and information as required by the Commissioner of Education, and shall report the data to the Commissioner.

Such drills and in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on proper evacuation and lockdown procedures in a variety of emergency situations on school grounds in accordance with N.J.A.C. 6A:16-5.1.

The school district will be required to annually submit a security drill statement of assurance to the New Jersey Department of Education by June 30 of each school year. Each school in the district will be required to complete a security drill record form as required by the New Jersey Department of Education.

N.J.S.A. 2C:33-3

N.J.S.A. 18A:41-1; 18A:41-2; 18A:41-6; 18A:41-7;
18A:41-7a.

N.J.A.C. 6A:16-5.1

Adopted:



9320 COOPERATION WITH LAW ENFORCEMENT AGENCIES

The Board of Education recognizes that keeping students and staff safe and helping children understand and respect the law is best served by a close and cooperative relationship with local law enforcement.

The Board adopts this Policy and Regulation **9320** in accordance with N.J.A.C. 6A:16-6.1. to ensure cooperation between school staff and law enforcement authorities in all matters relating to the unlawful possession, distribution and disposition of controlled dangerous substances, including anabolic steroids, as defined in N.J.S.A. 24:21-2 and N.J.S.A. 2C:35-2, drug paraphernalia as defined in N.J.S.A. 2C:36-1, alcoholic beverages; firearms, as defined in N.J.S.A. 2C:39-1.f.; and other deadly weapons as defined in N.J.S.A. 2C:39-1.r.

The Board adopts Policy and Regulation **9320** in accordance with N.J.A.C. 6A:16-6.1. to ensure cooperation between school district staff and law enforcement authorities in all matters relating to the planning and conduct of law enforcement activities and operations occurring on school grounds, including arrest procedures, undercover school operations, and mandatory reporting the offenses listed in the Memorandum of Agreement between Education and Law Enforcement Officials (MOA).

The Superintendent or designee shall institute a program of such communication and cooperation with law enforcement in accordance with N.J.A.C. 6A:16-6.1.

This Policy and Regulation **9320** shall be submitted for review and approval to the Executive County Superintendent in accordance with N.J.A.C. 6A:16-6.2(a)2.

The Superintendent or designee shall annually review the MOA as adopted by the Board to ensure this Policy and Regulation **9320** are in accordance with the requirements outlined therein.

N.J.A.C. 6A:16-6.1.; 6A:16-6.2; 6A:16-6.4.

Adopted:



7510 - USE OF SCHOOL FACILITIES

The Board of Education believes the school facilities of the district should be made available for community purposes, provided that such use does not interfere with the educational, athletic, and co-curricular programs of the school district. The scheduling of school events however, shall always have priority over any other activity. The Board of Education favors and encourages the use of school facilities by the residents of Waldwick, especially youth groups, when proper supervision and sponsorship are provided.

The Board of Education reserves the right to close the facility to the public at any time with or without prior notice due to weather conditions, repairs, maintenance, safety concerns, improper behavior, or any other event where such a closing is necessary. The use of school facilities will not be granted for any purpose that is prohibited by law. The Superintendent reserves the right to withdraw permission after it has been granted.

For the purpose of this policy, "school facilities" also include all school grounds and athletic fields.

Procedure for Securing Permission to Use School Facilities

Requests for use of school facilities must be in quadruplicate form on a standard school application form. A save and hold-harmless form must also be returned along with the application form. Application forms must be filed with the Board Secretary or Athletic Director who will clear the dates, establish the fees, if any, in accordance with the Board approved fee schedule, and notify the requesting group of the approval or disapproval of their application in writing. No school facility is to be used without a signed application approved by the Board Secretary or Athletic Director.

Permission will not be granted if the proposed use interferes with normal school functions. In this respect cleaning, maintenance and remodeling of school facilities will be given first priority in permitting the use of facilities. The Board reserves the right to pre-empt any scheduled non-school use for any reason even though payment may have been accepted.

Facilities will be approved for use based on an administrative assessment as to which facility is most appropriate based on the age of the participants and the scope of activities. The information needed to determine this shall be made a part of the Request for use of School Facilities Form.



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Priority in assigning facilities will be given to Waldwick groups and organizations. Youth groups are defined as teams/organizations that support school aged students, Pre-K – 12th grade.

Waldwick youth residents that use outside facilities shall be subject to a facility fee of \$20.00 per individual in that group or organization per season. Waldwick youth residents that use indoor facilities shall be subject to a facility fee of \$10.00 per individual in that group or organization per season.

All non-Waldwick youth residents that use outside facilities shall be subject to a facility fee of \$40 per individual in that group or organization per season. All non-Waldwick youth residents that use indoor facilities shall be subject to a facility fee of \$20.00 per individual in that group or organization per season.

Adult Organizations will be charged \$350 per person per year for the use of outside facilities.

Priority in assigning facilities will be given to youth groups and organizations.

All groups and organizations must submit the following one week prior to the start of their usage of school facilities:

- 1) A certified roster that indicates the name, age, and address of each individual in that group or organization.
- 2) Verification that all coaches have an approved criminal history background check.
- 3) Facilities fees based on rosters for the season

No school facility is to be used prior to rosters, approved criminal background checks verification and payment of facilities fee being submitted and approved by the Board Secretary. Groups and organizations will submit payment for any registrations that occur after the start of the season.

Non-Waldwick groups seeking to use any facility will be subject to a fee in accord with an annual fee schedule approved by the Board of Education.

The school district shall provide a copy of Policy and Regulation 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries to all youth sports team organizations that operate on school grounds or in school facilities. In accordance with the provisions of N.J.S.A. 18A:40-41.5, the school district shall not be liable for the injury or death of a person due to the action or inaction of persons employed by, or under contract with, a youth sports team organization that operates on school grounds, if the youth sports team organization provides the school district proof of an insurance policy in the amount of not less than \$50,000



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per person, per occurrence insuring the youth sports team organization against liability for any bodily injury suffered by a person and a statement of compliance with the school district's Policy and Regulation 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries.

For the purposes of this Policy a “youth sports team organization” means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

Any youth sports team organization that is granted permission to use school facilities must provide the school district proof of an insurance policy against liability for any bodily injury in the amount of not less than \$50,000 per person, per occurrence, insuring the youth sports team organization against liability for any bodily injury suffered by a person. The youth sports organization must also provide a statement of compliance with the school district's Policy and Regulation 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries, which will be provided to the adult representative of the requesting organization with the application to use school facilities.

Fees

See Facilities Fees Addendum

Custodial Fee – Renter will incur costs for custodians when the activity occurs outside the normal work week of district staff or when additional staffing is required due to the nature of the event or activity. This shall include over-time custodial costs as may be required.

Out of town Facility Fees-Individuals or Groups - payable in advance of event

All non Waldwick residents and out of town organizations, either "not for profit" or "for profit" shall be charged a Facility Fee in accord with an annual fee schedule approved by the Board of Education.

Rules and Regulations

- A. Upon notification of approval of a request for the use of a school facility, all individuals and organizations must furnish a certificate of liability and property damage insurance in limits of not less than \$100,000/\$300,000 personal injury and \$25,000 property damage.

It is required that the Waldwick Board of Education, as the certificate holder, be named as additional insured. Such certificate shall be filed with the School Business Administrator/Board Secretary, prior to the date of the approved facility use.



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The organization must also agree to save and hold-harmless the Waldwick Board of Education from any and all liability arising out of use of school facilities, including spectators.

- B. A copy of the rules and regulations governing the use of school facilities, signed by the official responsible, as indicated in the application, shall be submitted to the Board Secretary prior to such use. Permission to use school facilities shall be granted only to persons and organizations that agree to the terms of Policy and Regulation 7510, the requirements as outlined in the use of school facilities application, and in accordance with the terms outlined in the approval.
- C. Any group using school facilities will be expected to exercise care to protect the property of the Board of Education and will be held financially responsible for any damage to school facilities or property which might occur during their use of the same. In the event of damage, use of school facilities by the user will be suspended until restitution is made. Reports and claims of this nature will be directed to the official responsible named in the application requesting the use of the facilities.

The use of school equipment in conjunction with the use of school facilities must be specifically requested in writing, and may be granted by the procedure by which permission to use facilities is granted.

The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use. Where rules specify, no item of equipment may be used except by a qualified operator.

It is also understood that any group using school facilities will be expected to leave the building and/or grounds clean and free of litter. Any costs incurred by the Board due to the failure of the using organization to comply with this provision will be passed to the using organization, including custodial fees..

No alterations should be made to fields or grounds unless approved by the Waldwick Board of Education, which includes snow removal.

- D. Activities shall be limited to the specific part or parts of the buildings or grounds for which permission has been granted. Those attending any function carried on, in, or about school buildings are restricted to the use of the rooms or places actually assigned to their use.
- E. Unless special permission is granted, all in-door activities for non-school sponsored groups will cease at 9:30 PM. Additionally, for all non-school groups, lights on the turf field will not be on later than 10:00 PM. End lights will extinguish 15 minutes after the conclusion of the activity. **Outside groups using the lights are responsible for turning them off if they do not use the**



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field or end their activity early. Utilization of the turf field for school-sponsored activities will cease upon the conclusion of the activity.

- F. Smoking is prohibited on all Board of Education property in accordance with New Jersey State Statute.
- G. The consumption of alcoholic beverages on school premises is prohibited.
- H. Refreshments may be served in each building only in the areas designated below:

Middle School - High School - For all events except concerts held in the Little Theater - Cafeteria. For concerts held in the Little Theater - Cafeteria and/or North Side Lobby.

Crescent Elementary School - All Purpose Room

Traphagen Elementary School - All Purpose Room

- I. Vendors shall not be permitted to sell food or soft drinks on school grounds unless permission has been granted at the time of application. These items may be sold at the High School Athletic Field only through the auspices of the Waldwick Booster Club who will operate the refreshments stand.
- J. No decoration of any description will be permitted unless approved by the Board Secretary. Such decoration, as may be approved, must be of flame resistant materials and will be subject to test by Board of Education personnel. No screws, nails or hooks are to be used and nothing may be attached in any way to stage draperies, window draperies or shades. No signs of any kind are to be hung in or about school premises without Board of Education approval. No parts of the buildings are to be marked or defaced in any way.
- K. Electrical equipment of any kind, not owned by the Board of Education, may not be installed until it has been inspected by the Director of Facilities, Security and Transportation, who shall have full authority to reject any such equipment which, in his/her opinion and judgment, is not safe for use in or on school property. School owned equipment may not be used unless such use is approved by the Board Secretary, all such equipment must be moved, installed, operated, and dismantled by Board of Education personnel only.
- L. The school facility in use shall be under the supervision of the building custodian/ grounds person who shall have full authority to enforce the rules and regulations of the Board of Education, and, in case of violation of the same, may order the building vacated.



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- M. It shall be incumbent upon the requesting organization to notify in advance the Waldwick Fire and Police Department of their scheduled activity which will involve public attendance in order that adequate fire and police protection may be provided.
- A (1) fire marshal is required when over 250 individuals are anticipated. Police Department coverage will be provided by the using organization when requested by the Board. All costs involved in this service are to be borne by the using organization. The number of tickets sold or number of occupants must not exceed the seating capacity of the auditorium or other facility for which the permit is granted. Payment for Fire Marshalls and / or Police Officers will be processed via check through the Borough Office.
- No activity or event shall be permitted when the anticipated level of participants exceeds the capacity of the room/facility.
- N. No dogs shall be permitted on any school property unless as part of an educational program, i.e.: seeing-eye dog presentation, police canine corps, etc.
- O. No golfing shall be permitted on any school district fields.
- P. The Board precludes the use of recreational equipment and activities on school property by any member of the general public including pupils whether or not school is in session. The Board recognizes that these restrictions will include but not be limited to prohibiting the following activities: skate boarding, roller blading, roller skating, using motorized vehicles-ATV's, mopeds, motorcycles, etc. This provision does not apply to use of the stadium track by Waldwick residents. Policy 7510.1 sets forth conditions for the use of the synthetic surface track.
- Q. Upon submission of a written notification thirty days prior to the event, a Waldwick school affiliated or municipal organization may request any of the above stated rules and regulations to be waived by the Board.
- R. The granting of a permit for the use of any part of the building or grounds confers no privilege for rehearsals or for any facilities or equipment other than those specified in the permit.
- S. No one is permitted in any building unless a custodian or representative of the Board is on duty. The school custodian is present as a representative of the school for purposes of security, inspection and observation, and has the authority to eject unruly persons. His/Her services are not at the disposal of the user unless so directed by the building principal.
- T. All groups using any school facilities must remove / put away their equipment after usage each day they are utilizing any facilities.



POLICY

WALDWICK BOARD OF EDUCATION

Athletic Field Conditions and Usage

The Board of Education and the Borough of Waldwick are committed to maintaining athletic fields in the community at their optimal level and to making them available for public use to the residents of Waldwick when not required for school related activities or necessary maintenance or renovation. The Board has adopted a separate policy regarding Public Use of Synthetic Surface Track-See Policy 7510.1.

The Supervision of the school district's athletic fields shall be responsibility of the following individuals:

Assistant Principal/Athletic Director

The Assistant/Athletic Director has authority with regard to the scheduling of all school related athletic events regardless of when they take place. The scheduling of school events shall always have priority over any other activity.

N.J.S.A. 18A:20-20; 18A:20-34

Adopted: 9 May 2011

Revised: 27 February 2012

Revised: 9 September 2013

Revised: 11 September 2017

Revised: 28 January 2019

Revised: 10 June 2019

FACILITIES FEES

Policy 7510 – Use of School Facilities

Policy 7510.1 Public Use of Synthetic Surface / Track

High School – Little Theater	\$150 / Daily
Classroom	\$50 / Daily
Cafeteria (excluding kitchen)	\$100 / Daily
Cafeteria (including kitchen)	\$125 / Daily
Gymnasium	\$200 / Daily
Crescent – All Purpose Room	\$100 / Daily



POLICY

WALDWICK BOARD OF EDUCATION

Traphagen – All Purpose Room	\$100 / Daily
Middle School – All Purpose Room/Gymnasium	\$200 / Daily
Greenberg Center (without weight room)	\$75 / Daily
Athletic Fields*	\$50 Per Hour (1-3 Hours)
*(Does not include use of building facilities)	\$225 > 3 Hours
District Coaches Fee for Camps	\$25 /Daily for any School Facility



MEMORANDUM OF AGREEMENT

Whereas, the Waldwick School District (hereinafter "The District") and the Waldwick Educational Association (hereinafter "The Association") have engaged in negotiations in good faith in an effort to arrive at a successor Collective Bargain agreement (hereinafter "The Agreement") to that which expires on June 30, 2024 and;

Whereas, the District and the Association intend by this Memorandum of Agreement to set forth modifications, amendments, and changes to the aforesaid Agreement to be effective on July 1, 2024;

Whereas, this Memorandum of Agreement is made March 11, 2022 by and between the negotiating teams representing the Board and the Association.

Now, therefore, in consideration of the mutual covenants contained herein, the parties stipulate as to the following:

1. Duration: Two (2) years, July 1, 2024 - June 30, 2026
- 2. Salary - All Employees (with the exception of Hourly Aides)**
 - a. Year 1: Effective July 1, 2024 the base salary of all those employed in the bargaining unit as of the effective date mentioned previously shall increase by 3.6% inclusive of increment.
 - b. Year 2: Effective July 1, 2025 the base salary of all those employed in the bargaining unit as of the effective date mentioned previously shall increase by 3.6% inclusive of increment.

Salary - Hourly Aides:

Effective July 1, 2024 the base salary of all hourly aides as of the effective date mentioned previously shall increase by 3.6%

Effective July 1, 2025 the base salary of all hourly aides as of the effective date mentioned previously shall increase by 3.6%

3. If at any time during the term of this agreement, the agreed upon base salary increase falls below the Bergen County average (hereinafter "the County average"), the base salary increase for all WEA units shall be adjusted to meet the County average.

Contract Language Changes

Article XI Professional Advancement/Tuition Reimbursement

Add:

F. AIDES

1. The Board of Education agrees to implement the following:

The Board of Education will reimburse the cost of tuition, including enrollment and laboratory fee, to aides who voluntarily engage in and satisfactorily complete educational courses as approved pursuant to Paragraph A(1)(a) below. Other expenses such as graduation cost, textbooks, thesis binding, yearbooks, parking fees, and transportation are not to be reimbursed. The maximum refund per employee for each school year is \$2,000.00 with an annual district cap of \$30,000.00 for the 2024-2025, 2025-2026 school years.

The appropriation of the annual district cap shall be allocated as follows:

One third for July and August

One third for September, October, November and December

One third for January, February, March, April, May and June

The money shall be deemed appropriated from the section based upon the start date for the course. Any monies not utilized in either of the first two (2) sections will transfer to the next section. Any funds not utilized by June 30th shall be forfeited.

a. Eligibility

i. Aides in their first two years in the District are not eligible for tuition reimbursement.

ii. Aides in their third year of employment in the district will receive the full tuition reimbursement benefits permitted by contract.

b. Reimbursement for graduate and/or undergraduate courses will be given under the following conditions:

i. Courses must be graduate and/or undergraduate level and taken at or granted through (consistent with the relevant law) an accredited institution of higher learning.

- ii. Selected courses or degree programs must be in pursuit of or the completion of a teaching certification.
- iii. To be eligible for reimbursement, an aide will be required to obtain approval in writing prior to the start of a course from the Superintendent of Schools.
- iv. Reimbursement will be made after a paid receipt and a copy of the grade report have been submitted to the Superintendent. Proof of a grade of "B" or better or a passing grade if the course is only offered on a pass/fail basis is required. Payment will then be made after the next regularly scheduled Board meeting.
- v. Online courses will be approved for tuition reimbursement only upon the Superintendent's determination that the course work is equivalent to an "in-residence" program. The criteria for this determination will include accreditation by a Regional Accreditation Agency of the program, and the Superintendent's assessment of the course outline and work required of the student.
- vi. Any aide who resigns during a school year without completing said year shall return any and all monies received as course reimbursement that year, and shall not be eligible for any additional reimbursement following the date of said resignation. Upon request, this provision shall not apply to any circumstance deemed extraordinary by the Superintendent and the Board of Education
- vii. Any aide earning a teaching certificate that resigns or leaves the district, must return any and all monies received as course reimbursement for the previous twelve months (12) and shall not be eligible for any additional reimbursement following the date of said resignation.

Schedule F Aides Salary / Compensation

Change:

1. All salaried aides will receive the agreed upon settlement for each year of the contract. No new aides will be placed on this guide:

2024-2025	\$32.03
2025-2026	\$33.18

Terms of Memorandum of Agreement

- a. All portions of the most recently expired contract and not modified by the terms and conditions of this Memorandum shall continue to be of full force and effect and shall be carried forward and incorporated into the July 1, 2020 to June 30, 2024 Agreement.
- b. **Agreement:** The above terms and conditions represent the entire and complete agreement of the undersigned parties, and reflect all changes, amendments and modifications to the collective bargaining agreement. In all other respects, the parties' current collective bargaining agreement shall remain in effect. All proposals, submissions or modifications presented by either party during the course of the negotiations are deemed as withdrawn by each party.
- c. **Ratification and Recommendation:** This Memorandum of Agreement is subject to the ratification of the Board of Education, and by the members of the bargaining unit represented by the Association, in accordance with the relevant laws and policies and practices available to each respectively. This Memorandum of Agreement shall not be effectively enforceable by either party absent such ratification. Each of the undersigned parties agree to recommend the terms and conditions contained herein to their respective constituents.
- d. **Authority:** The undersigned each represent that they are authorized to enter into this Memorandum of Agreement on the behalf of the parties hereto.

For the District:

For the Association:

**SIDEBAR - MEMORANDUM OF AGREEMENT:
CHANGES/ADDITIONS TO 2020-2024 CBA**

Whereas, the Walldwick School District (hereinafter "The District") and the Walldwick Educational Association (hereinafter "The Association") have engaged in negotiations in good faith; the duration of the current Collective Bargain agreement (hereinafter "The Agreement") is July 1, 2020 through June 30, 2024 and;

Whereas, the District and the Association intend by this Memorandum of Agreement to set forth modifications, amendments, and changes to the aforesaid Agreement to be effective on July 1, 2022;

Whereas, this Memorandum of Agreement is made March 11, 2022 by and between the negotiating teams representing the Board and the Association.

Now, therefore, in consideration of the mutual covenants contained herein, the parties stipulate as to the following:

1. Salaries:

Schedule F - Aides Salary Compensation shall be changed to reflect the following:

Change:

Hourly Aides

- a. Effective July 1, 2022 the base salary of all hourly aides shall increase by \$2.00.
- b. Effective July 1, 2023 the base salary of all hourly aides shall increase by 3.6%

Change:

6. As the "grandfathered" aides listed above leave their hourly aide position to work elsewhere or to another position within the Walldwick Public School District they forfeit the above status. **Effective July 1, 2022**, if they are re-hired as an hourly aide in the Walldwick Public School District their starting rate of pay will be **\$20.25** per hour.

Add:

8. Effective July 1, 2022, all aides that have completed and demonstrated proof of the requisite training to become a Registered Behavior Technician (RBT) (Paraprofessional) shall receive an additional annual stipend of \$3,000.

Schedule B-1 Extra-Curricular Stipends

Changes to the following Schedule B-1 stipends are retroactive to July 1, 2021:

HS/MS Student Activity Stipends

Add:

Mind Over Matter Club Advisor - \$1200

Other Stipends

Delete:

Master Scheduling - \$9,300

Add:

Secondary Schools Student Information System Analyst - \$6500

Schedule C Athletic Coaching Stipends

The addition of the following Schedule C stipend is retroactive to July 1, 2021:

Add:

Fall – Esports Head Coach - \$5,000

Spring – Esports Head Coach - \$5,000

Contract Language Changes

ARTICLE IV TEACHING LOAD, NON-TEACHING DUTIES AND WORKING CONDITIONS TEACHERS

C. TEACHING LOAD

Add:

5. Any teacher who substitutes for another teacher during his/her preparation period, and is not provided with an alternative preparation period within the same school day, shall be compensated \$75.00 per occurrence.

ARTICLE XIX CLOTHING - CUSTODIAL/GROUNDS AND MAINTENANCE EMPLOYEES

Add:

F. The custodial/grounds and maintenance employees shall be permitted to wear work shorts during the time that schools are on summer recess. Shorts will not be worn when working with chemical strippers. The shorts will be a part of the annual clothing allotment for custodial/grounds and maintenance employees. This will begin no sooner than the day after the last day for students and staff and end no later than August 30th.

Terms of Memorandum of Agreement

- a. **Agreement:** The above terms and conditions represent the entire and complete agreement of the undersigned parties, and reflect all changes, amendments and modifications to the collective bargaining agreement. In all other respects, the parties' current collective bargaining agreement shall remain in effect. All proposals, submissions or modifications presented by either party during the course of the negotiations are deemed as withdrawn by each party.
- b. **Ratification and Recommendation:** This Memorandum of Agreement is subject to the ratification of the Board of Education, and by the members of the bargaining unit represented by the Association, in accordance with the relevant laws and policies and practices available to each respectively. This Memorandum of Agreement shall not be effectively enforceable by either party absent such ratification. Each of the undersigned parties agree to recommend the terms and conditions contained herein to their respective constituents.
- c. **Authority:** The undersigned each represent that they are authorized to enter into this Memorandum of Agreement on the behalf of the parties hereto.

For the District:

For the Association:

Whereas pursuant to 6A:23A-5.8 activities that benefit students and are part of the instructional program including expenditures for field trips need the destinations pre-approved by the Board of Education for the 2021 - 2022 school year.

<u>Grade Level / Club</u>	<u>Location</u>
Middle School Jazz Band	Crescent & J.A. Traphagen
9-12 Compass Class	The Village Grille, Waldwick
Sportsmanship Award Winners HS	Chart House, Weehawken

Library & Educational Goods
Title I Funds

Vendor	Price
Wilson (CO)	\$9,108.18
Scholastic (CO)	\$549.00
Scholastic	\$208.54
TOTAL	\$9,865.72

Library & Educational Goods
Title III Immigrant Funds (Oakland)

Vendor	Price
Scholastic	\$3,655.86
TOTAL	\$3,655.86

Library & Educational Goods
Title IV Funds

Vendor	Price
Scholastic (CO)	\$1,071.00
ASCD (CO)	\$1,927.00
TOTAL	\$2,998.00

AGREEMENT

ALCOHOL AND DRUG TESTING SERVICES

This AGREEMENT is made between VALLEY MEDICAL GROUP (VMG) ("PROVIDER"), a professional Company having its principal place of business at 15 Essex Road, Suite 206, Paramus, NJ 07652 and Waldwick Board of Education ("COMPANY"), a Company having its address at 155 Summit Ave. Waldwick, NJ 07463 on this date of July 1, 2022, which shall hereinafter be referred to as the execution date of this Agreement.

WHEREAS:

PROVIDER provides alcohol and drug testing services to companies to support workplace alcohol and drug testing programs and policies;

The COMPANY has a policy for alcohol and drugs abuse testing of applicants and/or employees and requires alcohol and drug testing services from PROVIDER.

In consideration of the mutual covenants and promises set forth, the parties hereby enter into this Agreement, the terms and conditions of which shall apply from the execution date of this Agreement.

NOW, THEREFORE, in consideration of the premises and mutual promises, covenants, and Agreements contained herein, the parties agree as follows:

SCOPE OF SERVICES

Alcohol tests are tests performed using screening and evidential devices approved by the National Highway Traffic Safety Administration (NHTSA) as reflected by publication in the NHTSA Conforming Products List (CPL) by breath alcohol technicians (BATs) trained and certified by the Drug and Alcohol Testing Training Institute (DATTI) to perform such testing.

Drug tests are tests performed using chain-of-custody collection, testing laboratories certified by the Department of Health and Human Services (DHHS) for such testing, and medical review officers (MROs) qualified and certified to review and report test results.

DOT/FTA tests, whether DOT/FTA alcohol tests or DOT/FTA drug tests, are tests performed in accordance with the regulatory requirements of the DOT/FTA for such testing, including all applicable procedural, personnel, and equipment requirements.

The parties both recognize that federal, state, and local laws may apply to services covered herein. In particular, certain services may be performed according to regulations established and governed by the Department of Transportation / Federal Transit Administration (hereinafter referred to as DOT/FTA). Both parties agree to assure, to the best of their ability that services provided are rendered according to all applicable laws and regulations.

PROVIDER RESPONSIBILITIES

PROVIDER will maintain facilities and personnel adequate to the performance of services agreed to be provided to the COMPANY. In particular, PROVIDER will maintain trained and certified personnel qualified to perform services provided.

PROVIDER will maintain, in a secure location with controlled access, all dated records, information, and notifications, identified by individual, for specific information and records for minimum time periods according to the schedule below and as applicable related to services provided by PROVIDER to the COMPANY.

FIVE YEARS

- Alcohol tests ≥ 0.02 , positive drug tests, refusals to test, including alcohol form/drug custody & control form & MRO documentation as applicable
- Medical explanations of inability to provide specimens
- Calibration documentation for EBTs
- Substance abuse professional evaluations & related information

TWO YEARS

- Supervisory training BAT and drug screen collector training/certification
- Logbooks for drug and alcohol testing, if used
- Random selection records
- Agreements: testing - collection, laboratory, MRO, consortium

ONE YEAR

- Negative/canceled drug test results: alcohol test results < 0.02

Other (specify)

PROVIDER will not release individual test results to any person, without first obtaining specific written authorization from the tested individual. Nothing in this paragraph shall prohibit

PROVIDER from releasing, to COMPANY, it's agents or to officials of the DOT/FTA or DOT/FTA operating agency, or any State or local officials with regulatory authority over the testing program, individual test results, or from releasing individual test results or related information to comply with requests resulting from a legal action, including but not limited to, unemployment hearings, workers' compensation hearings, or other legal hearings, initiated by the tested individual.

PROVIDER will make available to COMPANY, at location(s) of COMPANY's choosing, and at reasonable expense to COMPANY for copying and shipping charges, all records related to alcohol and drug testing performed by PROVIDER for COMPANY, except records containing confidential medical information, within two business days of notification by COMPANY of such request.

Reporting of results to COMPANY by PROVIDER, if applicable, will be by facsimile transmission, electronic transmission, or first class U.S. Mail; in exceptional circumstances reporting may be by telephone. Provision of results by overnight carrier (Federal Express, Airborne, or Express Mail) can be arranged; the charge for this service will depend upon the carrier selected.

COMPANY RESPONSIBILITIES

COMPANY will provide PROVIDER with the most recent applicable alcohol and/or drug testing policies of COMPANY.

COMPANY will provide PROVIDER with an updated drivers list on a quarterly basis or upon request.

COMPANY will designate a representative and an alternate to whom the PROVIDER will report test results and discuss or report other information.

COMPANY will notify PROVIDER of any responsibilities with regard to the COMPANY's Employee Assistance Program as it relates to alcohol and drug testing.

COMPANY represents that the means of obtaining results from the PROVIDER (including, but not limited to, electronic or computer transmission, facsimile transmission (fax), or written communication), will assure that the results and other information remain secure and confidential with distribution of or access to such information to COMPANY officials with a business need for the information only.

COMPANY authorizes PROVIDER to request specific information or to order additional tests as necessary or appropriate related to tests performed for COMPANY; COMPANY agrees to pay for additional costs and charges related to such information requests or additional testing performed. COMPANY acknowledges that performance of necessary verification procedures may be dependent upon cooperation by COMPANY representatives, tested individuals, and/or personal physicians and/or health care providers that may possess vital medical history information.

COMPANY acknowledges that alcohol testing results ≥ 0.04 or positive drug test results reported by PROVIDER do not indicate that a tested individual is an alcoholic or a drug addict, respectively.

ASSIGNED RESPONSIBILITIES

COMPANY and PROVIDER agree that responsibility for the following procedures and services are as designated below. The designee for each procedure or service agrees to assure that each procedure or service is performed according to all applicable regulatory requirements and in accordance with current and accepted professional standards of practice.

Selection/provision of alcohol testing services	COMPANY		PROVIDER	X	NOT APPLICABLE	
Selection/provision of drug testing collections	COMPANY		PROVIDER	X	NOT APPLICABLE	
Selection/provision of drug testing laboratory services	COMPANY		PROVIDER	X	NOT APPLICABLE	
Random selection for drug and/or alcohol testing	COMPANY		PROVIDER	X	NOT APPLICABLE	
Other (specify):	COMPANY		PROVIDER		NOT APPLICABLE	
Other (specify):	COMPANY		PROVIDER		NOT APPLICABLE	
Other (specify):	COMPANY		PROVIDER		NOT APPLICABLE	
Additional:						

FEES AND PAYMENT

Fees

Fees for services provided by PROVIDER to COMPANY will be in accordance with the *FEE SCHEDULE* hereby incorporated by attachment into this Agreement.

FEE CHANGES

The price for services rendered under this Agreement will not change unless PROVIDER notifies COMPANY in writing sixty (60) days in advance of a price change. If COMPANY does not agree to the new price, PROVIDER, at its sole discretion, may continue to provide agreed upon services at the then current price for the duration of the Agreement, or may discontinue the provision of services on the date the new schedule of fees would take effect, subject to severability provisions described elsewhere in this Agreement.

SIGNIFICANT CHANGES IN SERVICES PROVIDED

If during the term of this Agreement there is a significant change in the requirements of the PROVIDER, or other services covered under this Agreement as the result of regulatory changes, or other changes mandated by federal or state law, both parties agree to renegotiate the services and fees provided herein, subject to severability provisions described elsewhere in this Agreement.

PAYMENT

PROVIDER will invoice COMPANY for all services provided on a monthly basis. Payment terms are net thirty (30) days after the date of any invoice. Overdue payments are subject to additional interest and service charges. In the case of failure of COMPANY to make timely payments, PROVIDER may continue to perform its obligations as per this contract and be entitled to recover all payments for services rendered according to this contract, including interest and service charges on late payments, and also including expenses of collection and reasonable attorney's fees.

GENERAL TERMS AND CONDITIONS

TERM

The term of this Agreement shall be for a period of two (2) years commencing on **July 1, 2022**, and terminating on **June 30, 2024** with the understanding that this Agreement will renew itself for an additional term of one (1) year, unless terminated sooner by either party herein. The responsibilities and obligations and liabilities shall survive the term of this Agreement.

INDEPENDENT CONTRACTORS

Both parties to this Agreement are independent contractors, and nothing contained herein shall be construed to place the parties in the relationship of partners, joint venturer, or employer-employee, and neither party shall have the power to obligate or bind the other whatsoever beyond the terms of this Agreement.

RESPONSIBILITY FOR COMPANY POLICY AND PROGRAM

The parties understand and agree that PROVIDER does not make any employee decisions for employer such as hiring of applicants, termination, discipline or retention of any employee or former employee and that COMPANY has sole responsibility for all such decisions. PROVIDER shall not be responsible for any damages resulting from acts or omissions of the COMPANY under the COMPANY's substance abuse policy.

SEVERABILITY

If any provision of this Agreement is held to be illegal, invalid or unenforceable by a court of competent jurisdiction, the parties shall, if possible, agree on a legal, valid and enforceable substitute provision which is as similar in effect to the deleted provision as possible. The remaining portion of the Agreement not declared illegal, invalid or unenforceable shall, in any event, remain valid and effective for the term remaining unless the provision found illegal, invalid or unenforceable goes to the essence of this Agreement. Either party has the right to terminate this contract, for any reason whatsoever, upon 30-business day's notice by the terminating party.

FORCE MAJEURE

In no event shall PROVIDER have any responsibility or liability to COMPANY for any failure or delay in performance by PROVIDER which results from or is due to, directly or indirectly and in whole or in part, any cause or circumstances beyond the reasonable control of PROVIDER. Such causes and circumstances shall include but are not limited to acts of God, acts of COMPANY, acts, rules or regulations or orders of any governmental authority or agency thereof (whether civil, military, executive, legislative, judicial, or otherwise), strikes or other concerted actions of workers, lockouts, or other labor disputes or disasters, accidents, wars, riots, rebellion, sabotage, insurrection or civil disturbances, difficulties or delays in private or public transportation, or any other cause beyond PROVIDER's reasonable control.

WAIVER

The failure of either party to exercise or enforce any right conferred upon it under this Agreement shall not be deemed to be a waiver of any such right, nor to operate to bar the exercise or performance of any right at any time.

INDEMNIFICATION

COMPANY shall indemnify, defend and hold harmless PROVIDER, PROVIDER's directors, officers, agents and employees, and each one of them, from and against any and all claims, suits, and damages of whatever nature made or asserted by a present or former employee or agent or applicant for employment of the COMPANY, of its parent, subsidiary or affiliate companies, arising out of or in any way related to services provided by the PROVIDER under this Agreement, related to negligent, fraudulent, or illegal action or omission of COMPANY or COMPANY's employees, agents, or related personnel. COMPANY agrees to indemnify and hold harmless PROVIDER, its parents, subsidiaries, and affiliates from any loss, damage, or claim brought by third parties (including COMPANY's tested individuals) resulting from any willful or negligent act or omission on the part of COMPANY or COMPANY's representatives.

PROVIDER shall indemnify, defend and hold harmless COMPANY, COMPANY's directors, officers, agents and employees, and each one of them, from and against any and all claims, suits, and damages of whatever nature made or asserted by a present or former employee or agent of PROVIDER, of its parent, subsidiary or affiliate companies, arising out of or in any way related to services provided by the PROVIDER under this Agreement, related to negligent, fraudulent, or illegal action or omission of PROVIDER or PROVIDER's employees, agents, or related personnel.

PROVIDER agrees to indemnify COMPANY from and against any and all claims arising out of

its submission of data or analytical results which are false or incorrect as a result of willful, intentional, or negligent acts or omissions by PROVIDER or PROVIDER's employees, agents, or related personnel.

GOVERNING LAW

The provisions of this Agreement shall be construed, interpreted and governed by the substantive laws of the State of New Jersey including all matters of construction, validity and performance but without giving effect to New Jersey choice-of-law or conflict-of-law principles.

ENTIRE AGREEMENT

This Agreement represents the entire Agreement between PROVIDER and COMPANY. This Agreement supersedes all prior Agreements, understandings, negotiations and discussions, written or oral, and may be modified only by a written document signed by both PROVIDER and COMPANY.

HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

- A. COMPANY agrees to comply with all federal laws and regulations applicable to the Health Insurance Portability and Accountability Act (HIPAA).
- B. In compliance with HIPAA, COMPANY shall execute a Business Associate Agreement, if applicable, in a form prescribed by the PROVIDER.

JEOPARDY

- A. If as a result of a change in law or regulation or a judicial or administrative decision or interpretation, the performance by either Party hereto of any provision of this Agreement should jeopardize the licensure of the PROVIDER, the PROVIDER's participation in Medicare, Medicaid, Blue Cross or other reimbursement or payment programs or constitute a violation of any statute, regulation or ordinance or be deemed unethical by any recognized agency or association in the medical field, the PROVIDER may request that this Agreement be renegotiated to eliminate the jeopardy and, if agreement is not reached within thirty (30) days of such request, terminate this Agreement immediately.
- B. The COMPANY certifies that it and its employees will comply with all federal and state laws including, without limitation, the Health Insurance Portability and Accountability Act (HIPAA), Medicare and Medicaid. The COMPANY agrees to immediately report to the PROVIDER if: (1) the COMPANY, and/or its employees, violates any federal or state healthcare law, regulation or policy; (2) the COMPANY, and/or its employees, becomes aware of any inquiry or investigation by the government of the COMPANY, or its employees; or (3) the COMPANY, and/or its employees, is excluded from, or otherwise sanctioned by, any federal or state healthcare plan.

NON-DISCRIMINATION

Each Party agrees that, in performance of this Agreement, services will be provided without discrimination toward any patient, employee or other person regardless of their race, creed, color national origin, sex, sex orientation, blindness or ethnic background. Both Parties shall comply with all requirements and provisions of the Civil Rights Act of 1964, 42 U.S.C.A. 2000, et seq. and of the New Jersey Law Against Discrimination.

NOTICE

Whenever, under the terms of this Agreement, notice is required or permitted to be given by either Institution to the other Institution, such notice shall be deemed to have been sufficiently given if written, deposited in the United States Mail, in a properly stamped envelope, certified or registered mail, return receipt requested, addressed to the Institution to whom it is to be given at the address hereinafter set forth. Either Institution may change its respective address by written notice in accordance with this Paragraph.

If to the VMG:

With a copy to:

Robert Angner
Executive Director, Sales & Outreach

Robin Goldfisher
V.P., Legal Affairs

If to COMPANY :

With a copy to:

AMENDMENTS

This Agreement may not be amended or modified in any manner except by an instrument in writing signed by both Institutions.

BINDING EFFECT: ASSIGNMENT

This Agreement shall be binding upon and inure to the benefit of the Parties, their respective agents, affiliates and successors. Neither Party shall have the right to assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Institution and any attempted or purported assignment shall be null and void and of no effect.

HEADINGS

The headings to the various sections of this Agreement have been inserted for convenience only and shall not modify, define, limit or expand express provisions of this Agreement.

FURTHER ASSURANCES

Each Party covenants that it shall, from time to time, upon the request of the other, execute such further instruments and take such further actions as may be reasonably required to carry out the intent and purposes of this Agreement.

SURVIVAL

Any covenant or provision herein which requires or might require performance after the termination or expiration of this Agreement, including, but not limited to, indemnities, confidentiality, records retention and access, and restrictive covenants, if applicable, shall survive any termination or expiration of the Agreement.

INSURANCE:

- A. **PROVIDER INSURANCE:** PROVIDER shall obtain and maintain at its sole cost and expense during the term of this Agreement, and any renewal thereof, a comprehensive general liability policy, including professional liability, in the amount of at least \$1 million/\$3 million insuring PROVIDER against any and all claims for bodily injury or death and property damage resulting from or arising out of any act, conduct or omission by PROVIDER, its employees, staff and agents related to or arising out of this Agreement or the subject matter thereof. All policies and coverages shall be provided on an occurrence basis.
- B. **COMPANY INSURANCE:** COMPANY shall obtain and maintain at its sole cost and expense during the term of this Agreement, and any renewal thereof, a comprehensive general liability policy, including professional liability, in the amount of at least \$1 million/\$3 million, insuring the COMPANY against any and all claims for bodily injury or death and property damage resulting from or arising out of any act, conduct or omission by the COMPANY, its employees, staff and agents related to or arising out of this Agreement or the subject matter hereof. All policies and coverages shall be provided on an occurrence basis. COMPANY shall provide evidence of such coverage to PROVIDER.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year executed below:

Provider: VMG

Company: Waldwick Board of Education

By: 

By: _____

Title: Director, OHS

Title: _____

Date: June 5, 2020

Date: _____

FEE SCHEDULE

(Pricing based on program including all driver DOT physicals)

BUNDLED PRICES FOR SERVICES

BUNDLED PRICES for alcohol tests include both screening and confirmation tests. BUNDLED PRICES for drug tests include collection, laboratory testing, and MRO review.

COMPANY agrees to pay PROVIDER \$ 68.00 per DOT drug test (UDS)

COMPANY agrees to pay PROVIDER \$ 65.00 per non-DOT drug test

COMPANY agrees to pay PROVIDER \$ 50.00 per Observed drug test

COMPANY agrees to pay PROVIDER \$ 55.00 per DOT alcohol test (BAT)

COMPANY agrees to pay PROVIDER \$ 100.00 per DOT physical

COMPANY agrees to pay PROVIDER \$ 40.00 per DOT follow-up physical

COMPANY agrees to pay PROVIDER \$ 160.00 per Split Sample test

COMPANY agrees to pay PROVIDER \$ 180.00 per Post Accident On- Site service

\$ 300.00 Annual Administrative Fee to include:

- **Required Safety Sensitive Supervisor Training.**
- **Required Blind Specimen Designation.**
- **Required Certified MRO Services.**

Charge *includes* periodic *random* selection of employees, (50% UDS per yr, 25% BAT per yr) all MRO services, Collection Sites, Record back-up, semi-annual laboratory reports as well as *unlimited* Supervisor training instruction, and 800 Hot-Line numbers for Post Accident Collection Sites or On-Site Post Accident Services. (On-Site Post Accident Service fee does not include cost of drug or alcohol tests).



**2022-2023
AGREEMENT
for
CONTINUING DISCLOSURE and
INDEPENDENT REGISTERED MUNICIPAL ADVISOR SERVICES**

THIS AGREEMENT, valid for the calendar year noted above, (the "Agreement") by and between Waldwick Borough School District, 155 Summit Avenue, Waldwick, NJ 07463 (the "Issuer"), and Phoenix Advisors, LLC, 625 Farnsworth Avenue, Bordentown, New Jersey 08505 ("Phoenix Advisors") for the provision of professional services as more fully described in the accompanying Scope of Services.

WITNESSETH:

WHEREAS, the Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements ("CDAs") in connection with one or more bond issuances to provide specific financial and other information and notices, within specified timeframes, to the marketplace in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") governs the many aspects of continuing disclosure; and

WHEREAS, Phoenix Advisors provides continuing disclosure agent services, has the expertise as Continuing Disclosure Agent ("Disclosure Agent"), and has hereunder been appointed by the Issuer to serve as its Disclosure Agent until the expiration of this Agreement, as defined in Section 4 herein; and

WHEREAS, Phoenix Advisors, being duly registered as a Municipal Advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), provides professional municipal advisory services and has heretofore been appointed by the Issuer to be its Independent Registered Municipal Advisor ("IRMA") and to offer such municipal advisory services as may be requested until the expiration of this Agreement, as defined in Section 4 herein; and

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Issuer.

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND, HEREBY AGREE AS FOLLOWS:

Section 1 - CONTINUING DISCLOSURE SERVICES

- I. The Issuer's Disclosure Agent will assist the Issuer in meeting the secondary market disclosure obligations delineated in relevant CDAs and as specified under the Rule, including any required posting of any material event ("Event") notices.

The Issuer understands and acknowledges that its full cooperation is requisite to the Disclosure Agent's success assisting the Issuer in maintaining compliance with its CDAs and requirements of the Rule. The Issuer agrees that it will:

- i. Supply all documents required to be filed under its CDAs to the Disclosure Agent promptly, when available.
 - ii. Notify the Disclosure Agent immediately of any Event requiring the filing of a notice under the Rule or its CDAs.
- II. This Agreement applies to bonds issued since the effective date of the secondary market disclosure requirements of the Rule, unless said bonds are exempt under the Rule.
- III. Phoenix Advisors will perform such services relating to its role as the Issuer's Disclosure Agent to a professional standard. Described below is the scope of the Disclosure Agent services and methodology:
 - i. **Codify Issues That Are Subject to Continuing Disclosure**
To make timely and accurate disclosure filings on the MSRB's Electronic Municipal Market Access Data Port website ("EMMA"), the Disclosure Agent will obtain and examine the Issuer's Official Statements relating to the outstanding bond issues to research the requirements found in the CDAs.
 - ii. **Security Set-up**
We enter in our proprietary database details of each outstanding issue and its filing obligations. This security set-up applies our database functionality to your issues.
 - iii. **Review Data contained in Official Statements**
The Disclosure Agent will review the Issuer's Official Statements for information concerning disclosure obligations and discuss the filing or reporting obligations with the Issuer. Our review will include other financial obligations undertaken of which we are made aware.
 - iv. **Monitor, React, and Meet Filing Deadlines**
The schedule of filing dates for outstanding bond issues is part of our database to ensure that required filings are made. We monitor each client's different deadlines to ensure timely filing of necessary documents. Our proprietary database produces ongoing reports that are used to alert the Issuer to approaching filing deadlines providing an essential safeguard for the timely filing of continuing disclosure information.

The Disclosure Agent will endeavor to gather required documents from public sources, e.g., state and local websites, to lessen the client's burden. Phoenix Advisors takes a proactive approach to client service. When we must obtain documents from clients, we provide email reminders sufficiently well in advance of upcoming deadlines, then follow up as necessary until completed on EMMA.

v. **File Financial and Operating Data to Meet Your Obligations**

In addition to filing Audited Financial information, CDAs require the filing of Operating Data. If the operating data is prepared with the assistance of the Disclosure Agent, the report will typically contain information consistent with the statistical data found in relevant Official Statements. This process often requires collaboration with the Issuer and other of the Issuer's retained professionals.

vi. **File Documents Uniformly, Accurately, and Promptly**

EMMA is a powerful resource for investors, analysts, and, importantly, underwriters that bid on debt issues. Easy identification on EMMA of filed documents is essential. The Disclosure Agent uses consistent naming and filing conventions, applying clear descriptive titles to filings, and correctly associates them with the right CUSIP on EMMA. The result is a uniform and logical chronology of data where EMMA users can easily find what they need.

The Disclosure Agent files documents on EMMA within forty-eight (48) hours of receipt. However, we file most documents on the same business day they are received.

vii. **Confirm Filings to Client Promptly**

The MSRB generates a submission confirmation for all disclosure filings made on EMMA. The Disclosure Agent will promptly send the Issuer an email copy of the MSRB's proof of required, voluntary, or Event filings made on the Issuer's behalf.

viii. **Coordinate and Submit Voluntary Information**

Voluntary filings are proper because the marketplace is hungry for information. We gather documents including Budgets, Debt Statements, and unaudited financials from issuers then file them as voluntary submissions. The more information, carefully labeled, the Issuer provides, the more professional and forthcoming their appearance is to market participants.

ix. **Monitor Need for Material Events and Timely Filing of Notices**

There is a significant list of items that regulators deem to be Events, whose incurrence requires a notice to be posted within ten (10) business days of the Event on EMMA. The occurrence of an Event is not apparent to those who are not directly involved with a transaction or with the Issuer's financial operations. It is the Issuer's responsibility to notify the Disclosure Agent of any reportable Event.

- x. **Actively Monitor Issuer Rating Changes**
Rating changes are events that require Event Notice filing on EMMA. The Disclosure Agent's staff endeavors to regularly monitor rating agency news and updates for rating changes that affect the Issuer, and we file the appropriate Event notice. Issuers are always notified by the rating agencies when their ratings are adjusted, and when so told, the Issuer must alert the Disclosure Agent.
- xi. **Monitor Bond Insurer and Program Rating Changes**
If a municipal bond insurer or a state program, e.g., a school bond enhancement program, is affected by a rating change, then all the bonds that carry that insurance or participate in that program will undergo a rating change, too. We monitor these types of rating changes, determine which, if any, of our clients are affected, and file the appropriate Event notices.
- xii. **Provide a Comprehensive Report Each Fiscal Year**
We know the importance of documentation and well-organized files. The Disclosure Agent prepares a continuing disclosure report ("Annual Report") each year that shows every issue on which there is a continuing disclosure obligation, every filing, and every Event notice filed on the Issuer's behalf during the year on EMMA. The Annual Report also recaps a five (5) year history of the Issuers filings. Investors, underwriters of bonds, and the Issuer want to see the record of filing history. An accurate record during this timeframe is vital to the Issuer when it prepares Official Statements since a misstatement in such a document could have serious legal consequences.
- xiii. **Acceptance of Annual Report**
The Annual Report highlights any exceptions to required filings and the timeliness of filings. The Issuer must carefully review said report and relay to the Disclosure Agent within ten (10) business days any error, discrepancy, omission, or concern relating to the Annual Report's accuracy or completeness.

We, the Issuer, and Phoenix Advisors agree that after ten (10) business days, without notice from the Issuer, the Annual Report is accepted by the Issuer is accurate and complete.

Section 2 - CONTINUING DISCLOSURE SERVICES COMPENSATION

- I. The Issuer will compensate Phoenix Advisors for its services as Disclosure Agent, as set forth below:
 - i. \$1,100 – base fee
 - ii. \$450 per issue set-up charge, discounted to \$200 if Phoenix Advisors serves as Municipal Advisor on the transaction.
 - iii. \$250 for each Event filing we make under the SEC's Event Disclosure Rule. Phoenix Advisors will waive this fee if engaged as Municipal Advisor on a transaction that involves such Event filing.
 - iv. All fees are accumulated and invoiced toward the end of the relevant year.

Section 3 – INDEPENDENT REGISTERED MUNICIPAL ADVISOR

- I. Under the Dodd-Frank law, the SEC requires that any person or entity that provides advice concerning municipal securities issuance be licensed and regulated by the SEC and the MSRB to provide any such advice.
 - i. Professionals providing advice to the Issuer must hold a Municipal Advisor Series 50 license. Additionally, persons supervising the provision of municipal securities advice must possess a Series 54 Municipal Principal license.
 - ii. Phoenix Advisors professionals are Series 50 licensed and, as appropriate, hold a Series 54 license. Importantly, all licensees are subject to a continuing education protocol.
 - iii. Under the SEC and MSRB regulation, the Municipal Advisor owes a Fiduciary Obligation to the Issuer.

- II. There is no separate fee, financial cost, or obligation concerning the Issuer's appointment of Phoenix Advisors as the Issuer's Independent Registered Municipal Advisor ("IRMA" or "Municipal Advisor"). As the Issuer's IRMA, we will be available to answer general questions concerning outstanding debt issues, market conditions, prepare a preliminary project analysis, or preliminarily review financing proposals received by the Issuer as-requested.
 - iv. The Issuer, through the designation of an IRMA, allows third parties, primarily broker-dealer underwriting firms, but also other professional disciplines to submit proposals and ideas concerning financings to the Issuer.
 - v. Failure to actively seek advice from the Municipal Advisor means there is no one on your side appropriately licensed to advise the Issuer concerning the issuance or structure of municipal obligations, including bonds, notes, leases, or bank loans the Issuer may embark.
- III. When, and if, the Issuer requests the Municipal Advisor's involvement in a debt issuance, the undertaking of a financial obligation, an in-depth evaluation of a proposal or project, perform a consultant service, or assist with rating agency surveillance, then a separate Fee Addendum to this Agreement together with a scope of service will be provided for the Issuer's acknowledgment.

Section 4 – AGREEMENT TERM AND CONDITIONS

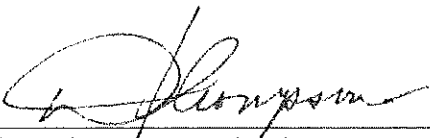
- I. Phoenix Advisors nor any individual representing Phoenix Advisors possess any authority concerning any decision of the Issuer or any official of the Issuer beyond the rendition of information or advice. Phoenix Advisors is not legal counsel nor an accountant and is not providing legal or accounting guidance. None of the services contemplated in this Agreement shall be construed as legal services or a substitute for legal services. The Issuer hereby acknowledges its responsibility concerning federal securities laws and represents its intention to comply in all respects with federal securities laws.
- II. This Agreement is subject to annual renewal and may be terminated by either the Issuer or Phoenix Advisors upon thirty (30) days' prior written notice.
- III. This Agreement shall be governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, The Issuer and Phoenix Advisors have caused this Agreement to be duly executed by its authorized representative, as of the day and year first above written.

WALDWICK BOROUGH SCHOOL DISTRICT

By: _____

PHOENIX ADVISORS, LLC

By:  _____
David B. Thompson, Chief Executive Officer

APPROVE THE FOLLOWING AS PROVIDERS FOR:

Dr. Hugh Bases	Developmental Pediatric Evaluations
Valley Medical (Dr. Nalven; Dr. Santiago)	Developmental Pediatric Evaluations
Dr. Batul Ladak	Developmental Pediatric Evaluations
BCSS	Psychological Evaluations
Dr. Lori Hanes	Psychological/Educational Evaluations
DC Fagan Psychological Services	Psychological Evaluations/Neuropsychological
Dr. Steven Hertler	Psychological Evaluations
Balaban & Associates (Dr. Joseph Plasner)	Psychological Evaluations
BCSS	Assistive Tech/Augmentative Communication Evaluations
Speech & Hearing Associates	Assistive Tech/Augmentative Communication Evaluations
Dr. Leslie Nagy	Psychiatric Evaluations
Psych Care Consults (Sameh Ragheb)	Psychiatric Evaluations
Dr. Sonia Oquendo	Psychiatric Evaluations
St. Joseph University Medical Center	Neurodevelopmental/Pediatric Neurology Evaluations
Bergen Passaic Pediatric Neurology	Neurological Evaluations
Dr. Poorvi Patel	Neurological Evaluations
Dr. Kristen Sharma	Neuropsychological Evaluations
Dr. Jane Healy	Neuropsychological/Psychoeducational Evaluations
BCSS	Speech Evaluations/Audiological
Dr. Lori Hanes	Speech Evaluations
Lauren Conrad	Speech Evaluations
Speech and Hearing Associates (English/Spanish)	Speech Evaluations/Central Auditory Processing
Valley Medical Group/Kireker Center for Child Develop	Speech Evaluations/Audiological/Central Auditory Processing
Hillmar (Bilingual)	Speech Evaluations
BCSS	Speech/Language Therapy
West Bergen Mental Health	Psychiatric School Clearance
Care Plus	Psychiatric School Clearance
Bayada Home Health Care	Nursing Services
BCSS	Home Instruction
BCSS	Hospital Tutoring
Learn Well	Hospital Tutoring
Professional Education Services	Hospital Tutoring
St. Clare's Hospital Behavioral Health	Hospital Tutoring
Silvergate Preparatory	Hospital Tutoring
Innovative Therapy Group	Physical Therapy/Physical Therapy Evaluations
BCSS	Occupational Therapy Evaluations
Dr. Lori Hanes	Occupational Therapy Evaluations
BCSS	Behavioral -FBA
BehaviorAnalysis & Support Services	BCBA Staffing
Kid Clan	Social Worker, Speech Therapist, LDTC, Paraprofessionals, Special Ed Teachers Staffing
Kid Clan	Evaluations to include Speech, Occupational Therapy, Physical Therapy, and Social
Northern Region Educational Services Commission	Related Service Staffing
Northern Region Educational Services Commission	Speech, Educational, Psychological, Social, Physical Therapy & Occupational Therapy Evaluations

**Memorandum of Agreement (MOA)
to form an
ARP HCY II Consortium**

General Information

General Information:

ARP HCY II sub-grants may not be less than \$5,000 under the funding formula; however, LEAs may combine as a consortium for the purpose of meeting the \$5,000 threshold and accessing ARP HCY II funding. [See section (c) of the Notice of Final Requirements for these rules.] The consortium shall be in effect throughout the duration of the ARP HCY II award cycle.

Definitions of Consortium Entities' Roles and Responsibilities:

For further information on the roles and responsibilities of the Lead LEA/Fiscal Agent and Member (Participant) School District, click the link on the Consortium tab labeled – *“Click here for the Roles and Responsibilities of a Consortium Lead/Fiscal Agent.”*

“Lead LEA/Fiscal Agent” means the public school district that is established within the terms of this Memorandum of Agreement (MOA) to provide the administrative business services associated with participation in the Consortium, including student, staff, and financial accounting/management on behalf of the Consortium. The fiscal agent shall receive funds, make timely payments, and cover incidental administrative costs such as clerical and business services, postage, and telephone.

“Member (Participant) District” means each public school district whose Board of Education has agreed to participate in the Consortium’s programs and/or services.

“Consortium” means the group of public school districts and Lead LEA/Fiscal Agent that join in collaboration to meet the \$5,000 threshold, access ARP HCY II funding, and work cooperatively to provide programs and/or services for the identification, enrollment, retention, and educational success of children and youths experiencing homelessness. **NOTE:** A public school district with an ARP HCY II allocation greater than \$5,000 may elect to join a consortium, thereby, contributing its allocation to the consortium, and working cooperatively to provide programs and/or services for the identification, enrollment, retention, and educational success of children and youths experiencing homelessness.

ARP HCY II Memorandum of Agreement (MOA):

Complete the ARP HCY II MOA by having each member (participant) of the consortium provide the required information. Once completed and signed by each member (participant) school district, the Lead LEA/Fiscal Agent will maintain on file all applicable MOAs, to be provided to the NJDOE, upon request. Any member (participant) school district of the consortium should contact the Lead LEA/Fiscal Agent with questions.

Memorandum of Agreement (MOA) ARP HCY II Consortium

This Memorandum of Agreement (MOA) is not a legal document and should not be considered legal advice. The Lead LEA/Fiscal Agent and all member (participant) school districts should consult with their agency's counsel if they require legal advice.

Consortium Agreement:

This Agreement between the member (participant) school districts whose signatures appear at the end of this document (hereafter "members or "participants") including the applicable Fiscal Agent (hereafter "Lead LEA/Fiscal Agent"), is to establish a consortium under the ARP HCY II award to carry out joint and cooperative administered programs and/or services between the Lead LEA/Fiscal Agent and members' (participants') school districts for the identification, enrollment, retention, and educational success of children and youths experiencing homelessness by the most efficient and economically responsible means.

The undersigned districts agree that the Lead LEA/Fiscal Agent will submit a single application in the EWEG system through which they will work collaboratively to serve children and youths experiencing homelessness. **NOTE:** There is no limit to the number of LEA members (participants) in a consortium. LEAs with ARP HCY II allocations greater than \$5,000 may elect to join the consortium, as well. The consortium shall consist of the identified member (participant) school districts and Lead LEA/Fiscal Agent, and

Whereas, each member (participant) school district wishes to enroll one or more of its children and youths experiencing homelessness, staff, and/or parents and families in programs and/or services that are offered and available through the consortium and, that otherwise, are not available at each member's (participant's) site, and

Whereas, the Lead LEA/Fiscal Agent will jointly administer the programs and/or services with the member (participant) school districts and all associated budgeted costs as outlined in the ARP HCY II Application; and

Whereas, the Lead LEA/Fiscal Agent will jointly develop a common program plan and budget with the member (participant) school districts detailing the ways in which the ARP HCY II funds will be used to meet the identified needs of the consortium as a whole and articulating all (any) activities that each member (participant) school district will provide to meet the intent and purpose of the ARP HCY II funding to identify, enroll, retain, and ensure educational success of students experiencing homelessness, and

Whereas, Boards of Education of member (participant) school districts agree to participate, as applicable, in programs and/or services administered through the consortium, and

Whereas, Boards of Education of member (participant) school districts may by agreement jointly share services of school personnel, share school facilities, classrooms, technology, and equipment, and

Whereas, Boards of Education of member (participant) school districts may by agreement jointly administer any power, privilege, or authority each member (participant) school district can exercise individually, and

Therefore, the member (participant) school districts agree to establish jointly administered programs and/or services for the identification, enrollment, retention, and educational success of children and youths experiencing homelessness in the form of a consortium under the following terms and conditions:

- The Lead LEA/Fiscal Agent will convene quarterly meetings, or more often if necessary, to discuss the provision of programs and/or services under the consortium, as well as confer regarding items of mutual concern;
- The member (participant) school districts, through the consortium, must adhere to all pertinent Federal and State laws, including, but not limited to: ARP HCY provisions, Uniform Grant Guidance (cost principles), FERPA and HIPAA provisions, EDGAR requirements, and the rules and regulations of the New Jersey Department of Education (NJDOE). Any provisions of this MOA in conflict therewith shall be null and void and the remainder of the MOA shall be binding upon all members (participants);
- All member (participant) school districts shall refrain from any action which would violate any law, rule, policy, or regulation of any governmental body or agency having jurisdiction over the MOA;
- All member (participant) school districts agree to cooperate as needed to assure that all required programs, services, and responsibilities are provided by the members (participants) and that the educational programs and/or services are operated in compliance with all applicable laws;
- Children and youths attending programs and/or services provided through the consortium continue to be enrolled in their resident districts and are subject to the testing requirements, graduation requirements, and disciplinary (conduct) procedures of their resident districts;
- It is expressly understood and agreed to by the member (participant) school districts that nothing contained in this MOA shall be construed to create a partnership, association, or other affiliation or like relationship among the member (participant) school districts and the Lead LEA/Fiscal Agent, it being specifically agreed that this relationship is and shall remain that of independent parties participating in a cooperative mutual relationship in the consortium. In no event shall a school district be liable for the debts and obligation of another school district;
- Subject to the rights of amendment, modification, or termination, this MOA shall be in full force and in effect from the date of execution until the end of the award period;
- On termination of the MOA, all assets owned by member (participant) school districts shall be returned to the member (participant) school districts, and all consortium assets remaining after payment of all liabilities shall be distributed to each member (participant) school district, at fair value, on the basis of its total FTE of student enrollment on (***based on SY 20-21***) in the year of termination in proportion to the total student enrollment of all member (participant) school districts on (***SY 20-21***). If assets are insufficient to pay all liabilities, members (participants) shall be assessed in such proportion; and
- Also, upon termination of this MOA, any remaining equipment, supplies, textbooks, and furniture purchased jointly on a prorated basis shall be divided by the same proration, subject to depreciation. Such items will be physically divided. If not possible, one member (participant) school district shall compensate the other districts for their prorated share of the depreciated value; and
- This MOA shall be binding upon, and inure to the benefit of, the member (participant) school districts hereto and their successors and assigns.

Schedule A
May 2022

3 - Vision Testers
1 - Carpet Extractor
1 - Floor Scrubber
3 - Cash Registers
6 - Digital Cameras
500 - 4' Fluorescent light bulbs
6 - Bookshelves
6 - Wood Tables
20 - Wood Chairs
40 - Desks
1 - Brown Computer Table

FINANCE
RESOLUTIONS

BACK-UP

MAY 9, 2022
REGULAR MEETING

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2022

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$15,377,512.62
102-107	Cash and cash equivalents		\$650.00
121	Tax levy receivable		\$5,264,389.00
	Accounts receivable:		
141	Intergovernmental - State	\$584,361.00	
142	Intergovernmental - Federal	\$4,359.91	
143	Intergovernmental - Other	\$50,753.17	
153,154	Other (net of est uncollectible of \$_____)	\$9,450.00	\$648,924.08
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$34,255,002.00	
302	Less Revenues	(\$34,498,772.99)	
			(\$243,770.99)
	Total assets and resources		\$21,047,704.71

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2022

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$10,725.00
	Other current liabilities including Net Assets	\$15,271.00
		\$25,996.00

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FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$6,532,406.11
	Reserved fund balance:	
761	Capital reserve account -	\$5,544,396.11
		\$5,544,396.11
764	Reserve for Maintenance	\$1,350,000.00
		\$1,350,000.00

601	Appropriations	\$35,912,249.63
602	Less : Expenditures	\$24,597,446.03
603	Encumbrances	\$6,532,406.11 (\$31,129,852.14)
		\$4,782,397.49
	Total Appropriated	\$18,209,199.71

--- U n a p p r o p r i a t e d ---

770	Unreserved Fund Balance -	\$4,267,623.00
303	Budgeted Fund Balance	(\$1,455,114.00)

TOTAL FUND BALANCE	\$21,021,708.71
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TOTAL LIABILITIES AND FUND EQUITY	\$21,047,704.71
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Waldwick Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 10 Month Period Ending 04/30/2022

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$35,912,249.63	\$31,129,852.14	\$4,782,397.49
Revenues	(\$34,255,002.00)	(\$34,498,772.99)	\$243,770.99
	<u>\$1,657,247.63</u>	<u>(\$3,368,920.85)</u>	<u>\$5,026,168.48</u>
Less: Adjust for prior year encumb.	<u>(\$202,133.63)</u>	<u>(\$202,133.63)</u>	
Budgeted Fund Balance	<u>\$1,455,114.00</u>	<u>(\$3,571,054.48)</u>	<u>\$5,026,168.48</u>
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund Fund 10 (includes 10, 11, 12, and 13)	\$1,455,114.00	(\$3,571,054.48)	\$5,026,168.48
TOTAL Budgeted Fund Balance	<u>\$1,455,114.00</u>	<u>(\$3,571,054.48)</u>	<u>\$5,026,168.48</u>
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/2022

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$31,734,477.00	\$31,888,995.99		(\$154,518.99)
3XXX	From State Sources	\$2,496,100.00	\$2,585,352.00		(\$89,252.00)
4XXX	From Federal Sources	\$24,425.00	\$24,425.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$34,255,002.00	\$34,498,772.99		(\$243,770.99)
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$9,485,830.80	\$7,217,708.41	\$1,753,991.73	\$514,130.66
11-2XX-100-XXX	Special Education - Instruction	\$3,661,053.79	\$2,779,504.95	\$675,349.30	\$206,199.54
11-230-100-XXX	Basic Skills - Remedial Instruction	\$482,627.16	\$359,532.84	\$85,050.84	\$38,043.48
11-240-100-XXX	Bilingual Education - Instruction	\$221,908.54	\$177,504.18	\$44,404.36	\$0.00
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$199,075.12	\$100,212.61	\$5,580.00	\$93,282.51
11-402-100-XXX	School-Spons. Athletics - Instruction	\$504,882.39	\$407,599.61	\$13,112.69	\$84,170.09
11-4XX-100-XXX	Other Instrc. Programs - Instruction	\$58,143.00	\$50,937.75	\$0.00	\$7,205.25
11-4XX-200-XXX	Other Supplemental/At Risk Ptoarms	\$13,915.00	\$10,115.00	.00	\$3,800.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$3,788,271.66	\$2,064,614.64	\$656,935.50	\$1,066,721.52
11-000-211-XXX	Attendance and Social Work Services	\$74,887.43	\$60,232.07	\$14,654.16	\$1.20
11-000-213-XXX	Health Services	\$266,667.48	\$207,812.60	\$53,785.33	\$5,069.55
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$568,085.57	\$380,085.76	\$160,558.02	\$27,441.79
11-000-218-XXX	Guidance	\$622,665.01	\$497,531.83	\$109,977.72	\$15,155.46
11-000-219-XXX	Child Study Teams	\$730,350.68	\$559,772.05	\$101,942.47	\$68,636.16
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$303,988.00	\$130,641.30	\$25,412.20	\$147,934.50
11-000-222-XXX	Educational Media Serv/School Library	\$180,219.08	\$90,590.10	\$4,890.17	\$84,738.81
11-000-223-XXX	Instructional Staff Training Services	\$23,650.00	\$442.85	\$0.00	\$23,207.15
11-000-230-XXX	Supp. Serv.-General Administration	\$658,710.75	\$466,370.08	\$130,986.04	\$61,354.63
11-000-240-XXX	Supp. Serv.-School Administration	\$1,696,660.67	\$1,376,292.41	\$295,279.25	\$25,089.01
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$814,274.63	\$689,691.55	\$106,886.10	\$17,696.98
11-000-261-XXX	Require Maint. for School Facilities	\$389,540.07	\$253,342.77	\$73,967.77	\$62,229.53
11-000-262-XXX	Custodial Services	\$1,667,377.93	\$1,256,632.90	\$253,717.53	\$157,027.50
11-000-263-XXX	Care and Upkeep of Grounds	\$121,165.71	\$89,859.59	\$30,063.43	\$1,242.69
11-000-266-XXX	Security	\$25,000.00	\$2,976.65	\$0.00	\$22,023.35
11-000-270-XXX	Student Transportation Services	\$887,375.97	\$546,646.00	\$320,591.83	\$20,138.14
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$5,847,203.13	\$3,958,571.86	\$1,379,116.50	\$509,514.77
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$33,293,529.57	\$23,735,222.36	\$6,296,252.94	\$3,262,054.27
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Walddick Board of Education
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 10 Month Period Ending 04/30/2022

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$574,018.06	\$420,440.99	\$143,230.17	\$10,346.90
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$2,044,702.00	\$441,782.68	\$92,923.00	\$1,509,996.32
	-----	-----	-----	-----
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$2,618,720.06	 \$862,223.67	 \$236,153.17	 \$1,520,343.22
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$35,912,249.63	 \$24,597,446.03	 \$6,532,406.11	 \$4,782,397.49
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 10 Month Period Ending 04/30/2022

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$31,586,347.00	\$31,586,347.00	.00
1310	Tuition from Individuals	\$21,000.00	\$63,182.77	(\$42,182.77)
1910	Rents and Royalties	\$50,130.00	\$33,390.00	\$16,740.00
1XXX	Miscellaneous	\$77,000.00	\$206,076.22	(\$129,076.22)
	TOTAL	\$31,734,477.00	\$31,888,995.99	(\$154,518.99)
		=====	=====	=====
--- STATE SOURCES ---				
3121	Categorical Transportation Aid	\$199,527.00	\$199,527.00	.00
3131	Extraordinary Aid	\$251,938.00	\$251,938.00	.00
3132	Categorical Special Education Aid	\$1,090,126.00	\$1,090,126.00	.00
3176	Equalization	\$828,600.00	\$828,600.00	.00
3177	Categorical Security	\$125,909.00	\$125,909.00	.00
3256	Securing our Children's Future Bond Act		\$89,252.00	(\$89,252.00)
	TOTAL	\$2,496,100.00	\$2,585,352.00	(\$89,252.00)
		=====	=====	=====
--- FEDERAL SOURCES ---				
4200	Federal Grants including Medicaid Reimbursement	\$24,425.00	\$24,425.00	.00
	TOTAL	\$24,425.00	\$24,425.00	\$0.00
		=====	=====	=====
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	\$34,255,002.00	\$34,498,772.99	(\$243,770.99)
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$492,469.00	\$394,184.00	\$97,284.60	\$1,000.40
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$3,111,153.00	\$2,372,792.95	\$579,928.72	\$158,431.33
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$2,310,368.00	\$1,772,021.18	\$432,789.96	\$105,556.86
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$3,108,722.00	\$2,434,967.60	\$596,857.44	\$76,896.96
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$10,000.00	\$1,125.45	\$0.00	\$8,874.55
11-150-100-320 Purchased Prof.-Ed. Services	\$15,000.00	\$1,000.00	\$974.50	\$13,025.50
--- Regular Programs - Undistr. Instruction ---				
11-190-100-320 Purchased Prof.-Ed. Services	\$58,322.76	\$34,900.70	\$18,000.00	\$5,422.06
11-190-100-340 Purchased Technical Services	\$1,500.00	.00	.00	\$1,500.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$47,107.29	\$33,242.89	\$616.99	\$13,247.41
11-190-100-610 General Supplies	\$315,526.75	\$162,811.18	\$27,104.52	\$125,611.05
11-190-100-640 Textbooks	\$10,162.00	\$9,124.96	.00	\$1,037.04
11-190-100-800 Other Objects	\$5,500.00	\$1,537.50	\$435.00	\$3,527.50
TOTAL	\$9,485,830.80	\$7,217,708.41	\$1,753,991.73	\$514,130.66
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$382,539.09	\$301,676.00	\$72,058.80	\$8,804.29
11-204-100-106 Other Salaries for Instruction	\$359,627.00	\$271,400.19	\$71,745.28	\$16,481.53
11-204-100-320 Purchased Prof.-Ed. Services	\$3,000.00	\$2,259.70	.00	\$740.30
11-204-100-610 General Supplies	\$6,419.21	\$2,629.88	\$1,142.75	\$2,646.58
11-204-100-800 Other Objects	\$502.76	.00	.00	\$502.76
TOTAL	\$752,088.06	\$577,965.77	\$144,946.83	\$29,175.46
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$1,814,584.40	\$1,401,529.26	\$336,784.00	\$76,271.14
11-213-100-106 Other Salaries for Instruction	\$498,396.68	\$355,997.79	\$90,492.64	\$51,906.25
11-213-100-500 Other Purch. Serv. (400-500 series)	\$200.00	\$24.79	\$99.11	\$76.10
11-213-100-610 General supplies	\$3,259.52	\$1,726.90	.00	\$1,532.62
11-213-100-800 Other Objects	\$750.00	.00	.00	\$750.00
TOTAL	\$2,317,190.60	\$1,759,278.74	\$427,375.75	\$130,536.11
Autism:				
11-214-100-101 Salaries of Teachers	\$130,070.00	\$87,736.00	\$14,614.00	\$27,720.00
11-214-100-106 Other Salaries for Instruction	\$100,978.60	\$77,832.32	\$19,458.08	\$3,688.20
11-214-100-610 General Supplies	\$2,099.00	\$249.90	\$539.00	\$1,310.10
TOTAL	\$233,147.60	\$165,818.22	\$34,611.08	\$32,718.30
Preschool Disabilities - Part-Time:				
11-215-100-101 Salaries of Teachers	\$173,015.00	\$138,412.00	\$34,603.00	\$0.00
11-215-100-106 Other Salaries for Instruction	\$85,057.40	\$68,045.92	\$17,011.48	.00
11-215-100-600 General Supplies	\$4,190.57	\$2,690.57	\$1,394.40	\$105.60
TOTAL	\$262,262.97	\$209,148.49	\$53,008.88	\$105.60

Waldwick Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$58,970.00	\$47,176.00	\$11,794.00	\$0.00
11-216-100-106 Other Salaries for Instruction	\$16,897.32	\$11,863.67	\$3,612.76	\$1,420.89
11-216-100-600 General Supplies	\$497.24	\$497.24	.00	.00
TOTAL	\$76,364.56	\$59,536.91	\$15,406.76	\$1,420.89
Home Instruction:				
11-219-100-101 Salaries of Teachers	\$10,000.00	\$6,385.50	\$0.00	\$3,614.50
11-219-100-320 Purchased Prof.-Ed. Services	\$10,000.00	\$1,371.32	.00	\$8,628.68
TOTAL	\$20,000.00	\$7,756.82	\$0.00	\$12,243.18
TOTAL SPECIAL ED - INSTRUCTION	\$3,661,053.79	\$2,779,504.95	\$675,349.30	\$206,199.54
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$482,227.86	\$359,148.89	\$85,050.84	\$38,028.13
11-230-100-610 General Supplies	\$399.30	\$383.95	.00	\$15.35
TOTAL	\$482,627.16	\$359,532.84	\$85,050.84	\$38,043.48
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$221,741.74	\$177,337.38	\$44,404.36	\$0.00
11-240-100-610 General Supplies	\$166.80	\$166.80	.00	.00
TOTAL	\$221,908.54	\$177,504.18	\$44,404.36	\$0.00
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$178,700.12	\$90,437.00	.00	\$88,263.12
11-401-100-500 Purchased Services (300-500 series)	\$7,575.00	\$5,275.00	\$1,400.00	\$900.00
11-401-100-600 Supplies and Materials	\$6,000.00	\$1,249.61	\$3,750.00	\$1,000.39
11-401-100-800 Other Objects	\$6,800.00	\$3,251.00	\$430.00	\$3,119.00
TOTAL	\$199,075.12	\$100,212.61	\$5,580.00	\$93,282.51
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$376,289.00	\$296,102.30	\$7,575.70	\$72,611.00
11-402-100-500 Purchased Services (300-500 series)	\$69,800.00	\$60,204.75	\$1,165.00	\$8,430.25
11-402-100-600 Supplies and Materials	\$51,363.39	\$44,002.56	\$4,291.99	\$3,068.84
11-402-100-800 Other Objects	\$7,430.00	\$7,290.00	\$80.00	\$60.00
TOTAL	\$504,882.39	\$407,599.61	\$13,112.69	\$84,170.09
--- Summer school - Instruction ---				
11-422-100-101 Salaries of Teachers	\$31,350.00	\$28,927.50	\$0.00	\$2,422.50
11-422-100-106 Other Salaries for Instruction	\$26,793.00	\$22,010.25	.00	\$4,782.75
TOTAL	\$58,143.00	\$50,937.75	\$0.00	\$7,205.25
--- Summer school - support services ---				
11-422-200-100 Salaries	\$13,915.00	\$10,115.00	.00	\$3,800.00
TOTAL	\$13,915.00	\$10,115.00	\$0.00	\$3,800.00
TOTAL SUMMER SCHOOL	\$72,058.00	\$61,052.75	\$0.00	\$11,005.25
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-562 Tuition to Other LEAs within State Special	\$986,192.66	\$247,680.60	\$199,618.64	\$538,893.42

Waldwick Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$206,001.00	\$140,668.05	\$55,612.95	\$9,720.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$70,497.00	\$48,414.90	\$15,404.10	\$6,678.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$879,503.00	\$625,438.00	\$20,350.00	\$233,715.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$1,392,045.00	\$880,168.34	\$305,416.81	\$206,459.85
11-000-100-567 Tuition Priv Sch Disbl & Otr LEA o/s State	\$199,500.00	\$92,000.00	\$46,000.00	\$61,500.00
11-000-100-569 Tuition - Other	\$40,000.00	\$30,244.75	.00	\$9,755.25
11-000-100-56X Contribution (Transfer) of Funds to Charter Schools	\$14,533.00	.00	\$14,533.00	.00
TOTAL	\$3,788,271.66	\$2,064,614.64	\$656,935.50	\$1,066,721.52
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$74,887.43	\$60,232.07	\$14,654.16	\$1.20
TOTAL	\$74,887.43	\$60,232.07	\$14,654.16	\$1.20
--- Health services ---				
11-000-213-100 Salaries	\$244,624.00	\$195,479.80	\$48,487.00	\$657.20
11-000-213-300 Purchased Prof. & Tech. Svc.	\$16,845.00	\$10,282.87	\$4,745.25	\$1,816.88
11-000-213-600 Supplies and Materials	\$3,198.48	\$2,049.93	\$553.08	\$595.47
11-000-213-800 Other Objects	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$266,667.48	\$207,812.60	\$53,785.33	\$5,069.55
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$396,524.14	\$316,618.94	\$79,905.20	.00
11-000-216-320 Purchased Prof. Ed. Services	\$170,589.86	\$62,495.25	\$80,652.82	\$27,441.79
11-000-216-600 Supplies and Materials	\$971.57	\$971.57	.00	.00
TOTAL	\$568,085.57	\$380,085.76	\$160,558.02	\$27,441.79
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$453,618.38	\$359,553.12	\$88,565.60	\$5,499.66
11-000-218-105 Sal Secr. & Clerical Asst.	\$129,275.19	\$107,863.07	\$21,412.12	.00
11-000-218-199 Unused Vac Payment to Term/Ret Staff	\$1,801.75	\$1,801.75	.00	.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$31,819.69	\$25,193.08	.00	\$6,626.61
11-000-218-500 Other Purchased Services (400-500 series)	\$250.00	\$250.00	.00	.00
11-000-218-600 Supplies and Materials	\$5,620.00	\$2,590.81	.00	\$3,029.19
11-000-218-800 Other Objects	\$280.00	\$280.00	.00	.00
TOTAL	\$622,665.01	\$497,531.83	\$109,977.72	\$15,155.46
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$529,785.03	\$416,986.73	\$84,507.80	\$28,290.50
11-000-219-105 Sal Secr. & Clerical Asst.	\$103,237.00	\$86,030.20	\$17,206.04	\$0.76
11-000-219-320 Purchased Prof. - Ed. Services	\$70,684.81	\$32,884.81	.00	\$37,800.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$16,500.00	\$16,467.97	.00	\$32.03
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$3,600.00	\$2,040.82	\$35.63	\$1,523.55
11-000-219-600 Supplies and Materials	\$4,943.84	\$4,066.52	\$193.00	\$684.32
11-000-219-800 Other Objects	\$1,600.00	\$1,295.00	.00	\$305.00
TOTAL	\$730,350.68	\$559,772.05	\$101,942.47	\$68,636.16
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$301,688.00	\$128,701.30	\$25,412.20	\$147,574.50

Waldwick Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-221-500 Other Purchased Services (400-500 series)	\$100.00	.00	.00	\$100.00
11-000-221-800 Other Objects	\$2,200.00	\$1,940.00	.00	\$260.00
TOTAL	\$303,988.00	\$130,641.30	\$25,412.20	\$147,934.50
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$89,658.00	\$23,788.30	\$2,922.80	\$62,946.90
11-000-222-177 Salaries of Technology Coordinators	\$74,900.00	\$56,303.29	.00	\$18,596.71
11-000-222-600 Supplies and Materials	\$15,661.08	\$10,498.51	\$1,967.37	\$3,195.20
TOTAL	\$180,219.08	\$90,590.10	\$4,890.17	\$84,738.81
--- Instructional Staff Training Services ---				
11-000-223-500 Other Purchased Services (400-500 series)	\$23,650.00	\$442.85	.00	\$23,207.15
TOTAL	\$23,650.00	\$442.85	\$0.00	\$23,207.15
--- Support services-general administration ---				
11-000-230-100 Salaries	\$332,682.96	\$277,235.80	\$55,447.16	\$0.00
11-000-230-331 Legal Services	\$70,000.00	\$35,312.18	\$14,687.82	\$20,000.00
11-000-230-332 Audit Fees	\$77,406.50	\$34,950.00	\$40,000.00	\$2,456.50
11-000-230-334 Architectural/Engineering Services	\$25,000.00	.00	\$17,400.00	\$7,600.00
11-000-230-339 Other Purchased Prof. Svc.	\$5,540.00	\$4,863.38	.00	\$676.62
11-000-230-340 Purchased Tech. Services	\$12,211.52	\$12,211.52	.00	.00
11-000-230-530 Communications/Telephone	\$44,424.00	\$32,904.13	\$1,914.49	\$9,605.38
11-000-230-585 BOE Other Purchased Prof. Svc.	\$2,910.04	.00	.00	\$2,910.04
11-000-230-590 Other Purchased Services	\$67,282.00	\$51,822.72	\$806.57	\$14,652.71
11-000-230-610 General Supplies	\$4,003.73	\$1,057.30	\$730.00	\$2,216.43
11-000-230-890 Misc. Expenditures	\$5,000.00	\$4,025.00	.00	\$975.00
11-000-230-895 BOE Membership Dues and Fees	\$12,250.00	\$11,988.05	.00	\$261.95
TOTAL	\$658,710.75	\$466,370.08	\$130,986.04	\$61,354.63
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$1,290,775.68	\$1,061,657.98	\$229,117.70	.00
11-000-240-105 Sal Sec. & Clerical Asst.	\$329,873.32	\$267,350.82	\$49,732.76	\$12,789.74
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$20,363.73	\$20,363.73	.00	.00
11-000-240-300 Purchased Prof. & Tech. Svc.	\$1,518.35	\$668.35	\$850.00	.00
11-000-240-500 Other Purchased Services (400-500 series)	\$12,278.78	\$5,801.14	\$234.62	\$6,243.02
11-000-240-600 Supplies and Materials	\$28,000.81	\$10,452.39	\$15,344.17	\$2,204.25
11-000-240-800 Other Objects	\$13,850.00	\$9,998.00	.00	\$3,852.00
TOTAL	\$1,696,660.67	\$1,376,292.41	\$295,279.25	\$25,089.01
--- Central Services ---				
11-000-251-100 Salaries	\$496,504.00	\$413,742.00	\$82,748.40	\$13.60
11-000-251-330 Purchased Prof. Services	\$2,500.00	\$1,154.50	\$545.50	\$800.00
11-000-251-340 Purchased Technical Services	\$45,550.00	\$42,733.42	\$458.53	\$2,358.05
11-000-251-592 Misc Pur Serv (400-500 series)	\$9,100.00	\$6,121.50	\$821.17	\$2,157.33
11-000-251-600 Supplies and Materials	\$11,343.40	\$4,595.03	\$694.92	\$6,053.45
11-000-251-832 Interest on Lease Purchase Agreements	\$5,598.00	\$5,597.96	.00	\$0.04
11-000-251-89X Other Objects	\$2,136.00	\$1,240.00	.00	\$896.00

Waldwick Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$572,731.40	\$475,184.41	\$85,268.52	\$12,278.47
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$112,522.80	\$94,744.00	\$17,778.80	.00
11-000-252-330 Purchased Prof. Services	\$3,000.00	.00	.00	\$3,000.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$112,627.92	\$108,179.32	\$3,838.78	\$609.82
11-000-252-600 Supplies and Materials	\$13,392.51	\$11,583.82	.00	\$1,808.69
TOTAL	\$241,543.23	\$214,507.14	\$21,617.58	\$5,418.51
TOTAL Cent. Svcs. & Admin IT	\$814,274.63	\$689,691.55	\$106,886.10	\$17,696.98
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$153,598.07	\$127,129.39	\$25,327.56	\$1,141.12
11-000-261-420 Cleaning, Repair & Maint. Svc	\$183,000.00	\$102,018.35	\$47,991.06	\$32,990.59
11-000-261-421 Lead Testing of Drinking Water	\$2,934.00	\$2,934.00	.00	.00
11-000-261-610 General Supplies	\$50,008.00	\$21,261.03	\$649.15	\$28,097.82
TOTAL	\$389,540.07	\$253,342.77	\$73,967.77	\$62,229.53
--- Custodial Services ---				
11-000-262-1XX Salaries	\$884,337.31	\$684,164.21	\$134,152.44	\$66,020.66
11-000-262-199 Unused Vac Payment to Term/Ret Staff	\$3,797.62	\$1,061.48	.00	\$2,736.14
11-000-262-300 Purchased Prof. & Tech. Svc.	\$25,214.00	\$17,964.15	\$7,226.00	\$23.85
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$2,000.00	.00	\$580.89	\$1,419.11
11-000-262-490 Other Purchased Property Svc.	\$30,000.00	\$13,315.61	\$11,684.39	\$5,000.00
11-000-262-520 Insurance	\$254,568.09	\$254,568.09	.00	.00
11-000-262-580 Travel	\$2,000.00	\$1,230.00	\$158.32	\$611.68
11-000-262-610 General Supplies	\$43,350.00	\$28,758.97	\$3,840.88	\$10,750.15
11-000-262-621 Energy (Natural Gas)	\$132,862.91	\$105,211.21	\$14,788.79	\$12,862.91
11-000-262-622 Energy (Electricity)	\$286,000.00	\$148,400.48	\$80,599.52	\$57,000.00
11-000-262-626 Energy (Gasoline)	\$2,000.00	\$1,313.70	\$686.30	.00
11-000-262-8XX Other Objects	\$1,248.00	\$645.00	\$0.00	\$603.00
TOTAL	\$1,667,377.93	\$1,256,632.90	\$253,717.53	\$157,027.50
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$102,319.97	\$74,007.49	\$28,293.01	\$19.47
11-000-263-610 General Supplies	\$18,845.74	\$15,852.10	\$1,770.42	\$1,223.22
TOTAL	\$121,165.71	\$89,859.59	\$30,063.43	\$1,242.69
--- Security ---				
11-000-266-610 General Supplies	\$25,000.00	\$2,976.65	.00	\$22,023.35
TOTAL	\$25,000.00	\$2,976.65	\$0.00	\$22,023.35
TOTAL Oper & Maint of Plant Services	\$2,203,083.71	\$1,602,811.91	\$357,748.73	\$242,523.07
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$25,673.00	\$20,538.40	\$5,134.60	.00
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$18,836.40	\$16,269.12	\$2,567.28	.00
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$32,856.40	\$27,541.71	\$2,567.28	\$2,747.41

Waldwick Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$36,757.00	\$20,820.61	\$1,745.42	\$14,190.97
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$49,000.00	\$23,500.00	\$25,500.00	.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$17,416.67	\$10,382.62	\$6,334.05	\$700.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$102,000.00	\$59,800.09	\$42,199.91	.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$591,023.50	\$363,951.29	\$227,072.21	.00
11-000-270-615 Transportation Supplies	\$12,400.00	\$3,550.16	\$7,471.08	\$1,378.76
11-000-270-800 Misc. Expenditures	\$1,413.00	\$292.00	.00	\$1,121.00
TOTAL	\$887,375.97	\$546,646.00	\$320,591.83	\$20,138.14
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$2,000.00	\$813.24	.00	\$1,186.76
11-XXX-XXX-220 Social Security Contributions	\$311,166.00	\$271,243.11	\$39,922.89	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$392,279.31	\$391,157.00	.00	\$1,122.31
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$26,398.00	\$20,864.67	\$5,533.33	.00
11-XXX-XXX-260 Workman's Compensation	\$81,143.00	\$81,143.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$4,850,916.00	\$3,121,526.55	\$1,326,969.17	\$402,420.28
11-XXX-XXX-280 Tuition Reimbursement	\$56,485.30	\$20,015.90	\$6,368.95	\$30,100.45
11-XXX-XXX-290 Other Employee Benefits	\$113,981.00	\$51,808.39	\$322.16	\$61,850.45
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$12,834.52	.00	.00	\$12,834.52
TOTAL	\$5,847,203.13	\$3,958,571.86	\$1,379,116.50	\$509,514.77
Total Undistributed Expenditures	\$18,666,093.77	\$12,632,107.01	\$3,718,764.02	\$2,315,222.74
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$33,293,529.57	\$23,735,222.36	\$6,296,252.94	\$3,262,054.27
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$33,293,529.57	\$23,735,222.36	\$6,296,252.94	\$3,262,054.27

Waldwick Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 10 Month Period Ending 04/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
	<hr/>	<hr/>	<hr/>	<hr/>
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Regular programs-instruction				
12-120-100-730 Grades 1-5	\$9,659.05	.00	\$7,969.05	\$1,690.00
12-130-100-730 Grades 6-8	\$9,369.99	.00	\$9,369.99	.00
12-140-100-730 Grades 9-12	\$14,346.99	\$2,196.00	\$9,369.99	\$2,781.00
Undistributed expenses				
12-000-210-730 Support services-students-reg.	\$8,954.68	\$0.00	\$8,954.68	\$0.00
12-000-252-730 Admin. Info. Tech.	\$350,631.65	\$243,065.19	\$107,566.46	.00
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$25,000.00	\$19,124.10	.00	\$5,875.90
12-000-263-730 Undist. Exp.-Care and Upkeep of Grnds	\$136,500.70	\$136,500.70	.00	.00
12-000-266-730 Undist. Exp.-Security	\$19,555.00	\$19,555.00	.00	.00
<hr/>				
Undist. Exp. - Non-instructional Services				
TOTAL	\$574,018.06	\$420,440.99	\$143,230.17	\$10,346.90
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction Services	\$100,000.00	.00	\$92,923.00	\$7,077.00
12-000-400-721 Lease Purchase Agreements - Principal	\$411,755.00	\$411,754.68	.00	\$0.32
12-000-400-896 Assmt for Debt Service on SDA Funding	\$30,028.00	\$30,028.00	.00	.00
12-000-400-932 Capital Outlay tfr to Captl. Projects	\$1,502,919.00	.00	.00	\$1,502,919.00
Sub Total	\$2,044,702.00	\$441,782.68	\$92,923.00	\$1,509,996.32
<hr/>				
TOTAL	\$2,044,702.00	\$441,782.68	\$92,923.00	\$1,509,996.32
<hr/>				
TOTAL CAPITAL OUTLAY EXPENDITURES	\$2,618,720.06	\$862,223.67	\$236,153.17	\$1,520,343.22

Waldwick Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
	<hr/>	<hr/>	<hr/>	<hr/>
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$35,912,249.63	\$24,597,446.03	\$6,532,406.11	\$4,782,397.49

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Waldwick Board of Education
General Fund - Fund 10

For 10 Month Period Ending 04/30/2022

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999-99-	P/R KICK OUT-TUIT RE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 10 Month Period Ending 04/30/22

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$172,503.28
	Accounts receivable:		
141	Intergovernmental - State	\$102,024.00	
142	Intergovernmental - Federal	\$655,836.00	
			\$757,860.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,813,030.22	
302	Less Revenues	(\$1,054,561.00)	
			\$1,758,469.22
	Total assets and resources		\$2,688,832.50

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 10 Month Period Ending 04/30/22

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$102,024.41
421	Accounts Payable	\$1,875.00
481	Deferred revenues	\$692,955.33
TOTAL LIABILITIES		\$796,854.74

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$778,562.43
601	Appropriations	\$2,813,030.22
602	Less: Expenditures	\$921,052.46
603	Encumbrances	\$778,562.43 (\$1,699,614.89)
		\$1,113,415.33
TOTAL FUND BALANCE		\$1,891,977.76
TOTAL LIABILITIES AND FUND EQUITY		\$2,688,832.50

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
3XXX From State Sources	\$333,285.00	\$265,496.00		\$67,789.00
4XXX From Federal Sources	\$2,479,745.22	\$789,065.00		\$1,690,680.22
 TOTAL REVENUE/SOURCES OF FUNDS	 \$2,813,030.22	 \$1,054,561.00		 \$1,758,469.22
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
STATE PROJECTS:				
SDA Emergent Needs & Capital Maintenance (492)	\$38,213.00	.00	.00	\$38,213.00
Nonpublic textbooks (501)	\$12,544.00	\$7,902.97	\$3,670.56	\$970.47
Nonpublic auxiliary services (502)	\$104,320.00	\$48,372.81	\$54,120.19	\$1,827.00
Nonpublic handicapped services (506)	\$106,290.00	\$34,958.48	\$58,069.52	\$13,262.00
Nonpublic nursing services (509)	\$24,640.00	\$20,733.91	\$3,900.44	\$5.65
Nonpublic Technology Aid (510)	\$8,778.00	\$3,734.25	\$4,924.00	\$119.75
Nonpublic School Programs (511)	\$38,500.00	.00	\$38,500.00	.00
 TOTAL STATE PROJECTS	 \$333,285.00	 \$115,702.42	 \$163,184.71	 \$54,397.87
FEDERAL PROJECTS:				
ARP - IDEA Basic Grant Program (223)	\$78,414.00	\$72,776.00	.00	\$5,638.00
ARP - IDEA Preschool Grant Program (224)	\$6,697.00	\$6,697.00	.00	.00
ESSA Title I - Part A/D (231-239)	\$148,852.80	\$64,701.43	\$46,862.72	\$37,288.65
ESSA Title III - English Lang Enhancement (241-245)	\$3,632.82	\$3,614.63	.00	\$18.19
I.D.E.A. Part B (Handicapped) (250-259)	\$418,828.00	\$397,251.00	\$21,577.00	.00
ESSA Title II - Part A/D (270-279)	\$54,987.60	\$18,988.42	\$8,290.00	\$27,709.18
ESSA Title IV (280-289)	\$13,538.00	\$9,074.06	\$1,256.00	\$3,207.94
CRRSA-ESSER II Grant Program (483)	\$438,069.00	\$190,059.00	.00	\$248,010.00
CRRSA Act-Learning Acceleration Grant Program (484)	\$28,113.00	\$6,142.50	\$60.00	\$21,910.50
CRRSA Act-Mental Health Grant Program (485)	\$45,000.00	\$4,460.00	\$7,332.00	\$33,208.00
ARP - ESSER Grant Program (487)	\$984,532.00	\$31,586.00	\$530,000.00	\$422,946.00
ARP - ESSER Accelerated Learning Coaching (488)	\$134,081.00	.00	.00	\$134,081.00
ARP - ESSER Evidence-Based Summer Learning (489)	\$40,000.00	.00	.00	\$40,000.00
ARP - ESSER Evidence-Based Comprehensive (490)	\$40,000.00	.00	.00	\$40,000.00
ARP - ESSER NJ Tiered System of Supports (491)	\$45,000.00	.00	.00	\$45,000.00
 TOTAL FEDERAL PROJECTS	 \$2,479,745.22	 \$805,350.04	 \$615,377.72	 \$1,059,017.46
 *** TOTAL EXPENDITURES ***	 \$2,813,030.22	 \$921,052.46	 \$778,562.43	 \$1,113,415.33
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 10 Month Period Ending 04/30/22

	ESTIMATED	ACTUAL	UNREALIZED
--- STATE SOURCES ---			
3257 SDA Emergent Needs & Capital Maintenance	\$38,213.00	.00	\$38,213.00
32XX Other Restricted Entitlements	\$295,072.00	\$265,496.00	\$29,576.00
	<hr/>	<hr/>	<hr/>
Total Revenue from State Sources	\$333,285.00	\$265,496.00	\$67,789.00
	<hr/>	<hr/>	<hr/>
--- FEDERAL SOURCES ---			
4411-16 Title I	\$148,852.80	\$64,701.00	\$84,151.80
4451-55 Title II	\$54,987.60	\$6,495.00	\$48,492.60
4491-94 Title III	\$3,632.82	.00	\$3,632.82
4471-74 Title IV	\$13,538.00	\$8,534.00	\$5,004.00
4409 ARP - IDEA Preschool	\$6,697.00	.00	\$6,697.00
4419 ARP - IDEA Basic	\$78,414.00	\$79,473.00	(\$1,059.00)
4420-29 I.D.E.A. Part B (Handicapped)	\$418,828.00	\$429,589.00	(\$10,761.00)
4534 CRRSA Act - ESSER II	\$438,069.00	\$190,060.00	\$248,009.00
4535 CRRSA Act - Learning Acceleration Grant	\$28,113.00	\$6,143.00	\$21,970.00
4536 CRRSA Act - Mental Health Grant	\$45,000.00	\$4,070.00	\$40,930.00
4540 ARP-ESSER Grant Program	\$1,243,613.00	.00	\$1,243,613.00
	<hr/>	<hr/>	<hr/>
Total Revenues from Federal Sources	\$2,479,745.22	\$789,065.00	\$1,690,680.22
	<hr/>	<hr/>	<hr/>
TOTAL REVENUES/SOURCES OF FUNDS	\$2,813,030.22	\$1,054,561.00	\$1,758,469.22
	<hr/>	<hr/>	<hr/>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/22

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
State Projects:				
-- Other State Programs --				
20-501-XXX-XXX to 20-511-XXX-XXX Nonpublic Programs	\$295,072.00	\$115,702.42	\$163,184.71	\$16,184.87
20-492-XXX-XXX SDA Emergent Needs & Capital Maintenance	\$38,213.00	.00	.00	\$38,213.00
-- TOTAL Other State Programs --	\$333,285.00	\$115,702.42	\$163,184.71	\$54,397.87
 TOTAL STATE PROJECTS	 \$333,285.00	 \$115,702.42	 \$163,184.71	 \$54,397.87
 Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-223-XXX-XXX ARP-IDEA Basic Grant Program	\$78,414.00	\$72,776.00	.00	\$5,638.00
20-224-XXX-XXX ARP-IDEA Preschool Grant Program	\$6,697.00	\$6,697.00	.00	.00
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$148,852.80	\$64,701.43	\$46,862.72	\$37,288.65
20-241 to 20-245-XXX-XXX ESSA Title III - Part A/D	\$3,632.82	\$3,614.63	.00	\$18.19
20-25X-XXX-XXX I.D.E.A. Part B	\$418,828.00	\$397,251.00	\$21,577.00	.00
20-27X-XXX-XXX ESSA Title II - Part A/D	\$54,987.60	\$18,988.42	\$8,290.00	\$27,709.18
20-28X-XXX-XXX ESSA Title IV	\$13,538.00	\$9,074.06	\$1,256.00	\$3,207.94
20-483-XXX-XXX CRRSA-ESSER II Grant Program	\$438,069.00	\$190,059.00	.00	\$248,010.00
20-484-XXX-XXX CRRSA Act-Learning Acceleration Grant Program	\$28,113.00	\$6,142.50	\$60.00	\$21,910.50
20-485-XXX-XXX CRRSA Act-Mental Health Grant Program	\$45,000.00	\$4,460.00	\$7,332.00	\$33,208.00
20-487-XXX-XXX ARP-ESSER Grant Program	\$984,532.00	\$31,586.00	\$530,000.00	\$422,946.00
20-488-XXX-XXX ARP-ESSER Accelerated Learning Coaching	\$134,081.00	.00	.00	\$134,081.00
20-489-XXX-XXX ARP-ESSER Evidence-Based Summer Learning	\$40,000.00	.00	.00	\$40,000.00
20-490-XXX-XXX ARP-ESSER Evidence-Based Comprehensive	\$40,000.00	.00	.00	\$40,000.00
20-491-XXX-XXX ARP-ESSER NJ Tiered System of Supports	\$45,000.00	.00	.00	\$45,000.00
TOTAL Other Federal Programs	\$2,479,745.22	\$805,350.04	\$615,377.72	\$1,059,017.46
 TOTAL FEDERAL PROJECTS	 \$2,479,745.22	 \$805,350.04	 \$615,377.72	 \$1,059,017.46
 20-XXX-XXX-XXX All Other State/Fed/Loc Projects	 \$0.00	 \$0.00	 \$0.00	 \$0.00
 TOTAL EXPENDITURES	 \$2,813,030.22	 \$921,052.46	 \$778,562.43	 \$1,113,415.33

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Waldwick Board of Education

Special Revenue Fund - Fund 20
For 10 Month Period Ending 04/30/22

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

5/3 8:44am

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/30/22

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	\$28,582,826.20
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--- R E S O U R C E S ---

301	Estimated Revenues	\$30,550,000.00
302	Less Revenues	(\$30,550,000.00)
		<hr/>
	Total assets and resources	\$28,582,826.20
		<hr/>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/30/22

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LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$24,746,905.58
601	Appropriations	\$30,232,724.96	
602	Less : Expenditures	\$1,649,898.76	
603	Encumbrances	\$24,746,905.58 (\$26,396,804.34)	
			\$3,835,920.62
	Total Appropriated		\$28,582,826.20

--- Unappropriated ---

770	Fund balance	(\$317,275.04)
303	Budgeted Fund Balance	\$317,275.04

TOTAL FUND BALANCE \$28,582,826.20

TOTAL LIABILITIES AND FUND EQUITY \$28,582,826.20

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
51XX Sale of bonds	\$30,550,000.00	\$30,550,000.00		.00
TOTAL REVENUE/SOURCES OF FUNDS	\$30,550,000.00	\$30,550,000.00		\$0.00
				AVAILABLE
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE

Facilities acquisition and constr. serv. ---				
30-000-4XX-331 Legal services	\$284,900.00	\$61,756.41	.00	\$223,143.59
30-000-4XX-334 Architectural/Engineering Services	\$2,731,204.96	\$1,397,602.42	\$496,647.58	\$836,954.96
30-000-4XX-390 Other purchased prof. & tech. serv.	\$773,126.32	\$178,966.25	\$594,160.00	\$0.07
30-000-4XX-450 Construction services	\$25,770,800.00	\$3,080.00	\$23,114,898.00	\$2,652,822.00
30-000-4XX-610 Supplies & Materials	\$123,000.00	.00	.00	\$123,000.00
30-000-4XX-800 Other objects	\$541,200.00	.00	\$541,200.00	.00
Total fac.acq.and constr. serv.	\$30,224,231.28	\$1,641,405.08	\$24,746,905.58	\$3,835,920.62
TOTAL EXPENDITURES	\$30,224,231.28	\$1,641,405.08	\$24,746,905.58	\$3,835,920.62
*** TOTAL EXPENDITURES AND TRANSFERS	\$30,224,231.28	\$1,641,405.08	\$24,746,905.58	\$3,835,920.62

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Waldwick Board of Education

Capital Projects Fund - Fund 30
For 10 Month Period Ending 04/30/22

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

5/3 8:45am

Page 1

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education
Debt Service Fund - Fund 40
Interim Balance Sheet
For 10 Month Period Ending 04/30/22

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

--- R E S O U R C E S ---

301	Estimated Revenues	\$662,500.00
302	Less Revenues	(\$662,500.00)

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education

Debt Service Fund - Fund 40
Interim Balance Sheet
For 10 Month Period Ending 04/30/22

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$662,500.00
602	Less : Expenditures	\$662,500.00	
			(\$662,500.00)

--- Unappropriated ---

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$662,500.00	\$662,500.00	\$0.00
Revenues	(\$662,500.00)	(\$662,500.00)	\$0.00
--- Change in Maint. / Capital reserve account ---			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210 Local tax levy	\$662,500.00	\$662,500.00		.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Local Sources	\$662,500.00	\$662,500.00		\$0.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL REVENUE/SOURCES OF FUNDS	\$662,500.00	\$662,500.00		\$0.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Waldwick Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/22

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$37,500.00	\$37,500.00	.00
40-701-510-910 Redemption of Principal	\$625,000.00	\$625,000.00	.00
TOTAL	\$662,500.00	\$662,500.00	\$0.00
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$662,500.00	\$662,500.00	\$0.00
*** TOTAL USES OF FUNDS ***	\$662,500.00	\$662,500.00	\$0.00

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Waldwick Board of Education
Debt Service Fund - Fund 40

For 10 Month Period Ending 04/30/22

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
To the Board of Education
District of Waldwick
For the Month Ending April, 2022**

Cash Report				
Funds	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Balance
<u>Governmental Funds</u>				
10 General Fund	15,067,749.68	3,006,150.14	2,696,387.20	15,377,512.62
20 Special Revenue	137,788.72	67,791.32	33,076.76	172,503.28
30 Capital Projects	28,585,906.20		3,080.00	28,582,826.20
40 Debt Service	0.00			0.00
Total Gov't. Funds	43,791,444.60	3,073,941.46	2,732,543.96	44,132,842.10
60 Enterprise Fund	119,850.95	32,993.71	23,643.55	129,201.11
<u>Other Accounts:</u>				
Payroll	0.00	1,103,365.90	1,103,365.90	0.00
Payroll Agency	9,296.54	855,743.42	863,744.12	1,295.84
FSA	0.00			0.00
UCI	514,481.71	10,514.32	14,358.40	510,637.63
Total Other Accounts	523,778.25	1,969,623.64	1,981,468.42	511,933.47
Grand Total	44,435,073.80	5,076,558.81	4,737,655.93	44,773,976.68

Submitted By:



Superintendent of Schools

5/2/2022

Dated

Treasurer's Report Continued

Cash Balances

Valley Operating	15,550,015.90
Valley Capital Projects	28,582,826.20
Total Governmental Funds	44,132,842.10
Valley Cafeteria (Enterprise Fund)	129,201.11
Other Valley Accounts from Page 1	511,933.47
Grand Total	44,773,976.68

**WALDWICK BOARD OF EDUCATION
INVESTMENT REPORT OF
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY
April 30, 2022**

CHECKING ACCOUNT INTEREST: \$15,760.56

TOTAL CHECKING ACCOUNT INTEREST TO DATE: \$92,411.37

Waldwick Board of Education

Bills And Claims Report By Vendor Name

for Batch 55 and Check Date is 04/08/2022

va_bill5.102317
04/08/2022

#63

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
PUBLIC SERVICE ELECTRIC AND GAS/ 3025							
12-00859		11-000-262-622-00-22-/ ELECTRICITY	MARCH 2022-ELECTRIC	CF	ELECTRICITY	32055	7,399.30
12-00858		11-000-262-621-00-21-/ NATURAL - GAS	MARCH 2022-GAS	CF	NATURAL - GAS	32055	6,273.34
Total for PUBLIC SERVICE ELECTRIC AND GAS/ 3025							\$13,672.64
Total for Posted Checks							\$13,672.64

Waldwick Board of Education
Bills And Claims Report By Vendor Name

va_bill5.102317
04/08/2022

for Batch 55 and Check Date is 04/08/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 04/08/2022 at 09:25:30 AM
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$13,672.64				\$13,672.64
GRAND	TOTAL	\$13,672.64	\$0.00	\$0.00	\$0.00	\$13,672.64

Chairman Finance Committee

Member Finance Committee

Waldwick Board of Education

Bills And Claims Report By Vendor Name

for Batch 57 and Check Date is 04/18/2022

va_bill5.102317
04/19/2022

#64

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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Posted Checks

WALDWICK BD OF ED GENERAL ACCT/ 3739

NAP Check DB:10-402- CR:10-101-

HF rev. interest-fy 20/21 per aud 3895017 1,020.89

Total for Posted Checks \$1,020.89

va_bill5.102317
04/19/2022

Waldwick Board of Education
Bills And Claims Report By Vendor Name
for Batch 57 and Check Date is 04/18/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 04/19/2022 at 01:40:23 PM
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund	Sub	Computer	Computer	Hand	Hand	Total
Category	Fund	Fund		Checks	Checks Non/AP	Checks	Checks Non/AP	Checks
10	10	10					\$1,020.89	\$1,020.89
GRAND	TOTAL			\$0.00	\$0.00	\$0.00	\$1,020.89	\$1,020.89

Chairman Finance Committee

Member Finance Committee

Waldwick Board of Education

Bills And Claims Report By Vendor Name

for Batch 58 and Check Date is 04/20/2022

va_bill5.102317
04/20/2022

65

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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Posted Checks

PUBLIC SERVICE ELECTRIC & GAS COMPANY/

5327

12-01696	30-000-400-450-00-86-/ 2021 BOND REF-CONSTR	4090931747	CF	2021 BOND REF-CONSTR	896	3,080.00
Total for Posted Checks						\$3,080.00

Waldwick Board of Education
Bills And Claims Report By Vendor Name
for Batch 58 and Check Date is 04/20/2022

va_bill5.102317
04/20/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 04/20/2022 at 01:12:38 PM
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
30	30	\$3,080.00				\$3,080.00
GRAND	TOTAL	\$3,080.00	\$0.00	\$0.00	\$0.00	\$3,080.00

Chairman Finance Committee



Member Finance Committee

Waldwick Board of Education

Bills And Claims Report By Vendor Name

for Batches 56,59 and Check Date is 04/20/2022

va_bill5.102317
04/20/2022

#66

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
PUBLIC SERVICE ELECTRIC AND GAS/ 3025							
12-00859		11-000-262-622-00-22-/ ELECTRICITY		MARCH 2022-B CF	ELECTRICITY	32056	5,338.52
				ELEC			
12-01693		11-000-262-621-00-21-/ NATURAL - GAS		MARCH	NATURAL - GAS	32056	5,211.21
				2022-GAS-B			
12-00858		11-000-262-621-00-21-/ NATURAL - GAS		MARCH	NATURAL - GAS	32056	6,596.59
				2022-GAS-A			
Total for PUBLIC SERVICE ELECTRIC AND GAS/ 3025							\$17,146.32
Total for Posted Checks							\$17,146.32

Waldwick Board of Education
Bills And Claims Report By Vendor Name
for Batches 56,59 and Check Date is 04/20/2022

va_bill5.102317
04/20/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 04/20/2022 at 01:26:08 PM
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$17,146.32				\$17,146.32
GRAND	TOTAL			\$17,146.32	\$0.00	\$0.00	\$0.00	\$17,146.32

Chairman/Finance Committee

Member Finance Committee

Waldwick Board of Education

Bills And Claims Report By Vendor Name

for Batch 50 and Check Date is 05/03/2022

va_bill5.102317
05/03/2022

#67

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
ALPINE LEARNING GROUP, INC./ 1085							
12-00801	11-000-100-566-06-00- /	TUITION TO PRIVATE SCHOO		CF	TUITION TO PRIVATE SCHOO	32057	7,643.86
12-00802	11-000-100-566-06-00- /	TUITION TO PRIVATE SCHOO		CF	TUITION TO PRIVATE SCHOO	32057	7,643.86
					Total for ALPINE LEARNING GROUP, INC./ 1085		\$15,287.72
ATRA JANITORIAL SUPPLY CO., INC./ 1196							
12-01582	11-000-262-420-31-00- /	CLEAN, REPAIR, AND MAINT	394396	CF	CLEAN, REPAIR, AND MAINT	32058	323.57
12-01667	11-000-262-420-31-00- /	CLEAN, REPAIR, AND MAINT	89599	CF	CLEAN, REPAIR, AND MAINT	32058	38.40
12-01664	11-000-262-610-31-00- /	SUPPLIES - CUSTODIAL	89553	CF	SUPPLIES - CUSTODIAL	32058	3,140.95
					Total for ATRA JANITORIAL SUPPLY CO., INC./ 1196		\$3,502.92
AUTOMATIC SUPPRESSION &/ 1199							
12-01464	11-000-261-420-31-00- /	CLEANING, REPAIR AND MAI	58219	CF	CLEANING, REPAIR AND MAI	32059	481.90
BANYAN SCHOOL, INC./ 6282							
12-00811	11-000-100-566-06-00- /	TUITION TO PRIVATE SCHOO	R.M.5/22	CF	TUITION TO PRIVATE SCHOO	32060	6,678.84
BASES, MD., HUGH/ 4420							
12-01499	11-000-216-320-06-00- /	PURCHASED PROFESSIONAL-E	Eval-3/9/22	CF	PURCHASED PROFESSIONAL-E	32061	650.00
BAYADA HOME HEALTH CARE, INC./ 5463							
12-00754	11-000-216-320-06-00- /	PURCHASED PROFESSIONAL-E	17292262	CF	PURCHASED PROFESSIONAL-E	32062	1,760.00
	11-000-216-320-06-00- /	PURCHASED PROFESSIONAL-E	17259914	CF	PURCHASED PROFESSIONAL-E	32062	2,200.00
	11-000-216-320-06-00- /	PURCHASED PROFESSIONAL-E	17243877	CF	PURCHASED PROFESSIONAL-E	32062	2,048.75
	11-000-216-320-06-00- /	PURCHASED PROFESSIONAL-E	17276182	CF	PURCHASED PROFESSIONAL-E	32062	1,320.00
					Total for BAYADA HOME HEALTH CARE, INC./ 5463		\$7,328.75
BERGEN ARTS AND SCIENCE CHARTER SCHOOL/ 6414							
12-01419	11-000-100-56X-00-00- /	TUITION - CHARTER SCHOOL	202200043	CF	CHARTER SCHOOL PAYMENT	32063	14,533.00
BERGEN CTY SPECIAL SERVICES/ 1293							
12-01325	20-507-100-300-06-00- /	CHAP 193-EXAM & CLASS	2V2491-D	CF	CHAP 193-EXAM & CLASS	32064	2,652.34
12-01323	20-503-100-300-06-00- /	CHAP 192 - E.S.L.	2V2491-B	CF	CHAP 192 - E.S.L.	32064	1,735.65
12-01322	20-502-100-300-06-00- /	CHAP 192-COMP ED	2V2491-A	CF	CHAP 192-COMP ED	32064	8,062.20
12-01326	20-508-100-300-06-00- /	CHAP 193-CORR SPEECH	2V2491-E	CF	CHAP 193-CORR SPEECH	32064	2,604.00
12-01324	20-506-100-300-06-00- /	CHAP 193-SUPPL INSTR	2V2491-C	CF	CHAP 193-SUPPL INSTR	32064	1,982.40
12-01213	20-250-200-300-06-00- /	IDEA - BASIC	2V2620-A	CF	IDEA - BASIC	32064	2,689.00
12-01684	20-250-200-300-06-00- /	IDEA - BASIC	2V2620-B	CF	IDEA - BASIC	32064	766.00

Waldwick Board of Education

Bills And Claims Report By Vendor Name

va_bill5.102317
05/03/2022

for Batch 50 and Check Date is 05/03/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
	12-01637	11-150-100-320-04-00-030/ PURCHASED PROFESSIONAL-E	2V2229-E	CF	PURCHASED PROFESSIONAL-E	32064	130.00
	12-01045	11-000-100-565-06-00-/ TUITION TO COUNTY SPECIA	2V2568-A	CF	TUITION TO COUNTY SPECIA	32064	6,050.00
					Total for BERGEN CTY SPECIAL SERVICES/ 1293		\$26,671.59
BERGEN CTY SPECIAL SERVICES/ 4066							
	12-01047	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	2V2568-B	CF	PURCHASED PROFESSIONAL-E	32065	1,040.00
	12-01427	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	2V2568-C	CF	PURCHASED PROFESSIONAL-E	32065	650.00
					Total for BERGEN CTY SPECIAL SERVICES/ 4066		\$1,690.00
BOROUGH OF WALDWICK/ 3731							
	12-00674	11-000-262-626-31-00-/ GAS FOR MAINT. VEHICLES	MARCH 2022 FUEL	CF	GAS FOR MAINT. VEHICLES	32066	208.87
		11-000-262-626-31-00-/ GAS FOR MAINT. VEHICLES	JANUARY 2022 FUEL	CF	GAS FOR MAINT. VEHICLES	32066	355.14
		11-000-262-626-31-00-/ GAS FOR MAINT. VEHICLES	FEBRUARY 2022 FUEL	CF	GAS FOR MAINT. VEHICLES	32066	68.33
		11-000-270-615-31-00-/ SUPPLIES AND MATERIALS	MARCH 2022 FUEL	CF	SUPPLIES AND MATERIALS	32066	791.67
		11-000-270-615-31-00-/ SUPPLIES AND MATERIALS	FEBRUARY 2022 FUEL	CF	SUPPLIES AND MATERIALS	32066	752.68
		11-000-270-615-31-00-/ SUPPLIES AND MATERIALS	JANUARY 2022 FUEL	CF	SUPPLIES AND MATERIALS	32066	586.98
					Total for BOROUGH OF WALDWICK/ 3731		\$2,763.67
CARLSON BROS., INC./ 6297							
	12-01689	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI	PLYWOOD-AD MIN BLDG	CF	CLEANING, REPAIR AND MAI	32067	3,945.00
	12-01674	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI	ROOF-ADMIN BLDG	CF	CLEANING, REPAIR AND MAI	32067	19,750.00
					Total for CARLSON BROS, INC./ 6297		\$23,695.00
CDW GOVERNMENT INC./ 1462							
	12-01402	11-190-100-610-04-00-030/ GENERAL SUPPLIES	V120342	CF	GENERAL SUPPLIES	32068	800.30
		11-190-100-610-04-00-030/ GENERAL SUPPLIES	R065043	CF	GENERAL SUPPLIES	32068	400.15
					Total for CDW GOVERNMENT INC./ 1462		\$1,200.45
CHAPEL HILL ACADEMY/ 5265							

Waldwick Board of Education

Bills And Claims Report By Vendor Name

va_bill5.102317
05/03/2022

for Batch 50 and Check Date is 05/03/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
CHILD MIND INSTITUTE, INC./ 6475	12-00834	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	0522042-B	CF	TUITION TO PRIVATE SCHOO	32069	6,900.00
	12-00812	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	0522042	CF	TUITION TO PRIVATE SCHOO	32069	6,900.00
					Total for TERRANOVA GROUP/ 5265		\$13,800.00
CINTAS CORPORATION/ 6317	12-01589	20-485-200-500-00-00-/ CRRSA MENTAL HEA PUR SVC	CM000012	CF	CRRSA MENTAL HEA PUR SVC	32070	2,832.00
	12-00586	11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4117524796	CF	SUPPLIES - CUSTODIAL	32071	90.11
		11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4116854305	CF	SUPPLIES - CUSTODIAL	32071	90.11
		11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4116160178	CF	SUPPLIES - CUSTODIAL	32071	90.11
					Total for CINTAS CORPORATION/ 6317		\$270.33
COGSWELL, EVAN/ 6480	12-01612	11-401-100-500-04-00-030/ OTHER PURCHASED SERVICES	2022-HS	CF	OTHER PURCHASED SERVICES	32072	700.00
			MUSICAL				
COOPERATIVE COMMUNICATIONS, INC./ 4745							
12-00675	11-000-230-530-10-00-/ COMMUNICATIONS/TELEPHONE	MAY 2022	CF	COMMUNICATIONS/TELEPHONE	32073	411.41	
CORWIN PRESS, INC./ 5756	12-01590	20-231-100-600-06-00-/ TITLE I INSTR SUPPLIES	679752KI	CF	TITLE I INSTR SUPPLIES	32074	326.78
		20-280-100-600-00-00-/ TITLE IV SUPPLIES	679752KI	CF	TITLE IV SUPPLIES	32074	437.17
					Total for CORWIN PRESS, INC./ 5756		\$763.95
CROWN TROPHY-RIVER EDGE, NJ/ 1618	12-01644	11-000-240-600-03-00-040/ SUPPLIES AND MATERIALS	RE-53957	CF	SUPPLIES AND MATERIALS	32075	90.00
DAVID GREGORY SCHOOL, INC./ 1649	12-00815	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	19927	CF	TUITION TO PRIVATE SCHOO	32076	9,972.48
DAVID ZUIDEMA, INC./ 5827	12-01656	11-402-100-500-04-13-030/ OTHER PURCHASED SERVICES	184071	CF	OTHER PURCHASED SERVICES	32077	70.00
DELTA DENTAL OF NEW JERSEY/ 1669							
12-00572	11-000-291-270-00-00-/ HEALTH BENEFITS	PM0000000082	CF	HEALTH BENEFITS	32078	24,528.25	
		9607					
DURHAM SCHOOL SERVICES/ 5604							
12-01731	11-000-270-512-04-00-030/ CONTR SERV(OTH. THAN BET	8356-B	CF	CONTR SERV(OTH. THAN BET	32079	1,940.95	
12-01333	11-000-270-512-04-00-030/ CONTR SERV(OTH. THAN BET	8356-A	CF	CONTR SERV(OTH. THAN BET	32079	334.05	
					Total for DURHAM SCHOOL SERVICES/ 5604		\$2,275.00

* CF -- Computer Full CP -- Computer Partial HF -- Hand Check Full HP -- Hand Check Partial

Run on 05/03/2022 at 10:22:33 AM

Waldwick Board of Education

Bills And Claims Report By Vendor Name

for Batch 50 and Check Date is 05/03/2022

va_bill5.102317
05/03/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
EARLY CHILDHOOD LEARNING CENTER/ 1742	12-00813	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	152	CF	TUITION TO PRIVATE SCHOO	32080	6,077.91
EDUCATIONAL DATA SERVICES INC./ 1770	12-01672	11-000-262-300-31-00-/ PURCHASED PROFESSIONAL A	136192	CF	PURCHASED PROFESSIONAL A	32081	2,000.00
EPIC/ 1809	12-00807	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	15254	CF	TUITION TO PRIVATE SCHOO	32082	10,636.60
FOLLETT CONTENT SOLUTIONS, LLC -BOOKS/ 6462	12-01521	11-000-222-600-11-00-070/ SUPPLIES AND MATERIALS	444672F	CF	SUPPLIES AND MATERIALS	32083	27.50
GALE PUBLISHERS/ 4580	12-01622	11-000-222-600-04-25-030/ SUPPLIES AND MATERIALS	77507172	CF	SUPPLIES AND MATERIALS	32084	1,627.02
GRAINGER, INC./ 1991	12-01677	11-000-261-610-31-00-/ SUPPLIES - MAINTENANCE	9282453118	CF	SUPPLIES - MAINTENANCE	32085	649.15
GREEN-WAY IRRIGATION, INC./ 5658	12-01614	11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	76742	CF	CLEAN, REPAIR AND MAINT	32086	615.00
		11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	76738	CF	CLEAN, REPAIR AND MAINT	32086	180.00
			Total for GREEN-WAY IRRIGATION, INC./ 5658				\$795.00
HEINEMANN/ 4490	12-01652	20-231-100-600-00-CO-/ TITLE I INST SUPP CO	7431698	CF	TITLE I INST SUPP CO	32087	30,809.66
HERTZ FURNITURE SYSTEMS, CORP./ 2096	12-01630	11-190-100-610-02-00-050/ GENERAL SUPPLIES	678110	CF	GENERAL SUPPLIES	32088	8,533.53
HOLMSTEAD SCHOOL/ 2113	12-00806	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	MAY 2022	CF	TUITION TO PRIVATE SCHOO	32089	6,213.00
INSERRA SUPERMARKETS, INC./ 5443	12-01623	11-190-100-610-04-00-030/ GENERAL SUPPLIES	01070124365	CF	GENERAL SUPPLIES	32090	207.54
	12-00898	11-190-100-610-04-00-030/ GENERAL SUPPLIES	01070135461	CF	GENERAL SUPPLIES	32090	118.38
		11-190-100-610-04-00-030/ GENERAL SUPPLIES	01070130113	CF	GENERAL SUPPLIES	32090	106.16
	12-01623	11-190-100-610-04-00-030/ GENERAL SUPPLIES	01070115375	CF	GENERAL SUPPLIES	32090	164.86
	12-00900	11-190-100-610-11-00-070/ GENERAL SUPPLIES	01070115739	CF	GENERAL SUPPLIES	32090	28.70
		11-190-100-610-11-00-070/ GENERAL SUPPLIES	01070119408	CF	GENERAL SUPPLIES	32090	318.61
	12-01281	11-204-100-610-04-18-030/ GENERAL SUPPLIES	01070585881	CF	GENERAL SUPPLIES	32090	241.88
			Total for INSERRA SUPERMARKETS, INC./ 5443				\$1,186.13

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Posted Checks							
KENNY, KATHERINE/ 6124	12-01030	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 1-NON PUBLIC	CF	CONTRACTED SERVICES-AID	32091	1,000.00
KEYBOARD CONSULTANTS, INC./ 4484							
	12-00697	11-190-100-610-03-27-040/ CURRICULUM TECH	87270	CF	CURRICULUM TECH	32092	1,690.00
	12-00554	12-120-100-731-00-00-040/ GRADES 1-5	87230	CF	GRADES 1-5	32092	7,969.05
	12-00555	12-130-100-731-00-00-/ GRADES 6-8 EQUIPMENT	87231	CF	GRADES 6-8 EQUIPMENT	32092	9,369.99
	12-00556	12-140-100-731-00-00-/ HS GRADES 9-12 EQUIPMENT	87232	CF	HS GRADES 9-12 EQUIPMENT	32092	9,369.99
					Total for KEYBOARD CONSULTANTS, INC./ 4484		\$28,399.03
LANDTEK GROUP, INC., THE/ 5109							
	12-00596	11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	17131	CF	CLEAN, REPAIR AND MAINT	32093	2,250.00
LAWRENCE TOWNSHIP BOARD OF EDUCATION/ 6488							
	12-01663	11-000-270-518-32-00-/ CONTRACT. SERV.(SPL. ED.	2378419768	CF	CONTRACT. SERV.(SPL. ED.	32094	7,980.00
LEE, ROBIN/ 6481							
	12-01615	11-401-100-500-04-00-030/ OTHER PURCHASED SERVICES	2022-HS MUSICAL	CF	OTHER PURCHASED SERVICES	32095	700.00
LEONARD, KELLY/ 5552							
	12-01578	20-270-200-580-00-99-/ TITLE IIA OTHR PURCH SER	PROGRESS MONITORING	CF	TITLE IIA OTHR PURCH SER	32096	75.00
	12-01576	20-270-200-580-00-99-/ TITLE IIA OTHR PURCH SER	TEACH VOCAB CF WRKSHOP	CF	TITLE IIA OTHR PURCH SER	32096	200.00
					Total for KELLY LEONARD/ 5552		\$275.00
LERCH, VINCI AND HIGGINS/ 2325							
	12-00646	11-000-230-332-10-00-/ AUDIT FEES	99587	CF	AUDIT FEES	32097	340.00
MAHWAH BOE - REGION II/ 2790							
	12-01221	11-000-270-517-32-00-/ CONTRACT. SERV.(REG. STU	22310	CF	CONTRACT. SERV.(REG. STU	32098	6,945.01
	12-01222	11-000-270-517-32-00-/ CONTRACT. SERV.(REG. STU	22322	CF	CONTRACT. SERV.(REG. STU	32098	2,909.84
					Total for MAHWAH BOE - REGION II/ 2790		\$9,854.85
MATHEMATICAL ASSOCIATION OF AMERICA/ 1111							
	12-01062	11-190-100-890-04-00-030/ MISCELLANEOUS EXPENDITUR	H167609-A	CF	MISCELLANEOUS EXPENDITUR	32099	207.00
	12-01605	11-190-100-890-04-00-030/ MISCELLANEOUS EXPENDITUR	H167609-B	CF	MISCELLANEOUS EXPENDITUR	32099	38.00

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Posted Checks							
MIDDLEBURY INTERACTIVE LANGUAGES, LLC/ 5951	12-01193	11-190-100-320-02-15-050/ PURCHASED PROFESSIONAL-E	INV-33513	CF	PURCHASED PROFESSIONAL-E	32100	9,000.00
		11-190-100-320-03-15-040/ PURCHASED PROFESSIONAL-E	INV-33513	CF	PURCHASED PROFESSIONAL-E	32100	9,000.00
					Total for MIDDLEBURY INTERACTIVE LANGUAGES, LLC/ 5951		\$18,000.00
					Total for MATHEMATICAL ASSOCIATION OF AMERICA/ 1111		\$245.00
NJ ASSOCIATION OF LEARNING CONSULTANTS/ 6473							
NORTH JERSEY FIRE PROTECTION CO., INC./ 6470	12-01566	20-270-200-580-00-99-/ TITLE IIA OTHR PURCH SER	A.ALJOVIC	CF	TITLE IIA OTHR PURCH SER	32101	130.00
	12-01606	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI	20528	CF	CLEANING, REPAIR AND MAI	32102	4,600.00
NORTH JERSEY MEDIA GROUP, LLC/ 2773							
	12-01597	11-000-230-592-09-00-/ NEWSPAPER ADS	0004511357-A	CF	NEWSPAPER ADS	32103	45.90
	12-01600	11-000-230-592-09-00-/ NEWSPAPER ADS	0004511357-B	CF	NEWSPAPER ADS	32103	54.00
	12-01657	11-000-230-592-09-00-/ NEWSPAPER ADS	0004511357-C	CF	NEWSPAPER ADS	32103	19.80
					Total for GANNETT, CO., INC./ 2773		\$119.70
NORTHERN VALLEY REGIONAL HIGH SCHOOL/ 4068							
	12-01052	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	2V1003	CF	PURCHASED PROFESSIONAL-E	32104	845.00
	12-00804	11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	MAY 2022	CF	TUITION TO OTHER LEAS WI	32104	10,691.75
					Total for NORTHERN VALLEY REGIONAL HIGH SCHOOL/ 4068		\$11,536.75
OCEAN RESORT CASINO/ 6220							
	12-01706	11-000-251-580-10-99-/ TRAVEL	03ATGUUK9-G RIFFIN	CF	TRAVEL	32105	109.00
PARAMOUNT EXTERMINATING CO./ 2859							
PIONEER MANUFACTURING, INC./ 4446	12-01543	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI	490521	CF	CLEANING, REPAIR AND MAI	32106	195.00
	12-01675	11-000-263-610-31-00-/ SUPPLIES - GROUNDS	INV832921	CF	SUPPLIES - GROUNDS	32107	914.74

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Posted Checks							
PROTECTION TECHNOLOGIES, LLC/ 6114							
01-01510	01-01510	P2-511-200-610-20-00-/ N-P SECUR SUPPLIES-7D	01-01510-7TH DAY	CF	N-P SECUR SUPPLIES-7D	32108	1,875.00
PYRAMID EDUCATIONAL CONSULTANTS, INC./ 6230							
12-01579	12-01579	11-214-100-610-06-00-/ SUPPLIES FOR AUTISM	00148684	CF	SUPPLIES FOR AUTISM	32109	431.20
QUADIENT FINANCE USA, INC.-MACHINE RENT/ 6027							
12-01610	12-01610	11-000-240-530-04-00-030/ OTHER PURCHASED SERVICES	N9360714-A	CF	OTHER PURCHASED SERVICES	32110	67.31
		11-000-240-530-11-00-070/ OTHER PURCHASED SERVICES	N9360714-A	CF	OTHER PURCHASED SERVICES	32110	67.31
		11-000-251-600-10-00-/ SUPPLIES AND MATERIALS	N9360714-A	CF	SUPPLIES AND MATERIALS	32110	134.60
Total for QUADIENT FINANCE USA, INC.-MACHINE RENT/ 6027							\$269.22
RINGWOOD BOARD OF EDUCATION/ 6010							
12-01085	12-01085	11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	INV-22-0001021	CF	TUITION TO OTHER LEAS WI	32111	8,556.30
RIVERSIDE INSIGHTS/ 6232							
12-01638	12-01638	11-000-219-600-06-00-/ SUPPLIES AND MATERIALS	INV117175	CF	SUPPLIES AND MATERIALS	32112	138.00
RULLO & JUILLET ASSOCIATES, INC./ 4761							
12-01457	12-01457	11-000-262-300-31-00-/ PURCHASED PROFESSIONAL A	6684	CF	PURCHASED PROFESSIONAL A	32113	3,978.00
S.A.N.E./ 3216							
12-01313	12-01313	11-190-100-610-11-00-070/ GENERAL SUPPLIES	82485	CF	GENERAL SUPPLIES	32114	942.06
SAGE DAY/ 3202							
12-01142	12-01142	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	21106	CF	TUITION TO PRIVATE SCHOO	32115	7,395.40
SCIARRILLO, CORNELL, MERLINO, MCKEEVER &/ 5807							
12-00647	12-00647	11-000-230-331-09-00-/ LEGAL SERVICES	16773	CF	LEGAL SERVICES	32116	1,006.50
		11-000-230-331-09-00-/ LEGAL SERVICES	16775	CF	LEGAL SERVICES	32116	3,662.40
		11-000-230-331-09-00-/ LEGAL SERVICES	16774	CF	LEGAL SERVICES	32116	3,737.25
		11-000-230-331-09-00-/ LEGAL SERVICES	16776	CF	LEGAL SERVICES	32116	40.00
Total for SCIARRILLO, CORNELL, MERLINO, MCKEEVER &/ 5807							\$8,446.15
SILVERGATE PREPARATORY, LLC/ 6195							

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Posted Checks							
	12-01607	11-150-100-320-04-00-030/ PURCHASED PROFESSIONAL-E	33299	CF	PURCHASED PROFESSIONAL-E	32117	67.56
		11-150-100-320-04-00-030/ PURCHASED PROFESSIONAL-E	33597	CF	PURCHASED PROFESSIONAL-E	32117	168.90
		11-150-100-320-04-00-030/ PURCHASED PROFESSIONAL-E	34064-A	CF	PURCHASED PROFESSIONAL-E	32117	135.12
		11-150-100-320-04-00-030/ PURCHASED PROFESSIONAL-E	33842	CF	PURCHASED PROFESSIONAL-E	32117	168.90
		Total for SILVERGATE PREPARATORY, LLC/ 6195					\$540.48
STAPLES ADVANTAGE - ED DATA/ 1592							
	12-01290	11-000-240-600-11-00-070/ SUPPLIES AND MATERIALS	3494210003	CF	SUPPLIES AND MATERIALS	32118	1,422.37
		11-000-240-600-11-00-070/ SUPPLIES AND MATERIALS	3504746828	CF	SUPPLIES AND MATERIALS	32118	55.00
	12-01665	11-000-251-600-10-00-/ SUPPLIES AND MATERIALS	3505566603	CF	SUPPLIES AND MATERIALS	32118	483.30
		Total for STAPLES ADVANTAGE - ED DATA/ 1592					\$1,960.67
T-MOBILE USA, INC./ 6337							
	12-01123	11-000-230-530-18-00-/ INTERNET/TELEPHONE	3/21/22-4/20/22	CF	INTERNET/TELEPHONE	32119	200.00
THE COMMUNITY SCHOOL, INC./ 5978							
	12-00833	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	MAY 2022	CF	TUITION TO PRIVATE SCHOO	32120	6,403.95
THE CTC ACADEMY, INC./ 5262							
	12-00794	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	5939-A	CF	TUITION TO PRIVATE SCHOO	32121	8,865.60
	12-00798	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	5992	CF	TUITION TO PRIVATE SCHOO	32121	9,043.40
	12-01619	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	5939-B	CF	TUITION TO PRIVATE SCHOO	32121	8,865.60
		Total for THE CTC ACADEMY, INC./ 5262					\$26,774.60
THE MUSIC SHOP, LLC./ 6359							
	12-01113	11-190-100-610-04-00-030/ GENERAL SUPPLIES	12650826	CF	GENERAL SUPPLIES	32122	159.99
		11-190-100-610-04-00-030/ GENERAL SUPPLIES	12608714	CF	GENERAL SUPPLIES	32122	81.99
	12-01233	11-190-100-610-04-00-030/ GENERAL SUPPLIES	12650423	CF	GENERAL SUPPLIES	32122	399.99
		11-190-100-610-04-00-030/ GENERAL SUPPLIES	12621133	CF	GENERAL SUPPLIES	32122	271.97
		Total for THE MUSIC SHOP, LLC./ 6359					\$913.94
TRI-COUNTY PROPERTY MAINTENANCE, LLC/ 6190							
	12-01650	11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	470	CF	CLEAN, REPAIR AND MAINT	32123	7,385.00
TRUGREEN AND ACTION PEST CONTROL/ 6276							
	12-01501	11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	155751677	CF	CLEAN, REPAIR AND MAINT	32124	196.00
		11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	155762882	CF	CLEAN, REPAIR AND MAINT	32124	260.00
		Total for OUTDOOR HOME SERVICES HOLDINGS LLC/					\$456.00

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Posted Checks

6276							
WATERFALL CANYON ACADEMY, INC./ 6464							
12-01503	11-000-100-567-06-00-/	TUITION PSD LEA-OUTOFSTA	22166	CF	TUITION PSD LEA-OUTOFSTA	32125	11,500.00
WILSON LANGUAGE TRAINING/ 3987							
12-01651	20-231-100-600-00-CO-/	TITLE I INST SUPP CO	1917249	CF	TITLE I INST SUPP CO	32126	13,483.20
WINDSOR LEARNING CENTER, INC./ 5744							
12-00803	11-000-100-566-06-00-/	TUITION TO PRIVATE SCHOO	24774-A	CF	TUITION TO PRIVATE SCHOO	32127	6,993.00
12-01303	11-000-100-566-06-00-/	TUITION TO PRIVATE SCHOO	24774-B	CF	TUITION TO PRIVATE SCHOO	32127	6,993.00
12-00803	11-000-100-566-06-00-/	TUITION TO PRIVATE SCHOO	24817	CF	TUITION TO PRIVATE SCHOO	32127	3,675.00
Total for WINDSOR LEARNING CENTER, INC./ 5744							\$17,661.00
Y.A.L.E. SCHOOL WEST II, INC./ 6455							
12-01344	11-000-100-566-06-00-/	TUITION TO PRIVATE SCHOO	WESTII/MAY22	CF	TUITION TO PRIVATE SCHOO	32128	6,642.51
Total for Posted Checks							\$441,354.51

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be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.*

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$343,985.08				\$343,985.08
10	12	\$26,709.03				\$26,709.03
Fund 10	TOTAL	\$370,694.11				\$370,694.11
20	20	\$68,785.40				\$68,785.40
20	P2	\$1,875.00				\$1,875.00
Fund 20	TOTAL	\$70,660.40				\$70,660.40
GRAND	TOTAL	\$441,354.51	\$0.00	\$0.00	\$0.00	\$441,354.51

Chairman Finance Committee

Member Finance Committee

Waldwick Board of Education

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Posted Checks

PYRAMID EDUCATIONAL CONSULTANTS, INC./

6230

12-01577	11-214-100-610-06-00-/ SUPPLIES FOR AUTISM	00148683	CF	SUPPLIES FOR AUTISM	32129	107.80
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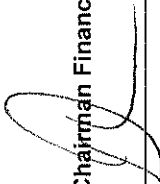
Total for Posted Checks \$107.80

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be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$107.80				\$107.80
GRAND	TOTAL			\$107.80	\$0.00	\$0.00	\$0.00	\$107.80


Chairman Finance Committee

Member Finance Committee

Waldwick Board of Education

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
BERGEN COUNTY TECHNICAL SCHOOL/ 1297							
	12-00652	11-000-100-563-04-00-/ TUITION TO COUNTY VOCATI	2V0655-A	CF	TUITION TO COUNTY VOCATI	32130	17,447.20
	12-00776	11-000-100-564-06-00-/ TUITION TO COUNTY VOCATI	2V0655-C	CF	TUITION TO COUNTY VOCATI	32130	2,400.00
	12-00775	11-000-100-564-06-00-/ TUITION TO COUNTY VOCATI	2V0655-B	CF	TUITION TO COUNTY VOCATI	32130	2,400.00
		Total for BERGEN COUNTY TECHNICAL SCHOOL/ 1297					\$22,247.20
CINTAS CORPORATION/ 6317							
	12-00586	11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4118211375	CF	SUPPLIES - CUSTODIAL	32131	90.11
FISCHER, KAREN R., RN/ 3566							
	12-00990	20-509-213-330-23-00-/ N-P NURSING-VS	APRIL 2022	CF	N-P NURSING-VS	32132	1,740.00
KUIKEN BROS. CO., INC./ 2289							
	12-01728	11-000-263-610-31-00-/ SUPPLIES - GROUNDS	FL-1401650	CF	SUPPLIES - GROUNDS	32133	855.68
MAHWAH BOE - REGION II/ 2790							
	12-01482	11-000-270-518-32-00-/ CONTRACT. SERV.(SPL. ED.	22340-B	CF	CONTRACT. SERV.(SPL. ED.	32134	40,237.46
	12-01282	11-000-270-518-32-00-/ CONTRACT. SERV.(SPL. ED.	22340	CF	CONTRACT. SERV.(SPL. ED.	32134	32,165.21
		Total for MAHWAH BOE - REGION II/ 2790					\$72,402.67
POMPTONIAN, INC./ 2966							
	12-01669	20-231-200-800-00-CO-/ TITLE I OTHER OBJECTS	928-2361	CF	TITLE I OTHER OBJECTS	32135	798.05
STAPLES, INC./ 4928							
	12-01682	11-000-240-600-03-00-040/ SUPPLIES AND MATERIALS	3506333316	CF	SUPPLIES AND MATERIALS	32136	56.10
		Total for Posted Checks					\$98,189.81

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be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$95,651.76				\$95,651.76
20	20			\$2,538.05				\$2,538.05
GRAND	TOTAL			\$98,189.81	\$0.00	\$0.00	\$0.00	\$98,189.81

Chairman Finance Committee

Member Finance Committee

Waldwick Board of Education

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Posted Checks

NJSHBP/ 2719	12-00573	11-000-291-270-00-00- / HEALTH BENEFITS		HP	HEALTH BENEFITS	12330623	402,678.30
Total for Posted Checks							\$402,678.30

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Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/03/2022 at 11:00:07 AM
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$402,678.30		\$402,678.30
GRAND	TOTAL	\$0.00	\$0.00	\$402,678.30	\$0.00	\$402,678.30

Chairman, Finance Committee

Member Finance Committee

Waldwick Board of Education

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Posted Checks

CATCORD CONSTRUCTION COMPANY, INC./ 6486							
12-01647	30-000-400-450-00-86-/ 2021 BOND REF-CONSTR		APPLICATION	CF	2021 BOND REF-CONSTR	897	23,393.58
#1							
DICARA/RUBINO ARCHITECTS/ 1692							
12-01686	30-000-400-334-00-86-/ 2021 BOND REF-ARCH		0010348-B	CF	2021 BOND REF-ARCH	898	194.03
12-01206	30-000-400-334-00-86-/ 2021 BOND REF-ARCH		0010347-B	CF	2021 BOND REF-ARCH	898	250.00
12-01146	30-000-400-334-00-86-/ 2021 BOND REF-ARCH		0010348-A	CF	2021 BOND REF-ARCH	898	2,632.50
12-00912	30-000-400-334-00-86-/ 2021 BOND REF-ARCH		0010347-A	CF	2021 BOND REF-ARCH	898	50,702.27
Total for DICARA/RUBINO ARCHITECTS/ 1692							\$53,778.80
Total for Posted Checks							\$77,172.38

Waldwick Board of Education
Bills And Claims Report By Vendor Name
for Batch 53 and Check Date is 05/03/2022

va_bill5.102317
05/03/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/03/2022 at 10:49:27 AM
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
30	30			\$77,172.38				\$77,172.38
GRAND	TOTAL			\$77,172.38	\$0.00	\$0.00	\$0.00	\$77,172.38

Chairman Finance Committee

Member Finance Committee

Waldwick Board of Education

Bills And Claims Report By Vendor Name

for Batch 55 and Check Date is 05/04/2022

va_bill5.102317
05/04/2022

C-16

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
BERGEN COUNTY SOIL CONSERVATION							
DISTRICT/ 5305							
12-01745	30-000-400-339-00-86-/	2021 BOND REF-OTHPROFSVC	HS	CF	2021 BOND REF-OTHPROFSVC	899	1,025.00
REFERENDUM							
PROJ.							
Total for Posted Checks							\$1,025.00

va_bill5.102317
05/04/2022

Waldwick Board of Education
Bills And Claims Report By Vendor Name
for Batch 55 and Check Date is 05/04/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/04/2022 at 09:44:28 AM
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
30	30			\$1,025.00				\$1,025.00
GRAND	TOTAL			\$1,025.00	\$0.00	\$0.00	\$0.00	\$1,025.00

Chairman/Finance Committee

Member Finance Committee

Waldwick Board of Education

Bills And Claims Report By Vendor Name

for Batch 56 and Check Date is 05/04/2022

va_bill5.102317
05/04/2022

#C-17

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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Posted Checks

BERGEN COUNTY SOIL CONSERVATION
DISTRICT/ 5305

12-01746	30-000-400-339-00-86-/ 2021 BOND REF-OTHPROFSVC	HS BLEACHER CF PROJECT	2021 BOND REF-OTHPROFSVC	900	975.00
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Total for Posted Checks \$975.00

Waldwick Board of Education Bills And Claims Report By Vendor Name for Batch 56 and Check Date is 05/04/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/04/2022 at 09:48:38 AM
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
30	30			\$975.00				\$975.00
GRAND	TOTAL			\$975.00	\$0.00	\$0.00	\$0.00	\$975.00

Chairman Finance Committee

Member Finance Committee

Waldwick Board of Education

Bills And Claims Report By Vendor Name

for Batch 52 and Check Date is 05/03/2022

P-14

va_bill5.102317
05/03/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
BETSON ENTERPRISES/ 5961							
	12-01456	60-910-310-420-00-00-/ CLEAN, REPAIR AND MAINT	2809319	CF	CLEAN, REPAIR AND MAINT	752	116.95
POMPTONIAN, INC./ 2966							
	12-01101	60-910-310-500-04-00-/ OTHER PURCHASED	928-040822	CF	OTHER PURCHASED	753	7,617.48
		60-910-310-500-04-00-/ OTHER PURCHASED	928-033122	CF	OTHER PURCHASED	753	11,083.47
		60-910-310-500-04-00-/ OTHER PURCHASED	928-041522	CF	OTHER PURCHASED	753	4,082.42
		60-910-310-500-04-00-/ OTHER PURCHASED	928-042222	CF	OTHER PURCHASED	753	6,497.98
Total for POMPTONIAN, INC./ 2966							\$29,281.35
Total for Posted Checks							\$29,398.30

va_bill5.102317
05/03/2022

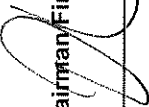
Waldwick Board of Education

Bills And Claims Report By Vendor Name

for Batch 52 and Check Date is 05/03/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/03/2022 at 10:41:56 AM
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
60	60			\$29,398.30				\$29,398.30
GRAND	TOTAL			\$29,398.30	\$0.00	\$0.00	\$0.00	\$29,398.30

Chairman Finance Committee


Member Finance Committee

Waldwick Board of Education

Expense Account Adjustment Analysis By Adjustment#

All Cycles

va_exaa2.111317
05/03/2022

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
000155	Tree removal	11-000-262-610-31-00-	SUPPLIES - CUSTODIAL	04/04/2022	DRYWAH	\$46,050.00	(\$2,000.00)	\$44,050.00
	Tree removal	11-000-263-420-31-00-	CLEAN, REPAIR AND MAINT	04/04/2022	DRYWAH	\$90,081.00	\$2,000.00	\$92,081.00
			Total for Adjustment #	000155			\$0.00	
000156	Purchase blood pressure monito	11-000-213-600-03-00-040	SUPPLIES AND MATERIALS	12/31/2022	DRYWAH	\$550.00	\$148.48	\$698.48
	Purchase blood pressure monito	11-190-100-610-03-00-040	GENERAL SUPPLIES	12/31/2022	DRYWAH	\$55,465.69	(\$148.48)	\$55,317.21
			Total for Adjustment #	000156			\$0.00	
000158	Filed paint	11-000-262-610-31-00-	SUPPLIES - CUSTODIAL	04/05/2022	DRYWAH	\$44,050.00	(\$700.00)	\$43,350.00
	Field Paint	11-000-263-610-31-00-	SUPPLIES - GROUNDS	04/05/2022	DRYWAH	\$15,001.00	\$700.00	\$15,701.00
			Total for Adjustment #	000158			\$0.00	
000159	Rental new postage machine	11-000-240-530-04-00-030	OTHER PURCHASED SERVICES	04/07/2022	DRYWAH	\$2,210.52	\$168.26	\$2,378.78
	Rental new postage machine	11-190-100-610-04-00-030	GENERAL SUPPLIES	04/07/2022	DRYWAH	\$42,410.09	(\$168.26)	\$42,241.83
			Total for Adjustment #	000159			\$0.00	
000160	BCWA awards dinner	11-402-100-600-04-13-030	SUPPLIES AND MATERIALS	04/07/2022	DRYWAH	\$43,284.75	(\$80.00)	\$43,204.75
	BCWA awards dinner	11-402-100-800-04-13-030	OTHER OBJECTS/DUES	04/07/2022	DRYWAH	\$7,350.00	\$80.00	\$7,430.00
			Total for Adjustment #	000160			\$0.00	
000161	PSEG field lights	11-000-262-622-00-22-	ELECTRICITY	04/19/2022	DRYWAH	\$275,000.00	(\$3,000.00)	\$272,000.00
	PSEG field lights	11-000-262-622-31-22-	ELECTRICITY - FIELD LTS.	04/19/2022	DRYWAH	\$11,000.00	\$3,000.00	\$14,000.00
			Total for Adjustment #	000161			\$0.00	
000162	Renew brain pop	11-190-100-320-03-15-040	PURCHASED PROFESSIONAL-E	04/20/2022	DRYWAH	\$14,810.00	\$3,250.00	\$18,060.00
	Renew brain pop	11-190-100-610-03-00-040	GENERAL SUPPLIES	04/20/2022	DRYWAH	\$55,317.21	(\$3,250.00)	\$52,067.21
			Total for Adjustment #	000162			\$0.00	
000163	Purchase hearing device	11-190-100-500-04-11-030	OTHER PURCHASED SERVICES	04/25/2022	DRYWAH	\$1,693.33	(\$825.99)	\$867.34
	Purchase hearing device	11-190-100-610-04-00-030	GENERAL SUPPLIES	04/25/2022	DRYWAH	\$42,241.83	\$825.99	\$43,067.82
			Total for Adjustment #	000163			\$0.00	
000164	Cprrect PO 12-00777	11-000-100-564-06-00-	TUITION TO COUNTY VOCATI	04/25/2022	DRYWAH	\$63,819.00	\$6,678.00	\$70,497.00
	Cprrect PO 12-00777	11-000-100-565-06-00-	TUITION TO COUNTY SPECIA	04/25/2022	DRYWAH	\$886,181.00	(\$6,678.00)	\$879,503.00
			Total for Adjustment #	000164			\$0.00	
000165	Interim school psychologist	11-000-100-562-06-00-	TUITION TO OTHER LEAS WI	04/25/2022	DRYWAH	\$997,434.59	(\$11,241.93)	\$986,192.66
	Interim school psychologist	11-000-219-320-06-00-	PURCH PROF - ED SVCS	04/25/2022	DRYWAH	\$59,442.88	\$11,241.93	\$70,684.81
			Total for Adjustment #	000165			\$0.00	
000166	Crescent dumpster pad	11-000-261-610-31-00-	SUPPLIES - MAINTENANCE	04/26/2022	DRYWAH	\$52,008.00	(\$2,000.00)	\$50,008.00
	Crescent dumpster pad	11-000-263-610-31-00-	SUPPLIES - GROUNDS	04/26/2022	DRYWAH	\$15,701.00	\$2,000.00	\$17,701.00
			Total for Adjustment #	000166			\$0.00	

Waldwick Board of Education
Expense Account Adjustment Analysis By Adjustment#
All Cycles

va_exaa2.111317
05/03/2022

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
000167	\$ needed for DCRP	11-000-291-241-00-00-	OTHER RETIREMENT CONTRIB	04/26/2022	DRYWAH	\$398,677.31	(\$6,398.00)	\$392,279.31
	\$ needed for DCRP	11-000-291-249-00-00-	DCRP EMPLR CONTRIBUTION	04/26/2022	DRYWAH	\$20,000.00	\$6,398.00	\$26,398.00
			Total for Adjustment #	000167			\$0.00	
000168	\$ principal V Day payouts	11-000-240-103-02-00-050	SALARIES OF PRINCIPALS/A	04/27/2022	DRYWAH	\$303,313.00	\$3,115.47	\$306,428.47
	\$ principal V Day payouts	11-000-240-103-04-00-030	SALARIES OF PRINCIPALS/A	04/27/2022	DRYWAH	\$402,395.70	(\$3,115.47)	\$399,280.23
	\$ principal V Day payouts	11-000-240-103-11-00-070	SALARIES OF PRINCIPALS/A	04/27/2022	DRYWAH	\$368,709.98	\$6,732.86	\$375,442.84
	\$ principal V Day payouts	11-000-240-105-00-81-	SALARIES OF SECRETARIAL	04/27/2022	DRYWAH	\$6,393.44	(\$6,393.44)	\$0.00
	\$ principal V Day payouts	11-000-240-105-00-89-	SUBSTITUTES	04/27/2022	DRYWAH	\$6,500.00	(\$339.42)	\$6,160.58
			Total for Adjustment #	000168			\$0.00	
000169	Cover neg PR encumbrance	11-000-216-100-02-00-050	PERSONNEL SERVICES-SALAR	04/28/2022	DRYWAH	\$186,029.20	\$3,528.12	\$189,557.32
	Cover neg PR encumbrance	11-000-216-100-03-00-040	SALARIES	04/28/2022	DRYWAH	\$60,047.80	\$441.01	\$60,488.81
	Cover neg PR encumbrance	11-000-216-100-11-00-070	SALARIES	04/28/2022	DRYWAH	\$87,769.40	\$441.01	\$88,210.41
	Cover neg PR encumbrance	11-000-216-320-06-00-	PURCHASED PROFESSIONAL-E	04/28/2022	DRYWAH	\$175,000.00	(\$4,410.14)	\$170,589.86
	Cover neg PR encumbrance	11-000-240-103-11-00-070	SALARIES OF PRINCIPALS/A	04/28/2022	DRYWAH	\$375,442.84	\$749.95	\$376,192.79
	Cover neg PR encumbrance	11-000-240-105-00-89-	SUBSTITUTES	04/28/2022	DRYWAH	\$6,160.58	(\$749.95)	\$5,410.63
	Cover neg PR encumbrance	11-150-100-101-03-81-040	HOME INSTRUCTION	04/28/2022	DRYWAH	\$495.00	\$500.00	\$995.00
	Cover neg PR encumbrance	11-150-100-101-04-81-030	HOME INSTRUCTION	04/28/2022	DRYWAH	\$9,505.00	(\$500.00)	\$9,005.00
	Cover neg PR encumbrance	11-204-100-106-06-00-050	SALARIES - AIDES	04/28/2022	DRYWAH	\$192,166.00	\$629.17	\$192,795.17
	Cover neg PR encumbrance	11-204-100-106-06-89-	SUBSTITUTES	04/28/2022	DRYWAH	\$21,000.00	(\$629.17)	\$20,370.83
	Cover neg PR encumbrance	11-230-100-101-02-00-050	SALARIES OF TEACHERS	04/28/2022	DRYWAH	\$277,424.00	\$383.13	\$277,807.13
	Cover neg PR encumbrance	11-230-100-101-02-83-050	SALARIES OF TEACHERS	04/28/2022	DRYWAH	\$11,908.20	(\$521.07)	\$11,387.13
	Cover neg PR encumbrance	11-240-100-101-03-00-040	SALARIES OF TEACHERS	04/28/2022	DRYWAH	\$129,355.80	\$137.94	\$129,493.74
			Total for Adjustment #	000169			\$0.00	
000170	ATHLETIC BUSESSES TO PENN	11-000-270-420-31-00-	CLEANING, REPAIR AND MAI	04/28/2022	VILLANID	\$39,757.00	(\$3,000.00)	\$36,757.00
	ATHLETIC BUSESSES TO PENN	11-000-270-512-04-00-030	CONTR SERV(OTH. THAN BET	04/28/2022	VILLANID	\$10,716.67	\$3,000.00	\$13,716.67
			Total for Adjustment #	000170			\$0.00	
000171	ATHLETIC BUSESSES TO PENN	11-000-270-503-32-00-	CONTRACTED SERVICES-AID	04/28/2022	VILLANID	\$51,000.00	(\$2,000.00)	\$49,000.00
	ATHLETIC BUSESSES TO PENN	11-000-270-512-04-00-030	CONTR SERV(OTH. THAN BET	04/28/2022	VILLANID	\$13,716.67	\$2,000.00	\$15,716.67
			Total for Adjustment #	000171			\$0.00	
000172	ATHLETIC BUSESSES TO PENN	11-000-270-512-04-00-030	CONTR SERV(OTH. THAN BET	04/28/2022	VILLANID	\$15,716.67	\$1,000.00	\$16,716.67
	ATHLETIC BUSESSES TO PENN	11-000-270-512-11-00-070	CONTR SERV(OTH. THAN BET	04/28/2022	VILLANID	\$1,000.00	(\$1,000.00)	\$0.00
			Total for Adjustment #	000172			\$0.00	
000173	\$ vac day payments	11-000-240-103-02-00-050	SALARIES OF PRINCIPALS/A	04/29/2022	DRYWAH	\$306,428.47	\$499.92	\$306,928.39
	\$ vac day payments	11-000-240-103-04-00-030	SALARIES OF PRINCIPALS/A	04/29/2022	DRYWAH	\$399,280.23	\$729.95	\$400,010.18
	\$ vac day payments	11-000-240-105-00-00-030	SALARIES OF SECRETARIAL	04/29/2022	DRYWAH	\$117,271.28	(\$1,229.87)	\$116,041.41

Waldwick Board of Education

Expense Account Adjustment Analysis By Adjustment#

va_exaa2.111317
05/03/2022

All Cycles

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Total for Adjustment # 000173							\$0.00	
000174	\$ partail tech employee payout	11-000-252-199-00-81-	VACATION DAY PAYOUT	05/02/2022	DRYWAH	\$0.00	\$2,736.14	\$2,736.14
	\$ partail tech employee payout	11-000-262-199-00-81-	VACATION DAY PAYOUT	05/02/2022	DRYWAH	\$3,797.62	(\$2,736.14)	\$1,061.48
Total for Adjustment # 000174							\$0.00	
000175	Fuel	11-000-262-420-31-00-	CLEAN, REPAIR, AND MAINT	05/03/2022	DRYWAH	\$2,000.00	(\$1,000.00)	\$1,000.00
	Fuel	11-000-262-626-31-00-	GAS FOR MAINT. VEHICLES	05/03/2022	DRYWAH	\$2,000.00	\$1,000.00	\$3,000.00
Total for Adjustment # 000175							\$0.00	
Total Current Appropriation Adjustments							\$0.00	

PERSONNEL
RESOLUTIONS

BACK-UP

MAY 9, 2022
REGULAR MEETING

**CONTRACT RENEWALS
NON-TENURED EDUCATIONAL SERVICES &
TEACHING STAFF MEMBERS
FOR THE 2022-2023 SCHOOL YEAR**

NAME	SCHOOL	ASSIGNMENT
4th Year		
Abashkin, Cindy	HS	Biology
Bovery, Jacqueline	CS	Elementary (Grade 1)
Dodd, Jeffrey	HS	Science
Gray, Lois	CS	Nurse
Vacchiano, Josephine	MS	Science
Villano, Christine	TS	Resource/BSI
3rd Year		
Basile, Daniel	MS	Band (2/20)
Crump, Ethan	HS	Physics
Green, Amanda	TS	Art
Henig, Karley	HS	Language Arts
Nelson, Danielle	HS	Physical Education
O'Connell/Kellar, Allison	TS	Prek-ABA
Polidoro, Kathryn	District	OT
Presinzano, Nicole	MS	Special Ed
Tapper, Samantha	CS	Elementary (Grade 2)
Turnbull, Kelly	MS	Social Studies
Varcadipane, Laura	MS	Math
2nd Year		
Alfaro-Meza, Jenny	HS	Spanish
Berthold, Jenna	CS	Elementary
Cieszko, Briana	TS	Special Education
D'Amico, Mary	District	Behaviorist
Dunn, Jennifer	CS	Elementary (1/20)
Elias, Susan	District	Director of Curriculum
Fucarino, Andrew	HS	Science
Kivlehan, Stefanee	CS	Elementary
Lafferty, Don	MS/HS	Culinary Arts
Mah, Joelle	TS	Special Education
Marsicovete, Jean	MS	Band/Music
O'Brien, Jacquelyn	MS	Math
Serabian, Tammy	MS	Special Education
Tedeschi, Nicole	CS	Elementary

**CONTRACT RENEWALS
NON-TENURED EDUCATIONAL SERVICES &
TEACHING STAFF MEMBERS
FOR THE 2022-2023 SCHOOL YEAR**

1st Year		
Blatt, Dan	HS	Technology Education
Bolongna, Gianna	CS	Elementary
Combs, Alexa	CS	Enrichment/Basic Skills (1/22)
DeVecchio, Kimberly	MS	Special Education
Lee, Julia	District	Psychologist
Leigh, Donielle	CS	Art Teacher (9/27/22)
Noble, Lindsay	TS	Elementary
Sabo, Allison	TS	Special Education
Tyson, Karly	HS	Spanish

WALDWICK BOARD OF EDUCATION

WALDWICK, NJ

**DIRECTOR OF CURRICULUM, SUPERVISION, AND INSTRUCTION
EMPLOYMENT CONTRACT**

THIS AGREEMENT made this day, May 9, 2021 by and between the Board of Education of the Waldwick Public School District (“Board” or “District”), with administrative offices located at 155 Summit Avenue, Waldwick, New Jersey, and **Dr. Susan Elias** (hereinafter referred to as “Employee” or “Director of Curriculum, Supervision and Instruction”).

WITNESSETH:

WHEREAS, the Board desires to retain the services of Dr. Susan Elias as a Director of Curriculum, Supervision and Instruction for for the Waldwick Public School District and Dr. Susan Elias has agreed to serve in this capacity; and

WHEREAS, the Board and Dr. Susan Elias wish to embody in this Contract the terms and conditions of their Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Board and Dr. Susan Elias hereby agree as follows:

1. EMPLOYMENT

The Board agrees to employ Dr. Susan Elias as the Director of Curriculum and Instruction, with such duties and responsibilities in said position as are specified in Title 18A of the New Jersey Revised Statutes and all other applicable laws and regulations, as well as in accordance with all Board policies, administrative regulations and job descriptions pertaining to the functions, responsibilities, powers and authority of the Director of Curriculum, Supervision and Instruction . The Employee shall also carry out any duties and responsibilities as may be directed by the Superintendent of Schools.

Employee accepts said appointment as the Director of Curriculum, Supervision and Instruction and represents that she will faithfully and fully perform and carry out the duties and responsibilities of said office throughout the term of this Contract, including attendance at all meetings and school affairs required by the Superintendent or the Board.

2. TERM

The term of this Contract shall be from July 1, 2022 through June 30, 2023.

3. COMPENSATION

The employee shall receive an annual base salary of \$146,000. Said salary shall be paid in equal installments according to the payment schedule for other district personnel. Upon the completion of tenure after 4 successful years of service, the Director of Curriculum, Supervision and Instruction shall receive a one-time \$2,500 stipend.

In the event deductions must be made from the Employee's pay as a result of the over-utilization of time off or other unpaid days, the deduction for each day shall be calculated as $1/260^{\text{th}}$ of the annual salary.

4. WORK HOURS

The workday for the Director of Curriculum, Supervision and Instruction shall be similar to other administrative personnel except that the Director of Curriculum, Supervision and Instruction is employed for specific tasks and is expected to work beyond the regular workday in order to accomplish such tasks when necessary. Such employment shall be considered part of the contract and no additional remuneration shall be provided.

5. VACATION

The employee shall receive the following vacation schedule:

- After one (1) year, four (4) weeks of vacation or twenty (20) vacation days; and
- After five (5) years, five (5) weeks of vacation or twenty-five (25) days

- Employee's initial employment year and last employment year's vacation shall be prorated.
- With the permission of the Superintendent, vacation days may be carried over until the next year; provided, however the maximum number of vacation days that can be taken in any one (1) school year shall be thirty (30) days.

All vacation time is subject to the prior written approval of the Superintendent and all requests for vacation time shall be submitted, in writing, at least two (2) weeks in advance. Except in case of emergency, the Superintendent shall not cancel approved vacations.

6. HOLIDAYS

The Director of Curriculum, Supervision and Instruction shall be entitled to all holidays granted to other administrators in the district.

7. TEMPORARY LEAVES OF ABSENCE - SICK DAYS

The employee shall receive 14 (fourteen) paid sick leave days per year and shall be entitled to carryover any unused sick time from one calendar year to the next. In case of sick leave claimed, the Board of Education may, in its sole discretion, require a physician's certificate to be filed with the Secretary of the Board of Education.

Upon retirement, if the employee has completed fifteen (15) years of service in the Waldwick School District and retires in the district pursuant to the Rules of the New Jersey Pension Funds, she shall be compensated for unused sick days accumulated at the rate of fifty (\$50.00) dollars per accumulated day. The maximum amount payable shall be ten thousand dollars (\$10,000.00). To be eligible for payment, the employee must submit a letter of resignation by February 1 in the year of the effective retirement date. Failure to comply with the notice provisions shall result in the delay of all payments required by this section by one (1) year.

8. PERSONAL LEAVE AND OTHER TIME OFF

Personal Leave: An allowance of up to six (6) days leave with prior written approval by the Superintendent or the school business administrator or his designee for any of the following reasons:

1. Recognition of a religious holiday;
2. Court subpoena;
3. Marriage of employee or marriage in employee's immediate family;
4. Personal business which cannot be handled outside of school hours;
5. Any other emergency or urgent reason.

No more than two (2) consecutive personal days may be used at any time. The Superintendent or other appropriate supervisor may request supporting documentation where there exists reasonable suspicion to believe that personal leave is being abused or where a personal day is taken contiguous to a holiday, vacation or weekend.

Personal leave will not carry over to subsequent years. No payment will be made for unused personal leave upon separation or retirement from the District.

Flex Leave: An allowance of five (5) flex work days per year, permitted to perform duties remotely. Flex days cannot be carried over to subsequent years. The Director of Curriculum will not be paid for any accrued unused flex days upon separation or retirement from the District.

Bereavement Days: An allowance of up to five (5) days leave shall be granted for death in the immediate family. Immediate family shall be considered: father, mother, father-in-law, mother-in-law, spouse, child, brother, sister, grandparents, step-family members or any member of the immediate household. Death of other relative or close friend shall be granted an allowance of one (1) day leave. Proper notice to the Employee's Supervisor is required prior to utilizing this leave. Documentation must be provided upon request.

Jury Duty: Employees who are required to serve on jury duty will have deducted from their salary the amount of money which they have been paid for this service. Appropriate documentation of jury duty must be provided.

For All Days, Including Sick and Vacation: For the protection of the employee and for proper payroll accounting and audit, every absence for a half day or more must be accounted for in writing and reported to the Superintendent or the school business administrator.

9. INSURANCE

The Board shall provide the same health care insurance protection, including payment percentages, to the Director of Curriculum and Instruction that is provided to the Walldwick Education Association. In the event the WEA agree to any revision to insurance protection provided in their collective negotiations agreement, the same revisions shall be made to the insurance protection provided to the Director of Curriculum and Instruction, effective the same year.

If employee has health benefit coverage through her spouse or other source, she may waive her health benefit coverage through the district and shall in return receive the sum of 25% of the net premium costs or \$5000.00 whichever is less, payable in two installments on May 15th and December 15th of the year in which the employee has opted out, subject to all appropriate deductions and all subsequent years until the employee re-enters the benefit plan offered by the Walldwick Board of Education. This payment is not to be considered a salary payment and as such, is not pensionable.

10. PROFESSIONAL GROWTH

The Board expects the Director of Curriculum and Instruction to continue her professional development. In order to accomplish this goal, the Director of Curriculum and Instruction shall be reimbursed for memberships, course work, seminars and other such meetings which would foster professional growth and are previously approved, in writing, by the Superintendent at a cost not to exceed \$2000 per year. The cost of mandated workshops and courses by the Superintendent shall be excluded from the total cap.

11. MILEAGE REIMBURSEMENT

The Director of Curriculum and Instruction shall be paid a reasonable allowance of \$50 per month as reimbursement for use of her vehicle in performance of her duties. There will be no additional reimbursement of mileage allowance paid, except for travel outside of New Jersey.

12. RESIDENCY REQUIREMENT

In accordance with N.J.S.A. 52:14-7, otherwise referred to as the "New Jersey First Act," Employee must be a resident of the State of New Jersey unless she held an office, employment, or position in this State on September 1, 2011 but did not have his principal residence in this State on that effective date. In such circumstances, Employee shall not be subject to the residency requirement while she continues to hold office, employment, or position without a break in public service of greater than seven (7) days. In the event Employee is not a resident of the State of New Jersey, she shall have one (1) year from the date she takes office, position or employment to relocate his residence to New Jersey. If she does not do so or does not file for an exemption, she is subject to removal from his office, position or employment.

13. TERMINATION OF EMPLOYMENT

This Contract may be terminated under the following conditions:

- A. Upon sixty (60) days written notice by one party to the other;
- B. By mutual agreement of the Parties.
- C. For cause - the Board may terminate the Employee at any time, without notice, where there exists good cause for the employee's immediate dismissal. "Good cause" shall constitute conduct which is seriously prejudicial to the school district, neglect of duty, conduct unbecoming a public employee, inefficiency, and/or incompetency.

14. EVALUATION

The Director of Curriculum and Instruction shall be evaluated in accordance with Board Policy. All evaluations shall be in writing, shall include areas of commendations and

recommendations for improvement, and shall provide direction as to any aspects of performance in need of improvement.

15. ENTIRE AGREEMENT

This Agreement contains the entire understanding of the parties. It is subject to approval by the Board of Education.

16. AMENDMENTS OR MODIFICATIONS

This Agreement may not be modified or amended in whole or in part except by mutual agreement of the parties incorporated in writing, signed by both parties and ratified by the Board.

17. REVOCATION CLAUSE

The parties agree that in the event the Director of Curriculum and Instruction certification is permanently revoked, all provisions of this Employment Agreement shall be null and void as of the date of the revocation, and if the Director of Curriculum and Instruction is lawfully precluded from performing her duties by any judgment, order or direction of any court of competent jurisdiction or the Commissioner of Education, all provisions of this Employment Agreement shall terminate and the Director of Curriculum and Instruction employment shall cease.

18. CONFLICTS

In the event of any conflict between the terms, conditions and provisions of this Agreement and the provisions of the Board's policies or any permissive federal or state law, the terms of this Agreement shall take precedence over the contrary provisions of the Board's policies or any such permissive law, unless otherwise prohibited by law.

19. PROFESSIONAL LIABILITY

The Board agrees that it shall indemnify the Director of Curriculum and Instruction in accordance with N.J.S.A. 18A:16-6 and N.J.S.A. 18A:16-6.1.

20. SEPARABILITY

In the event that any provision of this Contract is deemed to be illegal by a court or agency of competent jurisdiction then the remaining provisions shall remain in full force and effect.

21. ACKNOWLEDGEMENT

The parties acknowledge that each fully understands the terms and conditions of this Agreement and that each has been fully informed as to his/its legal rights and obligations. The Board shall approve this Agreement and shall authorize its President and Board Secretary to execute same on behalf of the Board by a formal Resolution adopted at a duly convened public meeting of the Board.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and date first above written.

ATTEST:
WALDWICK PUBLIC
SCHOOL DISTRICT

BY: _____
School Business Administrator/
Board Secretary

BY: _____
Board of Education President

Dated: _____

Dated: _____

BY: _____
Dr. Susan Elias