

**WALDWICK BOARD OF EDUCATION**  
**Waldwick, New Jersey**

**REGULAR MEETING**  
**JUNE 6, 2022**

**High School/Middle School Media Center**  
**155 Wyckoff Avenue**  
**7:00 p.m.**

**I. CALL TO ORDER - OPENING STATEMENT**

**II. ADEQUATE NOTICE OF MEETING**

This is a REGULAR MEETING of the Waldwick Board of Education for which adequate notice has been given pursuant to the Open Public Meetings Act, Chapter 231, Laws of 1975. In addition to providing the annual notice of board meetings required under Section 13 of the Act, a separate written advance notice of this meeting under Section 3(d) of the Act specifying the time, date, location and, to the extent known, the agenda of the meeting was posted at the School Administration Building and hand delivered to the Waldwick Borough Clerk on Friday, June 3, 2022. It is posted on the District website. This is an official meeting.

**III. ROLL CALL**

Trustee Christine Figliuolo  
Vice President Andrew Frey  
Trustee Julie Mangler  
Trustee Mary Beth Nappi  
Trustee Timothy O'Hare  
Trustee Troy Seifert  
President Daniel Marro, Sr.

Dr. Paul Casarico, Superintendent of Schools  
Mr. John Griffin, School Business Administrator/Board Secretary

**IV. PLEDGE OF ALLEGIANCE**

**V. CONFIDENTIAL SESSION – June 6, 2022 (If needed)**

Offered by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_:

BE IT RESOLVED that the Waldwick Board of Education go into Closed Executive Session at \_\_\_\_\_ p.m. for the purpose of discussing matters relating to:

Above resolution unanimously approved by voice vote.

When the need for confidentiality no longer exists, the minutes will be made available to the public.

**VI. RECONVENE OPEN MEETING**

The open Regular Meeting reconvened at \_\_\_\_\_ p.m. on motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ and unanimously approved by voice vote.

**VII. ROLL CALL**

Trustee Christine Figliuolo  
Vice President Andrew Frey  
Trustee Julie Mangler  
Trustee Mary Beth Nappi  
Trustee Timothy O'Hare  
Trustee Troy Seifert  
President Daniel Marro, Sr.

Dr. Paul Casarico, Superintendent of Schools  
Mr. John Griffin, School Business Administrator/Board Secretary

**VIII. REPORTS**

- A. Superintendent of Schools
- B. Board President
- C. Committee Reports

**IX. APPROVAL OF MINUTES**

Offered by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_:

May 9, 2022          Regular Meeting

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Figliuolo				
Vice President Frey				
Trustee Mangler				
Trustee Nappi				
Trustee O'Hare				
Trustee Seifert				
President Marro				

**X. CONSENT AGENDA**

A. Motion to introduce the Consent Agenda

Offered by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_:

12-A-1 through 12-A-55	Administration
12-F-1 through 12-F-6	Finance
12-P-1 through 12-P-49	Personnel

B. Discussion – any item on Consent Agenda – Board of Education only

C. Open Floor to public comment on Consent Agenda only

D. Close public participation

E. ROLL CALL VOTE – CONSENT AGENDA

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Figliuolo				
Vice President Frey				
Trustee Mangler				
Trustee Nappi				
Trustee O'Hare				
Trustee Seifert				
President Marro				

**XI. COMMENTS FROM PUBLIC – ANY SUBJECT**

**XII. COMMENTS FROM TRUSTEES – ANY SUBJECT**

**XIII. ADJOURNMENT**

Hearing no further business, the meeting was adjourned at \_\_\_\_\_ p.m. on motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

**WALDWICK BOARD OF EDUCATION  
WALDWICK, NEW JERSEY**

**CONSENT AGENDA  
REGULAR MEETING/BUDGET HEARING  
JUNE 6, 2022**

**ADMINISTRATION**

12-A-1	Approval -	Board of Education Policy - Second Reading and Final Adoption
12-A-2	Approval -	Conferences/Workshops/Travel
12-A-3	Approval -	Pomptonian Food Service - 2022-2023 Contract Renewal
12-A-4	Approval -	Acceptance of Recommendation - HIB Case
12-A-5	Approval -	Special Education Professional Services - Per N.J.S.A. 18A:18A-5(1) for the 2021-2022 School Year
12-A-6	Approval -	Special Education Professional Services - Per N.J.S.A. 18A:18A-5(1) for the 2022-2023 School Year
12-A-7	Approval -	Home Instruction (Bedside) - Professional Education Service, Inc./Silvergate Prep
12-A-8	Approval -	Board and Special Education Counsel - Sciarrillo Cornell Merlino, McKeever & Osborne, LLC
12-A-9	Approval -	Asbestos Abatement Testing Services - Health & Safety Services, Inc. - High School/Middle School
12-A-10	Approval -	Comprehensive Equity Plan Statement of Assurance for the 2022-2023 School Year
12-A-11	Approval -	Student Accident Insurance for the 2022-2023 School Year - Bollinger/Zurich
12-A-12	Approval -	Out of District Placements - 2022-2023 School Year
12-A-13	Approval -	Authorization for the Superintendent to Hire Over the Summer
12-A-14	Approval -	CAPS Application for the 2022-2023 School Year
12-A-15	Approval -	Resident PreSchool Tuition Rate for the 2022-2023 School Year
12-A-16	Approval -	Transfer to Maintenance Reserve Account - 2021-2022
12-A-17	Approval -	Transfer to Capital Reserve Account - 2021-2022
12-A-18	Approval -	Summer Athletic Practices
12-A-19	Approval -	Award of Scholarships for the 2021-2022 School Year
12-A-20	Approval -	Award of Scholarship - Viola Manzo Memorial Scholarship
12-A-21	Approval -	Agreement - Educational Data Services, Inc. - Cooperative Bid Pricing - 2022-2023 School Year
12-A-22	Approval -	Systems 3000 Software - 2022-2023 School Year
12-A-23	Approval -	Genesis Maintenance/Support - 2022-2023 School Year
12-A-24	Approval -	Strauss Esmay Policy Alert/Online Policy Service - 2022-2023 School Year
12-A-25	Approval -	Knowledge Matters - Business Software for Waldwick High School - 2022-2023 School Year
12-A-26	Approval -	Delta Math License - Waldwick High School - 2022-2023 School Year
12-A-27	Approval -	Millennium Communications Group, Inc. - Millennium Managed Service Block Hour Contract for the 2022-2023 School Year - State Contract #A87720
12-A-28	Approval -	Purchase/Installation of Interactive Boards - Keyboard Consultants, Inc. - Ed-Data Bid #8573 - 2022-2023 School Year
12-A-29	Approval -	Frontline Education - Absence and Substitute Management - 2022-2023 School Year
12-A-30	Approval -	Mindtap Century 21 Accounting: 11th Edition Online Instant Access - Cengage Learning - 2022-2023 School Year
12-A-31	Approval -	Science Inspire Subscriptions - McGraw Hill - Middle School - 2022-2023 School Year
12-A-32	Approval -	Science Subscriptions - Generation Genius, Inc. - Middle School - 2022-2023 School Year
12-A-33	Approval -	Formative Solution Software - Waldwick Middle/High School - 2022-2023 School Year
12-A-34	Approval -	Newsela Subscription - Waldwick Middle School - 2022-2023 School Year



12-A-35	Approval -	New York Times Subscription - Waldwick Middle/High School Media Center - 2022-2023 School Year
12-A-36	Approval -	Music First Subscription - 2022-2023 School Year
12-A-37	Approval -	Business & IT Center 21 Classroom - Applied Educational Systems - Waldwick High School - 2022-2023 School Year
12-A-38	Approval -	Renewal - Remind 101, Inc. - Waldwick High School - 2022-2023 School Year
12-A-39	Approval -	Purchase of Hardware/Software through Educational Services Commission of New Jersey Cooperative Bid Pricing System - CDW-G - 2022-2023 School Year
12-A-40	Approval -	Purchase of Hardware/Software through Educational Services Commission of New Jersey Cooperative Bid Pricing System - CDW-G
12-A-41	Approval -	Maintenance Essential Pro - Brightly Software Inc. - 2022-2023 School Year
12-A-42	Approval -	Purchase of Furniture - High School - School Specialty - Ed-Data Bid #9917
12-A-43	Approval -	Waiver of Fees for Soccer And Baseball Alumni Games
12-A-44	Approval -	Use of School Bus with District Driver - Waldwick Police Department
12-A-45	Approval -	Lawn Care Services - TruGreen Commercial - 2022-2023 School Year
12-A-46	Approval -	Landscape Maintenance - Tri-County Property Maintenance - 2022-2023 School Year
12-A-47	Approval -	Exterminating Services - Paramount Exterminating - 2022-2023 School Year
12-A-48	Approval -	Facility Automation System & HVAC Maintenance Service Agreement - Jersey State Controls - Ed-Data Bid #9736 for the 2022-2023 School Year
12-A-49	Approval -	Turf Field Maintenance - The Landtek Group, Inc. - 2022-2023 School Year
12-A-50	Approval -	Fire Inspection, Service and Repair Agreement - 2022-2023 School Year
12-A-51	Approval -	Agreements - Handi-Lift Service Company, Inc. - Crescent School and High School/Middle School - 2022-2023 School Year
12-A-52	Approval -	Cafeteria Equipment - MAP International - 2022-2023 School Year
12-A-53	Approval -	Painting of Baseball Dugouts - R&S Painting - 2022-2023 School Year
12-A-54	Approval -	Purchase of Custodial Supplies through ATRA Janitorial Supply Company, Inc. - Ed-Data Bid #10425
12-A-55	Approval -	Online Auction with GovDeals

### **FINANCE**

12-F-1	Approval -	Certification
12-F-2	Approval -	Accept Financial Reports
12-F-3	Approval -	Bill Schedules
12-F-4	Approval -	Transfer Schedule
12-F-5	Approval -	Schedule of Borough Tax Payments
12-F-6	Approval -	Construction Change Orders

### **PERSONNEL**

12-P-1	Approval -	Resignation - Patricia Garcia - Clerk/Typist - Crescent School
12-P-2	Approval -	Appointment - Nicole DeMatteo - School Nurse - High/Middle School
12-P-3	Approval -	Appointment - Michelle O'Brien - Special Education Teacher - J.A. Traphagen School
12-P-4	Approval -	Appointment - Brenda Waleck - Special Education Teacher - J.A. Traphagen School
12-P-5	Approval -	Appointment - Samantha D'Auria - School Social Worker - Elementary
12-P-6	Approval -	Appointment - Jenna Casatelli - School Social Worker - Elementary
12-P-7	Approval -	Appointment - Cynthia Burmaster - Chemistry Teacher - High School
12-P-8	Approval -	Appointment - Tara Reilly - Leave Replacement for Meghan Nathanson - Special Education Teacher - J.A. Traphagen School
12-P-9	Approval -	Appointment - Kaeli Runz - Leave Replacement for Brielle Morton - Science Teacher - Middle School
12-P-10	Approval -	Appointment Hannah Kertesz - Leave Replacement for Denise Carey - Elementary - Crescent School
12-P-11	Approval -	Revised Appointment - Connie Alcoser - Elementary Vice Principal

12-P-12	Approval -	Revised Appointment - Carole McElroy - Leave Replacement for Maggie Giannoutsos - Collaborative Aide - J.A. Traphagen School
12-P-13	Approval -	Leave of Absence - Brielle Morton - Science Teacher - Middle School
12-P-14	Approval -	2022-2023 District Administrators Salary
12-P-15	Approval -	District Supervisor Salary Authorization
12-P-16	Approval -	2022-2023 Certificated Instructional and Educational Services Staff Salary Authorizations
12-P-17	Approval -	Employment Contract - John Griffin, School Business Administrator/Board Secretary
12-P-18	Approval -	Re-Appointment of Andrew Gamper - Director of Facilities, Security and Transportation
12-P-19	Approval -	Re-Appointment - David Merchan - District Technology Coordinator
12-P-20	Approval -	Re-Appointment - Jonathan Alvarez - District Network Technician
12-P-21	Approval -	2022-2023 Secretarial Salary Authorization
12-P-22	Approval -	2022-2023 Custodial Salary Authorization
12-P-23	Approval -	2022-2023 Salaried Collaborative Aide Salary Authorization
12-P-24	Approval -	2022-2023 Hourly Collaborative Aide Salary Authorization
12-P-25	Approval -	2022-2023 Employee Salary Authorization - Non-Collective Bargaining Unit Members
12-P-26	Approval -	2022-2023 Hourly Salary Guide Unclassified Non Wea Members
12-P-27	Approval -	Summer Counselor Assignments
12-P-28	Approval -	Additional Work - Athletic Trainer
12-P-29	Approval -	2022-2023 Curriculum Writing
12-P-30	Approval -	Appointment - 2022-2023 Fall/Winter/Spring Athletic Coaching Positions
12-P-31	Approval -	Appointment - 2022-2023 Advisor Positions
12-P-32	Approval -	Additional Work - Athletic Paperwork
12-P-33	Approval -	Summer Learning Academy Teachers - (Title I: ESSER II (CRRSA); ESSER III (ARP))
12-P-34	Approval -	Revised Appointment - 2022-2023 ESY Program
12-P-35	Approval -	Child Study Team Summer Work
12-P-36	Approval -	2022-2023 Home Coordinator
12-P-37	Approval -	2022-2023 Home Coordination
12-P-38	Approval -	ABA Home Therapy
12-P-39	Approval -	Home Instruction
12-P-40	Approval -	Additional Hours - Home Instruction
12-P-41	Approval -	Additional Hours - Home Instruction
12-P-42	Approval -	Special Services Summer Hours - Emilia Haro - IEP Meetings and Assessments
12-P-43	Approval -	Additional Hours - Kristina Weldon - Secretary - J.A. Traphagen School
12-P-44	Approval -	Appointment - Technology Student Interns
12-P-45	Approval -	Student Teacher - Guidance Counselor
12-P-46	Approval -	Authorization for Bus Drivers to Work Prior to the Start of the School Year
12-P-47	Approval -	2022-2023 Bus Driver/Custodian Substitute List
12-P-48	Approval -	Appointment - Katy Hildebrand - Leave Replacement for Lauren LoVerde - Elementary Teacher - J.A. Traphagen School
12-P-49	Approval -	Unpaid Leave of Absence - Deanna Martucci - Speech Therapist

**ADMINISTRATION**

**12-A-1 APPROVAL – BOARD OF EDUCATION POLICY - SECOND READING  
AND FINAL ADOPTION**

WHEREAS, the Waldwick Board of Education approved a first reading of the following policies at the May 9, 2022 meeting:

1648.15	Recordkeeping for Healthcare Settings in School Buildings - Covid-19
2415.04	Title I - District Wide Parent and Family Engagement
2416.01	Postnatal Accommodations for Students
2417	Student Intervention and Referral Services
2461	Special Education/Receiving Schools
3161	Examination for Cause
4161	Examination for Cause
5512	Harassment, Intimidation and Bullying
7410	Maintenance and Repair
8420	Emergency and Crisis Situations
9320	Cooperation with Law Enforcement Agencies

BE IT RESOLVED that the above policies be approved as the Board's policy effective immediately.

**12-A-2 APPROVAL – CONFERENCES/WORKSHOPS/TRAVEL**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves attendance at the following conferences/workshops or necessary travel costs that are deemed to be for the benefit of the school district including conferences/workshop fees and necessary travel expenses:10

Gray, Lois	National Association of School Nurses - Conference	July 11-13, 2022	\$345.00 fee
Dittamo, Michael	101 Best Strategies for Teaching Social Studies	July 19, 2022	\$279.00 fee

**12-A-3      APPROVAL – POMPTONIAN FOOD SERVICE - 2022-2023 CONTRACT RENEWAL**

BE IT RESOLVED that the Waldwick Board of Education approves the fourth renewal – Addendum #2, which is **attached** and made a part of this resolution, for a contract with Pomptonian Food Service, Fairfield, NJ, to operate its cafeteria programs for an administrative fee of \$26,852.00 for the 2022-2023 school year, and a per meal administrative/management fee shall apply to all special function and vended meals receipts deposited in the LEA's account. The FSMC guarantees the LEA a no cost of operation to the district for school year 2022-2023, and

BE IT FURTHER RESOLVED that the School Business Administrator/Board Secretary and Board President are authorized to execute the aforementioned addendum contract.

**12-A-4      APPROVAL – ACCEPTANCE OF RECOMMENDATION - HIB CASE**

BE IT RESOLVED that the Waldwick Board of Education hereby accepts the recommendations of the Superintendent regarding HIB Case Number 15.

**12-A-5      APPROVAL - SPECIAL EDUCATION PROFESSIONAL SERVICES – PER N.J.S.A. 18A:18A-5(1) FOR THE 2021-2022 SCHOOL YEAR:**

**INNOVATIVE THERAPY GROUP**

Approve Physical Therapy for Student ID#TBD      \$316.00  
1 session per week for 6 weeks  
1 hour paperwork @\$79.00/hour  
May 9, 2022 - June 15, 2022

**LEARN WELL**

Approve Educational Services at High Focus Center, Paramus      \$3,391.50  
for student ID#4397271909 up to 10 hours/week @\$67.83/hour  
April 20, 2022 - May 20, 2022 approx. 5 weeks

**(Supercedes May 9, 2022 agenda)**

**DR. LORI HANES**

Approve Dr. Hanes as provider of bilingual Spanish Educational and Psychological Evaluations

Approve a bilingual Educational and Psychological Evaluation      \$1,050.00  
@\$525 each for Student ID#2161510149

**LAUREN CONRAD**

Approve Lauren Conrad to provide up to three speech evaluations  
ID's TBD (all incoming PK) @\$350.00/evaluation \$1,050.00

**12-A-6 APPROVAL - SPECIAL EDUCATION PROFESSIONAL SERVICES – PER  
N.J.S.A. 18A:18A-5(1) FOR THE 2022-2023 SCHOOL YEAR:**

**INNOVATIVE THERAPY GROUP**

Approve Physical Therapy Sessions for 8 students for ESY \$2,040.00  
Program Student ID #6501405336, #9627767729, #2430611470,  
#415398551, #9180660757, #3918343781 and two TBD  
Up to 6 hour per week @ \$85.00/hour  
July 5, 2022 - July 28, 2022

**KID CLAN**

Approve Kid Clan as provider of Occupational Therapy Services and  
Consultation

Approve Occupational Therapist Services for the period \$21,560.00  
July 5, 2022 - August 10, 2022 and September 1, 2022 through  
June 30, 2023 (excluding week of 12/26/22 and 4/10/23)  
Up to 4 hours per week for services and up to 1 hour per month  
For consultation @\$110.00/hour for student ID#3237716893  
Approx. 46 weeks/184 hours & 12 hours consultation

Rescind approval of speech therapist services 5/9/2022-6/15/2022  
(May 9, 2022 Agenda)

**BAYADA HOME HEALTH CARE**

Approve Bayada Home Health Care as provider of Nursing services  
(RN or LPN) for student ID#7297284110 for 2022-2023 school year  
Up to 210 days up to 9 hours/day @ up to \$60.00/hour  
(\$60.00/RN, \$50.00/LPN depending on availability) \$113,400.00

**12-A-7 APPROVAL - HOME INSTRUCTION (BEDSIDE) - PROFESSIONAL  
EDUCATION SERVICE, INC./SILVERGATE PREP**

BE IT RESOLVED that upon recommendation of the Superintendent, the  
Waldwick Board of Education approves Home Instruction (bedside) for  
Student ID#2461821548 for up to five (5) hours per week at \$33.78 per hour  
for the period February 25, 2022 - March 25, 2022.

(Supercedes the one previously approved May 9, 2022)

**12-A-8      APPROVAL - BOARD AND SPECIAL EDUCATION COUNSEL -  
SCIARRILLO CORNELL MERLINO, MCKEEVER & OSBORNE, LLC**

WHEREAS the law firm of Sciarrillo Cornell Merlino, McKeever & Osborne, LLC, 238 St. Paul Street, Westfield, NJ, 07090, has expertise and experience to provide professional services to the Waldwick Board of Education for the period July 1, 2022 through June 30, 2023, therefore

BE IT RESOLVED that the Waldwick Board of Education re-appoints the law firm of Sciarrillo Cornell Merlino, McKeever & Osborne, designating Anthony Sciarrillo, Esquire as the board attorney. The firm is to be compensated as follows:

Special Education – matters of the firm shall be billed at the hourly rate of \$170.00 for Partners, Counsel and Senior Associates, and

General Legal - matters of the Firm shall be billed at the hourly rate of \$170.00 for work by Partners, Counsel and Associates.

**12-A-9      APPROVAL - ASBESTOS ABATEMENT TESTING SERVICES - HEALTH &  
SAFETY SERVICES, INC. - HIGH SCHOOL/MIDDLE SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the attached proposal from Health & Safety Services, Inc. for asbestos abatement Testing Services at the High School/Middle School during the facilities upgrades related to the referendum.

***Note: All professional appointments were/will be published in the newspaper of record pursuant to the statutory requirements for same.***

**12-A-10      APPROVAL – COMPREHENSIVE EQUITY PLAN STATEMENT OF  
ASSURANCE FOR THE 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the Statement of Assurance for the Comprehensive Equity Plan and submission for the 2022-2023 school year that is on file in the Director of Curriculum's office.

**12-A-11      APPROVAL – STUDENT ACCIDENT INSURANCE FOR 2022-2023  
SCHOOL YEAR – BOLLINGER/ZURICH**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the Student and Athletic Accident Insurance for the 2022-2023 school year with Bollinger/Zurich, for a premium of \$44,140.00. (no increase from the previous school year)

**12-A-12      APPROVAL - OUT OF DISTRICT PLACEMENTS - 2022-2023 SCHOOL  
YEAR**

BE IT RESOLVED that upon the recommendation of the Superintendent, the Waldwick Board of Education approves the attached out of district placements for the 2022-2023 school year.

**12-A-13      APPROVAL – AUTHORIZATION FOR THE SUPERINTENDENT TO HIRE  
OVER THE SUMMER**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education authorizes the Superintendent to emergent hire personnel between the June 7, 2022 and September 12, 2022 Board meetings. All hires will be presented to the Board for retroactive approval at the next scheduled meeting.

**12-A-14      APPROVAL – CAPS APPLICATION FOR THE 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the New Jersey Child Assault Prevention application on file in the Superintendent's Office for the 2022-2023 school year are approved for submission.

**12-A-15      APPROVAL - RESIDENT PRESCHOOL TUITION RATE FOR 2022-2023  
SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves \$3,000 as the Preschool tuition rate for the 2022-2023 school year.

**12-A-16      APPROVAL – TRANSFER TO MAINTENANCE RESERVE ACCOUNT –  
2021-2022**

WHEREAS, N.J.A.C. 6A:23A-14.3 and 6A:23A-14.4 permits a Board of Education to establish and/or deposit into certain reserve accounts at

year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Waldwick Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end; and

WHEREAS, the Waldwick Board of Education has determined that an amount up to the maximum amount allowed for such purpose of transfer; therefore,

BE IT RESOLVED by the Waldwick Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**12-A-17      APPROVAL – TRANSFER TO CAPITAL RESERVE ACCOUNT – 2021-2022**

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Waldwick Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Waldwick Board of Education has determined that an amount not to exceed available surplus less the deposit to maintenance reserve is available for such purpose of transfer; therefore

BE IT RESOLVED by the Waldwick Board of Education that it hereby authorizes the Business Administrator/Board Secretary to make this transfer consistent with all applicable laws and regulations.



**12-A-18 APPROVAL – SUMMER ATHLETIC PRACTICES**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves all summer recess practices as per N.J.S.I.A.A. Rules and Regulations. All athletic programs sanctioned by the NJSIAA are permitted to practice during summer recess. The summer recess period begins from June 20, 2022 to September 1, 2022 all restrictions are rescinded for practice for all sports. Schools may issue any and all equipment for practice use during the summer recess and the local school district may determine to what extent the school, the coaches, and the students are to be involved in the "summer recess" period.

**12-A-19 APPROVAL – AWARD OF SCHOLARSHIPS FOR THE 2021-2022 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent the following scholarship awards for the 2021-2022 school year be approved:

SCHOLARSHIP	AMOUNT	RECIPIENT
Bergen County Director of Guidance	\$100	Michael O'Neil
Joanne Chiari Krueger Memorial	\$500	Gianna Ballesteros

**12-A-20 APPROVAL – AWARD OF SCHOLARSHIP - VIOLA MANZO MEMORIAL SCHOLARSHIP**

BE IT RESOLVED that upon recommendation of the Superintendent the following scholarship award for the 2021-2022 school year be approved:

SCHOLARSHIP	AMOUNT	RECIPIENT
The Viola Manzo Memorial Scholarship – 4th and final Installment	\$2,000	Zeina Zoweil
The Viola Manzo Memorial Scholarship – 3rd Installment	\$2,000	Giavanna Tiesi
The Viola Manzo Memorial Scholarship - 2nd Installment	\$2,000	Michele Cohen
The Viola Manzo Memorial Scholarship - 1st Installment	\$2,000	Abigail Schierloh

**12-A-21      APPROVAL - AGREEMENT - EDUCATIONAL DATA SERVICES, INC.      –  
COOPERATIVE BID PRICING – 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the renewal agreement with Educational Data Services, Inc. located at 236 Midland Avenue, Saddle Brook New Jersey for the 2022-2023 school year at the licensing and maintenance fee of \$5,535.00.

**12-A-22      APPROVAL – SYSTEMS 3000 SOFTWARE – 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, and as per 18A:18A-2(cc) and 18A:18A-5a(19), the Waldwick Board of Education approves the professional services licensing/support/service fee for Systems 3000 accounting software – all three modules: fund accounting, personnel and payroll software (proprietary) in the amount of \$26,266 plus the hosting fee of \$5,253 and the fees for W2 and 1095c uploads for the 2022-2023 school year.

**12-A-23      APPROVAL – GENESIS MAINTENANCE/SUPPORT – 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the cost of annual maintenance, IEP/Special Education interface, Follett interface, Aesop interface and off-site secure data backup for Genesis, the Student Information System, and Annual Staff Management in the amount of \$16,185.00 for the 2022-2023 school year.

**12-A-24      APPROVAL – STRAUSS ESMAY POLICY ALERT/ONLINE POLICY SERVICE – 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the renewal of the PolicyAlert and Support System, Online Maintenance Fee and Public Access Online Annual for a fee of \$4,835.00 for the 2022-2023 School Year.

**12-A-25      APPROVAL – KNOWLEDGE MATTERS – BUSINESS SOFTWARE FOR WALDWICK HIGH SCHOOL – 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves \$2,800.00 for the purchase of Virtual Business Site licenses for all products – unlimited users.

**12-A-26      APPROVAL – DELTA MATH LICENSE – WALDWICK HIGH SCHOOL –  
2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves \$450.00 for the purchase of Delta Math schoolwide license for the High School in the amount of \$450.00.

**12-A-27      APPROVAL – MILLENNIUM COMMUNICATIONS GROUP, INC.  
–MILLENNIUM MANAGED SERVICE BLOCK HOUR CONTRACT FOR  
THE 2022-2023 SCHOOL YEAR – STATE CONTRACT #A87720**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the Millennium Communications Group, Inc. to provide support for servers in the amount of \$9,120.00 for the 2022-2023 school year through State Contract #A87720.

**12-A-28      APPROVAL – PURCHASE/INSTALLATION OF INTERACTIVE BOARDS -  
KEYBOARD CONSULTANTS, INC. – ED-DATA BID #8572 – 2022-2023  
SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase and installation of two (2) projector/boards in the amount of \$6,709.26 for the High School from Keyboard Consultants, Inc. through Ed-Data Bid #8572.

**12-A-29      APPROVAL – FRONTLINE EDUCATION - ABSENCE AND SUBSTITUTE  
MANAGEMENT – 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the renewal with Frontline Education for absence and substitute management services in the amount of \$12,883.15 for the 2022-2023 school year pursuant to Title 18A:18A-3 and 18A:18A-5 a(19).

**12-A-30      APPROVAL – MINDTAP CENTURY 21 ACCOUNTING:11TH EDITION  
ONLINE INSTANT ACCESS – CENGAGE LEARNING - 2022-2023  
SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of MindTap Century 21 Accounting Online Access for the High School Accounting Classes from Cengage Learning for the 2022-2023 school year in the amount of \$660.00.

**12-A-31      APPROVAL – SCIENCE INSPIRE SUBSCRIPTIONS - MCGRAW HILL -  
MIDDLE SCHOOL - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of Science Subscriptions from McGraw Hill for the Middle School for the 2022-2023 school year in the amount of \$985.74.

**12-A-32      APPROVAL – SCIENCE SUBSCRIPTIONS - GENERATION GENIUS, INC. -  
MIDDLE SCHOOL - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of Science Subscriptions from Generation Genius, Inc. for the Middle School for the 2022-2023 school year in the amount of \$125.00.

**12-A-33      APPROVAL - FORMATIVE SOLUTION SOFTWARE - WALDWICK  
MIDDLE/HIGH SCHOOL - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approved the purchase of Formative Solution subscriptions in the amount of \$2,760.00 for Waldwick Middle/High School for the 2022-2023 School Year.

**12-A-34      APPROVAL - NEWSOLA SUBSCRIPTION - WALDWICK MIDDLE SCHOOL  
- 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approved the purchase of Newsela subscription in the amount of \$4,300.00 for Waldwick Middle School for the 2022-2023 School Year.

**12-A-35      APPROVAL - NEW YORK TIMES SUBSCRIPTION - WALDWICK  
MIDDLE/HIGH SCHOOL MEDIA CENTER - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the digital subscription to the New York Times for the Middle School/High School Media Center in the amount of \$1,222.00 for the 2022-2023 School Year.

**12-A-36      APPROVAL – MUSIC FIRST SUBSCRIPTION - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of an annual subscription to MusicFirst Online Classroom, Soundtrap EDU, and Noteflight learn training and support in the amount of \$990.68 for the Middle School.

**12-A-37      APPROVAL - BUSINESS & IT CENTER 21 CLASSROOM - APPLIED EDUCATIONAL SYSTEMS - WALDWICK HIGH SCHOOL - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of Business & IT Center Classroom from Applied Educational Systems in the amount of \$799.00 for the High School for the 2022-2023 School Year.

**12-A-38      APPROVAL – RENEWAL – REMIND 101, INC. – WALDWICK HIGH SCHOOL - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the renewal of Remind 101, Inc. for Remind School Plan for the 2022-2023 school year in the amount of \$2,635.38.

**12-A-39      APPROVAL - PURCHASE OF HARDWARE/SOFTWARE THROUGH EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE BID PRICING SYSTEM –CDW-G - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of IBoss Cloud storage in the amount of \$6,868.45, Barracuda updates, cloud storage and extended service agreements in the amount of \$12,382.80, GoGuardian filtering in the amount of \$17,000.00, ZOOM licensing and video webinar in the amount of \$7,440.00, VMware support and subscription in the amount of \$1,158.00, Adobe renewal including Photoshop, Premiere Pro, Creative Cloud and After Effects in the amount of \$1,975.44, Microsoft Office licensing and software in the amount of \$7,671.24 and Smart Learning Suite subscription in the amount of \$392.40 for the High School Math Department through the Educational Services Commission of New Jersey Cooperative Bid 18/19-03 for the 2022-2023 School Year.

**12-A-40      APPROVAL - PURCHASE OF HARDWARE/SOFTWARE THROUGH  
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY  
COOPERATIVE BID PRICING SYSTEM –CDW-G**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of two hundred sixty (260) Safeware Premium Cases, insurance and warranty protection for the District in the amount of \$25,480.00, a thermal label maker and tape for the technology department in the amount of \$674.04 through the Educational Services Commission of New Jersey Cooperative Bid 18/19-03.

**12-A-41      APPROVAL – MAINTENANCE ESSENTIAL PRO - BRIGHTLY SOFTWARE  
INC. - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the renewal from Brightly Software Inc. (formerly Dude Solutions) for Maintenance Essential Pro in the amount of \$4,987.20 for the 2022-2023 school year.

**12-A-42      APPROVAL - PURCHASE OF FURNITURE - HIGH SCHOOL -  
SCHOOL SPECIALTY - ED-DATA BID #9917**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of one (1) sofa from School Specialty for the High School in the amount of \$1,970.06 through Ed-Data Bid #9917.

**12-A-43      APPROVAL – WAIVER OF FEE FOR SOCCER AND BASEBALL ALUMNI  
GAMES**

BE IT RESOLVED that upon recommendation of the Superintendent, the turf usage fee as set forth in Policy 7510 be waived for the soccer and baseball alumni games.

**12-A-44      APPROVAL - USE OF SCHOOL BUS WITH DISTRICT DRIVER -  
WALDWICK POLICE DEPARTMENT**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the use of a school bus with a District driver to transport officers of the Waldwick Police Department to Metlife Stadium in East Rutherford NJ on June 22, 2022 and also a trip to Campgaw in Mahwah NJ on June 21, 2022 for a demonstration.

**12-A-45      APPROVAL – LAWN CARE SERVICES – TRUGREEN COMMERCIAL–  
2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves lawn care services for the Waldwick High School baseball field for the period July 1, 2022 through December 1, 2022 from TruGreen Commercial in the amount of \$1,614.00.

**12-A-46      APPROVAL – LANDSCAPE MAINTENANCE – TRI COUNTY PROPERTY  
MAINTENANCE - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves landscape maintenance with Tri-County Property Maintenance for maintenance of the High School baseball field, turf field complex for the period July 1, 2022 through December 1, 2022 in the amount of \$ and the Hopper Field for the period July 1, 2022 through October 31, 2022 in the amount of \$13,650.00, the lowest quote obtained.

**12-A-47      APPROVAL – EXTERMINATING SERVICES – PARAMOUNT  
EXTERMINATING – 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the exterminating services of Paramount Exterminating for the High School/Middle School kitchens and home economics room at a cost of \$154.00 per month for 12 months, Traphagen School at a cost of \$74.00 per month for 12 months and Crescent School lower level at a cost of \$102.00 per month for 12 months.

**12-A-48      APPROVAL – FACILITY AUTOMATION SYSTEM & HVAC MAINTENANCE  
SERVICE AGREEMENT – JERSEY STATE CONTROLS – ED-DATA BID  
#9736 FOR THE 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the Facility Automation System & HVAC maintenance service agreement for Traphagen and Waldwick Middle School by Jersey State Controls in the amount of \$33,700.00 for the 2022-2023 school year through Ed-Data Bid #9736.

**12-A-48      APPROVAL – TURF FIELD MAINTENANCE – THE LANDTEK GROUP,  
INC. - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves turf field maintenance for the Turf

Field which includes two (2) grooming visits and one (1) G-Max test in the amount of \$4,500.00 from The Landtek Group, Inc.

**12-A-50      APPROVAL – FIRE INSPECTION, SERVICE AND REPAIR AGREEMENT – 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, and as per 18A:18A-2(cc) and 18A:18A-5a(19), the Waldwick Board of Education approves the inspection/service/repair agreements with the Fire Alarm companies for the 2022-2023 school year as follows:

Crescent School – Bergen Protective Systems in the amount of \$1,764.72

Traphagen School – Automatic Suppression & Alarm Systems, Inc. in the amount of \$3,400.00

High School/Middle School – Fire Security Technologies in the amount of \$3,400.00 for the High School/Middle School.

**12-A-51      APPROVAL – AGREEMENTS – HANDI-LIFT SERVICE COMPANY, INC. – CRESCENT SCHOOL AND HIGH SCHOOL/MIDDLE SCHOOL - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached planned maintenance agreements with Handi-Lift Service Company, Inc. for Crescent School and the High School/Middle School for the 2022-2023 school year.

**12-A-52      APPROVAL – CAFETERIA EQUIPMENT – MAP INTERNATIONAL - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of one (1) convection oven for the High School cafeteria in the amount of \$6,975.00, the lowest quote obtained.

**12-A-53      APPROVAL - PAINTING OF BASEBALL DUGOUTS - R&S PAINTING - 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the painting of the High School Baseball dugouts by R&S Painting in the amount of \$3,100.00.



**12-A-54      APPROVAL – PURCHASE OF CUSTODIAL SUPPLIES THROUGH ATRA  
JANITORIAL SUPPLY COMPANY, INC. – ED-DATA BID #10425**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of roll towel, toilet tissue, floor finish and stripper in the amount of \$7,820.38 from ATRA Janitorial Supply Company, Inc. through Ed-Data Bid #10425.

**12-A-55      APPROVAL – ONLINE AUCTION WITH GOVDEALS**

WHEREAS, the Waldwick Board of Education occasionally has property which is no longer needed for public use; therefore

BE IT RESOLVED that upon recommendation of the Superintendent the Waldwick Board of Education approves the selling of said surplus property in an "as is" condition without express or implied warranties the attached Schedule A through the online auction govdeals.com.

## FINANCE

### 12-F-1 APPROVAL – CERTIFICATION

BE IT RESOLVED that pursuant to *N.J.A.C. 6A:34A-16.10(c)* 3, I, John Griffin, certify that as of May 31, 2022, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education, and

BE IT RESOLVED that pursuant to *N.J.A.C. 6A:34A-16.10(c)* 4, we certify that as of May 31, 2022, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

### 12-F-2 APPROVAL – ACCEPT FINANCIAL REPORTS

BE IT RESOLVED that the Waldwick Board of Education acknowledges that it receives and accepts the reports of the secretary for May 2022 and certifies that the reports indicate that no major account or fund is over expended in violation of *N.J.A.C. 6:20-2.13* and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

### 12-F-3 APPROVAL – BILL SCHEDULES

Schedule #71-21.22	dated 05/04/2022	\$20.00
Schedule #72-21.22	dated 05/05/2022	789.66
Schedule #73-21.22	dated 05/12/2022	21,220.40
Schedule #74-21.22	dated 05/12/2022	3,850.00
Schedule #75-21.22	dated 05/17/2022	284,306.63
Schedule #76-21.22	dated 05/23/2022	187,650.66
Schedule #77-21.22	dated 05/26/2022	135,576.14
Schedule #78-21.22	dated 06/01/2022	18,408.55
Schedule #79-21.22	dated 06/01/2022	85.00
C-18	dated 06/01/2022	\$228,837.61
P-15	dated 06/01/2022	\$37,596.60

### 12-F-4 APPROVAL - TRANSFER SCHEDULE

BE IT RESOLVED that the Business Administrator is authorized to make intra-account transfers for June 2022 which shall become part of this resolution.

12-F-5

**APPROVAL – SCHEDULE OF BOROUGH TAX PAYMENTS**

BE IT RESOLVED that the Waldwick Board of Education approves the following Schedule of Borough Tax Payments for the 2022-2023 school year:

DATE	GENERAL	DEBT	TOTAL
7/15/2022	500,000	340,927	840,927
8/15/2022	1,000,000		1,000,000
9/1/2022	2,000,000		2,000,000
9/15/2022	4,468,445	637,500	5,105,945
10/14/2022	2,656,149		2,656,149
11/15/2022	2,656,149		2,656,149
12/15/2022	2,656,149		2,656,149
1/1/2023	2,656,149	248,952	2,905,101
2/15/2023	2,656,149		2,656,149
3/15/2023	2,656,149		2,656,149
4/14/2023	2,656,149		2,656,149
5/15/2023	5,312,295		5,312,295
6/15/2023	0		0
<b>TOTAL:</b>	<b>31,873,783</b>	<b>1,227,379</b>	<b>33,101,162</b>

12-F-6

**APPROVAL – CONSTRUCTION CHANGE ORDERS**

BE IT RESOLVED that the Waldwick Board of Education upon recommendation of the District architect, approves the following Change Orders to Daskal the general contractor for the Waldwick Middle School/High School Exterior Bleacher Replacement Project.

<u>Change Order No.</u>	<u>Description</u>	<u>Amount</u>
001.2	Removal/Disposal of Trees/Shrubs	\$18,331.33
03&04	Materials/Labor for Demo and Install Sidewalks/Curbs on South & North side	\$18,027.37

## PERSONNEL

***All personnel appointments are conditioned upon New Jersey State Department approval criminal background check.***

**12-P-1      APPROVAL - RESIGNATION - PATRICIA GARCIA - CLERK/TYPIST - CRESCENT SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, the resignation of Patricia Garcia, Clerk/Typist, be accepted, effective June 30, 2022.

**12-P-2      APPROVAL - APPOINTMENT - NICOLE DEMATTEO - SCHOOL NURSE - HIGH/MIDDLE SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Nicole DeMatteo, who holds a School Nurse Certificate be appointed as a School Nurse at a salary of \$77,895 per annum (BA + 15 Step 13 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023.

*(Replacement for Gray)*

**12-P-3      APPROVAL - APPOINTMENT - MICHELLE O'BRIEN - SPECIAL EDUCATION TEACHER - J.A. TRAPHAGEN SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Michelle O'Brien, who holds a Teaching of the Handicapped Certificate be appointed as a Special Education Teacher at a salary of \$76,145 per annum (BA Step 13 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023.

*(New Position)*

**12-P-4      APPROVAL - APPOINTMENT - BRENDA WALECK - SPECIAL EDUCATION TEACHER - J.A. TRAPHAGEN SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Brenda Waleck, who holds a Teaching of the Handicapped Certificate be appointed as a Special Education Teacher at a salary of \$81,095 per annum (BA+15 Step 14 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023.

*(New Position)*

**12-P-5      APPROVAL - APPOINTMENT - SAMANTHA D'AURIA - SCHOOL SOCIAL WORKER - ELEMENTARY**

BE IT RESOLVED that upon recommendation of the Superintendent, Samantha D'Auria, who holds a School Social Worker Certificate be appointed as a School Social Worker at a salary of \$76,395 per annum (MA+45 Step 9 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023.

*(Replacement for King)*

**12-P-6      APPROVAL - APPOINTMENT - JENNA CASATELLI - SCHOOL SOCIAL WORKER - ELEMENTARY**

BE IT RESOLVED that upon recommendation of the Superintendent, Jenna Casatelli, who holds a School Social Worker Certificate be appointed as a School Social Worker at a salary of \$61,795 per annum (MA Step 2 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023.

*(Replacement for Beck)*

**12-P-7      APPROVAL - APPOINTMENT - CYNTHIA BURMASTER - CHEMISTRY TEACHER - HIGH SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Cynthia Burmaster, who holds a Secondary Education - Chemistry Certificate be appointed as a Chemistry Teacher at a salary of \$68,445 per annum (MA+45 Step 2 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023.

*(Replacement for Browne)*

**12-P-8      APPROVAL - APPOINTMENT - TARA REILLY - LEAVE REPLACEMENT FOR MEGHAN NATHANSON - SPECIAL EDUCATION TEACHER - J.A. TRAPHAGEN SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Tara Reilly, who holds a Teacher of Students with Disabilities and Elementary Certificate be appointed as a Special Education Teacher at a salary of

\$61,295 per annum (MA Step 1 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023.

BE IT FURTHER RESOLVED that Tara Reilly be designated as a replacement for Meghan Nathanson who is on leave of absence and the 2022-2023 school year shall not accrue for purposes of tenure.

**12-P-9      APPROVAL - APPOINTMENT - KAEI RUNZ - LEAVE REPLACEMENT FOR BRIELLE MORTON - SCIENCE TEACHER - MIDDLE SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Kaeli Runz, who holds a Secondary Education Biology Certificate be appointed as a Science Teacher at a salary of \$61,295 per annum (MA Step 1 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023.

BE IT FURTHER RESOLVED that Kaeli Runz be designated as a replacement for Brielle Morton who is on leave of absence and the 2022-2023 school year shall not accrue for purposes of tenure.

**12-P-10      APPROVAL - APPOINTMENT - HANNAH KERTESZ - LEAVE REPLACEMENT FOR DENISE CAREY - ELEMENTARY - CRESCENT SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Hannah Kertesz, who holds a Elementary Teacher Certificate, be appointed as Elementary Education Teacher at a salary of \$54,670 per annum pro rata (BA Step 1 of the 2021-22 salary guide) with no benefits for the period May 11, 2022 to June 30, 2022. Substitute rate from January 3, 2022 - May 10, 2022.

BE IT FURTHER RESOLVED that Hannah Kertesz be designated as a replacement for Denise Carey who is on leave of absence and the 2021-2022 school year shall not accrue for purposes of tenure.

**12-P-11      APPROVAL - REVISED APPOINTMENT - CONNIE ALCOSER - ELEMENTARY VICE PRINCIPAL**

BE IT RESOLVED that upon recommendation of the Superintendent, Connie Alcoser, who holds a Principal Certificate, be appointed as Elementary Vice Principal at a salary of \$120,000 per annum for the period July 1, 2022 to June 30, 2023.

*(New Position)*

**12-P-12      APPROVAL - REVISED APPOINTMENT - CAROLE MCELROY - LEAVE REPLACEMENT FOR MAGGIE GIANNOUTSOS - COLLABORATIVE AIDE - J.A. TRAPHAGEN SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Carole McElroy, be appointed as a Collaboration Aide at J.A. Traphagen School for the period May 10, 2022 through June 30, 2022.

29.36 hours per week @ \$18.25 per hour + \$875 (prorated) for Substitute Certificate with no health benefits

**12-P-13      APPROVAL - LEAVE OF ABSENCE - BRIELLE MORTON - SCIENCE TEACHER - MIDDLE SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Brielle Morton, Science Teacher, be granted a leave of absence in accord with the following:

Disability	10/24/22 - 11/18/22 (18 sick days)
FMLA	11/21/22 - 02/23/23 (Paid benefits provided pursuant to statute)
Maternity Leave:	02/24/23 - 06/16/23 (No benefits)

*(Brielle will return to work on September 1, 2023)*

**12-P-14      APPROVAL – 2022-2023 DISTRICT ADMINISTRATORS SALARY AUTHORIZATION**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached District Administrators Salary Authorization be approved for the 2022-2023 school year.

**12-P-15      APPROVAL – 2022-2023 DISTRICT SUPERVISOR SALARY AUTHORIZATION**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached District Supervisor Salary Authorization be approved for the 2022-2023 school year.

**12-P-16      APPROVAL – 2022-2023 CERTIFICATED INSTRUCTIONAL AND EDUCATIONAL SERVICES STAFF SALARY AUTHORIZATIONS**



BE IT RESOLVED that upon recommendation of the Superintendent, the attached Certificated Instructional and Educational Services Staff Salary Authorizations be approved for the 2022-2023 school year.

**12-P-17      APPROVAL – EMPLOYMENT CONTRACT - JOHN GRIFFIN, SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

WHEREAS in accordance with N.J.A.C. 6A:23A-3.1 the employment contract for John Griffin, School Business Administrator/Board Secretary was submitted to and approved for the period July 1, 2022 through June 30, 2023 by the Executive County Superintendent of Schools and the provisions have been found to be in compliance with the aforementioned regulation, therefore

BE IT RESOLVED that the attached employment contract and salary schedule which shall be made a part of this resolution be approved, and

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

**12-P-18      APPROVAL – REAPPOINTMENT OF ANDREW GAMPER – DIRECTOR OF FACILITIES, SECURITY AND TRANSPORTATION**

BE IT RESOLVED that upon recommendation of the Superintendent, Andrew Gamper, be reappointed as Director of Facilities, Security and Transportation, for the period July 1, 2022 – June 30, 2023, and

BE IT FURTHER RESOLVED that the attached employment contract which shall be made a part of this resolution for the aforementioned employment period be approved, and

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

**12-P-19      APPROVAL – REAPPOINTMENT – DAVID MERCHAN – DISTRICT TECHNOLOGY COORDINATOR**

BE IT RESOLVED that upon recommendation of the Superintendent, David Merchan be appointed as District Technology Coordinator for the period July 1, 2022 – June 30, 2023.

BE IT FURTHER RESOLVED that the attached employment contract which shall be made a part of this resolution for the aforementioned employment period be approved, and

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

**12-P-20      APPROVAL – REAPPOINTMENT – JONATHAN ALVAREZ – DISTRICT NETWORK TECHNICIAN**

BE IT RESOLVED that upon recommendation of the Superintendent, Jonathan Alvarez be appointed as District Network Technician for the period July 1, 2022 – June 30, 2023.

BE IT FURTHER RESOLVED that the attached employment contract which shall be made a part of this resolution for the aforementioned employment period be approved, and

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

**12-P-21      APPROVAL – 2022-2023 SECRETARIAL SALARY AUTHORIZATION**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached Secretarial Salary Authorization be approved for the 2022-2023 school year.

**12-P-22      APPROVAL – 2022-2023 CUSTODIAL SALARY AUTHORIZATION**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached Custodial Salary Authorization be approved for the 2022-2023 school year.

**12-P-23      APPROVAL – 2022-2023 SALARIED COLLABORATIVE AIDE SALARY AUTHORIZATION**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached Salaried Collaborative Aides Salary Authorization be approved for the 2022-2023 school year.

**12-P-24      APPROVAL – 2022-2023 HOURLY COLLABORATIVE AIDE SALARY AUTHORIZATION**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached Hourly Collaborative Aides Salary Authorization be approved for the 2022-2023 school year.

**12-P-25      APPROVAL – 2022-2023 EMPLOYEE SALARY AUTHORIZATION –  
NON-COLLECTIVE BARGAINING UNIT MEMBERS**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached Administrative Personnel, Lunch Aides, and Bus Drivers Salary Authorization be approved for the 2022-2023 school year.

**12-P-26      APPROVAL – 2022-2023 HOURLY SALARY GUIDE UNCLASSIFIED  
NON WEA EMPLOYEES**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached 2022-2023 Hourly Salary Guide for Unclassified Non WEA Employees be approved.

**12-P-27      APPROVAL – SUMMER COUNSELOR ASSIGNMENTS**

BE IT RESOLVED that upon recommendation of the Superintendent, the following summer counselor assignments and compensation at their 2021-2022 per diem rate as per the WEA Contract be approved for up to 5 days during the summer:

Penny Gastman	6/16/22, 6/20/22, 6/21/22, 8/29/22, 8/30/22
Joshua Sussman	6/16/22, 6/20/22, 6/21/22, 8/29/22, 8/30/22
Kristina Fortini	6/16/22, 6/20/22, 6/21/22, 8/29/22, 8/30/22
Melanie Moore	8/29/22, 8/30/22

**12-P-28      APPROVAL - ADDITIONAL WORK - ATHLETIC TRAINER**

BE IT RESOLVED that upon recommendation of the Superintendent, the following be approved for additional work to cover Baseball State Playoffs for the period June 4, 2022 - June 10, 2022 as indicated.

Jeff Basilicato - \$344.35 per day up to 6 days

**12-P-29      APPROVAL - 2022-2023 CURRICULUM WRITING**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached staff members be approved for 2022-2023 Curriculum Writing at a rate of \$130 per day.

**12-P-30      APPROVAL – APPOINTMENT - 2022-2023 FALL/WINTER/SPRING  
ATHLETIC COACHING POSITIONS**

BE IT RESOLVED that upon recommendation of the Superintendent, the

attached listing of Fall/Winter/Spring Coaching appointments be approved for the 2022-2023 school year:

**12-P-31 APPROVAL – APPOINTMENT – 2022-23 ADVISOR POSITIONS**

BE IT RESOLVED that upon recommendation of the Superintendent, the following appointments be approved for the 2022-23 school year:

Jean Marsicovete	Band Director	\$8,000.00
Dan Basile	Color Guard (Fall/Winter)	\$3,000.00
Rachel Alessandra-Cordasco	Percussion Instructor	\$1,500.00

**12-P-32 APPROVAL - ADDITIONAL WORK - ATHLETIC PAPERWORK**

BE IT RESOLVED that upon recommendation of the Superintendent, the following be approved for summer work at a per diem rate of his annual salary as per the WEA Contract as indicated:

Jeff Basilicato      July 22, 2022 & July 29, 2022

**12-P-33 APPROVAL - SUMMER LEARNING ACADEMY TEACHERS - (TITLE I; ESSER II (CRRSA); ESSER III (ARP))**

BE IT RESOLVED that upon recommendation of the Superintendent, the following appointments be approved for the Summer Learning Academy (July 5 – July 28, 2022) @ \$45.00 per hour 4.75 hours per day M-TH.

Nicole Presinzano  
Linda Vroegindewey  
Suzanne Korpics  
Hannah Kertesz

**12-P-34 APPROVAL - REVISED APPOINTMENT - 2022-2023 ESY PROGRAM**

BE IT RESOLVED that upon recommendation of Superintendent, the following appointments be approved for the ESY Program (July 5<sup>th</sup> – July 28<sup>th</sup> M-TH)

Teachers (8:00 - 12:45) @ \$47.50/hour) up to 15 days

Theresa Clapp  
Karen Di Gennaro  
Gina D'Orazio  
Erica Hausch

Jennifer Rohrbach  
Nikki Sisco  
Christine McLaughlin  
Michelle O'Brien  
Tammy Serabian  
Brenda Waleck

Aides (8:00 - 12:45) @ \$105.18 per day up to 15 days

Faji Ali  
Victoria Anastasi  
Catherine Ayvaz  
Katelyn Bergen  
Melissa Busacco  
James Carpenter  
Sean Clapp  
Julia D'Amico  
Grace D'Annibale  
Reid Duffus  
Alissa Hyland  
Leila Isidore  
Jamie Klouda  
Emma Kossoy  
Reese LaTorre  
Kevin Macomber  
Jewel McKee  
Beth Murtha  
Ila Satterfield  
Kim Sheridan  
Carol Jennings  
Aisa Hage  
Jordan Iannone  
Jennifer Galvin  
Suzanne Isaacs

**Rescind Appointment of Serena Grecco**

*(Supersedes May 9, 2022 Agenda)*

12-P-35

**APPROVAL - APPOINTMENT - CHILD STUDY TEAM SUMMER WORK**

BE IT RESOLVED that upon recommendation of the Superintendent, the following Child Study Team summer assignments and evaluations be approved, up to and if needed, in accord with the following:

School Social Worker

Lisa Borges	35 hours	\$54.48/hour	\$1,906.80
Elizabeth Beck	35 hours	\$55.10/hour	\$1,928.50
Samantha D'Auria	35 hours	\$55.93/hour	\$1,957.55

General Education teacher for ESY meetings:

Yolanda Eccleston	20 hours	\$45.00/hour	\$900.00
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**12-P-36 APPROVAL – 2022-2023 HOME COORDINATOR**

BE IT RESOLVED that upon recommendation of the Superintendent, the following be approved to provide Home Coordinator at the rate of \$75.00 per hour as needed for the 2022-2023 school year.

Melissa Kahn

**12-P-37 APPROVAL – 2022-2023 HOME COORDINATION**

BE IT RESOLVED that upon recommendation of the Superintendent, the following be approved to provide Home Coordination at the rate of \$75.00 for the period July 1, 2022 – June 30, 2023 up to 24 hours.

Melissa Kahn	ID#8383929559	\$1,800
	ID#7534050412	\$1,800

**12-P-38 APPROVAL – ABA HOME THERAPY**

BE IT RESOLVED that upon recommendation of the Superintendent, the following be approved to provide ABA Therapy for the period July 1, 2022 - June 30, 2023 at the rate of \$45.00 per hour for the 2022-2023 school year.

Erika Cruz	Melissa Kahn	
Jenna Mitchell	Jessica Cicarella	
ID#8383929559	up to 520 hours	\$23,400.00
ID#7534050412	up to 520 hours	\$23,400.00

**12-P-39 APPROVAL - HOME INSTRUCTION**

BE IT RESOLVED that upon the recommendation of the Superintendent, the following Home Instructors be approved for the **2021-2022** school year.

Joseph Kelly

**12-P-40 APPROVAL - ADDITIONAL HOURS - HOME INSTRUCTION**

BE IT RESOLVED that upon recommendation of the Superintendent, the following be approved as a provider of home instruction as indicated:

Student ID#5845776437

Joseph Kelly

Up to 2 weeks **6/7/22-6/15/22**

Up to 10 hours

\$45.00 per hour

**12-P-41 APPROVAL - ADDITIONAL HOURS - HOME INSTRUCTION**

BE IT RESOLVED that upon recommendation of the Superintendent, the following be approved as a provider of home instruction as indicated:

Student ID#1165854469

Lindsay Noble

Up to 2 weeks **6/6/22-6/17/22**

Up to 5 hours/week

\$45.00 per hour

**12-P-42 APPROVAL - SPECIAL SERVICES SUMMER HOURS - EMILIA HARO - IEP MEETINGS AND ASSESSMENTS**

BE IT RESOLVED that upon recommendation of the Superintendent, Emilia Haro be approved as a translator for summer IEP meetings and assessments:

Up to 10 hours @\$45.00/hour **6/7/22 - 6/30/22**

Up to 10 hours @\$45.00/hour **7/1/22 - 8/31/22**

**12-P-43 APPROVAL - ADDITIONAL HOURS - KRISTINA WELDON - SECRETARY - J.A. TRAPHAGEN**

BE IT RESOLVED that upon recommendation of the Superintendent, that Kristina Weldon be approved for an additional 96 hours at a rate of \$34.39

per hour for clerical work for the period July 1, 2022 through August 30, 2022.

**12-P-44      APPROVAL – APPOINTMENT - TECHNOLOGY STUDENT INTERNS**

BE IT RESOLVED that upon recommendation of the Superintendent, the following summer employment appointments be approved for the period July 5, 2022 - September 3, 2022, at a rate of \$13.00 per hour:

Rachel Marti  
Alex Wang

*Maximum number of summer hours: 210*

**12-P-45      APPROVAL - STUDENT TEACHER - GUIDANCE COUNSELOR**

BE IT RESOLVED that upon the recommendation of the Superintendent, the following Student Teacher be approved:

Teacher Candidate:	Bridget Powers
Dates:	Fall '22 (9/1/22 - 12/22/22) Spring '23 (1/2/23 - 5/31/23)
School :	William Paterson University
Assigned to:	Kris Ann Dmitrieff - High School Laura Varcadipane - Middle School

**12-P-46      APPROVAL – AUTHORIZATION FOR BUS DRIVERS TO WORK PRIOR TO THE START OF THE SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, bus drivers are authorized to work prior to the start of the 2022-23 school year, at their appropriate hourly rate.

**12-P-47      APPROVAL – 2022-2023 BUS DRIVER/CUSTODIAN SUBSTITUTE LIST**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached listing of Bus Driver/Custodian substitutes be approved for the 2022-2023 school year.

**12-P-48      APPROVAL - APPOINTMENT - KATY HILDEBRAND - LEAVE REPLACEMENT FOR LAUREN LOVERDE - ELEMENTARY TEACHER - J.A. TRAPHAGEN SCHOOL**



BE IT RESOLVED that upon recommendation of the Superintendent, Katy Hildebrand, who holds a PreK-3 Certificate be appointed as a Elementary Teacher at a salary of \$56,545 per annum (BA Step 2 of the 2022-2023 salary guide) for the period September 1, 2022 to June 30, 2023.

BE IT FURTHER RESOLVED that Katy Hildebrand be designated as a replacement for Lauren LoVerde who is on leave of absence and the 2022-2023 school year shall not accrue for purposes of tenure.

**12-P-49**

**APPROVAL – UNPAID LEAVE OF ABSENCE – DEANNA MARTUCCI –  
SPEECH THERAPIST**

BE IT RESOLVED that upon recommendation of the Superintendent, Deanna Martucci, Speech Therapist, be granted an Unpaid Leave of Absence from June 9, 2022 to June 30, 2022, with health benefits.

ADMINISTRATION  
RESOLUTIONS

BACK-UP

JUNE 6, 2022  
REGULAR MEETING

#### **1648.15 RECORDKEEPING FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS - COVID-19**

The Board of Education is committed to providing a safe and healthy workplace for all employees. The school district shall maintain its records in accordance with Occupational Safety and Health Act of 1970 (OSHA) COVID-19 Emergency Temporary Standard (ETS) published on June 21, 2021 as adopted by the Public Employees Occupational Safety and Health (PEOSH), the agency with jurisdiction over public employers in New Jersey. The provisions of the ETS have expired and are no longer in effect for school districts except for the provisions addressing recordkeeping, outlined in 29 CFR §1910.502(q). The ETS and this Policy are only applicable for employees working in the school nurse's office and any adjoining clinical areas in the school building.

For the purpose of this Policy, "employee" means any district employee or contracted service provider working in a healthcare setting where people with suspected or confirmed COVID-19 are reasonably expected to be present. Therefore, the provisions of the ETS and this Policy only apply to employees or contracted service providers working in a nurse's office or any adjoining clinical areas.

For the purpose of this Policy, "healthcare setting" means all settings in the school district where any employee or contracted service provider provides healthcare services or healthcare support services. Where a healthcare setting is embedded within a non-healthcare setting (i.e. school nurse's office and any adjoining clinical areas in a school building), the ETS and this Policy only apply to the embedded healthcare setting and not to the remainder of a school building.

The school district will retain all versions of Policy 1648.14 – Safety Plan for Healthcare Settings in School Buildings, to comply with the ETS while the ETS remains in effect, even after Policy 1648.14 has been abolished.

The school district will establish and maintain a COVID-19 log to record each instance in which an employee is COVID-19 positive, regardless of whether the instance is connected to exposure to COVID-19 at work. The COVID-19 log will contain, for each instance, the employee's name, one form of contact information, occupation, location where the employee worked, the date of the employee's last day in the healthcare setting, the date of the positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced.

The school district will record the information in the COVID-19 log within twenty-four hours of learning the employee is COVID-19 positive. The school district will maintain the COVID-19



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log as a confidential medical record and will not disclose it except as required by the ETS or other Federal law. The school district will maintain and preserve the COVID-19 log while the ETS remains in effect.

By the end of the next business day after a request, the school district will provide for examination and copying: all versions of Policy 1648.14; the individual COVID-19 log entry for a particular employee to that employee and to anyone having written authorized consent of that employee; and a version of the COVID-19 log that removes the names of employees, contact information, and occupation, and only includes, for each employee in the COVID-19 log, the location where the employee worked, the last day that the employee was in the healthcare setting before removal, the date of that employee's positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced, to all employees.

29 CFR §1910.502(q)

Adopted:



### **2415.04 TITLE I - DISTRICT WIDE PARENT AND FAMILY ENGAGEMENT**

In support of strengthening student academic achievement, each school district that receives Title I, Part A funds must develop jointly with, agree on, and distribute to, parents of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Elementary and Secondary Education Act (ESEA). This Policy establishes the school district's expectations for parent and family engagement, describes how the school district will implement a number of specific parent and family engagement activities, and is incorporated into the school district's Annual School Plan (ASP).

#### **A. General Expectations**

1. The school district agrees to implement the following statutory requirements:
  - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs, consistent with Section 1116 of the ESEA. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
  - b. Consistent with Section 1116 of the ESEA, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESEA.
  - c. The school district will incorporate this district-wide parent and family engagement policy into its school district's plan developed under Section 1112 of the ESEA.
  - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative



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formats upon request, and, to the extent practicable, in a language parents understand.

- e. If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan if requested by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserve goes directly to the schools.
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
  - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
    - (a) That parents play an integral role in assisting their child's learning;
    - (b) That parents are encouraged to be actively involved in their child's education at school;
    - (c) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
    - (d) The carrying out of other activities, such as those described in Section 1116 of the ESEA.
- h. For states where a Parental Information and Resource Center is established, the school district will inform parents and parental



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organizations of the purpose and existence of the Parental Information and Resource Center in the state.

### B. Description of How District Will Implement Required District-Wide Parent and Family Engagement Policy Components

1. The school district will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under Section 1112 of the ESEA:
  - a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved;
  - b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school district and parental involvement policies and plans. Revise, as necessary, and post on the district website.
  - c. Describe the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
  - d. Recommend strategies for parental support of student learning.
  
2. The school district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
  - a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved;
  - b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school district and parental involvement policies and plans. Revise, as necessary, and post on the district website.
  - c. Describe the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
  - d. Recommend strategies for parental support of student learning.



3. The school district will provide necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance.
4. If the district participates in programs such as Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs, then the school district will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under those programs.
5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies.
  - a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved;
  - b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school district and parental involvement policies and plans. Revise, as necessary, and post on the district website.
  - c. Describe the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
  - d. Recommend strategies for parental support of student learning.
6. The school district will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of





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parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

a. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:

- (1) The challenging State academic standards;
- (2) The State and local academic assessments including alternate assessments;
- (3) The requirements of Title I, Part A;
- (4) How to monitor their child's progress; and
- (5) How to work with educators:

(a) Regular meetings of Home and School Organizations

(b) Board of Education Meetings

(c) Information posted on the district website

b. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family engagement.

c. The school district will, with the assistance of its schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.



- d. If the district participates in any programs such as Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, the school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with those programs, and conduct other activities, such as parent resource centers, that encourage and support parents in fully participating in the education of their children.
- e. The school district will ensure that information related to the school and parent programs, meetings, and other activities, is sent to parents of children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

### C. Discretionary District-Wide Parent and Family Engagement Policy Components

- 1. The District-Wide Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA:
  - a. Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
  - b. Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
  - c. Paying reasonable and necessary expenses associated with parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
  - d. Training parents to enhance the involvement of other parents;



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- e. In order to maximize parent and family engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- f. Adopting and implementing model approaches to improving parent and family engagement;
- g. Establishing a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs;
- h. Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities; and
- i. Providing other reasonable support for parent and family engagement activities under Section 1116 as parents may request.

### D. Adoption

This Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Superintendent of Schools or designee. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of one year and will be updated as needed on an annual basis. The school district will distribute this Policy to all parents of participating Title I, Part A children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Adopted:



### **2415.04 TITLE I - DISTRICT WIDE PARENT AND FAMILY ENGAGEMENT**

In support of strengthening student academic achievement, each school district that receives Title I, Part A funds must develop jointly with, agree on, and distribute to, parents of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Elementary and Secondary Education Act (ESEA). This Policy establishes the school district's expectations for parent and family engagement, describes how the school district will implement a number of specific parent and family engagement activities, and is incorporated into the school district's Annual School Plan (ASP).

#### **A. General Expectations**

1. The school district agrees to implement the following statutory requirements:
  - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs, consistent with Section 1116 of the ESEA. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
  - b. Consistent with Section 1116 of the ESEA, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESEA.
  - c. The school district will incorporate this district-wide parent and family engagement policy into its school district's plan developed under Section 1112 of the ESEA.
  - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative



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formats upon request, and, to the extent practicable, in a language parents understand.

- e. If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan if requested by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserve goes directly to the schools.
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
  - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
    - (a) That parents play an integral role in assisting their child's learning;
    - (b) That parents are encouraged to be actively involved in their child's education at school;
    - (c) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
    - (d) The carrying out of other activities, such as those described in Section 1116 of the ESEA.
- h. For states where a Parental Information and Resource Center is established, the school district will inform parents and parental



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organizations of the purpose and existence of the Parental Information and Resource Center in the state.

**B. Description of How District Will Implement Required District-Wide Parent and Family Engagement Policy Components**

1. The school district will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under Section 1112 of the ESEA:
  - a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved;
  - b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school district and parental involvement policies and plans. Revise, as necessary, and post on the district website.
  - c. Describe the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
  - d. Recommend strategies for parental support of student learning.
  
2. The school district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
  - a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved;
  - b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school district and parental involvement policies and plans. Revise, as necessary, and post on the district website.
  - c. Describe the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
  - d. Recommend strategies for parental support of student learning.



3. The school district will provide necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance.
4. If the district participates in programs such as Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs, then the school district will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under those programs.
5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies.
  - a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved;
  - b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school district and parental involvement policies and plans. Revise, as necessary, and post on the district website.
  - c. Describe the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
  - d. Recommend strategies for parental support of student learning.
6. The school district will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of



parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- a. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:
  - (1) The challenging State academic standards;
  - (2) The State and local academic assessments including alternate assessments;
  - (3) The requirements of Title I, Part A;
  - (4) How to monitor their child's progress; and
  - (5) How to work with educators:
    - (a) Regular meetings of Home and School Organizations
    - (b) Board of Education Meetings
    - (c) Information posted on the district website
- b. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family engagement.
- c. The school district will, with the assistance of its schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.





- d. If the district participates in any programs such as Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, the school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with those programs, and conduct other activities, such as parent resource centers, that encourage and support parents in fully participating in the education of their children.
- e. The school district will ensure that information related to the school and parent programs, meetings, and other activities, is sent to parents of children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

### C. Discretionary District-Wide Parent and Family Engagement Policy Components

- 1. The District-Wide Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA:
  - a. Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
  - b. Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
  - c. Paying reasonable and necessary expenses associated with parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
  - d. Training parents to enhance the involvement of other parents;



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- e. In order to maximize parent and family engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- f. Adopting and implementing model approaches to improving parent and family engagement;
- g. Establishing a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs;
- h. Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities; and
- i. Providing other reasonable support for parent and family engagement activities under Section 1116 as parents may request.

### D. Adoption

This Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Superintendent of Schools or designee. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of one year and will be updated as needed on an annual basis. The school district will distribute this Policy to all parents of participating Title I, Part A children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Adopted:



### 2416.01 POSTNATAL ACCOMMODATIONS FOR STUDENTS

The Board of Education recognizes students may be returning to school shortly after their child's birth and may need to breastfeed their child or to express breast milk during the school day. The school district will accommodate a student who wants to breastfeed or express breast milk while attending school in the district.

A student shall be permitted to breastfeed their child or to express breast milk while attending school in accordance with a schedule provided by the student to the school nurse, who shall consult with the Principal or designee. The district encourages the student develop a schedule that does not impact a student's instructional time and encourages a student to schedule such time to breastfeed or to express breast milk during study hall time, lunch time, or other non-instructional times of the school day. The student may bring to school a breast pump and any other equipment necessary to express breast milk on school grounds. The student shall not incur an academic penalty for using any reasonable accommodations offered to the student and shall be provided the opportunity to make up any work missed due to such use.

The Principal or designee, in consultation with the school nurse, will designate a lactation/breastfeeding room that is shielded from view and free from intrusion by other students, staff members, and the public. The location must be functional as a space for breastfeeding or expressing breast milk and shall include an electrical outlet, a chair, and nearby access to running water. Expressed breast milk may be stored in a refrigerator in the school building or in the student's personal cooler. If the space is not a dedicated lactation/breastfeeding room, it must be available when needed. A space temporarily converted into a lactation/breastfeeding room or made available when needed by the student is sufficient; however, a bathroom, even if private, is not a permissible location. A student opting to breastfeed their child in the lactation/breastfeeding room will be responsible to make arrangements for their child to be brought to the school in accordance with a time schedule agreed to by the Principal or designee.

All staff members will assist in providing a positive atmosphere of support for students who are returning to school after the birth of their child. Conduct by a staff member or student that reasonably interferes with a student's performance in school; creates an intimidating, hostile, or offensive environment for a student that is complying with the provisions of this Policy; or that inhibits a student's ability to breastfeed their child or express breast milk while in school will not be tolerated.

The Principal shall ensure Policy **2416.01** is distributed to pregnant students and students who are returning to school after the birth of their child.



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N.J.S.A. 26:4C-1; 26:4C-2; 26:4C-3

Adopted:



### 2417 STUDENT INTERVENTION AND REFERRAL SERVICES

The Board of Education directs the establishment and implementation in each school building in which general education students are served, a coordinated system for planning and delivering intervention and referral services designed to assist students who are experiencing learning, behavior, or health difficulties, and to assist staff who have difficulties in addressing students' learning, behavior, or health needs in accordance with the requirements of N.J.A.C. 6A:16-8.1 and 6A:16-8.2. The Board of Education shall choose the appropriate multidisciplinary team approach, such as the Response to Intervention (RTI) or a Multi-Tiered System of Support (MTSS) model for planning and delivering the services required under N.J.A.C. 6A:16-8.

Students who are experiencing learning, behavior, or health difficulties shall be referred to the school's Intervention and Referral Services (I&RS) Team.

The intervention and referral services shall be provided to support students in the general education program and may be provided for students who have been determined to need special education programs and services pursuant to N.J.A.C. 6A:16-8.1(a). The intervention and referral services provided for students who have been determined to need special education programs and services shall be coordinated with the student's Individualized Education Program Team, as appropriate. Child Study Team members and, to the extent appropriate, specialists in the area of disability may participate on intervention and referral services teams, pursuant to N.J.A.C. 6A:14-3.1(d)6.

The functions of the system of intervention and referral services in each school building which general education students are served shall be pursuant to N.J.A.C. 6A:16-8.2(a) and as outlined in Regulation **2417**.

Records of all requests for assistance, all intervention and referral services action plans, and all related student information shall be maintained in accordance with Federal and State laws and regulations and New Jersey administrative code pursuant to N.J.A.C. 6A:16-8.2(a)9.

The I&RS Team in each school building shall review and assess the effectiveness of each intervention and referral services action plan in achieving the identified outcomes, and modify each action plan to achieve the outcomes, as appropriate.

At a minimum, the I&RS Team shall annually review the intervention and referral services action plans and the actions taken as a result of the building's system of intervention and referral services, and make recommendations to the Principal for improving school programs and services, as appropriate.



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At the end of the school year, the Principal shall, in consultation with the I&RS Team, develop a report on the concerns and issues identified by the I&RS Team and the effectiveness of the services provided in achieving the outcomes identified in the intervention and referral services action plans. This report shall be provided to the Superintendent of Schools.

N.J.A.C. 6A:14; 6A:16-8.1; 6A:16-8.2

Adopted:



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### TEACHING STAFF MEMBERS

#### 3161 EXAMINATION FOR CAUSE

The Board of Education may require the physical and/or psychiatric examination of any teaching staff member who shows evidence of deviation from normal physical or mental health in accordance with N.J.A.C. 6A:32-6.3(b).

The Superintendent shall require a physical and/or psychiatric examination on a teaching staff member whenever, in the judgment of the Superintendent, a teaching staff member shows evidence of deviation from normal physical or mental health, to determine the teaching staff member's physical and mental fitness to perform with reasonable accommodation the position the teaching staff member currently holds, or to detect any health risks to students and other employees.

A teaching staff member that is required to undergo a physical and/or psychiatric examination shall be provided a written statement of reasons for the required examination(s) and notice the teaching staff member has the right to request a hearing with the Board. The hearing shall be conducted in accordance with the provisions of N.J.S.A. 18A:25-7 and will offer the teaching staff member the opportunity to appear before the Board to refute the reasons for the required examination(s), provided any such hearing is requested by the teaching staff member in writing within five working days of the teaching staff member's receipt of the written statement of reasons. A teaching staff member shall be ordered to submit to the appropriate examination(s) by the physician or institution designated by the Board if the teaching staff member failed to timely request a hearing before the Board or failed to persuade the Board at the hearing that the teaching staff member should not be required to submit to the appropriate examination(s). The Board's determination at the conclusion of such a hearing is appealable to the Commissioner of Education pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:4 – Appeals pursuant to N.J.A.C. 6A:32-6.3(b)2.

The Board shall bear the cost of the examination if the examination is performed by a physician or institution designated by the Board. The examination may be performed by a physician or institution of the teaching staff member's own choosing, approved by the Board, and at the teaching staff member's own expense in accordance with N.J.S.A. 18A:16-3 and N.J.A.C. 6A:32-6.3.

If the teaching staff member submits names of physicians or institutions to the Board for consideration to complete the appropriate examination(s) the Board is not required to designate the physician or institution submitted for consideration by the teaching staff member, but shall not act unreasonably in withholding its approval of the physician or institution. The Board shall



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require the teaching staff member to authorize the release of the examination results to the Superintendent.

If the results of any such examination indicate mental abnormality or communicable disease, the teaching staff member shall be ineligible for further service until proof of recovery, satisfactory to the Board, is furnished, but if the teaching staff member is under contract or has tenure, they may be granted sick leave with compensation as provided by law and shall, upon satisfactory recovery, be permitted to complete the term of their contract, if they are under contract, or be reemployed with the same tenure as they possessed at the time their services were discontinued, if they have tenure, unless their absence shall exceed a period of two years in accordance with N.J.S.A. 18A:16-4.

In order to return to work, the teaching staff member must submit to an appropriate examination and submit the results of the examination to the Superintendent. The examination must be conducted by a physician or institution upon which the Board and teaching staff member confer and agree. If the physician or institution conducting the examination is conducted by the Board's choice, the cost shall be borne by the Board; if the physician or institution conducting the examination is conducted by the teaching staff member's choice, the cost shall be borne by the teaching staff member.

A teaching staff member who refuses to submit to the examination required by this Policy and has exhausted the hearing procedures established by law and this Policy shall be subject to discipline, which may include, but not limited to, termination or certification of tenure charges to the Commissioner of Education, as applicable.

42 U.S.C.A. 12101

N.J.S.A. 18A:6-10; 18A:16-2; 18A:16-3; 18A:16-4;

18A:25-7; 18A:28-5; 18A:30-1 et seq.

N.J.A.C. 6A:32-6.2; 6A:32-6.3

Adopted:





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### SUPPORT STAFF MEMBERS

#### 4161 EXAMINATION FOR CAUSE

The Board of Education may require the physical and/or psychiatric examination of any support staff member who shows evidence of deviation from normal physical or mental health in accordance with N.J.A.C. 6A:32-6.3(b).

The Superintendent shall require a physical and/or psychiatric examination on a support staff member whenever, in the judgment of the Superintendent, a support staff member shows evidence of deviation from normal physical or mental health, to determine the support staff member's physical and mental fitness to perform with reasonable accommodation the position the support staff member currently holds, or to detect any health risks to students and other employees.

A support staff member that is required to undergo a physical and/or psychiatric examination shall be provided a written statement of reasons for the required examination(s) and notice the support staff member has the right to request a hearing with the Board. The hearing shall be conducted in accordance with the provisions of N.J.S.A. 18A:25-7 and will offer the support staff member the opportunity to appear before the Board to refute the reasons for the required examination(s), provided any such hearing is requested by the support staff member in writing within five working days of the support staff member's receipt of the written statement of reasons. A support staff member shall be ordered to submit to the appropriate examination(s) by the physician or institution designated by the Board if the support staff member failed to timely request a hearing before the Board or failed to persuade the Board at the hearing that the support staff member should not be required to submit to the appropriate examination(s). The Board's determination at the conclusion of such a hearing is appealable to the Commissioner of Education pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:4 – Appeals pursuant to N.J.A.C. 6A:32-6.3(b)2.

The Board shall bear the cost of the examination if the examination is performed by a physician or institution designated by the Board. The examination may be performed by a physician or institution of the support staff member's own choosing, approved by the Board, and at the support staff member's own expense in accordance with N.J.S.A. 18A:16-3 and N.J.A.C. 6A:32-6.3.

If the support staff member submits names of physicians or institutions to the Board for consideration to complete the appropriate examination(s) the Board is not required to designate the physician or institution submitted for consideration by the support staff member, but shall not act unreasonably in withholding its approval of the physician or institution. The Board shall



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require the support staff member to authorize the release of the examination results to the Superintendent.

If the results of any such examination indicate mental abnormality or communicable disease, the support staff member shall be ineligible for further service until proof of recovery, satisfactory to the Board, is furnished, but if the support staff member is under contract or has tenure, they may be granted sick leave with compensation as provided by law and shall, upon satisfactory recovery, be permitted to complete the term of their contract, if they are under contract, or be reemployed with the same tenure as they possessed at the time their services were discontinued, if they have tenure, unless their absence shall exceed a period of two years in accordance with N.J.S.A. 18A:16-4.

In order to return to work, the support staff member must submit to an appropriate examination and submit the results of the examination to the Superintendent. The examination must be conducted by a physician or institution upon which the Board and support staff member confer and agree. If the physician or institution conducting the examination is conducted by the Board's choice, the cost shall be borne by the Board; if the physician or institution conducting the examination is conducted by the support staff member's choice, the cost shall be borne by the support staff member.

A support staff member who refuses to submit to the examination required by this Policy and has exhausted the hearing procedures established by law and this Policy shall be subject to discipline, which may include, but not limited to, termination or certification of tenure charges to the Commissioner of Education, as applicable.

42 U.S.C.A. 12101  
N.J.S.A. 18A:6-10; 18A:16-2; 18A:16-3; 18A:16-4;  
18A:25-7; 18A:28-5; 18A:30-1 et seq.  
N.J.A.C. 6A:32-6.2; 6A:32-6.3

Adopted:



**5512 HARASSMENT, INTIMIDATION AND BULLYING**

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### A. Policy Statement

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Harassment, intimidation, or bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); adoptive parent(s); legal guardian(s); foster parent(s); or parent surrogate(s) of a student. When parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.

### B. Harassment, Intimidation, and Bullying Definition

"Harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:



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1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
  - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to their person or damage to their property; or
  - b. Has the effect of insulting or demeaning any student or group of students; or
  - c. Creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).

"Electronic communication" means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or pager.

### C. Student Expectations

The Board expects students to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Student Conduct.



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The Board believes that standards for student behavior must be set cooperatively through interaction among the students, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities to help students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students' abilities to grow in self-discipline.

The Board expects that students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, and bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;
3. Student rights; and
4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, students, instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for student conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the developmental ages of students, the severity of the offenses and students' histories of inappropriate behaviors, and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules



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established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent must annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. Students are encouraged to support other students who:

1. Walk away from acts of harassment, intimidation, and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, and bullying to the designated school staff member.

#### D. Consequences and Appropriate Remedial Actions

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

##### Consequences – Students

Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student



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Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.

### Factors for Determining Consequences – Student Considerations

1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.

### Factors for Determining Consequences – School Considerations

1. School culture, climate, and general staff management of the learning environment;
2. Social, emotional, and behavioral supports;
3. Student-staff relationships and staff behavior toward the student;
4. Family, community, and neighborhood situation; and
5. Alignment with Board policy and regulations/procedures.

### Examples of Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;
5. Referral to disciplinarian;
6. In-school suspension;
7. Out-of-school suspension (short-term or long-term);
8. Reports to law enforcement or other legal action; or
9. Expulsion.





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In accordance with N.J.S.A. 18A:37-15.b.(4), the consequences for a student who commits an act of harassment, intimidation, or bullying may vary depending on whether it is the first act of harassment, intimidation, or bullying by a student, the second act, or third or subsequent acts. If it is the third or subsequent act of harassment, intimidation, or bullying by a student, the Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan which shall be approved by the Superintendent or designee, and may require the student, accompanied by a parent, to complete in a satisfactory manner a class or training program to reduce harassment, intimidation, or bullying behavior.

### Appropriate Remedial Actions – Students

Appropriate remedial action for a student who commits an act of harassment, intimidation, or bullying that takes into account the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance. The appropriate remedial action may also include a behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team as appropriate; and supportive interventions and referral services, including those at N.J.A.C. 6A:16-8.

### Factors for Determining Remedial Measures

#### Personal

1. Life skill deficiencies;
2. Social relationships;
3. Strengths;
4. Talents;
5. Interests;
6. Hobbies;
7. Extra-curricular activities;
8. Classroom participation;
9. Academic performance; and
10. Relationship to students and the school district.

#### Environmental

1. School culture;
2. School climate;
3. Student-staff relationships and staff behavior toward the student;



4. General staff management of classrooms or other educational environments;
5. Staff ability to prevent and manage difficult or inflammatory situations;
6. Social-emotional and behavioral supports;
7. Social relationships;
8. Community activities;
9. Neighborhood situation; and
10. Family situation.

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

### Examples of Remedial Measures

#### Personal – Student Exhibiting Bullying Behavior

1. Develop a behavioral contract with the student.  
Ensure the student has a voice in the outcome and can identify ways they can solve the problem and change behaviors;
2. Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;
3. Explain the long-term negative consequences of harassment, intimidation, and bullying on all involved;
4. Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;
5. Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);
6. Develop a learning plan that includes consequences and skill building;
7. Consider wrap-around support services or after-school programs or services;
8. Provide social skill training, such as impulse control, anger management, developing empathy,



- and problem solving;
- 9. Arrange for an apology, preferably written;
- 10. Require a reflective essay to ensure the student understands the impact of their actions on others;
- 11. Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;
- 12. Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;
- 13. Explore age-appropriate restorative (i.e., healing, curative, recuperative) practices; and
- 14. Schedule a follow-up conference with the student.

### Personal – Target/Victim

- 1. Meet with a trusted staff member to explore the student's feelings about the incident;
- 2. Develop a plan to ensure the student's emotional and physical safety at school;
- 3. Have the student meet with the school counselor or school social worker to ensure they do not feel responsible for the bullying behavior;
- 4. Ask students to log behaviors in the future;
- 5. Help the student develop skills and strategies for resisting bullying; and
- 6. Schedule a follow-up conference with the student.

### Parents, Family, and Community

- 1. Develop a family agreement;
- 2. Refer the family for family counseling; and
- 3. Offer parent education workshops related to bullying and social-emotional learning.

### Examples of Remedial Measures – Environmental (Classroom, School Building, or School District)

- 1. Analysis of existing data to identify bullying issues and concerns;
- 2. Use of findings from school surveys (e.g., school climate surveys);



3. Focus groups;
4. Mailings – postal and email;
5. Cable access television;
6. School culture change;
7. School climate improvement;
8. Increased supervision in “hot spots”  
(e.g., locker rooms, hallways, playgrounds,  
cafeterias, school perimeters, buses);
9. Adoption of evidence-based systemic bullying  
prevention practices and programs;
10. Training for all certificated and non-certificated  
staff to teach effective prevention and intervention  
skills and strategies;
11. Professional development plans for involved staff;
12. Participation of parents and other community  
members and organizations (e.g., Parent Teacher  
Associations, Parent Teacher Organizations) in the  
educational program and in problem-solving  
bullying issues;
13. Formation of professional learning communities  
to address bullying problems;
14. Small or large group presentations for fully addressing  
the actions and the school’s response to the actions,  
in the context of the acceptable student and staff  
member behavior and the consequences of such actions;
15. School policy and procedure revisions;
16. Modifications of schedules;
17. Adjustments in hallway traffic;
18. Examination and adoption of educational practices  
for actively engaging students in the learning  
process and in bonding students to pro-social  
institutions and people;
19. Modifications in student routes or patterns traveling  
to and from school;
20. Supervision of student victims before and after  
school, including school transportation;
21. Targeted use of monitors (e.g., hallway,  
cafeteria, locker room, playground, school perimeter, bus);
22. Targeted use of teacher aides;
23. Disciplinary action, including dismissal, for school  
staff who contributed to the problem;



- 24. Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
- 25. Parent conferences;
- 26. Family counseling;
- 27. Development of a general harassment, intimidation, and bullying response plan;
- 31. Behavioral expectations communicated to students and parents;
- 29. Participation of the entire student body in problem-solving harassment, intimidation, and bullying issues;
- 30. Recommendations of a student behavior or ethics council;
- 31. Participation in peer support groups;
- 32. School transfers; and
- 33. Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.

### Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

### Target/Victim Support

Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.



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Sufficient safety measures should be undertaken to ensure the victim's physical and social-emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.

Examples of support for student victims of harassment, intimidation, and bullying include:

1. Teacher aides;
2. Hallway and playground monitors;
3. Partnering with a school leader;
4. Provision of an adult mentor;
5. Assignment of an adult "shadow" to help protect the student;
6. Seating changes;
7. Schedule changes;
8. School transfers;
9. Before- and after-school supervision;
10. School transportation supervision;
11. Counseling; and
12. Treatment or therapy.

### E. Harassment, Intimidation, and Bullying Reporting Procedure

The Board of Education requires the Principal at each school to be responsible for receiving complaints alleging violations of this Policy. All Board members, school employees, and volunteers and contracted service providers who have contact with students are required to verbally report alleged violations of this Policy to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with students, also shall submit a report in writing to the Principal within two school days of the verbal report. The written report shall be on a numbered form developed by the New Jersey Department of Education in accordance with N.J.S.A. 18A:37-15.b.(5). A copy of the form shall be submitted promptly by the Principal to the Superintendent.

The Principal or designee will inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents. The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or bullying incident and when



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conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense. The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged violations of this Policy to the Principal on the same day when the individual witnessed or received reliable information regarding any such incident.

A person may report, verbally or in writing, an act of harassment, intimidation, or bullying committed by an adult or youth against a student anonymously. The Board will not take formal disciplinary action based solely on the anonymous report. The district shall provide a means for a parent to complete an online numbered form developed by the New Jersey Department of Education to confidentially report an incident of harassment, intimidation, or bullying.

A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, and bullying from a district employee, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)



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1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;
  - b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;
  - c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
  - d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
  - e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.
2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

- a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
- b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and





- c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.
3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.

The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;
- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;
- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional



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development opportunities that may address effective practices of successful school climate programs or approaches; and

- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

### G. Harassment, Intimidation, and Bullying Investigation

The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying.

However, prior to initiating the investigation, the Principal or designee, in consultation with the Anti-Bullying Specialist, may make a preliminary determination as to whether the reported incident or complaint, assuming all facts presented are true, is a report within the scope of the definition of harassment, intimidation, and bullying under the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-14.

The Principal shall report to the Superintendent if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying. The Superintendent may require the Principal to conduct an investigation of the incident if the Superintendent determines that an investigation is necessary because the incident is within the scope of the definition of harassment, intimidation, and bullying. The Superintendent shall notify the Principal of this determination in writing. An investigation required by the Superintendent must be completed as soon as possible, but not later than ten school days, from the date of the written notification from the Superintendent to the Principal.

The Principal shall complete the written report form developed by the New Jersey Department of Education, in accordance with N.J.S.A. 18A:37-15.b.(5), even if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying pursuant to



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N.J.S.A. 18A:37-14. This written report form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal law.

The Principal or designee, upon making a preliminary determination the incident or complaint is not within the scope of the definition of harassment, intimidation, and bullying, shall inform the parents of the parties involved, who may appeal the preliminary determination to the Board of Education and thereafter to the Commissioner of Education in accordance with N.J.A.C. 6A:3.

A Board hearing shall be held within ten business days of receipt of the request for a Board hearing. If the preliminary determination, upon review of the facts presented in the reported incident or complaint, is to continue with the harassment, intimidation, and bullying investigation, the investigation shall be completed in accordance with N.J.S.A. 18A:37-15.b.(6) and this Policy.

The Superintendent shall provide annually to the Board of Education information on the number of times a preliminary determination was made that an incident or complaint was outside the scope of the definition of harassment, intimidation, or bullying for the purposes of the State's monitoring of the school district pursuant to N.J.S.A. 18A:17-46.

The investigation shall be initiated by the Principal or the Principal's designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation. Investigations or complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. The Superintendent or designee will appoint a staff member to complete investigations involving allegations against a staff member serving in a supervisory or administrative position.

The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in



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accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and may decide to provide intervention services, order counseling as a result of the finding of the investigation, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action including seeking further information, as necessary.

The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.

Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.

A parent may request a hearing before the Board of Education after receiving the written information about the investigation. Any request for such a hearing shall be filed with the Board Secretary no later than sixty calendar days after the written information is provided to the parents. The hearing shall be held within ten business days of the request. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school Anti-Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination. A redacted copy of the completed written report form developed by the New Jersey Department of Education that removes all student identification information shall be confidentially shared with the Board of Education after the conclusion of the investigation if a hearing with the Board of Education is requested by the parents pursuant to N.J.S.A. 18A:37-15.b.(6)(d).



At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board of Education's decision.

A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).

### H. Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board shall establish a range of responses to harassment, intimidation, and bullying incidents and the Principal and the Anti-Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The range of ways in which school staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district level or by law enforcement officials.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include consistent and appropriate positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) intended to remediate the problem behaviors.
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays (when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying), research projects, observing and discussing



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audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.

3. School responses can include theme days, learning station programs, “acts of kindness” programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, “natural helper” or peer leadership programs, “upstander” programs, parent programs, the dissemination of information to students and parents explaining acceptable uses of electronic and wireless communication devices, and harassment, intimidation, and bullying prevention curricula or campaigns.
4. District-wide responses can comprise of adoption of school-wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development coordinating with community-based organizations (e.g., mental health, health services, health facilities, law enforcement, faith-based organizations), launching harassment, intimidation, and bullying prevention campaigns.

### I. Reprisal or Retaliation Prohibited

The Board prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.

Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

Examples of consequences for a school employee or a contracted service provider who has contact with students who engage in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary



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action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds.

Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.

### J. Consequences and Appropriate Remedial Action for False Accusation

The Board prohibits any person from falsely accusing another as a means of retaliation or as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Students and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.4, Expulsions and those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.
2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could entail discipline in accordance with district policies, procedures, and agreements which may include, but not be limited to: reprimand, suspension, increment withholding, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could be



determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

### K. Harassment, Intimidation, and Bullying Policy Publication and Dissemination

This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent or designee shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website. The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.

The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti-Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti-Bullying Specialist and the district Anti-Bullying Coordinator on the home page of each school's website. The Superintendent or designee shall post the contact information for the New Jersey School Climate State Coordinator on the school district's and on each school's website in the same location as this Policy is posted.

The Superintendent or designee shall post on the school district's and each school's website the current version of "Guidance for Parents on the Anti-Bullying Bill of Rights Act" developed by the New Jersey Department of Education.

### L. Harassment, Intimidation, and Bullying Training and Prevention Programs





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The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, and bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or



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approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:37-17.

### M. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment, and Review

The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with students.

The Superintendent, Principal(s), and the Anti-Bullying Coordinator, with input from the schools' Anti-Bullying Specialists, shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, and any report(s) and/or finding(s) of the School Safety/School Climate Team(s). The Superintendent shall recommend to the Board necessary revisions and additions to the Policy consistent with N.J.S.A. 18A:37-15.c., as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

### N. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, and bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

### O. School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.



### P. Reports to Law Enforcement

The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.

Some acts of harassment, intimidation, and bullying may be bias-related acts and school officials must report to law enforcement officials any bias related acts, in accordance with N.J.A.C. 6A:16-6.3.(e), and pursuant to the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

### Q. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.

The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

### R. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

### S. Approved Private Schools for Students with Disabilities (APSSD)

In accordance with the provisions of N.J.A.C. 6A:16-7.7(a).2.ix.(2), the Board of Education shall investigate a complaint or report of harassment, intimidation, or bullying, pursuant to N.J.A.C. 6A:16-7.7(a).2.ix. and Section G. of this Policy, occurring on Board of Education school buses, at Board of Education school-sponsored functions, and off school grounds involving a student who attends an APSSD. The investigation shall be conducted by a Board of Education Anti-Bullying Specialist, in consultation with the APSSD.



# POLICY

## WALDWICK BOARD OF EDUCATION

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The school district shall submit all subsequent amended Harassment, Intimidation, and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-37

N.J.A.C. 6A:16-7.1 et seq.

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – April 2011 – New Jersey Department of Education

Memorandum – New Jersey Commissioner of Education – Guidance for Schools on Implementing the Anti-Bullying Bill of Rights Act – December 16, 2011

Adopted:



#### 7410 MAINTENANCE AND REPAIR

The Board of Education recognizes the fixed assets of the school district represent a significant investment of this community and maintenance is a prime concern to the Board.

The school district is required to develop, approve, and implement a comprehensive maintenance plan in accordance with the requirements of N.J.A.C. 6A:26-20.5. A "comprehensive maintenance plan" means a school district's multi-year maintenance plan covering required maintenance activities for each school facility in the school district adopted pursuant to N.J.A.C. 6A:26.

Required maintenance activities include those activities outlined in N.J.A.C. 6A:26-20.3. The school district shall determine the required maintenance activities to reasonably maintain each school facility in the school district, and shall report the activities in its annual comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

In accordance with N.J.A.C. 6A:26-20.4(a), expenditures for required maintenance activities set forth in N.J.A.C. 6A:26-20.3 shall qualify as investments in maintenance for purposes of calculating the required maintenance expenditure in N.J.A.C. 6A:26-20.4(d) and (e), the annual required maintenance budget amount pursuant to N.J.A.C. 6A:26-20.8, and the maintenance factor (M) in N.J.S.A. 18A:7G-9. Expenditures that qualify as required maintenance shall be in accordance with the provisions of N.J.A.C. 6A:26-20.4.

The school district's comprehensive maintenance plan shall be submitted to the Executive County Superintendent by a Board of Education resolution every school year, pursuant N.J.A.C. 6A:26-20.5(a)1.

The required annual maintenance budget amount as reported in its comprehensive maintenance plan shall be included in the district's annual budget certified for taxes in accordance with the provisions of N.J.A.C. 6A:26-20.8(a). The required annual maintenance budget amount shall be calculated and adjusted in accordance with the provisions of N.J.A.C. 6A:26-20.8(b). The Executive County Superintendent shall not approve the school district's budget that does not comply with the provisions of N.J.A.C. 6A:26-20.1 et seq.

Commencing September 1, 2002, no person shall be employed by the Board of Education as a buildings and grounds supervisor, as defined in N.J.S.A. 18A:17-49, unless the person is a certified educational facilities manager pursuant to N.J.S.A. 18A:17-49 and 18A:17-50.



# POLICY

## WALDWICK BOARD OF EDUCATION

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Facilities maintenance, repair scheduling and accounting shall be in accordance with the provisions of N.J.A.C. 6A:23A-6.9 and Regulation **7410.01.**]

N.J.S.A. 18A:7G-9; 18A:17-49; 18A:17-50;  
18A:18A-43; 18A:21-1  
N.J.A.C. 6A:23A-6.9; 6A:26-1.1 et seq.; 6A:26-20.3;  
6A:26-20.4; 6A:26-20.5; 6A:26-20.6; 6A:26-20.8

Adopted:



#### **8420 EMERGENCY AND CRISIS SITUATIONS**

The Board of Education recognizes its responsibility to provide for the safety and security in each school building in the district. The district will develop and implement comprehensive written plans, procedures, and mechanisms to provide for the protection of health, safety, security, and welfare of the school population; the prevention of, intervention in, response to and recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and support services for staff, students, and their families.

“School security drill” means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a bomb threat, non-fire evacuation, lockdown, or active shooter situation and that is similar in duration to a fire drill.

The Superintendent of Schools or designee shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and community resources, as appropriate, in the development of the school district’s plans, procedures, and mechanisms for school safety and security. The plans, procedures, and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq., and the Commissioner of Education and shall be reviewed annually, and updated as appropriate.

A copy of the school district’s school safety and security plan shall be disseminated to all school district employees. New employees shall receive a copy of the school district’s safety and security plan, as appropriate, within sixty days of the effective date of their employment. All employees shall be notified in writing, as appropriate, regarding updates and changes to the school safety and security plan.

The school district shall develop and provide an in-service training program for all school district employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crises, consistent with the school district’s plans, procedures, and mechanisms for school safety and security and the provisions of N.J.A.C. 6A:16-5.1. New employees shall receive this in-service training, as appropriate, within sixty days of the effective date of their employment. This in-service training program shall be reviewed annually and updated, as appropriate.

The Board shall ensure individuals employed in the district in a substitute capacity are provided with information and training on the district’s practices and procedures on school safety and security including instruction on school security drills, evacuation procedures, and emergency



# POLICY

## WALDWICK BOARD OF EDUCATION

response protocols in the district and the school building where the individuals are employed in accordance with the provisions of N.J.S.A. 18A:41-7.

Every Principal of a school of two or more rooms, or of a school of one room, when located above the first story of a building, shall have at least one fire drill and one school security drill each month within the school hours, including any summer months during which the school is open for instructional programs, and shall require all teachers of all schools, whether occupying buildings of one or more stories, to keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill. Where school buildings have been provided with fire escapes, they shall be used by a part or all of the students performing every fire drill. An actual fire or school security emergency that occurs at a school during the month and that includes activities which are the equivalent of a drill shall be considered a drill for the purposes of meeting the requirements of N.J.S.A. 18A:41-1.

Every school in the district shall conduct a school security drill within the first fifteen days of the beginning of the school year. Notwithstanding any other provision of law to the contrary, the school district shall ensure that a school security drill that occurs when students are present:

1. Includes clear, developmentally and age-appropriate messaging to students and staff at the conclusion of the drill that the event is a drill and that no current danger exists;
2. Does not expose students to content or imaging that is not developmentally or age-appropriate;
3. Is paired with trauma-informed approaches to address any student inquiries or concerns which may arise as a result of a school security drill;
4. Does not include the use of fake blood, real or prop firearms, or the simulations of gun shots, explosions, or other sounds or visuals that may induce panic or traumatic response from a student or school district employee;
5. Does not require a student to role play as a victim, but may include first aid training in which students participate; and
6. Is accessible to students with disabilities and mental health conditions, and provides all necessary accommodations for these students.





# POLICY

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The Principal or designee shall provide written notification to the parent of a student enrolled in the school following completion of a school security drill, which notice shall be provided to the parent by no later than the end of the school day on which the school security drill is conducted.

The Principal or designee will provide local law enforcement or other emergency responders, as appropriate, with a friendly notification at least forty-eight hours prior to holding a school security drill. A law enforcement officer shall be present at a minimum of one school security drill in each school year in order to make recommendations on any improvements or changes to school security drill procedures that the officer may deem advisable in accordance with N.J.S.A. 18A:41-1. The school district may permit emergency personnel access to the buildings and grounds of its schools for school security drills that are scheduled outside of school hours and during such times as students are not present.

The school district shall review and update its school security drill procedures using a process that coincides with the review of the school safety and security plan developed pursuant to N.J.A.C. 6A:16-5.1 and collects input from emergency personnel; parents of students enrolled in the school district; teachers and staff employed in the district; mental health professionals; and student government representatives from multiple grade levels.

The school district shall annually track data on such measures and information as required by the Commissioner of Education, and shall report the data to the Commissioner.

Such drills and in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on proper evacuation and lockdown procedures in a variety of emergency situations on school grounds in accordance with N.J.A.C. 6A:16-5.1.

The school district will be required to annually submit a security drill statement of assurance to the New Jersey Department of Education by June 30 of each school year. Each school in the district will be required to complete a security drill record form as required by the New Jersey Department of Education.

N.J.S.A. 2C:33-3

N.J.S.A. 18A:41-1; 18A:41-2; 18A:41-6; 18A:41-7;  
18A:41-7a.

N.J.A.C. 6A:16-5.1

Adopted:



# POLICY

## WALDWICK BOARD OF EDUCATION

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### COMMUNITY

#### 9320 COOPERATION WITH LAW ENFORCEMENT AGENCIES

The Board of Education recognizes that keeping students and staff safe and helping children understand and respect the law is best served by a close and cooperative relationship with local law enforcement.

The Board adopts this Policy and Regulation **9320** in accordance with N.J.A.C. 6A:16-6.1. to ensure cooperation between school staff and law enforcement authorities in all matters relating to the unlawful possession, distribution and disposition of controlled dangerous substances, including anabolic steroids, as defined in N.J.S.A. 24:21-2 and N.J.S.A. 2C:35-2, drug paraphernalia as defined in N.J.S.A. 2C:36-1, alcoholic beverages; firearms, as defined in N.J.S.A. 2C:39-1.f.; and other deadly weapons as defined in N.J.S.A. 2C:39-1.r.

The Board adopts Policy and Regulation **9320** in accordance with N.J.A.C. 6A:16-6.1. to ensure cooperation between school district staff and law enforcement authorities in all matters relating to the planning and conduct of law enforcement activities and operations occurring on school grounds, including arrest procedures, undercover school operations, and mandatory reporting the offenses listed in the Memorandum of Agreement between Education and Law Enforcement Officials (MOA).

The Superintendent or designee shall institute a program of such communication and cooperation with law enforcement in accordance with N.J.A.C. 6A:16-6.1.

This Policy and Regulation **9320** shall be submitted for review and approval to the Executive County Superintendent in accordance with N.J.A.C. 6A:16-6.2(a)2.

The Superintendent or designee shall annually review the MOA as adopted by the Board to ensure this Policy and Regulation **9320** are in accordance with the requirements outlined therein.

N.J.A.C. 6A:16-6.1.; 6A:16-6.2; 6A:16-6.4.

Adopted:



**FOOD SERVICE MANAGEMENT COMPANY  
ADDENDUM  
SCHOOL YEAR 2022-2023**

To Contract dated May 6, 2020 between The Pomptonian, Inc., 3 Edison Place, Fairfield, NJ 07004-3511 (hereinafter referred to as the "FSMC"), and the Board of Education of Waldwick (hereinafter referred to as the "DISTRICT"). The parties hereby agree that this is the second renewal of the contract. The terms and conditions of which will remain the same except as set forth below.

**A. DURATION OF ADDENDUM**

This addendum begins on July 1, 2022 and ends on June 30, 2023.

**B. MANAGEMENT FEE(S) / GUARANTEES**

- 1) The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$26,852.00 to compensate the FSMC for administrative and management costs. This fee shall be billed in ten (10) monthly installments of \$2,685.20 per month as a cost of operation. The District guarantees the payment of such costs and fee to the FSMC.
- 2) As a result of the uncertainties due to supply chain disruptions, food and paper cost increases due to inflation, and the impact of minimum wage increases on cost of labor there is no guaranteed operating result. The FSMC will strive to maintain an economically efficient operation.

**C. EQUAL EMPLOYMENT / AFFIRMATIVE ACTION**

During the performance of this contract, the FSMC agrees as follows [N.J.S.A. 18A:18A-4.4d; N.J.A.C. 17:27-3.5; 3.7]:

- 1) It will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the FSMC will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that all employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The FSMC agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the District Compliance Officer setting forth provisions of this nondiscrimination clause.

- 2) It will in all solicitations or advertisements for employees placed by or on behalf of the FSMC, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.
- 3) It will send to each labor union with which it has a collective bargaining agreement, a notice to be provided by the District contracting officer, advising the labor union of the FSMC's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 4) The FSMC agrees to comply with any regulations promulgated by the State Treasurer pursuant to N.J.S.A. 10:5-31 *et seq.*, as amended and supplemented from time to time, and the Americans with Disabilities Act.
- 5) The FSMC agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.
- 6) The FSMC agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- 7) The FSMC agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable federal law and applicable federal court decisions.
- 8) In conforming with the targeted employment goals, the FSMC agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey and applicable federal law and applicable federal court decisions.
- 9) Prior to executing this addendum, the FSMC submitted to the District a Certificate of Employee Information Report

- 10) The FSMC shall furnish any mandated such reports or other documents to the New Jersey Department of Treasury, Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program, as may be requested by the office from time to time in order to carry out the purposes of the regulations, and the District shall furnish such information as may be requested by the Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program for conducting a compliance investigation pursuant to subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

BOARD OF EDUCATION OF WALDWICK,  
BERGEN COUNTY, NEW JERSEY

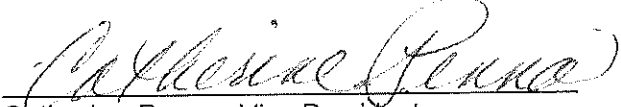
\_\_\_\_\_  
Business Administrator

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

THE POMPTONIAN, INC.

  
\_\_\_\_\_  
Catherine Penna, Vice President

\_\_\_\_\_  
May 24, 2022  
Date

**Bollinger Specialty Group**  
**Student Accident Insurance Renewal Proposal**  
**Designed Especially for**

**Waldwick Board of Education**

Bollinger Contact: Christopher F. Sloan  
Phone Number: (973) 921-8214  
Carrier: Zurich  
Plan Year: 2022-2023  
Broker Name: Burton Agency Inc.  
Broker Commission: 5.00%

Proposal Type: Renewal  
Proposal #: 047962  
Policy #: MCB0553580  
Effective Date: 8/20/2022  
Expiration Date: 8/19/2023

**Student Coverage Including Interscholastic Athletics & Football**

Coverage	Plan Options	Maximum Benefit	Benefit Period	Payment Basis	Deductible	Ded. Type
All Students & Athletes	70% Coinsurance Plan - See Attached for Benefit Summary	\$5,000,000	10 Year	Full Excess	\$1,000	Integrated
Student Disability		\$1,500,000				
Athletic Disability		\$1,500,000				

**Additional Student Coverages**

Coverage	Maximum Benefit	Benefit Period	Payment Basis	Deductible
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Senior Internship Program      \$5,000,000      10 Year      Full Excess      \$1,000

The premium for the Additional Coverages listed above is included in the total Annual Premium quoted.

**Annual Premium\*: \$44,140.00**

We thank you for the opportunity to provide a proposal for your insurance needs. Please feel free  
to call your sales representative if you have any questions about this proposal.

Accepted: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

*To renew coverage, this form must be signed and returned prior to the effective date. Please mail this form to the address  
listed below or email to [Chris\\_Sloan@rpsins.com](mailto:Chris_Sloan@rpsins.com).*

**\*Please note premium is contingent upon review of enrollment at the time of renewal.**

This quote letter provides a summary of the coverage to be provided and is not intended to substitute for or duplicate policy provisions. It is subject to the provisions of the policy of insurance to be issued by Zurich American Insurance Company. You will need to contact us for exact policy language, as well as for any limitations and restrictions that may be applicable. The policy is the only contract between the Policyholder and us. It contains the actual terms, conditions and limits of the coverage to be provided. If there is any conflict between this quote and the policy, the policy will govern in all cases. Acceptance of this quote is contingent upon and subject to the actual terms and conditions of the policy as issued.

## **OUT OF DISTRICT PLACEMENTS FOR 2022-2023**

Approve the following student OOD Placements

<b><u>ID</u></b>	<b><u>Placement</u></b>	<b><u>ESY</u></b>	<b><u>Classification</u></b>
5241606896	BCSS NOVA NORTH	N	OHI
5291307118	SHIP Highland	Y	HI
3584783151	BC Applied Tech High School	N	CI
3237716893	EPIC Paramus	Y	AUT
9561602769	BC Vo Tech Paramus	N	OHI
8968280932	TBD	Y	MD
6512622839	Valley, Harrington Park	Y	AUT
8462622022	REALM Ringwood	Y	AUT
8970157469	Forum School	Y	AUT
7422191018	Forum School	Y	AUT
7297284110	CTC Academy Oakland	Y	MD
2376673753	Chapel Hill Academy	Y	AUT
5998940093	Windsor Learning Center	Y	OHI
3379987494	Bridges Prog Franklin Lakes	Y	AUT
2905275575	Pascack Hills High School	Y	AUT
9434745787	Franklin Ave Middle School	Y	AUT
2752740976	CTC Academy Fair Lawn	Y	PKD
5599350767	ECLC	Y	CI
2378419768	YALE, Cherry Hill	Y	AUT
2352607599	Forum School	Y	AUT
6388090573	Community School Teaneck	N	MD
3778271667	Sage Day, Rochelle Park	N	OHI
6874792523	Turning Point, BCC	N	AUT
1478261884	CTC Academy Fair Lawn	Y	PKD
5362266989	Waterfall Canyon Academy	Y	ED
1860573532	Windsor Learning Center	Y	ED
9817478796	BCSS HIP Midland Park	Y	PKD

5671085844	BCSS Washington S	Y	AUT
5505007096	BCSS New Bridges	Y	AUT
8383929559	Alpine	Y	AUT
7534050412	Alpine	Y	AUT



# HEALTH & SAFETY SERVICES, Inc.

PO Box 365 • Berlin, NJ 08009 • (856) 452-1311 • [info@hssenv.com](mailto:info@hssenv.com)  
*Indoor Air Quality • Asbestos & Lead Management • Site Assessments*

May 26, 2022

Mr. Andrew Gamper  
Waldwick School District  
Director of Facilities  
155 Summit Avenue  
Waldwick NJ 07463



subject: Waldwick JR/SR School  
Asbestos Abatement Testing Services

Dear Mr. Gamper:

At the request of Waldwick School District, Health & Safety Services, Inc. has formulated our services & cost to provide inspection and testing services.

## SCOPE OF SERVICES

### ***ASBESTOS SAFETY TECHNICIAN***

Health & Safety Services, Inc shall provide the services of an Asbestos Safety Technician to monitor the removal of Asbestos containing materials and perform a final visual inspection of areas that have been abated related according to the site-specific asbestos abatement specifications. Phase Contrast Microscopy (PCM) air samples will be collected daily during abatement operations, and Transmission Electron Microscopy (TEM) air samples for final clearances, to ensure safe work practices. Health & Safety Services' asbestos professional shall also document all abatement procedures.

### ***PROJECT MANAGEMENT***

Health & Safety Services, Inc will provide the services of a asbestos project manager to conduct preliminary site inspection, prepare asbestos abatement specification, conduct pre bid walk with abatement contractors, respond to questions regarding asbestos abatement procedures, and to conduct site visits during the abatement project.

### ***FINAL REPORT***

A final report detailing all aspects of field sampling procedures, analytical methods, results and recommendations for any corrective actions will be prepared for your review.

# HEALTH & SAFETY SERVICES, Inc.

PO Box 365 • Berlin, NJ 08009 • (856) 452-1311 • info@hssenv.com  
Indoor Air Quality • Asbestos & Lead Management • Site Assessments

## COST & SCHEDULING

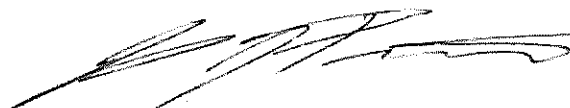
Health & Safety Services, Inc, proposes to conduct the aforementioned scope of work according to the following price schedule.

Asbestos Safety Technician	\$ 850.00/8-hour shift \$130/hr overtime
Phase Contrast Microscopy Air Samples	\$ 18.00/sample
Transmission Electron Microscopy Clearance Sampling	\$ 650.00/containment
Polarized Light Microscopy Bulk Sample	\$ 25.00/sample
Transmission Electron Microscopy Bulk Sample	\$ 95.00/sample
Project Management Services	\$ 135.00/hour

Health & Safety Services, Inc, is available to begin work with signed receipt of your authorization to proceed. We will make every effort to expedite work on this task, consistent with the timely contribution of Waldwick Public Schools. A final invoice for services shall be submitted on a weekly basis or at the end of the project; report will follow final payment is received. Terms shall be 30 days NET.

Health & Safety Services, Inc, is pleased to provide you with this proposal for the above referenced project. If you find this proposal satisfactory, please sign the enclosed Acceptance section and return (fax) this document to our office as soon as it is practicable. This Contract is valid for only thirty (30) days from the date of this letter.

Respectfully,  
Health & Safety Services, Inc

  
James J. Proctor  
President

I/we (individually in the power of my  
employment) agree to the terms of this  
contract:

Date:

Quote #32319

Commercial "No-Call" Planned Maintenance

Date: May 11, 2022

Attn	Andy Gamper	Site	18395
Billing	Waldwick Board of Education Attn: Accounts Payable Department 155 Summit Avenue Waldwick, NJ 07463		Crescent Elementary School 165 Crescent Avenue Waldwick, NJ 07463
		Attn	Andy Gamper
Vendor	Model No	Serial No.	Location
NWOV	Evolution	68926	Interior
Turnover	01/01/2002		
Comments:	Renewal of: Quarterly Planned Maintenance Agreement (recommended as a minimum for commercial lifts, residential outdoor lifts, and residential elevators): Includes 4 maintenance visits per year; 10% discount on parts. The cost below is the Total Price of the contract.		
Prices subject to change after 30 days			
Maintenance Type: (QUARTERLY)	Total Annual Cost:(1,379.00)	Contract Period: (7/1/2022 - 6/30/2023)	

**PLANNED MAINTENANCE TERMS:**The services to be performed include the checking and cleaning of all safeties, any lubrication and required adjustment of the covered equipment. Any additional lifts or work not covered by the agreement will be billed at our standard rate adjusted by any applicable discount. When you purchase a Planned Maintenance Agreement you receive a 10% discount on regular service call charges. If Handi-Lift cannot gain access to the customer's lift, the customer may forfeit the maintenance visit. If the customer does not inform us of any repairs needed prior to the maintenance visit and the maintenance cannot be performed the visit may be forfeited. It is the customer's responsibility to inform Handi-Lift, Inc. of their proper contact information and any changes to the information. Handi-Lift, Inc. does not assume possession or control of any part of the equipment that is under maintenance contract. The lift owner's responsibility includes, but is not limited to advising, warning and instructing passengers in the proper use of the equipment, providing a safe work place for Handi-Lift employees, and notifying Handi-Lift of operational problems, malfunctions or accidents, before maintenance occurs. There shall be no liability under this agreement for delays in rendering service to the customer's equipment due to or arising out of strikes, riots, lock outs, move-in contingencies, transportation delays, fires, accidents, acts of government, acts of God, acts of war, inability to secure parts, or any other cause beyond the control of Handi-Lift, Inc. Handi-Lift, Inc. will not be responsible for direct or consequential damages, whether for the operation of the equipment, or for injuries to persons, or damage to property, except those directly due to the negligent acts or omissions of the company.

**INSPECTION TERMS:** For customers who purchase NYC CAT inspections, Handi-Lift, Inc. will perform the specified CAT inspection/s included in this agreement. However, since Handi-Lift, Inc. does not own the lift, it is not responsible for any fines that arise from municipal, state or federal agencies (including but not limited to CAT, ECB, PVT, and late, old or duplicate elevator permits). The lift owner is ultimately responsible for paying fines, correcting deficiencies, and meeting filing deadlines.

**WARRANTY TERMS:** Labor warranty for new lifts installed by Handi-Lift is 90 days from the original installation date ("turn-over"), unless otherwise specified. See manufacturer's documents for warranties on parts. To activate the manufacturer's extended parts warranties you must be in a Planned Maintenance Agreement for the entire term of warranty. The warranty on the parts replaced during the initial warranty will not last longer than the original agreement. For used units the installation labor warranty is 30 days. Our warranty on service work is 30 days (parts and labor) provided the call back is directly related to the original problem, and the problem is not caused by vandalism or misuse. If repairs are needed as the result of abuse, misuse, vandalism, water damage, smoke damage, theft, fire, faulty power source, unit being moved, disconnection from the power source, or any condition beyond normal use of equipment Planned Maintenance Agreements as well as parts and labor warranties will be null and void. Unauthorized use of parts, components, modification, or unauthorized personnel to bring about repairs or changes will also void all warranties.

**PAYMENT TERMS:** This Contract will not be active until payment is received in full. Send payment to: *Handi-Lift Service Company, 730 Garden Street, Carlstadt, NJ 07072.* Please return a signed copy to Handi-Lift.

Approval of this contract gives Handi-Lift permission to conduct maintenance visits without prior notification during the contract period and normal business hours.

Print: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quote #32318

Commercial "No-Call" Planned Maintenance

Date: May 11, 2022

Attn	Andy Gamper	Site	160105A
Billing	Waldwick Board of Education Attn: Accounts Payable Department 155 Summit Avenue Waldwick, NJ 07463		Waldwick Middle/High School 155 Wyckoff Avenue Waldwick, NJ 07463
		Attn	Andy Gamper

Vendor	Model No	Serial No.	Location	Turnover
NWOV	Evolution	68926	Int.-High School	
NWOV	Evolution	68925	Int.-Middle School	
Porchlift	PL-TG	??????	Int.-M.S. Stage	
Unknown Dumbwaiter	Unknown Dumbwaiter	??????	Int.-H.S. DW	

Comments: Renwal of Quarterly Planned Maintenance Agreement for two (2) NWOV Evolution LULA elevators (recommended as a minimum for commercial lifts, residential outdoor lifts, and residential elevators); Includes 4 maintenance visits per year; 10% discount on parts. The cost below is the Total Price of the contract.

Prices subject to change after 30 days

Maintenance Type: (QUARTERLY)	Total Annual Cost:(1,949.00)	Contract Period: (7/1/2022 - 6/30/2023)
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**PLANNED MAINTENANCE TERMS:** The services to be performed include the checking and cleaning of all safeties, any lubrication and required adjustment of the covered equipment. Any additional lifts or work not covered by the agreement will be billed at our standard rate adjusted by any applicable discount. When you purchase a Planned Maintenance Agreement you receive a 10% discount on regular service call charges. If Handi-Lift cannot gain access to the customer's lift, the customer may forfeit the maintenance visit. If the customer does not inform us of any repairs needed prior to the maintenance visit and the maintenance cannot be performed the visit may be forfeited. It is the customer's responsibility to inform Handi-Lift, Inc. of their proper contact information and any changes to the information. Handi-Lift, Inc. does not assume possession or control of any part of the equipment that is under maintenance contract. The lift owner's responsibility includes, but is not limited to advising, warning and instructing passengers in the proper use of the equipment, providing a safe work place for Handi-Lift employees, and notifying Handi-Lift of operational problems, malfunctions or accidents, before maintenance occurs. There shall be no liability under this agreement for delays in rendering service to the customer's equipment due to or arising out of strikes, riots, lock outs, move-in contingencies, transportation delays, fires, accidents, acts of government, acts of God, acts of war, inability to secure parts, or any other cause beyond the control of Handi-Lift, Inc. Handi-Lift, Inc. will not be responsible for direct or consequential damages, whether for the operation of the equipment, or for injuries to persons, or damage to property, except those directly due to the negligent acts or omissions of the company.

**INSPECTION TERMS:** For customers who purchase NYC CAT inspections, Handi-Lift, Inc. will perform the specified CAT inspection/s included in this agreement. However, since Handi-Lift, Inc. does not own the lift, it is not responsible for any fines that arise from municipal, state or federal agencies (including but not limited to CAT, ECB, PVT, and late, old or duplicate elevator permits). The lift owner is ultimately responsible for paying fines, correcting deficiencies, and meeting filing deadlines.

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Approval of this contract gives Handi-Lift permission to conduct maintenance visits without prior notification during the contract period and normal business hours.

Print: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Schedule A  
June 2022

362 - Chromebooks (259 Dell, 31 Acer, 72 Lenovo)

8 - Dell Laptops

71 - Dell Desktop Computers

FINANCE  
RESOLUTIONS

BACK-UP

JUNE 6, 2022  
REGULAR MEETING

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/2022

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$17,517,801.66
102-107	Cash and cash equivalents		\$650.00
	Accounts receivable:		
141	Intergovernmental - State	\$414,849.00	
142	Intergovernmental - Federal	\$2,082.14	
143	Intergovernmental - Other	\$50,256.77	
153,154	Other (net of est uncollectible of \$_____)	\$4,700.00	\$471,887.91

--- R E S O U R C E S ---

301	Estimated Revenues	\$34,255,002.00	
302	Less Revenues	(\$34,543,935.26)	
			(\$288,933.26)

Total assets and resources

\$17,701,406.31

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/2022

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	\$27,208.55
	Other current liabilities including Net Assets	\$17,821.87
TOTAL LIABILITIES		\$45,030.42
		\$45,030.42

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$3,545,618.49
	Reserved fund balance:	
761	Capital reserve account -	\$5,544,396.11
		\$5,544,396.11
764	Reserve for Maintenance	\$1,350,000.00
		\$1,350,000.00
601	Appropriations	\$35,912,249.63
602	Less : Expenditures	\$27,962,778.85
603	Encumbrances	\$3,545,618.49 (\$31,508,397.34)
		\$4,403,852.29
	Total Appropriated	\$14,843,866.89
--- U n a p p r o p r i a t e d ---		
770	Unreserved Fund Balance -	\$4,267,623.00
303	Budgeted Fund Balance	(\$1,455,114.00)

TOTAL FUND BALANCE	\$17,656,375.89
TOTAL LIABILITIES AND FUND EQUITY	\$17,701,406.31



Waldwick Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/2022

## RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$35,912,249.63	\$31,508,397.34	\$4,403,852.29
Revenues	(\$34,255,002.00)	(\$34,543,935.26)	\$288,933.26
	<u>\$1,657,247.63</u>	<u>(\$3,035,537.92)</u>	<u>\$4,692,785.55</u>
Less: Adjust for prior year encumb.	<u>(\$202,133.63)</u>	<u>(\$202,133.63)</u>	
Budgeted Fund Balance	<u>\$1,455,114.00</u>	<u>(\$3,237,671.55)</u>	<u>\$4,692,785.55</u>
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$1,455,114.00	(\$3,237,671.55)	\$4,692,785.55
	<u>\$1,455,114.00</u>	<u>(\$3,237,671.55)</u>	<u>\$4,692,785.55</u>
TOTAL Budgeted Fund Balance	<u>=====</u>	<u>=====</u>	<u>=====</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/2022

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$31,734,477.00	\$31,924,847.26		(\$190,370.26)
3XXX	From State Sources	\$2,496,100.00	\$2,594,663.00		(\$98,563.00)
4XXX	From Federal Sources	\$24,425.00	\$24,425.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$34,255,002.00	\$34,543,935.26		(\$288,933.26)
		=====	=====	=====	=====
					AVAILABLE
*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$9,480,792.01	\$8,126,367.25	\$897,425.32	\$456,999.44
11-2XX-100-XXX	Special Education - Instruction	\$3,663,797.63	\$3,123,042.14	\$344,692.70	\$196,062.79
11-230-100-XXX	Basic Skills - Remedial Instruction	\$482,627.16	\$402,058.26	\$42,525.42	\$38,043.48
11-240-100-XXX	Bilingual Education - Instruction	\$221,908.54	\$199,706.36	\$22,202.18	\$0.00
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$199,075.12	\$177,290.73	\$2,086.56	\$19,697.83
11-402-100-XXX	School-Spons. Athletics - Instruction	\$504,882.39	\$475,338.40	\$3,330.63	\$26,213.36
11-4XX-100-XXX	Other Instrc. Programs - Instruction	\$58,143.00	\$50,937.75	\$0.00	\$7,205.25
11-4XX-200-XXX	Other Supplemental/At Risk Pto grams	\$13,915.00	\$10,115.00	.00	\$3,800.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$3,754,763.82	\$2,595,895.29	\$201,109.65	\$957,758.88
11-000-211-XXX	Attendance and Social Work Services	\$74,887.43	\$67,559.15	\$7,327.08	\$1.20
11-000-213-XXX	Health Services	\$266,667.48	\$234,617.35	\$27,130.58	\$4,919.55
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$568,085.57	\$452,390.61	\$95,719.17	\$19,975.79
11-000-218-XXX	Guidance	\$622,665.01	\$552,895.69	\$54,988.86	\$14,780.46
11-000-219-XXX	Child Study Teams	\$730,350.68	\$607,720.97	\$91,975.02	\$30,654.69
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$303,988.00	\$143,347.40	\$12,706.10	\$147,934.50
11-000-222-XXX	Educational Media Serv/School Library	\$178,983.08	\$99,833.16	\$1,774.25	\$77,375.67
11-000-223-XXX	Instructional Staff Training Services	\$23,650.00	\$442.85	\$0.00	\$23,207.15
11-000-230-XXX	Supp. Serv.-General Administration	\$670,710.75	\$519,623.94	\$97,966.05	\$53,120.76
11-000-240-XXX	Supp. Serv.-School Administration	\$1,696,660.67	\$1,511,299.81	\$160,465.27	\$24,895.59
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$822,549.56	\$741,728.48	\$55,074.91	\$25,746.17
11-000-261-XXX	Require Maint. for School Facilities	\$389,540.07	\$300,807.15	\$28,943.19	\$59,789.73
11-000-262-XXX	Custodial Services	\$1,664,641.79	\$1,360,734.50	\$155,363.60	\$148,543.69
11-000-263-XXX	Care and Upkeep of Grounds	\$121,165.71	\$110,350.62	\$9,220.40	\$1,594.69
11-000-266-XXX	Security	\$25,000.00	\$2,976.65	\$0.00	\$22,023.35
11-000-270-XXX	Student Transportation Services	\$906,875.97	\$738,185.21	\$159,341.78	\$9,348.98
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$5,847,203.13	\$4,405,968.74	\$925,172.81	\$516,061.58
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$33,293,529.57	\$27,011,233.46	\$3,396,541.53	\$2,885,754.58
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Walwick Board of Education  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 11 Month Period Ending 05/31/2022

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$574,018.06	\$455,832.71	\$110,083.96	\$8,101.39
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$2,044,702.00	\$495,712.68	\$38,993.00	\$1,509,996.32
	=====	=====	=====	=====
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$2,618,720.06	 \$951,545.39	 \$149,076.96	 \$1,518,097.71
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$35,912,249.63	 \$27,962,778.85	 \$3,545,618.49	 \$4,403,852.29
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
GENERAL FUND - FUND 10  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 11 Month Period Ending 05/31/2022

	ESTIMATED	ACTUAL	UNREALIZED
	<u>                    </u>	<u>                    </u>	<u>                    </u>
--- LOCAL SOURCES ---			
1210 Local Tax Levy	\$31,586,347.00	\$31,586,347.00	.00
1310 Tuition from Individuals	\$21,000.00	\$66,097.30	(\$45,097.30)
1910 Rents and Royalties	\$50,130.00	\$31,440.00	\$18,690.00
1XXX Miscellaneous	\$77,000.00	\$240,962.96	(\$163,962.96)
	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL	\$31,734,477.00	\$31,924,847.26	(\$190,370.26)
	=====	=====	=====
--- STATE SOURCES ---			
3121 Categorical Transportation Aid	\$199,527.00	\$199,527.00	.00
3131 Extraordinary Aid	\$251,938.00	\$251,938.00	.00
3132 Categorical Special Education Aid	\$1,090,126.00	\$1,090,126.00	.00
3176 Equalization	\$828,600.00	\$828,600.00	.00
3177 Categorical Security	\$125,909.00	\$125,909.00	.00
3190 Other Unrestricted State Aid		\$9,311.00	(\$9,311.00)
3256 Securing our Children's Future Bond Act		\$89,252.00	(\$89,252.00)
	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL	\$2,496,100.00	\$2,594,663.00	(\$98,563.00)
	=====	=====	=====
--- FEDERAL SOURCES ---			
4200 Federal Grants including Medicaid Reimbursement	\$24,425.00	\$24,425.00	.00
	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL	\$24,425.00	\$24,425.00	\$0.00
	=====	=====	=====
--- OTHER FINANCING SOURCES ---			
TOTAL REVENUES/SOURCES OF FUNDS	\$34,255,002.00	\$34,543,935.26	(\$288,933.26)
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$492,469.00	\$442,826.30	\$48,642.30	\$1,000.40
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$3,111,153.00	\$2,657,221.75	\$300,170.26	\$153,760.99
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$2,310,368.00	\$1,989,995.08	\$216,394.98	\$103,977.94
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$3,086,368.21	\$2,734,756.32	\$298,428.72	\$53,183.17
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$10,000.00	\$1,237.95	\$0.00	\$8,762.05
11-150-100-320 Purchased Prof.-Ed. Services	\$15,000.00	\$2,087.48	.00	\$12,912.52
--- Regular Programs - Undistr. Instruction ---				
11-190-100-320 Purchased Prof.-Ed. Services	\$58,322.76	\$52,900.70	.00	\$5,422.06
11-190-100-340 Purchased Technical Services	\$1,500.00	.00	.00	\$1,500.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$46,924.02	\$33,242.89	\$616.99	\$13,064.14
11-190-100-610 General Supplies	\$316,710.02	\$184,376.32	\$32,982.07	\$99,351.63
11-190-100-640 Textbooks	\$10,162.00	\$9,124.96	.00	\$1,037.04
11-190-100-800 Other Objects	\$5,000.00	\$1,782.50	\$190.00	\$3,027.50
<b>TOTAL</b>	<b>\$9,463,977.01</b>	<b>\$8,109,552.25</b>	<b>\$897,425.32</b>	<b>\$456,999.44</b>
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$382,539.09	\$337,705.40	\$36,029.40	\$8,804.29
11-204-100-106 Other Salaries for Instruction	\$359,627.00	\$305,941.05	\$38,199.57	\$15,486.38
11-204-100-320 Purchased Prof.-Ed. Services	\$3,000.00	\$2,259.70	.00	\$740.30
11-204-100-610 General Supplies	\$6,419.21	\$2,871.76	\$900.87	\$2,646.58
11-204-100-800 Other Objects	\$502.76	.00	.00	\$502.76
<b>TOTAL</b>	<b>\$752,088.06</b>	<b>\$648,777.91</b>	<b>\$75,129.84</b>	<b>\$28,180.31</b>
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$1,814,584.40	\$1,565,692.06	\$172,621.20	\$76,271.14
11-213-100-106 Other Salaries for Instruction	\$498,396.68	\$402,532.48	\$43,957.95	\$51,906.25
11-213-100-500 Other Purch. Serv. (400-500 series)	\$200.00	\$24.79	\$99.11	\$76.10
11-213-100-610 General supplies	\$3,259.52	\$1,726.90	.00	\$1,532.62
11-213-100-800 Other Objects	\$750.00	.00	.00	\$750.00
<b>TOTAL</b>	<b>\$2,317,190.60</b>	<b>\$1,969,976.23</b>	<b>\$216,678.26</b>	<b>\$130,536.11</b>
Autism:				
11-214-100-101 Salaries of Teachers	\$130,070.00	\$103,038.00	\$7,307.00	\$19,725.00
11-214-100-106 Other Salaries for Instruction	\$100,978.60	\$87,561.36	\$9,729.04	\$3,688.20
11-214-100-610 General Supplies	\$3,606.84	\$788.90	\$2,337.94	\$480.00
<b>TOTAL</b>	<b>\$234,655.44</b>	<b>\$191,388.26</b>	<b>\$19,373.98</b>	<b>\$23,893.20</b>
Preschool Disabilities - Part-Time:				
11-215-100-101 Salaries of Teachers	\$173,015.00	\$155,713.50	\$17,301.50	\$0.00
11-215-100-106 Other Salaries for Instruction	\$85,057.40	\$76,551.66	\$8,505.74	.00
11-215-100-600 General Supplies	\$5,426.57	\$4,084.97	.00	\$1,341.60
<b>TOTAL</b>	<b>\$263,498.97</b>	<b>\$236,350.13</b>	<b>\$25,807.24</b>	<b>\$1,341.60</b>

Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>Preschool Disabilities - Full-Time:</b>				
11-216-100-101 Salaries of Teachers	\$58,970.00	\$53,073.00	\$5,897.00	\$0.00
11-216-100-106 Other Salaries for Instruction	\$16,897.32	\$13,670.05	\$1,806.38	\$1,420.89
11-216-100-600 General Supplies	\$497.24	\$497.24	.00	.00
<b>TOTAL</b>	<b>\$76,364.56</b>	<b>\$67,240.29</b>	<b>\$7,703.38</b>	<b>\$1,420.89</b>
<b>Home Instruction:</b>				
11-219-100-101 Salaries of Teachers	\$10,000.00	\$7,938.00	\$0.00	\$2,062.00
11-219-100-320 Purchased Prof.-Ed. Services	\$10,000.00	\$1,371.32	.00	\$8,628.68
<b>TOTAL</b>	<b>\$20,000.00</b>	<b>\$9,309.32</b>	<b>\$0.00</b>	<b>\$10,690.68</b>
<b>TOTAL SPECIAL ED - INSTRUCTION</b>	<b>\$3,663,797.63</b>	<b>\$3,123,042.14</b>	<b>\$344,692.70</b>	<b>\$196,062.79</b>
<b>--- Basic Skills/Remedial-Instruction ---</b>				
11-230-100-101 Salaries of Teachers	\$482,227.86	\$401,674.31	\$42,525.42	\$38,028.13
11-230-100-610 General Supplies	\$399.30	\$383.95	.00	\$15.35
<b>TOTAL</b>	<b>\$482,627.16</b>	<b>\$402,058.26</b>	<b>\$42,525.42</b>	<b>\$38,043.48</b>
<b>--- Bilingual Education-Instruction ---</b>				
11-240-100-101 Salaries of Teachers	\$221,741.74	\$199,539.56	\$22,202.18	\$0.00
11-240-100-610 General Supplies	\$166.80	\$166.80	.00	.00
<b>TOTAL</b>	<b>\$221,908.54</b>	<b>\$199,706.36</b>	<b>\$22,202.18</b>	<b>\$0.00</b>
<b>--- School spons.cocurricular activities-Instruction ---</b>				
11-401-100-100 Salaries	\$178,700.12	\$164,361.50	.00	\$14,338.62
11-401-100-500 Purchased Services (300-500 series)	\$7,575.00	\$6,675.00	.00	\$900.00
11-401-100-600 Supplies and Materials	\$6,000.00	\$2,573.23	\$2,086.56	\$1,340.21
11-401-100-800 Other Objects	\$6,800.00	\$3,681.00	.00	\$3,119.00
<b>TOTAL</b>	<b>\$199,075.12</b>	<b>\$177,290.73</b>	<b>\$2,086.56</b>	<b>\$19,697.83</b>
<b>--- School sponsored athletics-Instruct. ---</b>				
11-402-100-100 Salaries	\$377,289.00	\$358,475.30	\$688.70	\$18,125.00
11-402-100-500 Purchased Services (300-500 series)	\$68,800.00	\$62,274.75	\$1,095.00	\$5,430.25
11-402-100-600 Supplies and Materials	\$51,363.39	\$47,218.35	\$1,546.93	\$2,598.11
11-402-100-800 Other Objects	\$7,430.00	\$7,370.00	.00	\$60.00
<b>TOTAL</b>	<b>\$504,882.39</b>	<b>\$475,338.40</b>	<b>\$3,330.63</b>	<b>\$26,213.36</b>
<b>--- Summer school - Instruction ---</b>				
11-422-100-101 Salaries of Teachers	\$31,350.00	\$28,927.50	\$0.00	\$2,422.50
11-422-100-106 Other Salaries for Instruction	\$26,793.00	\$22,010.25	.00	\$4,782.75
<b>TOTAL</b>	<b>\$58,143.00</b>	<b>\$50,937.75</b>	<b>\$0.00</b>	<b>\$7,205.25</b>
<b>--- Summer school - support services ---</b>				
11-422-200-100 Salaries	\$13,915.00	\$10,115.00	.00	\$3,800.00
<b>TOTAL</b>	<b>\$13,915.00</b>	<b>\$10,115.00</b>	<b>\$0.00</b>	<b>\$3,800.00</b>
<b>TOTAL SUMMER SCHOOL</b>	<b>\$72,058.00</b>	<b>\$61,052.75</b>	<b>\$0.00</b>	<b>\$11,005.25</b>
<b>--- UNDISTRIBUTED EXPENDITURES ---</b>				
<b>--- Instruction ---</b>				
11-000-100-561 Tuition to Other LEAs within State Regular	\$38,290.00	\$38,290.00	.00	.00

Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
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	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-100-562 Tuition to Other LEAs within State Special	\$966,192.66	\$370,044.10	\$121,072.94	\$475,075.62
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$206,001.00	\$158,115.25	\$38,165.75	\$9,720.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$70,497.00	\$56,789.25	\$13,707.75	.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$879,503.00	\$635,888.00	\$9,900.00	\$233,715.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$1,340,247.16	\$1,147,811.94	\$18,263.21	\$174,172.01
11-000-100-567 Tuition Priv Sch Disbl & Otr LEA o/s State	\$199,500.00	\$138,000.00	.00	\$61,500.00
11-000-100-569 Tuition - Other	\$40,000.00	\$36,423.75	.00	\$3,576.25
11-000-100-56X Contribution (Transfer) of Funds to Charter Schools	\$14,533.00	\$14,533.00	.00	.00
<b>TOTAL</b>	<b>\$3,754,763.82</b>	<b>\$2,595,895.29</b>	<b>\$201,109.65</b>	<b>\$957,758.88</b>
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$74,887.43	\$67,559.15	\$7,327.08	\$1.20
<b>TOTAL</b>	<b>\$74,887.43</b>	<b>\$67,559.15</b>	<b>\$7,327.08</b>	<b>\$1.20</b>
--- Health services ---				
11-000-213-100 Salaries	\$244,624.00	\$219,873.30	\$24,243.50	\$507.20
11-000-213-300 Purchased Prof. & Tech. Svc.	\$16,845.00	\$12,694.12	\$2,334.00	\$1,816.88
11-000-213-600 Supplies and Materials	\$3,198.48	\$2,049.93	\$553.08	\$595.47
11-000-213-800 Other Objects	\$2,000.00	.00	.00	\$2,000.00
<b>TOTAL</b>	<b>\$266,667.48</b>	<b>\$234,617.35</b>	<b>\$27,130.58</b>	<b>\$4,919.55</b>
-- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$396,524.14	\$356,571.54	\$39,952.60	.00
11-000-216-320 Purchased Prof. Ed. Services	\$170,589.86	\$94,847.50	\$55,766.57	\$19,975.79
11-000-216-600 Supplies and Materials	\$971.57	\$971.57	.00	.00
<b>TOTAL</b>	<b>\$568,085.57</b>	<b>\$452,390.61</b>	<b>\$95,719.17</b>	<b>\$19,975.79</b>
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$453,618.38	\$404,210.92	\$44,282.80	\$5,124.66
11-000-218-105 Sal Secr. & Clerical Asst.	\$129,275.19	\$118,569.13	\$10,706.06	.00
11-000-218-199 Unused Vac Payment to Term/Ret Staff	\$1,801.75	\$1,801.75	.00	.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$31,819.69	\$25,193.08	.00	\$6,626.61
11-000-218-500 Other Purchased Services (400-500 series)	\$250.00	\$250.00	.00	.00
11-000-218-600 Supplies and Materials	\$5,620.00	\$2,590.81	.00	\$3,029.19
11-000-218-800 Other Objects	\$280.00	\$280.00	.00	.00
<b>TOTAL</b>	<b>\$622,665.01</b>	<b>\$552,895.69</b>	<b>\$54,988.86</b>	<b>\$14,780.46</b>
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$529,785.03	\$456,194.63	\$45,299.90	\$28,290.50
11-000-219-105 Sal Secr. & Clerical Asst.	\$103,237.00	\$94,633.22	\$8,603.02	\$0.76
11-000-219-320 Purchased Prof. - Ed. Services	\$70,684.81	\$32,884.81	\$37,800.00	.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$16,500.00	\$16,467.97	.00	\$32.03
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$3,600.00	\$2,040.82	\$35.63	\$1,523.55
11-000-219-600 Supplies and Materials	\$4,943.84	\$4,204.52	\$236.47	\$502.85
11-000-219-800 Other Objects	\$1,600.00	\$1,295.00	.00	\$305.00
<b>TOTAL</b>	<b>\$730,350.68</b>	<b>\$607,720.97</b>	<b>\$91,975.02</b>	<b>\$30,654.69</b>
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$301,688.00	\$141,407.40	\$12,706.10	\$147,574.50

Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
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	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-221-500 Other Purchased Services (400-500 series)	\$100.00	.00	.00	\$100.00
11-000-221-800 Other Objects	\$2,200.00	\$1,940.00	.00	\$260.00
<b>TOTAL</b>	<b>\$303,988.00</b>	<b>\$143,347.40</b>	<b>\$12,706.10</b>	<b>\$147,934.50</b>
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$89,658.00	\$25,249.70	\$1,461.40	\$62,946.90
11-000-222-177 Salaries of Technology Coordinators	\$70,036.95	\$57,567.38	.00	\$12,469.57
11-000-222-199 Unused Vac Payment to Term/Ret Staff	\$4,863.05	\$4,863.05	.00	.00
11-000-222-600 Supplies and Materials	\$14,425.08	\$12,153.03	\$312.85	\$1,959.20
<b>TOTAL</b>	<b>\$178,983.08</b>	<b>\$99,833.16</b>	<b>\$1,774.25</b>	<b>\$77,375.67</b>
--- Instructional Staff Training Services ---				
11-000-223-500 Other Purchased Services (400-500 series)	\$23,650.00	\$442.85	.00	\$23,207.15
<b>TOTAL</b>	<b>\$23,650.00</b>	<b>\$442.85</b>	<b>\$0.00</b>	<b>\$23,207.15</b>
--- Support services-general administration ---				
11-000-230-100 Salaries	\$332,682.96	\$304,959.38	\$27,723.58	\$0.00
11-000-230-331 Legal Services	\$82,000.00	\$57,989.06	\$12,010.94	\$12,000.00
11-000-230-332 Audit Fees	\$77,406.50	\$35,290.00	\$39,660.00	\$2,456.50
11-000-230-334 Architectural/Engineering Services	\$25,000.00	.00	\$17,400.00	\$7,600.00
11-000-230-339 Other Purchased Prof. Svc.	\$5,540.00	\$4,863.38	.00	\$676.62
11-000-230-340 Purchased Tech. Services	\$12,211.52	\$12,211.52	.00	.00
11-000-230-530 Communications/Telephone	\$44,424.00	\$33,926.95	\$629.48	\$9,867.57
11-000-230-585 BOE Other Purchased Prof. Svc.	\$2,910.04	.00	.00	\$2,910.04
11-000-230-590 Other Purchased Services	\$67,282.00	\$52,429.29	\$312.05	\$14,540.66
11-000-230-610 General Supplies	\$4,003.73	\$1,941.31	\$230.00	\$1,832.42
11-000-230-890 Misc. Expenditures	\$5,000.00	\$4,025.00	.00	\$975.00
11-000-230-895 BOE Membership Dues and Fees	\$12,250.00	\$11,988.05	.00	\$261.95
<b>TOTAL</b>	<b>\$670,710.75</b>	<b>\$519,623.94</b>	<b>\$97,966.05</b>	<b>\$53,120.76</b>
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$1,290,775.68	\$1,167,524.32	\$123,251.36	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$329,873.32	\$292,399.20	\$24,866.38	\$12,607.74
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$20,363.73	\$20,363.73	.00	.00
11-000-240-300 Purchased Prof. & Tech. Svc.	\$1,518.35	\$668.35	\$850.00	.00
11-000-240-500 Other Purchased Services (400-500 series)	\$12,278.78	\$5,985.76	\$50.00	\$6,243.02
11-000-240-600 Supplies and Materials	\$28,000.81	\$14,360.45	\$11,447.53	\$2,192.83
11-000-240-800 Other Objects	\$13,850.00	\$9,998.00	.00	\$3,852.00
<b>TOTAL</b>	<b>\$1,696,660.67</b>	<b>\$1,511,299.81</b>	<b>\$160,465.27</b>	<b>\$24,895.59</b>
--- Central Services ---				
11-000-251-100 Salaries	\$496,504.00	\$455,116.20	\$41,374.20	\$13.60
11-000-251-330 Purchased Prof. Services	\$2,500.00	\$1,154.50	\$545.50	\$800.00
11-000-251-340 Purchased Technical Services	\$45,550.00	\$42,733.42	\$458.53	\$2,358.05
11-000-251-592 Misc Pur Serv (400-500 series)	\$9,100.00	\$6,406.17	\$536.50	\$2,157.33
11-000-251-600 Supplies and Materials	\$11,343.40	\$5,348.69	\$167.00	\$5,827.71
11-000-251-832 Interest on Lease Purchase Agreements	\$5,598.00	\$5,597.96	.00	\$0.04
11-000-251-89X Other Objects	\$2,136.00	\$1,240.00	.00	\$896.00



Waldwick Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
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	Appropriations	Expenditures	Encumbrances	Available Balance
<b>TOTAL</b>	<b>\$572,731.40</b>	<b>\$517,596.94</b>	<b>\$43,081.73</b>	<b>\$12,052.73</b>
<b>--- Admin. Info. Technology ---</b>				
11-000-252-100 Salaries	\$112,522.80	\$103,963.15	\$8,559.65	.00
11-000-252-199 Unused Vac Payment to Term/Ret Staff	\$11,274.93	.00	.00	\$11,274.93
11-000-252-500 Other Pur Serv. (400-500 series )	\$112,627.92	\$108,584.57	\$3,433.53	\$609.82
11-000-252-600 Supplies and Materials	\$13,392.51	\$11,583.82	.00	\$1,808.69
<b>TOTAL</b>	<b>\$249,818.16</b>	<b>\$224,131.54</b>	<b>\$11,993.18</b>	<b>\$13,693.44</b>
<b>TOTAL Cent. Svcs. &amp; Admin IT</b>	<b>\$822,549.56</b>	<b>\$741,728.48</b>	<b>\$55,074.91</b>	<b>\$25,746.17</b>
<b>--- Required Maint.for School Facilities ---</b>				
11-000-261-100 Salaries	\$153,598.07	\$139,793.17	\$12,663.78	\$1,141.12
11-000-261-420 Cleaning, Repair & Maint. Svc	\$183,000.00	\$136,169.80	\$15,976.06	\$30,854.14
11-000-261-421 Lead Testing of Drinking Water	\$2,934.00	\$2,934.00	.00	.00
11-000-261-610 General Supplies	\$50,008.00	\$21,910.18	\$303.35	\$27,794.47
<b>TOTAL</b>	<b>\$389,540.07</b>	<b>\$300,807.15</b>	<b>\$28,943.19</b>	<b>\$59,789.73</b>
<b>--- Custodial Services ---</b>				
11-000-262-1XX Salaries	\$880,108.76	\$754,780.86	\$67,076.22	\$58,251.68
11-000-262-199 Unused Vac Payment to Term/Ret Staff	\$5,290.03	\$1,061.48	.00	\$4,228.55
11-000-262-300 Purchased Prof. & Tech. Svc.	\$25,214.00	\$24,566.15	\$624.00	\$23.85
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$1,000.00	\$361.97	\$218.92	\$419.11
11-000-262-490 Other Purchased Property Svc.	\$30,000.00	\$13,315.61	\$11,684.39	\$5,000.00
11-000-262-520 Insurance	\$254,568.09	\$254,568.09	.00	.00
11-000-262-580 Travel	\$2,000.00	\$1,309.16	\$79.16	\$611.68
11-000-262-610 General Supplies	\$43,350.00	\$32,558.39	\$1,248.70	\$9,542.91
11-000-262-621 Energy (Natural Gas)	\$132,862.91	\$113,032.97	\$6,967.03	\$12,862.91
11-000-262-622 Energy (Electricity)	\$286,000.00	\$162,588.78	\$66,411.22	\$57,000.00
11-000-262-626 Energy (Gasoline)	\$3,000.00	\$1,946.04	\$1,053.96	.00
11-000-262-8XX Other Objects	\$1,248.00	\$645.00	\$0.00	\$603.00
<b>TOTAL</b>	<b>\$1,664,641.79</b>	<b>\$1,360,734.50</b>	<b>\$155,363.60</b>	<b>\$148,543.69</b>
<b>--- Care and Upkeep of Grounds ---</b>				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$102,319.97	\$92,490.10	\$9,220.40	\$609.47
11-000-263-610 General Supplies	\$18,845.74	\$17,860.52	.00	\$985.22
<b>TOTAL</b>	<b>\$121,165.71</b>	<b>\$110,350.62</b>	<b>\$9,220.40</b>	<b>\$1,594.69</b>
<b>--- Security ---</b>				
11-000-266-610 General Supplies	\$25,000.00	\$2,976.65	.00	\$22,023.35
<b>TOTAL</b>	<b>\$25,000.00</b>	<b>\$2,976.65</b>	<b>\$0.00</b>	<b>\$22,023.35</b>
<b>TOTAL Oper &amp; Maint of Plant Services</b>	<b>\$2,200,347.57</b>	<b>\$1,774,868.92</b>	<b>\$193,527.19</b>	<b>\$231,951.46</b>
<b>--- Student transportation services ---</b>				
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$25,673.00	\$23,105.70	\$2,567.30	.00
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$18,836.40	\$17,552.76	\$1,283.64	.00

Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
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	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$37,856.40	\$32,544.47	\$549.24	\$4,762.69
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$31,757.00	\$23,144.91	\$6,725.56	\$1,886.53
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$49,000.00	\$49,000.00	.00	.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$16,916.67	\$15,458.74	\$1,257.93	\$200.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$102,000.00	\$79,512.87	\$22,487.13	.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$611,023.50	\$491,892.27	\$119,131.23	.00
11-000-270-615 Transportation Supplies	\$12,400.00	\$5,681.49	\$5,339.75	\$1,378.76
11-000-270-800 Misc. Expenditures	\$1,413.00	\$292.00	.00	\$1,121.00
<b>TOTAL</b>	<b>\$906,875.97</b>	<b>\$738,185.21</b>	<b>\$159,341.78</b>	<b>\$9,348.98</b>
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$2,000.00	\$813.24	.00	\$1,186.76
11-XXX-XXX-220 Social Security Contributions	\$356,166.00	\$312,407.49	\$43,750.00	\$8.51
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$392,279.31	\$391,157.00	.00	\$1,122.31
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$26,398.00	\$23,644.72	\$2,753.28	.00
11-XXX-XXX-260 Workman's Compensation	\$81,143.00	\$81,143.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$4,805,916.00	\$3,482,230.15	\$869,573.37	\$454,112.48
11-XXX-XXX-280 Tuition Reimbursement	\$56,485.30	\$20,465.90	\$8,774.00	\$27,245.40
11-XXX-XXX-290 Other Employee Benefits	\$113,981.00	\$94,107.24	\$322.16	\$19,551.60
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$12,834.52	.00	.00	\$12,834.52
<b>TOTAL</b>	<b>\$5,847,203.13</b>	<b>\$4,405,968.74</b>	<b>\$925,172.81</b>	<b>\$516,061.58</b>
<b>Total Undistributed Expenditures</b>	<b>\$18,668,388.72</b>	<b>\$14,446,377.57</b>	<b>\$2,084,278.72</b>	<b>\$2,137,732.43</b>
<b>*** TOTAL CURRENT EXPENSE EXPENDITURES ***</b>	<b>\$33,276,714.57</b>	<b>\$26,994,418.46</b>	<b>\$3,396,541.53</b>	<b>\$2,885,754.58</b>
<b>*** TOTAL CURRENT EXPENSE EXPENDITURES &amp; TRANSFERS ***</b>	<b>\$33,276,714.57</b>	<b>\$26,994,418.46</b>	<b>\$3,396,541.53</b>	<b>\$2,885,754.58</b>
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Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** CAPITAL OUTLAY ***</b>				
<b>--- EQUIPMENT ---</b>				
Regular programs-instruction				
12-120-100-730 Grades 1-5	\$9,659.05	\$7,969.05	.00	\$1,690.00
12-130-100-730 Grades 6-8	\$9,369.99	\$9,369.99	.00	.00
12-140-100-730 Grades 9-12	\$14,346.99	\$11,565.99	\$2,517.50	\$263.50
Undistributed expenses				
12-000-210-730 Support services-students-reg.	\$8,954.68	\$8,682.69	\$0.00	\$271.99
12-000-252-730 Admin. Info. Tech.	\$350,631.65	\$243,065.19	\$107,566.46	.00
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$25,000.00	\$19,124.10	.00	\$5,875.90
12-000-263-730 Undist. Exp.-Care and Upkeep of Grnds	\$136,500.70	\$136,500.70	.00	.00
12-000-266-730 Undist. Exp.-Security	\$19,555.00	\$19,555.00	.00	.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$574,018.06	\$455,832.71	\$110,083.96	\$8,101.39
<b>--- Facilities acquisition and construction services ---</b>				
12-000-400-450 Construction Services	\$100,000.00	\$53,930.00	\$38,993.00	\$7,077.00
12-000-400-721 Lease Purchase Agreements - Principal	\$411,755.00	\$411,754.68	.00	\$0.32
12-000-400-896 Assmt for Debt Service on SDA Funding	\$30,028.00	\$30,028.00	.00	.00
12-000-400-932 Capital Outlay tfr to Captl. Projects	\$1,502,919.00	.00	.00	\$1,502,919.00
Sub Total	\$2,044,702.00	\$495,712.68	\$38,993.00	\$1,509,996.32
TOTAL	\$2,044,702.00	\$495,712.68	\$38,993.00	\$1,509,996.32
<b>TOTAL CAPITAL OUTLAY EXPENDITURES</b>	<b>\$2,618,720.06</b>	<b>\$951,545.39</b>	<b>\$149,076.96</b>	<b>\$1,518,097.71</b>

Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL GENERAL FUND EXPENDITURES	\$35,895,434.63	\$27,945,963.85	\$3,545,618.49	\$4,403,852.29

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
General Fund - Fund 10

For 11 Month Period Ending 05/31/2022

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
1-140-100-320-04-00-030	PURCHASED PROFESSION	\$ 16,815.00	\$ 16,815.00	\$ 0.00	\$ 0.00
11-999-999-999-99-99-	P/R KICK OUT-TUIT RE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/22

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$60,787.24
	Accounts receivable:		
141	Intergovernmental - State	\$102,024.00	
142	Intergovernmental - Federal	\$655,836.00	
			<hr/>
			\$757,860.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,813,030.22	
302	Less Revenues	(\$1,061,900.00)	
			<hr/>
			\$1,751,130.22
			<hr/>
			\$2,569,777.46
			<hr/>

Total assets and resources

\$2,569,777.46

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/22

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$102,024.41
421	Accounts Payable	\$1,925.00
481	Deferred revenues	\$692,955.33
TOTAL LIABILITIES		\$796,904.74

F U N D   B A L A N C E

=====

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$678,343.45
601	Appropriations	\$2,813,030.22
602	Less: Expenditures	\$1,040,157.50
603	Encumbrances	\$678,343.45 (\$1,718,500.95)
		\$1,094,529.27
TOTAL FUND BALANCE		\$1,772,872.72
TOTAL LIABILITIES AND FUND EQUITY		\$2,569,777.46



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE

For 11 Month Period Ending 05/31/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
3XXX From State Sources	\$333,285.00	\$265,496.00		\$67,789.00
4XXX From Federal Sources	\$2,479,745.22	\$796,404.00		\$1,683,341.22
 TOTAL REVENUE/SOURCES OF FUNDS	 \$2,813,030.22	 \$1,061,900.00	 	 \$1,751,130.22
=====				
				AVAILABLE
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
STATE PROJECTS:				
SDA Emergent Needs & Capital Maintenance (492)	\$38,213.00	.00	.00	\$38,213.00
Nonpublic textbooks (501)	\$12,544.00	\$7,902.97	\$3,670.56	\$970.47
Nonpublic auxiliary services (502)	\$104,320.00	\$67,968.51	\$34,524.49	\$1,827.00
Nonpublic handicapped services (506)	\$106,290.00	\$50,195.96	\$42,832.04	\$13,262.00
Nonpublic nursing services (509)	\$24,640.00	\$24,173.91	\$460.44	\$5.65
Nonpublic Technology Aid (510)	\$8,778.00	\$3,734.25	\$4,924.00	\$119.75
Nonpublic School Programs (511)	\$38,500.00	\$12,600.00	\$25,900.00	.00
 TOTAL STATE PROJECTS	 \$333,285.00	 \$166,575.60	 \$112,311.53	 \$54,397.87
FEDERAL PROJECTS:				
ARP - IDEA Basic Grant Program (223)	\$78,414.00	\$72,776.00	.00	\$5,638.00
ARP - IDEA Preschool Grant Program (224)	\$6,697.00	\$6,697.00	.00	.00
ESSA Title I - Part A/D (231-239)	\$148,852.80	\$113,359.12	\$11,307.92	\$24,185.76
ESSA Title III - English Lang Enhancement (241-245)	\$3,632.82	\$3,614.63	.00	\$18.19
I.D.E.A. Part B (Handicapped) (250-259)	\$418,828.00	\$404,391.00	\$14,437.00	.00
ESSA Title II - Part A/D (270-279)	\$54,987.60	\$27,278.42	\$2,789.00	\$24,920.18
ESSA Title IV (280-289)	\$13,538.00	\$10,326.23	\$2,998.00	\$213.77
CRRSA-ESSER II Grant Program (483)	\$438,069.00	\$190,059.00	.00	\$248,010.00
CRRSA Act-Learning Acceleration Grant Program (484)	\$28,113.00	\$6,202.50	.00	\$21,910.50
CRRSA Act-Mental Health Grant Program (485)	\$45,000.00	\$7,292.00	\$4,500.00	\$33,208.00
ARP - ESSER Grant Program (487)	\$984,532.00	\$31,586.00	\$530,000.00	\$422,946.00
ARP - ESSER Accelerated Learning Coaching (488)	\$134,081.00	.00	.00	\$134,081.00
ARP - ESSER Evidence-Based Summer Learning (489)	\$40,000.00	.00	.00	\$40,000.00
ARP - ESSER Evidence-Based Comprehensive (490)	\$40,000.00	.00	.00	\$40,000.00
ARP - ESSER NJ Tiered System of Supports (491)	\$45,000.00	.00	.00	\$45,000.00
 TOTAL FEDERAL PROJECTS	 \$2,479,745.22	 \$873,581.90	 \$566,031.92	 \$1,040,131.40
 *** TOTAL EXPENDITURES ***	 \$2,813,030.22	 \$1,040,157.50	 \$678,343.45	 \$1,094,529.27
=====				

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
SPECIAL REVENUE - FUND 20  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 11 Month Period Ending 05/31/22

	ESTIMATED	ACTUAL	UNREALIZED
	<u>                    </u>	<u>                    </u>	<u>                    </u>
--- STATE SOURCES ---			
3257 SDA Emergent Needs & Capital Maintenance	\$38,213.00	.00	\$38,213.00
32XX Other Restricted Entitlements	\$295,072.00	\$265,496.00	\$29,576.00
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Revenue from State Sources	\$333,285.00	\$265,496.00	\$67,789.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$148,852.80	\$64,911.00	\$83,941.80
4451-55 Title II	\$54,987.60	\$6,900.00	\$48,087.60
4491-94 Title III	\$3,632.82	.00	\$3,632.82
4471-74 Title IV	\$13,538.00	\$8,971.00	\$4,567.00
4409 ARP - IDEA Preschool	\$6,697.00	.00	\$6,697.00
4419 ARP - IDEA Basic	\$78,414.00	\$79,473.00	(\$1,059.00)
4420-29 I.D.E.A. Part B (Handicapped)	\$418,828.00	\$433,044.00	(\$14,216.00)
4534 CRRSA Act - ESSER II	\$438,069.00	\$190,060.00	\$248,009.00
4535 CRRSA Act - Learning Acceleration Grant	\$28,113.00	\$6,143.00	\$21,970.00
4536 CRRSA Act - Mental Health Grant	\$45,000.00	\$6,902.00	\$38,098.00
4540 ARP-ESSER Grant Program	\$1,243,613.00	.00	\$1,243,613.00
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Revenues from Federal Sources	\$2,479,745.22	\$796,404.00	\$1,683,341.22
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$2,813,030.22	\$1,061,900.00	\$1,751,130.22
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Special Revenue Fund - Fund 20  
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/22

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
State Projects:				
-- Other State Programs --				
20-501-XXX-XXX to 20-511-XXX-XXX Nonpublic Programs	\$295,072.00	\$166,575.60	\$112,311.53	\$16,184.87
20-492-XXX-XXX SDA Emergent Needs & Capital Maintenance	\$38,213.00	.00	.00	\$38,213.00
-- TOTAL Other State Programs --	\$333,285.00	\$166,575.60	\$112,311.53	\$54,397.87
 TOTAL STATE PROJECTS	 \$333,285.00	 \$166,575.60	 \$112,311.53	 \$54,397.87
 Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-223-XXX-XXX ARP-IDEA Basic Grant Program	\$78,414.00	\$72,776.00	.00	\$5,638.00
20-224-XXX-XXX ARP-IDEA Preschool Grant Program	\$6,697.00	\$6,697.00	.00	.00
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$148,852.80	\$113,359.12	\$11,307.92	\$24,185.76
20-241 to 20-245-XXX-XXX ESSA Title III - Part A/D	\$3,632.82	\$3,614.63	.00	\$18.19
20-25X-XXX-XXX I.D.E.A. Part B	\$418,828.00	\$404,391.00	\$14,437.00	.00
20-27X-XXX-XXX ESSA Title II - Part A/D	\$54,987.60	\$27,278.42	\$2,789.00	\$24,920.18
20-28X-XXX-XXX ESSA Title IV	\$13,538.00	\$10,326.23	\$2,998.00	\$213.77
20-483-XXX-XXX CRRSA-ESSER II Grant Program	\$438,069.00	\$190,059.00	.00	\$248,010.00
20-484-XXX-XXX CRRSA Act-Learning Acceleration Grant Program	\$28,113.00	\$6,202.50	.00	\$21,910.50
20-485-XXX-XXX CRRSA Act-Mental Health Grant Program	\$45,000.00	\$7,292.00	\$4,500.00	\$33,208.00
20-487-XXX-XXX ARP-ESSER Grant Program	\$984,532.00	\$31,586.00	\$530,000.00	\$422,946.00
20-488-XXX-XXX ARP-ESSER Accelerated Learning Coaching	\$134,081.00	.00	.00	\$134,081.00
20-489-XXX-XXX ARP-ESSER Evidence-Based Summer Learning	\$40,000.00	.00	.00	\$40,000.00
20-490-XXX-XXX ARP-ESSER Evidence-Based Comprehensive	\$40,000.00	.00	.00	\$40,000.00
20-491-XXX-XXX ARP-ESSER NJ Tiered System of Supports	\$45,000.00	.00	.00	\$45,000.00
TOTAL Other Federal Programs	\$2,479,745.22	\$873,581.90	\$566,031.92	\$1,040,131.40
 TOTAL FEDERAL PROJECTS	 \$2,479,745.22	 \$873,581.90	 \$566,031.92	 \$1,040,131.40
  TOTAL EXPENDITURES	  \$2,813,030.22	  \$1,040,157.50	  \$678,343.45	  \$1,094,529.27

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Special Revenue Fund - Fund 20  
For 11 Month Period Ending 05/31/22

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/22

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	\$28,503,653.82
-----	--------------	-----------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$30,550,000.00
302	Less Revenues	(\$30,550,000.00)
		-----
	Total assets and resources	\$28,503,653.82
		=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/22

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable		\$228,837.61
	TOTAL LIABILITIES		<u>\$228,837.61</u>

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$24,448,395.59
601	Appropriations	\$30,232,724.96	
602	Less : Expenditures	\$1,957,908.75	
603	Encumbrances	\$24,448,395.59 (\$26,406,304.34)	
			<u>\$3,826,420.62</u>
	Total Appropriated		<u>\$28,274,816.21</u>

--- U n a p p r o p r i a t e d ---

770	Fund balance	(\$317,275.04)
303	Budgeted Fund Balance	<u>\$317,275.04</u>

TOTAL FUND BALANCE \$28,274,816.21

TOTAL LIABILITIES AND FUND EQUITY \$28,503,653.82

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
51XX Sale of bonds	\$30,550,000.00	\$30,550,000.00		.00
TOTAL REVENUE/SOURCES OF FUNDS	\$30,550,000.00	\$30,550,000.00		\$0.00
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-331 Legal services	\$275,400.00	\$61,756.41	.00	\$213,643.59
30-000-4XX-334 Architectural/Engineering Services	\$2,731,204.96	\$1,451,381.22	\$442,868.78	\$836,954.96
30-000-4XX-390 Other purchased prof. & tech. serv.	\$780,626.32	\$185,206.66	\$595,419.59	\$0.07
30-000-4XX-450 Construction services	\$25,770,800.00	\$249,070.78	\$22,868,907.22	\$2,652,822.00
30-000-4XX-610 Supplies & Materials	\$123,000.00	.00	.00	\$123,000.00
30-000-4XX-800 Other objects	\$541,200.00	.00	\$541,200.00	.00
Total fac.acq.and constr. serv.	\$30,222,231.28	\$1,947,415.07	\$24,448,395.59	\$3,826,420.62
TOTAL EXPENDITURES	\$30,222,231.28	\$1,947,415.07	\$24,448,395.59	\$3,826,420.62
*** TOTAL EXPENDITURES AND TRANSFERS	\$30,222,231.28	\$1,947,415.07	\$24,448,395.59	\$3,826,420.62



REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Capital Projects Fund - Fund 30  
For 11 Month Period Ending 05/31/22

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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6/2 8:21am

Page 1

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/22

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

--- R E S O U R C E S ---

301	Estimated Revenues	\$662,500.00
302	Less Revenues	(\$662,500.00)

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/22

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$662,500.00
602	Less : Expenditures	\$662,500.00	
			(\$662,500.00)

--- Unappropriated ---

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$662,500.00	\$662,500.00	\$0.00
Revenues	(\$662,500.00)	(\$662,500.00)	\$0.00
--- Change in Maint. / Capital reserve account ---			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210      Local tax levy	\$662,500.00	\$662,500.00		.00
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Local Sources	\$662,500.00	\$662,500.00		\$0.00
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
 TOTAL REVENUE/SOURCES OF FUNDS	 \$662,500.00	 \$662,500.00		 \$0.00
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/22

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$37,500.00	\$37,500.00	.00
40-701-510-910 Redemption of Principal	\$625,000.00	\$625,000.00	.00
TOTAL	\$662,500.00	\$662,500.00	\$0.00
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$662,500.00	\$662,500.00	\$0.00
*** TOTAL USES OF FUNDS ***	\$662,500.00	\$662,500.00	\$0.00

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Debt Service Fund - Fund 40

For 11 Month Period Ending 05/31/22

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certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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**Report of the Treasurer  
To the Board of Education  
District of Waldwick  
For the Month Ending May, 2022**

Cash Report				
Funds	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Balance
<u>Governmental Funds</u>				
10 General Fund	15,377,512.62	5,680,719.17	3,540,430.13	17,517,801.66
20 Special Revenue	172,503.28	7,339.00	119,055.04	60,787.24
30 Capital Projects	28,582,826.20		79,172.38	28,503,653.82
40 Debt Service	0.00			0.00
Total Gov't. Funds	44,132,842.10	5,688,058.17	3,738,657.55	46,082,242.72
60 Enterprise Fund	129,201.11	37,434.09	29,398.30	137,236.90
<u>Other Accounts:</u>				
Payroll	0.00	1,205,571.64	1,205,571.64	0.00
Payroll Agency	1,295.84	875,217.26	875,217.96	1,295.14
FSA	0.00			0.00
UCI	510,637.63	7,923.85		518,561.48
Total Other Accounts	511,933.47	2,088,712.75	2,080,789.60	519,856.62
Grand Total	44,773,976.68	7,814,205.01	5,848,845.45	46,739,336.24

Submitted By:



Superintendent of Schools

6/1/2022

Dated

Treasurer's Report Continued

**Cash Balances**

Valley Operating	17,578,588.90
Valley Capital Projects	28,503,653.82
Total Governmental Funds	46,082,242.72
Valley Cafeteria (Enterprise Fund)	137,236.90
Other Valley Accounts from Page 1	519,856.62
Grand Total	46,739,336.24

**WALDWICK BOARD OF EDUCATION  
INVESTMENT REPORT OF  
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY  
May 31, 2022**

CHECKING ACCOUNT INTEREST: \$30,581.40

TOTAL CHECKING ACCOUNT INTEREST TO DATE: \$122,992.77

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 57 and Check Date is 05/04/2022

va\_bill5.102317  
05/04/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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### Posted Checks

HU, YORK/ 6444

NAP Check	DB:10-491-	CR:10-101-		CF	return DECA \$-replacemnt check	32137	20.00
Total for Posted Checks							\$20.00

#71

va\_bill5.102317  
05/04/2022

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 57 and Check Date is 05/04/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/04/2022 at 02:33:36 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

### Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10		\$20.00			\$20.00
GRAND	TOTAL	\$0.00	\$20.00	\$0.00	\$0.00	\$20.00

Chairman Finance Committee

Member Finance Committee

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 58 and Check Date is 05/05/2022

va\_bill5.102317  
05/05/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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### Posted Checks

PUBLIC SERVICE ELECTRIC AND GAS/ 3026						
12-00854	11-000-262-622-31-22-/ ELECTRICITY - FIELD LTS.	APRIL 2022	CF	ELECTRICITY - FIELD LTS.	32138	465.89
		FIELD-A				
12-01692	11-000-262-622-31-22-/ ELECTRICITY - FIELD LTS.	APRIL 2022	CF	ELECTRICITY - FIELD LTS.	32138	323.77
		FIELD-B				
Total for PUBLIC SERVICE ELECTRIC AND GAS/ 3026						\$789.66
					Total for Posted Checks	\$789.66

Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 58 and Check Date is 05/05/2022

va\_bill5.102317  
05/05/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/05/2022 at 03:29:28 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$789.66				\$789.66
GRAND	TOTAL			\$789.66	\$0.00	\$0.00	\$0.00	\$789.66

Chairman Finance Committee

Member Finance Committee

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 59 and Check Date is 05/12/2022

va\_bill5.102317  
05/12/2022

#73

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
DIRECT ENERGY BUSINESS, LLC./ 5319							
12-00860	11-000-262-622-00-22-/ ELECTRICITY	2212200489496 CF	86	ELECTRICITY	32139	752.57	
	11-000-262-622-00-22-/ ELECTRICITY	2212200489496 CF	84	ELECTRICITY	32139	172.01	
	11-000-262-622-00-22-/ ELECTRICITY	2212200489496 CF	82	ELECTRICITY	32139	127.64	
	11-000-262-622-00-22-/ ELECTRICITY	2212200489496 CF	83	ELECTRICITY	32139	69.77	
	11-000-262-622-00-22-/ ELECTRICITY	2212200489496 CF	81	ELECTRICITY	32139	20.75	
Total for DIRECT ENERGY MARKETING, INC./ 5319							\$1,142.74
PUBLIC SERVICE ELECTRIC AND GAS/ 3025							
12-00859	11-000-262-622-00-22-/ ELECTRICITY	APRIL 2022 CF	ELECTRIC	32140	12,255.90		
12-01693	11-000-262-621-00-21-/ NATURAL - GAS	APRIL 2022 CF	NATURAL - GAS	32140	7,821.76		
Total for PUBLIC SERVICE ELECTRIC AND GAS/ 3025							\$20,077.66
Total for Posted Checks							\$21,220.40



va\_bill5.102317  
05/12/2022

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 59 and Check Date is 05/12/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/12/2022 at 02:11:37 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$21,220.40				\$21,220.40
GRAND	TOTAL			\$21,220.40	\$0.00	\$0.00	\$0.00	\$21,220.40

Chairman Finance Committee

Member Finance Committee

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 60 and Check Date is 05/12/2022

va\_bill5.102317  
05/12/2022

# 74

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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### Posted Checks

PLAY AT THE PLATE NEW JERSEY, LLC/ 6309

NAP Check DB:10-101-

CR:10-101-

CF refund facilities usage fees 32141 3,850.00

Total for Posted Checks \$3,850.00

Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 60 and Check Date is 05/12/2022

va\_bill5.102317  
05/12/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator,  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 05/12/2022 at 02:17:06 PM

Fund Summary		Fund	Sub	Computer	Computer	Hand	Hand	Total
Category	Fund	Fund	Category	Checks	Checks Non/AP	Checks	Non/AP	Checks
10	10	10			\$3,850.00			\$3,850.00
GRAND	TOTAL			\$0.00	\$3,850.00	\$0.00	\$0.00	\$3,850.00

Chairman Finance-Committee

Member Finance Committee

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5.102317  
05/17/2022

for Batch 61 and Check Date is 05/17/2022

#75

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
<b>ALPINE LEARNING GROUP, INC./ 1085</b>							
	12-00801	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO		CF	TUITION TO PRIVATE SCHOO	32142	11,465.79
	12-00802	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO		CF	TUITION TO PRIVATE SCHOO	32142	11,465.79
					<b>Total for ALPINE LEARNING GROUP, INC./ 1085</b>		<b>\$22,931.58</b>
<b>BAYADA HOME HEALTH CARE, INC./ 5463</b>							
	12-00754	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	17324541	CF	PURCHASED PROFESSIONAL-E	32143	1,773.75
<b>BERGEN COUNTY DEPARTMENT OF PUBLIC WORKS/ 5994</b>							
	12-01740	11-000-270-420-31-00-/ CLEANING, REPAIR AND MAI		CF	CLEANING, REPAIR AND MAI	32144	80.00
					<b>Total for BERGEN COUNTY DEPARTMENT OF PUBLIC WORKS/ 5994</b>		<b>\$791.06</b>
<b>BERGEN COUNTY TECHNICAL SCHOOL/ 1297</b>							
	12-01721	11-000-100-564-06-00-/ TUITION TO COUNTY VOCATI		CF	TUITION TO COUNTY VOCATI	32145	1,466.40
	12-00777	11-000-100-564-06-00-/ TUITION TO COUNTY VOCATI		CF	TUITION TO COUNTY VOCATI	32145	104.10
	12-01721	11-000-100-564-06-00-/ TUITION TO COUNTY VOCATI		CF	TUITION TO COUNTY VOCATI	32145	2,003.85
					<b>Total for BERGEN COUNTY TECHNICAL SCHOOL/ 1297</b>		<b>\$3,574.35</b>
<b>BERGEN CTY SPECIAL SERVICES/ 1293</b>							
	12-01325	20-507-100-300-06-00-/ CHAP 193-EXAM & CLASS		CF	CHAP 193-EXAM & CLASS	32146	3,412.34
	12-01323	20-503-100-300-06-00-/ CHAP 192 - E.S.L.		CF	CHAP 192 - E.S.L.	32146	1,735.65

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 61 and Check Date is 05/17/2022

va\_bill5.102317  
05/17/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
	12-01322	20-502-100-300-06-00-/ CHAP 192-COMP ED	2V2718-A	CF	CHAP 192-COMP ED	32146	8,062.20
	12-01326	20-508-100-300-06-00-/ CHAP 193-CORR SPEECH	2V2718-E	CF	CHAP 193-CORR SPEECH	32146	2,604.00
	12-01324	20-506-100-300-06-00-/ CHAP 193-SUPPL INSTR	2V2718-C	CF	CHAP 193-SUPPL INSTR	32146	1,982.40
	12-01045	11-000-100-565-06-00-/ TUITION TO COUNTY SPECIA	2V2911-A	CF	TUITION TO COUNTY SPECIA	32146	4,400.00
Total for BERGEN CTY SPECIAL SERVICES/ 1293							\$22,196.59
BERGEN CTY SPECIAL SERVICES/ 4066							
	12-01047	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	2V2911-B	CF	PURCHASED PROFESSIONAL-E	32147	780.00
	12-01427	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	2V2911-C	CF	PURCHASED PROFESSIONAL-E	32147	325.00
	12-01436	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	2V2801	CF	PURCHASED PROFESSIONAL-E	32147	206.25
Total for BERGEN CTY SPECIAL SERVICES/ 4066							\$1,311.25
CAROLINA BIOLOGICAL SUPPLY CO./ 1451							
	12-01679	11-190-100-610-03-00-040/ GENERAL SUPPLIES	51761985RI	CF	GENERAL SUPPLIES	32148	163.08
CHAPEL HILL ACADEMY/ 5265							
12-00812		11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	0622041-A	CF	TUITION TO PRIVATE SCHOO	32149	5,520.00
12-00834		11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	0622041-B	CF	TUITION TO PRIVATE SCHOO	32149	5,520.00
Total for TERRANOVA GROUP/ 5265							\$11,040.00
CINTAS CORPORATION/ 6317							
12-00586		11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4118896814	CF	SUPPLIES - CUSTODIAL	32150	95.65
		11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4116854305-B	CF	SUPPLIES - CUSTODIAL	32150	5.54
		11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4115464528	CF	SUPPLIES - CUSTODIAL	32150	90.11
		11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4118211375-B	CF	SUPPLIES - CUSTODIAL	32150	5.54
		11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4117524796-B	CF	SUPPLIES - CUSTODIAL	32150	5.54
Total for CINTAS CORPORATION/ 6317							\$202.38
CM3 BUILDING SOLUTIONS, INC./ 6113							
12-00734		11-000-252-500-18-00-/ OTHER PURCHASED SERVICES	57217	CF	OTHER PURCHASED SERVICES	32151	140.00
		11-000-252-500-18-00-/ OTHER PURCHASED SERVICES	57883	CF	OTHER PURCHASED SERVICES	32151	210.00
Total for CM3 BUILDING SOLUTIONS, INC./ 6113							\$350.00
DAVID GREGORY SCHOOL, INC./ 1649							
12-00815		11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	19968	CF	TUITION TO PRIVATE SCHOO	32152	6,648.32
DURHAM SCHOOL SERVICES/ 5604							
12-01731		11-000-270-512-04-00-030/ CONTR SERV(OTH. THAN BET	91898093	CF	CONTR SERV(OTH. THAN BET	32153	1,400.56

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 61 and Check Date is 05/17/2022

va\_bill5.102317  
05/17/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
DZUGAY, MEGAN/ 6346	12-01037	11-000-270-512-04-00-030/ CONTR SERV(OTH. THAN BET	91897918	CF	CONTR SERV(OTH. THAN BET	32153	1,400.56
		Total for DURHAM SCHOOL SERVICES/ 5604					\$2,801.12
EAI EDUCATION/ 4289	12-01681	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON	CF	CONTRACTED SERVICES-AID	32154	1,000.00
		PUB 21/22					
EPIC/ 1809	12-01680	11-190-100-610-03-00-040/ GENERAL SUPPLIES	INV1169720	CF	GENERAL SUPPLIES	32155	214.49
		11-190-100-610-03-00-040/ GENERAL SUPPLIES	INV1169081	CF	GENERAL SUPPLIES	32155	99.70
		Total for EAI EDUCATION/ 4289					\$314.19
ESPECIAL NEEDS, LLC/ 6465	12-01497	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	15277	CF	TUITION TO PRIVATE SCHOO	32156	6,913.79
		11-215-100-610-02-18-050/ GENERAL SUPPLIES	296508	CF	GENERAL SUPPLIES	32157	655.20
FDR HITCHES, LLC/ 5706	12-01635	11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	64180	CF	CLEAN, REPAIR AND MAINT	32158	734.11
		11-000-251-600-10-00-/ SUPPLIES AND MATERIALS	7-734-27005	CF	SUPPLIES AND MATERIALS	32159	33.18
FEDERAL EXPRESS, INC./ 1848	12-01738	11-000-251-600-10-00-/ SUPPLIES AND MATERIALS	7-742-26861	CF	SUPPLIES AND MATERIALS	32159	25.56
		Total for FEDERAL EXPRESS, INC./ 1848					\$58.74
FRANCO, JOSEPHINE/ 5650	12-01038	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON	CF	CONTRACTED SERVICES-AID	32160	1,000.00
		PUB 21/22					
FRANKLIN LAKES BD. OF ED./ 1897	12-01304	11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	JAN-MARCH	CF	TUITION TO OTHER LEAS WI	32161	42,786.30
		2022-B					
FRITZSCHE, RYAN/ 6378	12-01205	11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	JAN-MARCH	CF	TUITION TO OTHER LEAS WI	32161	27,028.20
		2022-A					
		Total for FRANKLIN LAKES BD. OF ED./ 1897					\$69,814.50
GRAINGER, INC./ 1991	12-01015	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON	CF	CONTRACTED SERVICES-AID	32162	1,000.00
		PUB 21/22					

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5.102317  
05/17/2022

for Batch 61 and Check Date is 05/17/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
HANSON, MARIA/ 5953	12-01702	11-000-251-600-10-00-/ SUPPLIES AND MATERIALS	9295682505	CF	SUPPLIES AND MATERIALS	32163	77.02
	12-01016	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32164	1,000.00
HEART IN HAND/ 5253	12-01536	20-280-100-300-23-00-/ TITLE IVA -PURCH SERV VS	021622VILLAG ESCHOOL	CF	TITLE IVA -PURCH SERV VS	32165	815.00
	12-01039	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32166	500.00
HOLMSTEAD SCHOOL/ 2113	12-00806	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	APRIL 2022	CF	TUITION TO PRIVATE SCHOO	32167	4,905.00
	12-01150	20-270-200-580-23-99-/ TITLE IIA-VILLAGE SCHOOL	INV-00012600	CF	TITLE IIA-VILLAGE SCHOOL	32168	2,131.00
INSERRA SUPERMARKETS, INC./ 5443	12-01623	11-190-100-610-04-00-030/ GENERAL SUPPLIES	01070110244	CF	GENERAL SUPPLIES	32169	147.23
	12-01185	11-190-100-610-04-00-030/ GENERAL SUPPLIES	01070101513	CF	GENERAL SUPPLIES	32169	157.27
	12-00899	11-190-100-610-04-00-030/ GENERAL SUPPLIES	01070236643-A	CF	GENERAL SUPPLIES	32169	27.68
	12-01719	11-401-100-600-11-00-070/ SUPPLIES AND MATERIALS	01070236643-B	CF	GENERAL SUPPLIES	32169	38.38
			01070194192	CF	SUPPLIES AND MATERIALS	32169	215.89
Total for INSERRA SUPERMARKETS, INC./ 5443							\$586.45
INSTRUCTIONAL COACHING GROUP, LLC/ 6450	12-01263	20-270-200-580-00-99-/ TITLE IIA OTHER PURCH SER	13596	CF	TITLE IIA OTHER PURCH SER	32170	1,995.00
	12-00589	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI	JATS-0502JW	CF	CLEANING, REPAIR AND MAI	32171	1,000.00
JERSEY STATE CONTROLS/ 5730		11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI	JATS-0504JW	CF	CLEANING, REPAIR AND MAI	32171	500.00
					Total for JERSEY STATE ENERGY CONTROLS, INC./ 5730		\$1,500.00
KOENIG, WILLIAM/ 6344	12-01032	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32172	500.00
LEE, STEPHEN/ 5937							

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5.102317  
05/17/2022

for Batch 61 and Check Date is 05/17/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
LLANOS, ELISSA/ 6345	12-01040	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32173	500.00
	12-01041	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32174	1,000.00
MAHWAH BOE - REGION II/ 2790	12-01222	11-000-270-517-32-00-/ CONTRACT. SERV.(REG. STU	22352	CF	CONTRACT. SERV.(REG. STU	32175	2,912.92
	12-01221	11-000-270-517-32-00-/ CONTRACT. SERV.(REG. STU	22367	CF	CONTRACT. SERV.(REG. STU	32175	6,945.01
			Total for MAHWAH BOE - REGION II/ 2790				\$9,857.93
MAYER, MICHAEL/ 5629	12-01687	11-402-100-800-04-13-030/ OTHER OBJECTS/DUES	2022-BCWCA AWARDS	CF	OTHER OBJECTS/DUES	32176	80.00
MILES III, JAMES J./ 6007	12-01378	11-401-100-600-11-00-070/ SUPPLIES AND MATERIALS	2022-MS MUSICAL	CF	SUPPLIES AND MATERIALS	32177	1,107.73
NABIH, HANI/ 5240	12-01035	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUBL 21/22	CF	CONTRACTED SERVICES-AID	32178	500.00
NASHOLD, MICHAEL/ 6121	12-01019	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32179	500.00
NATIONAL SCIENCE TEACHERS ASSOCIATION/ 5656	12-01202	20-484-200-500-00-00-/ CRRSA LEARN ACCEL PUR SV	5104748	CF	CRRSA LEARN ACCEL PUR SV	32180	60.00
NEW JERSEY DOOR WORKS, LLC./ 6439	12-01534	12-000-400-450-00-00-/ CONSTRUCTION SERVICES	145169	CF	CONSTRUCTION SERVICES	32181	4,945.00
		12-000-400-450-00-00-/ CONSTRUCTION SERVICES	145170	CF	CONSTRUCTION SERVICES	32181	5,185.00
			Total for NEW JERSEY DOOR WORKS, LLC./ 6439				\$10,130.00
NORTH JERSEY MEDIA GROUP, LLC/ 2773	12-01697	11-000-230-592-09-00-/ NEWSPAPER ADS	0004582198-B	CF	NEWSPAPER ADS	32182	32.40
	12-01683	11-000-230-592-09-00-/ NEWSPAPER ADS	0004582198-A	CF	NEWSPAPER ADS	32182	254.47
			Total for GANNETT, CO., INC./ 2773				\$286.87

\* CF - Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 05/17/2022 at 02:06:52 PM



# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5.102317  
05/17/2022

for Batch 61 and Check Date is 05/17/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
4068							
	12-00804	11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	JUNE 2022	CF	TUITION TO OTHER LEAS WI	32183	10,691.75
ON SITE FLEET SERVICE INC./ 2814	12-01739	11-000-270-420-31-00-/ CLEANING, REPAIR AND MAI	110086308	CF	CLEANING, REPAIR AND MAI	32184	711.00
OSEA-TWUM, ERIC/ 6125	12-01017	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32185	3,000.00
PARAMOUNT EXTERMINATING CO./ 2859	12-00588	11-000-262-300-31-00-/ PURCHASED PROFESSIONAL A	488564	CF	PURCHASED PROFESSIONAL A	32186	312.00
		11-000-262-300-31-00-/ PURCHASED PROFESSIONAL A	488910	CF	PURCHASED PROFESSIONAL A	32186	312.00
					Total for PARAMOUNT EXTERMINATING CO./ 2859		\$624.00
PASCACK VALLEY REGIONAL HS DISTRICT/ 5906	12-01084	11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	2V0588	CF	TUITION TO OTHER LEAS WI	32187	3,720.20
		11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	2V0319-B	CF	TUITION TO OTHER LEAS WI	32187	0.20
		11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	2V0383-B	CF	TUITION TO OTHER LEAS WI	32187	0.20
					Total for PASCACK VALLEY REGIONAL HS DISTRICT/ 5906		\$3,720.60
PASSON'S SPORTS/SPORTS SUPPLY/ 3910	12-01670	11-402-100-600-04-13-030/ SUPPLIES AND MATERIALS	917070384	CF	SUPPLIES AND MATERIALS	32188	687.96
PROTECTION TECHNOLOGIES, LLC/ 6114	12-01414	20-511-400-732-20-00-/ N-P SECUR EQUIP-7D	186979	CF	N-P SECUR EQUIP-7D	32189	12,600.00
PUBLIC SEWER SERVICE/ 6323	12-01757	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI	319613-02	CF	CLEANING, REPAIR AND MAI	32190	150.00
	12-01742	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI	319613-01	CF	CLEANING, REPAIR AND MAI	32190	495.00
					Total for BOGUSH INC./ 6323		\$645.00
R&R TROPHY & SPORTING GOODS CO/ 3046	12-00198	11-402-100-600-04-13-030/ SUPPLIES AND MATERIALS	46393	CF	SUPPLIES	32191	30.22
	12-00193	11-402-100-600-04-13-030/ SUPPLIES AND MATERIALS	46395	CF	SUPPLIES	32191	324.40
	12-00195	11-402-100-600-04-13-030/ SUPPLIES AND MATERIALS	46396	CF	SUPPLIES	32191	324.40
	12-00181	11-402-100-600-04-13-030/ SUPPLIES AND MATERIALS	46394	CF	SUPPLIES	32191	91.74
					Total for HARRISON SPORTING GOODS, INC./ 3046		\$770.76
RICE, NIKKI/ 5940							

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Posted Checks							
ROONEY, ELIZABETH/ 6342	12-01042	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32192	500.00
	12-01018	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32193	500.00
SCHOOL SPECIALTY, LLC./ 1241	12-01235	11-190-100-610-04-00-030/ GENERAL SUPPLIES	208129331483	CF	GENERAL SUPPLIES	32194	898.12
SCIARRILLO, CORNELL, MERLINO, MCKEEVER &/ 5807	12-01769	11-000-230-331-09-00-/ LEGAL SERVICES	16950	CF	LEGAL SERVICES	32195	924.00
	12-00647	11-000-230-331-09-00-/ LEGAL SERVICES	16948	CF	LEGAL SERVICES	32195	3,844.50
		11-000-230-331-09-00-/ LEGAL SERVICES	16947	CF	LEGAL SERVICES	32195	1,047.75
		11-000-230-331-09-00-/ LEGAL SERVICES	16949	CF	LEGAL SERVICES	32195	1,349.42
	12-01769	11-000-230-331-09-00-/ LEGAL SERVICES	16949-B	CF	LEGAL SERVICES	32195	1,232.83
Total for SCIARRILLO, CORNELL, MERLINO, MCKEEVER &/ 5807							\$8,398.50
SITEONE LANDSCAPE SUPPLY, LLC/ 5866	12-01732	11-000-263-610-31-00-/ SUPPLIES - GROUNDS	118554570-001	CF	SUPPLIES - GROUNDS	32196	119.00
	12-01735	11-000-263-610-31-00-/ SUPPLIES - GROUNDS	118561605-001	CF	SUPPLIES - GROUNDS	32196	119.00
Total for SITEONE LANDSCAPE SUPPLY, LLC/ 5866							\$238.00
SPORTS TIME, INC./ 3391	12-01580	11-402-100-600-04-13-030/ SUPPLIES AND MATERIALS	2207253	CF	SUPPLIES AND MATERIALS	32197	1,300.00
STAN'S SPORT CENTER, INC./ 4970	12-01002	11-402-100-600-04-13-030/ SUPPLIES AND MATERIALS	1064921	CF	SUPPLIES AND MATERIALS	32198	60.00
STAPLES ADVANTAGE - ED DATA/ 1592	12-01736	11-000-230-610-09-00-/ GENERAL SUPPLIES	3507600264	CF	GENERAL SUPPLIES	32199	157.00
THE COMMUNITY SCHOOL, INC./ 5978	12-00833	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	JUNE 2022-W/1SNO W	CF	TUITION TO PRIVATE SCHOO	32200	4,574.25
THE CTC ACADEMY, INC./ 5262	12-01619	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	6040-B	CF	TUITION TO PRIVATE SCHOO	32201	5,762.64

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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<b>Posted Checks</b>							
TRI-COUNTY PROPERTY MAINTENANCE, LLC/ 6190	12-00798	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	6092+1 SNOW	CF	TUITION TO PRIVATE SCHOO	32201	5,426.04
	12-00794	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	6040-A-W/1 SNOW	CF	TUITION TO PRIVATE SCHOO	32201	5,319.36
					Total for THE CTC ACADEMY, INC./ 5262		\$16,508.04
TRIPLE CROWN SPORTS, INC./ 3598	12-01569	11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	51672	CF	CLEAN, REPAIR AND MAINT	32202	4,260.00
	12-00215	11-402-100-600-04-13-030/ SUPPLIES AND MATERIALS	137305	CF	SUPPLIES	32203	172.30
VALLEY MEDICAL GROUP/ 6374	12-01760	11-150-100-320-04-00-030/ PURCHASED PROFESSIONAL-E	598539C5622	CF	PURCHASED PROFESSIONAL-E	32204	236.00
	12-01759	11-150-100-320-04-00-030/ PURCHASED PROFESSIONAL-E	605566C5622	CF	PURCHASED PROFESSIONAL-E	32204	181.00
					Total for VALLEY PHYSICIAN SERVICES, INC./ 6374		\$417.00
WINDSOR LEARNING CENTER, INC./ 5744	12-00803	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	24775-A	CF	TUITION TO PRIVATE SCHOO	32205	5,994.00
		11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	24818	CF	TUITION TO PRIVATE SCHOO	32205	3,150.00
	12-01303	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	24775-B	CF	TUITION TO PRIVATE SCHOO	32205	5,994.00
					Total for WINDSOR LEARNING CENTER, INC./ 5744		\$15,138.00
Y.A.L.E. SCHOOL WEST II, INC./ 6455	12-01344	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	WESTII/JUNE2	CF	TUITION TO PRIVATE SCHOO	32206	4,428.34
					Total for Posted Checks		\$284,306.63

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Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/17/2022 at 02:06:52 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$238,779.04				\$238,779.04
10	12	\$10,130.00				\$10,130.00
Fund 10	TOTAL	\$248,909.04				\$248,909.04
20	20	\$35,397.59				\$35,397.59
GRAND	TOTAL	\$284,306.63	\$0.00	\$0.00	\$0.00	\$284,306.63

Chairman Finance Committee

Member Finance Committee

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
AUTOMATIC SUPPRESSION &/ 1199							
	12-01690	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI	59828-A	CF	CLEANING, REPAIR AND MAI	32207	1,000.00
BAG-AO, MARIE/ 5162							
	12-01027	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32208	500.00
BARTON, COLLEEN/ 5245							
	12-01021	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32209	1,000.00
BAYADA HOME HEALTH CARE, INC./ 5463							
	12-00754	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	17356758	CF	PURCHASED PROFESSIONAL-E	32210	1,773.75
BERGEN CTY SPECIAL SERVICES/ 1293							
	12-01684	20-250-200-300-06-00-/ IDEA - BASIC	2V2965	CF	IDEA - BASIC	32211	3,685.00
BIALIK, AMY/ 6334							
	12-01010	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32212	500.00
CASTRO, JUAN P./ 5812							
	12-01036	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32213	500.00
CATHEY, MR. AND MRS./ 5166							
	12-01022	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32214	500.00
CHURCH, WENDY/ 6343							
	12-01033	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32215	500.00
CINTAS CORPORATION/ 6317							
	12-00586	11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4119584550	CF	SUPPLIES - CUSTODIAL	32216	95.65
DEBLOCK, MARC/ 6056							
	12-01012	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUBL 21/22	CF	CONTRACTED SERVICES-AID	32217	500.00
DECICCO, KERRY/ 6437							
	12-01494	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32218	500.00
DELTA DENTAL OF NEW JERSEY/ 1669							

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Posted Checks							
DODAMANI, RAVI/ 6223	12-00572	11-000-291-270-00-00-/ HEALTH BENEFITS	PM0000000083 CF 4460	CF	HEALTH BENEFITS	32219	24,288.95
	12-01029	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32220	500.00
GIAMPAGLIA, MICHELLE/ 6154	12-01023	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32221	500.00
	12-01011	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32222	2,000.00
HOLMSTEAD SCHOOL/ 2113	12-00806	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	JUNE 2022/WALDCR	CF	TUITION TO PRIVATE SCHOO	32223	3,270.00
ISERNHAGEN, JENNIFER/ 6347	12-01034	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32224	1,000.00
KENNY, KATHERINE/ 6124	12-01030	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32225	1,000.00
MAHWAH BOE - REGION II/ 2790	12-01482	11-000-270-518-32-00-/ CONTRACT. SERV.(SPL. ED.	22386	CF	CONTRACT. SERV.(SPL. ED.	32226	47,558.31
MATTHEWS, ANASTASIA/ 5520	12-01599	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32227	500.00
NEW JERSEY MOTOR VEHICLE COMMISSION/ 3981	12-01779	11-000-270-420-31-00-/ CLEANING, REPAIR AND MAI	1FMZK1ZM9KK CF B06849	CF	CLEANING, REPAIR AND MAI	32228	50.00
NJ ASSOC OF SCHOOL BUS. OFFICI/ 3964	12-01711	11-000-251-580-10-99-/ TRAVEL	200014655	CF	TRAVEL	32229	100.00
NJ CENTER FOR TEACHING AND LEARNING, INC/ 6495							

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<b>Posted Checks</b>								
NJ SCHOOLJOBS.COM/ 6187	12-01773		11-140-100-320-04-00-030/ PURCHASED PROFESSIONAL-E	3310	CF	PURCHASED PROFESSIONAL-E	32230	16,815.00
	12-01710		11-000-230-610-09-00-/ GENERAL SUPPLIES	15192	CF	GENERAL SUPPLIES	32231	500.00
	12-01673		11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	2201368	CF	CLEAN, REPAIR AND MAINT	32232	2,602.50
RILEY, JOSEPH/ 6436		12-01493	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32233	500.00
SCHOOL HEALTH CORPORATION/ 3258		12-01756	11-402-100-600-04-13-030/ SUPPLIES AND MATERIALS	3931988-01-BA LANCE	CF	SUPPLIES AND MATERIALS	32234	15.00
	12-01506		12-000-213-732-00-00-000/ UNDIST.EXPEND.-SUPPORT S	4034598-00	CF	UNDIST.EXPEND.-SUPPORT S	32234	668.67
			12-000-213-732-00-00-000/ UNDIST.EXPEND.-SUPPORT S	4034598-02	CF	UNDIST.EXPEND.-SUPPORT S	32234	7,980.00
			12-000-213-732-00-00-000/ UNDIST.EXPEND.-SUPPORT S	4034598-01	CF	UNDIST.EXPEND.-SUPPORT S	32234	34.02
Total for SCHOOL HEALTH CORPORATION/ 3258								<b>\$8,697.69</b>
SCHOOL SPECIALTY, LLC./ 1241		12-01548	11-190-100-610-02-00-050/ GENERAL SUPPLIES	208129574960	CF	GENERAL SUPPLIES	32235	1,712.50
SKAFF, YVETTE/ 5652		12-01031	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32236	1,000.00
SPORTS MEDICINE PHYSICIAN ASSOCIATES INC/ 2481		12-00617	11-000-213-300-00-00-/ PURCHASED PROFESSIONAL A	2021-101-D	CF	PURCHASED PROFESSIONAL A	32237	2,411.25
STAPLES ADVANTAGE - ED DATA/ 1592		12-01730	11-000-230-610-09-00-/ GENERAL SUPPLIES	3507884123	CF	GENERAL SUPPLIES	32238	227.01
TARGOVE, RON M./ 6043		12-01025	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32239	500.00
THE FORUM SCHOOL/ 5468		12-01083	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	MAY 2022-B	CF	TUITION TO PRIVATE SCHOO	32240	7,818.69
	12-00797		11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	MAY 2022-A	CF	TUITION TO PRIVATE SCHOO	32240	7,818.69
	12-01750		11-000-100-569-06-17-/ TUITION-OTHER	REBILL1920	CF	TUITION-OTHER	32240	4,817.00
Total for FORUM SCHOOL, THE/ 5468								<b>\$20,454.38</b>

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Posted Checks							
TRONCOSO, MARGIE/ 6435	12-01245	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32241	500.00
VILLANI, DENISE M./ 3708	12-01712	11-000-251-580-10-99-/ TRAVEL	MILAGE-WHIP PANY	CF	TRAVEL	32242	12.67
VIME, NIEVES/ 6156	12-01026	11-000-270-503-32-00-/ CONTRACTED SERVICES-AID	SEM 2-NON PUB 21/22	CF	CONTRACTED SERVICES-AID	32243	500.00
WATERFALL CANYON ACADEMY, INC./ 6464	12-01503	11-000-100-567-06-00-/ TUITION PSD LEA-OUTOFSTA	22224	CF	TUITION PSD LEA-OUTOFSTA	32244	11,500.00
		11-000-100-567-06-00-/ TUITION PSD LEA-OUTOFSTA	22229	CF	TUITION PSD LEA-OUTOFSTA	32244	11,500.00
		11-000-100-567-06-00-/ TUITION PSD LEA-OUTOFSTA	22228	CF	TUITION PSD LEA-OUTOFSTA	32244	11,500.00
			Total for WATERFALL CANYON ACADEMY, INC./ 6464				\$34,500.00
WILSON LANGUAGE TRAINING/ 3987	12-01625	20-270-200-500-00-CO-/ TITLE IIA OTH PUR CO	PL11006467	CF	TITLE IIA OTH PUR CO	32245	3,534.00
WINDSOR BERGEN ACADEMY, INC./ 5928	12-01749	11-000-100-569-06-17-/ TUITION-OTHER	109007	CF	TUITION-OTHER	32246	1,362.00
			Total for Posted Checks				\$187,650.66



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Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/23/2022 at 03:00:57 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$171,748.97				\$171,748.97
10	12			\$8,682.69				\$8,682.69
Fund 10	TOTAL			\$180,431.66				\$180,431.66
20	20			\$7,219.00				\$7,219.00
GRAND	TOTAL			\$187,650.66	\$0.00	\$0.00	\$0.00	\$187,650.66

Chairman Finance Committee

Member Finance Committee

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<b>Posted Checks</b>							
AUTOMATIC SUPPRESSION &/ 1199							
	12-01778	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI	59828-B	CF	CLEANING, REPAIR AND MAI	32264	1,038.50
BANYAN SCHOOL, INC./ 6282							
	12-00811	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	R.M. 6/22	CF	TUITION TO PRIVATE SCHOO	32265	3,498.44
BAYADA HOME HEALTH CARE, INC./ 5463							
	12-00754	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	17372839	CF	PURCHASED PROFESSIONAL-E	32266	1,636.25
CHURCH, WENDY/ 6343							
	12-01785	11-000-100-561-04-00-/ TUITION - REGULAR ED	SETTLEMENT	CF	TUITION - REGULAR ED	32267	38,290.00
EAST COAST COMBUSTION SPECIALISTS, INC./ 5834							
	12-01733	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI	4500	CF	CLEANING, REPAIR AND MAI	32268	996.05
FOLLETT CONTENT SOLUTIONS, LLC - BOOKS/ 6462							
	12-01658	11-190-100-610-02-00-050/ GENERAL SUPPLIES	478984F	CF	GENERAL SUPPLIES	32269	192.46
		11-190-100-610-02-00-050/ GENERAL SUPPLIES	478984	CF	GENERAL SUPPLIES	32269	264.24
					<b>Total for FOLLETT CONTENT SOLUTIONS, LLC/ 6462</b>		<b>\$456.70</b>
INNOVATIVE THERAPY GROUP LLC/ 5908							
	12-01703	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	32299-C	CF	PURCHASED PROFESSIONAL-E	32270	197.50
		11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	32322-C	CF	PURCHASED PROFESSIONAL-E	32270	237.00
	12-01024	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	32299-B	CF	PURCHASED PROFESSIONAL-E	32270	237.00
	12-01786	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	32322-E	CF	PURCHASED PROFESSIONAL-E	32270	296.25
	12-00925	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	32299-A	CF	PURCHASED PROFESSIONAL-E	32270	3,792.00
	12-01704	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	32322-D	CF	PURCHASED PROFESSIONAL-E	32270	158.00
	12-00925	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	32322-A	CF	PURCHASED PROFESSIONAL-E	32270	2,626.75
	12-01024	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	32322-B	CF	PURCHASED PROFESSIONAL-E	32270	79.00
					<b>Total for INNOVATIVE THERAPY GROUP LLC/ 5908</b>		<b>\$7,623.50</b>
KEAN UNIVERSITY/ 6072							
	12-01544	11-401-100-800-04-10-030/ OTHER OBJECTS	01242103-A	CF	OTHER OBJECTS	32271	430.00
NATIONAL SEATING & MOBILITY NE/ 6469							
	12-01526	11-215-100-610-02-18-050/ GENERAL SUPPLIES	118-2717258	CF	GENERAL SUPPLIES	32272	739.20
NORTHERN VALLEY REGIONAL HIGH SCHOOL/ 4068							

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<b>Posted Checks</b>							
ON SITE FLEET SERVICE INC./ 2814	12-01062	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	2V1087	CF	PURCHASED PROFESSIONAL-E	32273	520.00
	12-01762	11-000-270-420-31-00-/ CLEANING, REPAIR AND MAI	110086348-A	CF	CLEANING, REPAIR AND MAI	32274	750.00
	12-01783	11-000-270-420-31-00-/ CLEANING, REPAIR AND MAI	110086348-B	CF	CLEANING, REPAIR AND MAI	32274	22.24
					Total for ON SITE FLEET SERVICE INC./ 2814		<b>\$772.24</b>
PASSON'S SPORTS/SPORTS SUPPLY/ 3910	12-00214	11-402-100-600-04-13-030/ SUPPLIES AND MATERIALS	917163335	CF	SUPPLIES	32275	198.65
		11-402-100-600-04-13-030/ SUPPLIES AND MATERIALS	914399755	CF	SUPPLIES	32275	11.12
					Total for SPORTS SUPPLY GROUP, INC/ 3910		<b>\$209.77</b>
PHILLIPS SPORT, LLC/ 5863	12-01552	12-000-400-450-00-00-/ CONSTRUCTION SERVICES	2058	CF	CONSTRUCTION SERVICES	32276	43,800.00
RINGWOOD BOARD OF EDUCATION/ 6010	12-01426	11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	INV-22-0001175	CF	TUITION TO OTHER LEAS WI	32277	1,776.00
	12-01085	11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	INV-22-0001023	CF	TUITION TO OTHER LEAS WI	32277	8,556.30
		11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	INV-22-0001022	CF	TUITION TO OTHER LEAS WI	32277	8,556.30
					Total for RINGWOOD BOARD OF EDUCATION/ 6010		<b>\$18,888.60</b>
SCHOOL SPECIALTY, LLC./ 1241	12-00653	11-190-100-610-02-00-050/ GENERAL SUPPLIES	208129359828	CF	GENERAL SUPPLIES	32278	11.75
		11-190-100-610-02-00-050/ GENERAL SUPPLIES	208129304486	CF	GENERAL SUPPLIES	32278	77.83
		11-190-100-610-02-00-050/ GENERAL SUPPLIES	208129977246	CF	GENERAL SUPPLIES	32278	72.63
		11-190-100-610-02-00-050/ GENERAL SUPPLIES	208129580393	CF	GENERAL SUPPLIES	32278	125.35
		11-190-100-610-02-00-050/ GENERAL SUPPLIES	308103846406	CF	GENERAL SUPPLIES	32278	2,676.17
		11-190-100-610-02-00-050/ GENERAL SUPPLIES	208128650876	CF	GENERAL SUPPLIES	32278	414.60
		11-190-100-610-02-00-050/ GENERAL SUPPLIES	208129250791	CF	GENERAL SUPPLIES	32278	47.43
					Total for SCHOOL SPECIALTY, LLC./ 1241		<b>\$3,425.76</b>
STAPLES ADVANTAGE - ED DATA/ 1592	12-01751	11-000-240-600-02-00-050/ SUPPLIES AND MATERIALS	3508239157	CF	SUPPLIES AND MATERIALS	32279	82.81
THE FORUM SCHOOL/ 5468	12-01083	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	JUNE 2022-A	CF	TUITION TO PRIVATE SCHOO	32280	6,584.16
	12-00797	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	JUNE 2022-B	CF	TUITION TO PRIVATE SCHOO	32280	6,584.16
					Total for FORUM SCHOOL, THE/ 5468		<b>\$13,168.32</b>

**Waldwick Board of Education**  
**Bills And Claims Report By Vendor Name**  
for Batch 63 and Check Date is 05/26/2022

va\_bill5.102317  
05/26/2022

Total for Posted Checks \$135,576.14

Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 63 and Check Date is 05/26/2022

va\_bill5.102317  
05/26/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator,  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 05/26/2022 at 02:49:04 PM

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$91,776.14				\$91,776.14
10	12			\$43,800.00				\$43,800.00
Fund 10	TOTAL			\$135,576.14				\$135,576.14
GRAND	TOTAL			\$135,576.14	\$0.00	\$0.00	\$0.00	\$135,576.14

Chairman Finance Committee

Member Finance Committee



# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5.102317  
05/26/2022

for Batch 65 and Check Date is 06/01/2022

#78

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Unposted Checks</b>							
CDW GOVERNMENT INC./ 1462							
	12-01519	11-000-240-600-03-00-040/ SUPPLIES AND MATERIALS	X518934	CF	SUPPLIES AND MATERIALS	32281	530.74
		11-000-240-600-03-00-040/ SUPPLIES AND MATERIALS	T974465	CF	SUPPLIES AND MATERIALS	32281	1,114.55
		11-000-240-600-03-00-040/ SUPPLIES AND MATERIALS	T909551	CF	SUPPLIES AND MATERIALS	32281	317.49
					<b>Total for CDW GOVERNMENT INC./ 1462</b>		<b>\$1,962.78</b>
COOPERATIVE COMMUNICATIONS, INC./ 4745							
	12-00675	11-000-230-530-10-00-000/ COMMUNICATIONS/TELEPHONE	JUNE 2022	CF	COMMUNICATIONS/TELEPHONE	32282	411.41
EARLY CHILDHOOD LEARNING CENTER/ 1742							
	12-00813	11-000-100-566-06-00-000/ TUITION TO PRIVATE SCHOO	16634	CF	TUITION TO PRIVATE SCHOO	32283	5,438.13
FISCHER, KAREN R., RN/ 3566							
	12-00990	20-509-213-330-23-00-000/ N-P NURSING-VS	MAY 2022	CF	N-P NURSING-VS	32284	1,700.00
NJASP/ 2697							
	12-01691	20-270-200-500-00-00-000/ TITLE IIA OTH PUR CO	06836	CF	TITLE IIA OTH PUR CO	32285	225.00
PSYCH CARE CONSULTS SAMEH RAGHEB, LLC/ 6263							
	12-01780	11-000-216-320-06-00-000/ PURCHASED PROFESSIONAL-E	EVAL 5/11/2022	CF	PURCHASED PROFESSIONAL-E	32286	600.00
SCIARRILLO, CORNELL, MERLINO, MCKEEVER & 5807							
	12-01769	11-000-230-331-09-00-000/ LEGAL SERVICES	17119	CF	LEGAL SERVICES	32287	1,039.50
		11-000-230-331-09-00-000/ LEGAL SERVICES	17120	CF	LEGAL SERVICES	32287	2,772.00
		11-000-230-331-09-00-000/ LEGAL SERVICES	17120-EXPENS	CF	LEGAL SERVICES	32287	24.23
			ES				
		11-000-230-331-09-00-000/ LEGAL SERVICES	17121	CF	LEGAL SERVICES	32287	1,666.50
		11-000-230-331-09-00-000/ LEGAL SERVICES	17122	CF	LEGAL SERVICES	32287	330.00
					<b>Total for SCIARRILLO, CORNELL, MERLINO, MCKEEVER &amp; 5807</b>		<b>\$5,832.23</b>
WALDWICK BOARD OF ED-ATHLETIC/ 3723							
	12-01788	11-402-100-500-11-13-070/ OTHER PURCHASED SERVICES	ADD'L FUND	CF	OTHER PURCHASED SERVICES	32288	2,000.00
			21/22				
WALDWICK PRINTING COMPANY/ 3747							
	12-01339	11-000-240-600-04-00-030/ SUPPLIES AND MATERIALS	36878	CF	SUPPLIES AND MATERIALS	32289	239.00
					<b>Total for Unposted Checks</b>		<b>\$18,408.55</b>

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5.102317  
05/26/2022

for Batch 65 and Check Date is 06/01/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 06/01/2022 at 02:11:46 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

### Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$16,483.55				\$16,483.55
20	20	\$1,925.00				\$1,925.00
GRAND	TOTAL	\$18,408.55	\$0.00	\$0.00	\$0.00	\$18,408.55

Chairman Finance Committee

Member Finance Committee

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 66 and Check Date is 06/01/2022

va\_bill5.102317  
05/26/2022

#79

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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### Unposted Checks

LIFESAVERS, INC./ 5613

NAP Check DB:10-491- CR:10-101-

CF	E-CARDS - INVOICE #219889	32290	85.00
Total for Unposted Checks			\$85.00



# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 66 and Check Date is 06/01/2022

va\_bill5.102317  
05/26/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 06/01/2022 at 02:17:28 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

### Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10		\$85.00			\$85.00
GRAND	TOTAL	\$0.00	\$85.00	\$0.00	\$0.00	\$85.00

Chairman Finance Committee

Member Finance Committee

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 67 and Check Date is 06/01/2022

va\_bill5.102317  
05/26/2022

#C-18

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Unposted Checks</b>							
DASKAL, LLC./ 6485	12-01648	30-000-400-450-00-86-/ 2021 BOND REF-CONSTR		APPLICATION CF	2021 BOND REF-CONSTR	901	222,597.20
			#1				
<b>LEGACY CONSTRUCTION MANAGEMENT, INC./ 6474</b>							
	12-01572	30-000-400-390-00-86-/ 2021 BOND REF-PROF	1928-A	CF	2021 BOND REF-PROF	902	4,930.00
	12-1795	30-000-400-390-00-86-/ 2021 BOND REF-PROF	1928-B	CF	2021 BOND REF-PROF	902	1,310.41
				Total for LEGACY CONSTRUCTION MANAGEMENT, INC./ 6474			\$6,240.41
				Total for Unposted Checks			\$228,837.61

Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 67 and Check Date is 06/01/2022

va\_bill5.102317  
05/26/2022

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 06/01/2022 at 02:26:10 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
30	30			\$228,837.61				\$228,837.61
GRAND	TOTAL			\$228,837.61	\$0.00	\$0.00	\$0.00	\$228,837.61

Chairman Finance Committee

Member Finance Committee

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 64 and Check Date is 06/01/2022

va\_bill5.102317  
05/26/2022

#P-15

Vendor # / Name		PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Unposted Checks</b>								
POMPTONIAN, INC./ 2966		12-01101	60-910-310-500-04-00-/ OTHER PURCHASED	928-042922	CF	OTHER PURCHASED	754	12,698.95
			60-910-310-500-04-00-/ OTHER PURCHASED	928-050622	CF	OTHER PURCHASED	754	3,884.00
			60-910-310-500-04-00-/ OTHER PURCHASED	928-051322	CF	OTHER PURCHASED	754	2,033.10
		12-01770	60-910-310-500-04-00-/ OTHER PURCHASED	928-051322-B	CF	OTHER PURCHASED	754	13,359.51
			60-910-310-500-04-00-/ OTHER PURCHASED	928-052022	CF	OTHER PURCHASED	754	5,621.04
Total for POMPTONIAN, INC./ 2966								\$37,596.60
Total for Unposted Checks								\$37,596.60

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 64 and Check Date is 06/01/2022

va\_bill5.102317  
05/26/2022

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 06/01/2022 at 09:02:06 AM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.*

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
60			60	\$37,596.60				\$37,596.60
GRAND			TOTAL	\$37,596.60	\$0.00	\$0.00	\$0.00	\$37,596.60

Chairman Finance Committee

Member Finance Committee

# Waldwick Board of Education

## Expense Account Adjustment Analysis By Adjustment#

Selected Cycle : May

va\_exaa2.111317  
06/02/2022

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
000176	\$ for BCSCD	30-000-400-331-00-86-	2021 BOND REF-LEGAL	05/04/2022	DRYWAH	\$284,900.00	(\$2,000.00)	\$282,900.00
	\$ for BCSCD	30-000-400-339-00-86-	2021 BOND REF-OTHPROFSVC	05/04/2022	DRYWAH	\$8,493.68	\$2,000.00	\$10,493.68
			Total for Adjustment #	000176			\$0.00	
000177	Legal settlement	11-000-100-561-04-00-	TUITION - REGULAR ED	05/06/2022	DRYWAH	\$0.00	\$38,290.00	\$38,290.00
	Legal settlement	11-000-100-566-06-00-	TUITION TO PRIVATE SCHOO	05/06/2022	DRYWAH	\$1,392,045.00	(\$50,290.00)	\$1,341,755.00
	Legal settlement	11-000-230-331-09-00-	LEGAL SERVICES	05/06/2022	DRYWAH	\$70,000.00	\$12,000.00	\$82,000.00
			Total for Adjustment #	000177			\$0.00	
000178	Replace art room stools	11-000-270-512-02-00-	CONTR SERV(OTH. THAN BET	05/06/2022	DRYWAH	\$500.00	(\$500.00)	\$0.00
	Replace art room stools	11-190-100-580-02-99-050	TRAVEL	05/06/2022	DRYWAH	\$200.00	(\$183.27)	\$16.73
	Replace art room stools	11-190-100-610-02-00-050	GENERAL SUPPLIES	05/06/2022	DRYWAH	\$64,202.27	\$1,183.27	\$65,385.54
	Replace art room stools	11-190-100-890-02-00-050	MISCELLANEOUS EXPENDITUR	05/06/2022	DRYWAH	\$500.00	(\$500.00)	\$0.00
			Total for Adjustment #	000178			\$0.00	
000179	Handicap swing for PreK	11-000-222-600-02-00-050	SUPPLIES AND MATERIALS	05/10/2022	DRYWAH	\$2,000.00	(\$1,236.00)	\$764.00
	Handicap swing for PreK	11-215-100-610-02-00-050	GENERAL SUPPLIES	05/10/2022	DRYWAH	\$2,690.57	\$1,236.00	\$3,926.57
			Total for Adjustment #	000179			\$0.00	
000180	HS Chem teach svc	11-140-100-101-04-00-030	SALARIES OF TEACHERS	05/11/2022	DRYWAH	\$3,076,926.00	(\$16,815.00)	\$3,060,111.00
	HS Chem teach svc	11-140-100-320-04-00-030	PURCHASED PROFESSIONAL-E	05/11/2022	DRYWAH	\$0.00	\$16,815.00	\$16,815.00
			Total for Adjustment #	000180			\$0.00	
000181	Cover OT cost for transportati	11-000-270-162-32-82-	OVERTIME	05/13/2022	DRYWAH	\$16,000.00	\$5,000.00	\$21,000.00
	Cover OT cost for transportati	11-000-270-420-31-00-	CLEANING, REPAIR AND MAI	05/13/2022	DRYWAH	\$36,757.00	(\$5,000.00)	\$31,757.00
			Total for Adjustment #	000181			\$0.00	
000182	Spec Ed Tran / Vac Day Pay	11-000-100-562-06-00-	TUITION TO OTHER LEAS WI	05/13/2022	DRYWAH	\$986,192.66	(\$20,000.00)	\$966,192.66
	Spec Ed Tran / Vac Day Pay	11-000-222-177-18-00-030	SALARIES	05/13/2022	DRYWAH	\$35,121.92	(\$2,431.52)	\$32,690.40
	Spec Ed Tran / Vac Day Pay	11-000-222-177-18-00-070	SALARIES	05/13/2022	DRYWAH	\$35,122.08	(\$2,431.53)	\$32,690.55
	Spec Ed Tran / Vac Day Pay	11-000-222-199-00-81-	VAC DAY PAYOUT	05/13/2022	DRYWAH	\$0.00	\$4,863.05	\$4,863.05
	Spec Ed Tran / Vac Day Pay	11-000-262-100-31-00-	PERSONNEL SERVICES-SALAR	05/13/2022	DRYWAH	\$773,991.38	(\$4,228.55)	\$769,762.83
	Spec Ed Tran / Vac Day Pay	11-000-262-199-00-81-	VACATION DAY PAYOUT	05/13/2022	DRYWAH	\$1,061.48	\$4,228.55	\$5,290.03
	Spec Ed Tran / Vac Day Pay	11-000-270-518-32-00-	CONTRACT. SERV.(SPL. ED.	05/13/2022	DRYWAH	\$591,023.50	\$20,000.00	\$611,023.50
			Total for Adjustment #	000182			\$0.00	
000183	Gander vac day payout	11-000-252-199-00-81-	VACATION DAY PAYOUT	05/13/2022	DRYWAH	\$2,736.14	\$8,538.79	\$11,274.93
	Gander vac day payout	11-000-252-330-18-00-	PURCHASED PROFESSIONAL S	05/13/2022	DRYWAH	\$3,000.00	(\$3,000.00)	\$0.00
	Gander vac day payout	11-140-100-101-04-83-030	DEGREE CHANGES	05/13/2022	DRYWAH	\$11,300.00	(\$5,538.79)	\$5,761.21
			Total for Adjustment #	000183			\$0.00	
000184	Cover supplies for autism prog	11-000-100-566-06-00-	TUITION TO PRIVATE SCHOO	12/01/2022	DRYWAH	\$1,341,755.00	(\$1,507.84)	\$1,340,247.16

# Waldwick Board of Education

## Expense Account Adjustment Analysis By Adjustment#

Selected Cycle : May

va\_exaa2.111317  
06/02/2022

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
000184	Cover supplies for autism prog	11-214-100-610-06-00-	SUPPLIES FOR AUTISM	12/01/2022	DRYWAH	\$2,000.00	\$1,507.84	\$3,507.84
				Total for Adjustment #		000184	\$0.00	
000185	Game help	11-402-100-100-04-81-030	HS GAME HELP / OTHER	05/17/2022	DRYWAH	\$4,300.00	\$1,000.00	\$5,300.00
	Game help	11-402-100-500-04-13-030	OTHER PURCHASED SERVICES	05/17/2022	DRYWAH	\$64,000.00	(\$1,000.00)	\$63,000.00
				Total for Adjustment #		000185	\$0.00	
000186	TO COVER REIMBURSEABLES	30-000-400-331-00-86-	2021 BOND REF-LEGAL	05/23/2022	VILLANID	\$282,900.00	(\$7,500.00)	\$275,400.00
	TO COVER REIMBURSEABLES	30-000-400-390-00-86-	2021 BOND REF-PROF	05/23/2022	VILLANID	\$773,126.32	\$7,500.00	\$780,626.32
				Total for Adjustment #		000186	\$0.00	
000187	Cover Bd Share FICA	11-000-291-220-00-00-	SOCIAL SECURITY CONTRIBU	05/31/2022	DRYWAH	\$311,166.00	\$45,000.00	\$356,166.00
	Cover Bd Share FICA	11-000-291-270-00-00-	HEALTH BENEFITS	05/31/2022	DRYWAH	\$4,850,916.00	(\$45,000.00)	\$4,805,916.00
				Total for Adjustment #		000187	\$0.00	
Total Current Appropriation Adjustments							\$0.00	



# PROPOSED CHANGE ORDER #001.2

164 Lincoln Place Garfield NJ 07026  
T: 973-653-6789 F:973-689-3802

The following number must appear on all invoices, bills  
of lading, and acknowledgements relating to this CO:  
PCO: #001.2

C.O. DATE April 18, 2022  
REV May 10, 2022

TO:  
Ralph Greco  
  
Di Cara I Rubino Architects  
30 Galesi Drive, West Wing, Wayne, NJ 07470  
contact tel: 973-256-0202 / fax: 973-256-0227  
rgreco@dicararubino.com  
PROJECT: Waldwick M.S./ H.S. Exterior Bleacher Replacement

ADDRESS CORRESPONDENCE TO:  
Name Damjan Daskaloski  
  
E-mail [Damjan@daskalgc.com](mailto:Damjan@daskalgc.com)  
Phone 973-653-6789  
FAX # 973-689-3802

## CHANGE ORDER DESCRIPTION:

Removal and Disposal of Existing Tress and Shrubs

QTY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
SUBCONTRACTOR'S SCOPE OF WORK, as per attached proposal				
MOBILIZATION AND LOGISTICS				
16	Hrs	1 Operator - 8 Hours 2 Days - Site Plan Logistics, Supervision and Coordination of Removal and Disposal of Existing Trees and Shrubs;	\$ 113.55	\$ 1,816.80
REMOVAL AND DISPOSAL OF EXISTING TREES AROUND CHAIN-LINK FENCE				
32	Hr	2 Laborer Journeyman - 8 Hours 2 Days - Removal and Disposal of Existing Trees and Shrubs	\$ 97.36	\$ 3,115.52
32	Hr	2 Laborer Foreman - 8 Hours 2 Days - Removal and Disposal of Existing Trees and Shrubs	\$ 106.90	\$ 3,420.80
5	Ea	Dumpsters ( Rental, Delivery, Pick ups and Dumpster Cleaning)	\$ 850.00	\$ 4,250.00
GROUND RESTORATION				
16	Hr	2 Laborer Journeyman - 8 Hours 2 Days - Backfill and Grading	\$ 97.36	\$ 1,557.76
16	Hr	1 Laborer Foreman - 8 Hours 2 Days - Backfill and Grading	\$ 106.90	\$ 1,710.40
OVERHEAD AND PROFIT				
1	LS	Overhead and Profit 10%	10.00%	\$1,587.13
CONTRACTOR'S OVERHEAD AND PROFIT				
1	LS	Overhead and Profit 5%	5.00%	\$872.92
TOTAL				\$18,331.33

PREPARED BY:  
DAMJAN DASKALOSKI  
PROJECT MANAGER

APPROVED BY

DATE





# PROPOSED CHANGE ORDER 03 & 04

164 Lincoln Place Garfield NJ 07026  
T: 973-653-6789 F: 973-689-3802

The following number must appear on all invoices, bills  
of lading, and acknowledgements relating to this CO:  
PCO: 003 & 004 COMBINED

C.O. DATE May 9, 2022  
REV May 10, 2022

TO:  
Ralph Greco  
  
Di Cara I Rubino Architects  
30 Galesi Drive, West Wing, Wayne, NJ 07470  
contact tel: 973-256-0202 / fax: 973-256-0227  
rgreco@dicararubino.com  
PROJECT: Waldwick M.S./ H.S. Exterior Bleacher Replacement

ADDRESS CORRESPONDENCE TO:  
Name Damjan Daskaloski  
  
E-mail Damjan@daskalgc.com  
Phone 973-653-6789  
FAX # 973-689-3802

## CHANGE ORDER DESCRIPTION:

Material and Labor for Demolition and Installation of New South Side & North Side Sidewalks and Curbs

QTY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
CONTRACTOR'S SELF PERFORMED SCOPE OF WORK				
MOBILIZATION AND LOGISTICS				
1	Ls	Mobilization and Logistics	\$ -	\$ -
1	Ls	Machine Rental	\$ 450.00	\$ 450.00
DEMOLITION OF EXISTING SIDEWALKS AND CURBS				
8	Hrs	1 Operator 8 Hours, 1 Day - Demolition of Existing Curbs and Sidewalks;	\$ 113.55	\$ 908.40
8	Hrs	1 Journeyman Laborer 8 Hours, 1 Day - Demolition of Existing Curbs and Sidewalks	\$ 97.36	\$ 778.88
1	Ls	Disposal of Concrete;	\$ 700.00	\$ 700.00
LABOR FOR INSTALLATION OF NEW CONCRETE CURBS				
16	Hrs	1 Carpenter, 8 Hours, 2 Days - Preparation and Installation of Formwork for Curbs;	\$ 106.33	\$ 1,701.28
16	Hrs	1 Laborer Journeyman, 8 Hours, 2 Days - Preparation and Installation of Formwork for Curbs;	\$ 97.36	\$ 1,557.76
8	Hrs	1 Carpenter 8 Hours, 1 Day - Pouring Concrete and Finishing Curbs;	\$ 106.33	\$ 850.64
8	Hrs	1 Laborer Journeyman, 8 Hours, 1 Day - Pouring Concrete and Finishing Curbs;	\$ 97.36	\$ 778.88
LABOR FOR INSTALLATION OF CONCRETE SIDEWALKS				
12	Hrs	1 Carpenter 6 Hours, 2 Days - Preparation and Installation of Formwork for Sidewalk;	\$ 106.33	\$ 1,275.96
12	Hrs	1 Laborer Journeyman, 6 Hours, 2 Days - Preparation and Installation of Formwork for Sidewalk;	\$ 97.36	\$ 1,168.32
8	Hrs	1 Carpenter, 8 Hours, 1 Day - Pouring Concrete for New Sidewalk;	\$ 106.33	\$ 850.64
16	Hrs	2 Laborers Journeyman, 8 Hours, 1 Day - Pouring Concrete for New Sidewalk;	\$ 97.36	\$ 1,557.76
MATERIAL				
1	Ls	Concrete Mix ( two truckloads);	\$ 3,000.00	\$ 3,000.00
18	T	Gravel	\$ 45.00	\$ 810.00
OVERHEAD AND PROFIT FOR CONTRACTOR'S SELF PERFORMED SCOPE OF WORK				
1	LS	Overhead and Profit 10%	10.00%	\$1,638.85
			TOTAL	\$18,027.37

PREPARED BY:  
DAMJAN DASKALOSKI  
PROJECT MANAGER

APPROVED BY

DATE

PERSONNEL  
RESOLUTIONS

BACK-UP

JUNE 6, 2022  
REGULAR MEETING

**2022-2023**  
**DISTRICT ADMINISTRATORS**  
**SALARY AUTHORIZATION**

<b>NAME</b>	<b>SALARY</b>	<b>LONGEVITY</b>
Cannici, Brian	\$151,628	
Carroll, Kevin	\$191,517	\$2,000
Clancy, Michael	\$152,063	\$1,250
Mayer, Michael	\$134,255	
Meyers, Michael	\$202,709	\$2,000
Porter, Ashya	\$134,550	
Sileo, Robert	\$205,370	\$3,300

**2022-2023**  
**DISTRICT SUPERVISORS**  
**SALARY AUTHORIZATION**

<b>NAME</b>	<b>SALARY</b>	<b>LONGEVITY</b>
Angelli, Dianna	\$130,081	\$1,500

**2022-2023**  
**CERTIFICATED INSTRUCTIONAL AND EDUCATIONAL SERVICES STAFF**  
**SALARY AUTHORIZTION**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>DEGREE</u>	<u>STEP</u>	<u>SALARY</u>	<u>LONGEVITY</u>
ABASHKIN	CINDY	MA + 45	16	\$103,359	
ADRAGNA	PAMELA	MA	16	\$94,845	\$1,750
ALFARO-MEZA	JENNY	BA	8	\$62,395	
ALJOVIC	ALBINA	MA + 15	16	\$97,345	
AREVALO	MARGARET	MA + 30	15	\$94,345	\$750
BASILE	DANIEL	BA	6	\$59,595	
BASILICATO	JEFFREY	BA	12	\$73,045	
BASKIN	AMY	MA + 30	16	\$100,759	\$1,750
BECK	ELIZABETH	MA + 30	11	\$79,245	
BEDNAR-THUMM	ANDREA	MA + 45	16	\$103,359	\$1,750
BERTHOLD	JENNA	BA	3	\$57,045	
BICI	HALIME	MA + 15	12	\$80,045	
BISWURM	AMY	BA + 30	10	\$70,645	
BLATT	DAN	BA	15	\$82,645	
BOLONGA	GIANNA	MA	3	\$62,295	
BOVERY	JACQUELINE	BA	9	\$64,495	
BOYD	JENNY	MA	10	\$72,395	
CAREY	DENISE	BA + 30	16	\$92,145	\$2,000
CARLSON	SARA	MA + 15	16	\$97,345	\$1,750
CARROLL	ELIZABETH	BA + 30	16	\$92,145	\$1,750
CASSIDY	TARA J.	MA + 30	16	\$100,759	\$1,750
CIESZKO	BRIANA	MA	4	\$62,795	
CLAPP	THERESA	MA	13	\$81,395	
CLARK	FRANK	MA + 15	14	\$86,345	
COHEN	BRIANNA	BA + 15	8	\$64,145	
COLAIANNI	SARAH	MA	9	\$69,745	
COLUCCI	TALINE	BA	7	\$60,895	
COMBS	ALEXA	MA	6	\$64,845	
COMPTON	NANCY	BA + 15	16	\$89,145	\$2,000
COSGROVE	SEAN	MA + 30	8	\$71,595	
COX	ALISON	MA + 15	16	\$97,345	\$1,750
CRUMP	ETHAN	BA	7	\$60,895	
D'AMICO	MARY	MA	12	\$78,295	
DEAN-FINNAN	JANE	MA + 45	16	\$103,359	\$2,000
DE LUCA	LOREN	BA	8	\$62,395	
DELORENZO	KERRI	MA	9	\$69,745	
DEL PIANO	HEATHER	MA + 15	10	\$74,145	
DELVECCHIO	KIMBERLY	MAA	10	\$72,395	
DITTAMO	MICHAEL	MA + 30	16	\$100,759	\$750
DIVNEY	DAMIAN	MA + 45	16	\$103,359	\$750
DMITRIEFF	KRIS ANN	BA	10	\$67,145	
DODD	JEFFREY	MA	10	\$72,395	
DOJER	SARAH	MA	11	\$75,295	
D'ORAZIO	GINA	MA	16	\$94,845	\$1,750
DUNN	JENNIFER	BA	4	\$57,545	
ECCLESTON	YOLANDA	MA + 45	16	\$103,359	\$1,750
EDREOS	JENNIFER	MA	9	\$69,745	

FORSTE	JAIME	MA + 45	16	\$103,359	\$750
FORTINI	KRISTINA	MA + 45	11	\$81,945	
FREEMAN	DANIEL	MA	10	\$72,395	
FUCARINO	ANDREW	MA	6	\$64,845	
FURANDO	CHRISTINE	MA	16	\$94,845	\$1,750
GAMPER	THERESE	MA + 45	16	\$103,359	\$2,000
GASTMAN	PENNY	MA + 45	16	\$103,359	\$1,750
GILMAN-ROSENBERG	PATRICIA	MA + 15	16	\$97,345	\$1,750
GORDON	JESSICA	MA + 45	10	\$79,045	
GRAY	LOIS	MA	13	\$81,395	
GREEN	AMANDA	BA	5	\$58,295	
GUERRA	JANICE	MA	12	\$78,295	\$750
HAGEN	MICHAEL	MA + 30	16	\$100,759	
HAUSCH	ERICA	BA + 15	6	\$61,345	
HEINSIMER	JULIANNE	MA + 30	10	\$76,345	
HELLER	KIMBERLY	MA	16	\$94,845	\$750
HENIG	KARLEY	BA	6	\$59,595	
HENKE	GABRIELLE	BA	6	\$59,595	
HIDALGO	ERIN	MA + 15	11	\$77,045	
HOFFMAN	JENNIFER	MA + 15	16	\$97,345	\$750
HUSED	ANDREA	MA + 45	16	\$103,359	\$1,750
IMMITT	RANDALL	BA	16	\$86,145	\$750
KABOBIAN	MAGGIE	MA	11	\$75,295	
KANE	LISA	MA + 30	15	\$94,345	\$1,750
KELLAR	ALLISON	MA + 15	11	\$77,045	
KELLY	JOSEPH	MA + 30	16	\$100,759	\$2,000
KISH	DANIELLE	MA	16	\$94,845	\$750
KIVITT	MICHAEL	MA	12	\$78,295	
KIVLEHAN	STEFANEE	BA	5	\$58,295	
KORPICS	SUZANNE	MA + 45	16	\$103,359	\$2,000
KRYSA	KATHERINE	MA + 30	16	\$100,759	\$750
KUEMMER	ALI	MA + 15	9	\$71,495	
LACCITIELLO	FRANK	BA + 15	16	\$89,145	\$750
LAFFERY	DONALD	MA	14	\$84,595	
LARSON	PEGGY	MA	16	\$94,845	\$2,000
LAZZARO	EVANS	BA + 30	16	\$92,145	\$2,000
LEE	JULIA	MA + 30	5	\$67,495	
LEFT	PETER	BA	12	\$73,045	\$750
LEIGH (.2)	DONIELLE	MA	10	\$15,059	
LEONARD	KELLY	MA + 45	10	\$79,045	
LOFARO	CRISTINA	MA + 45	16	\$103,359	\$750
LOVERDE	LAUREN	BA + 15	8	\$64,145	
MAGNER	NICOLE	MA	8	\$67,645	
MAGNUSON	SHERYL	MA + 45	12	\$84,945	
MAH-JI	JOELLE	MA	5	\$63,545	
MANNING	JOHN	MA	15	\$89,245	\$750
MANNING	SUZANNE	MA + 15	9	\$71,495	
MARSICOVETE (.8)	JEAN	BA	6	\$47,676	
MARTUCCI	DEANNA	MA	16	\$94,845	\$1,750
MARZULLO	LOUIS	MA	16	\$94,845	\$1,750
MAUL	LARA	MA + 30	13	\$85,345	
MC CANN	CHRISTINA	MA + 45	12	\$84,945	
MCINTYRE	MARGARET	MA	11	\$75,295	
MELTZER	NEAL	MA	11	\$75,295	

MIRANDI	ALISON	MA + 45	11	\$81,945	
MIYAMOTO	ELAINE	MA + 45	16	\$103,359	\$2,000
MORDKOVICH	ELLA	MA + 45	16	\$103,359	\$1,750
MORGAN	ERICA	MA	13	\$81,395	\$750
MORTON	BRIELLE	BA	8	\$62,395	
MULLER	MARGARET	MA + 45	16	\$103,359	\$2,000
MURGIA	JOHN	MA + 45	16	\$103,359	\$2,000
MYLES	STAN	MA + 45	16	\$103,359	\$1,750
NATHANSON	MEGHAN	MA + 15	9	\$71,495	
NELSON	DANIELLE	BA + 15	6	\$61,345	
NOBLE	LINDSAY	BA	10	\$67,145	
NOSCHESE	JONATHAN	MA + 45	16	\$103,359	\$2,000
O'BRIEN	JACQUELYN	MA	5	\$63,545	
OH	GRACE	MA + 15	15	\$91,345	
O'HAGAN	PATRICK	MA + 45	16	\$103,359	\$2,000
OPDERBECK	TED	MA + 45	16	\$103,359	\$2,000
ORLAK	DAYNA	MA + 45	16	\$103,359	\$1,750
OSTERLOF	JEANINE	MA	16	\$94,845	
PASTORE	CARLA	MA + 45	11	\$81,945	
POLIDORO	KATHRYN	MA	12	\$78,295	
PRESINZANO	NICOLE	MA + 30	12	\$82,245	
QUINN	KATHLEEN	MA + 45	16	\$103,359	\$2,000
RALSTON	LAUREN	MA + 45	16	\$103,359	\$1,750
RAMICCIO	RYAN	MA + 45	16	\$103,359	\$1,750
REDINGTON-EYLER	KATHLEEN	MA + 45	16	\$103,359	\$1,750
REITHMAYR	JAMES	MA + 30	15	\$94,345	\$750
RIFI	KIMBERLY	MA + 45	16	\$103,359	\$750
ROEHRIG	DARREN	MA	13	\$84,595	
ROYSTON	MELISSA	MA + 45	16	\$103,359	\$1,750
SABO	ALLISON	MA + 30	9	\$73,695	
SCHECK	STEPHANIE	MA	8	\$67,645	
SCHNEIDER	HAYLEY	MA	10	\$72,395	
SCHNEIDER	LAURA	MA	7	\$66,145	
SCHULTZ	RENEE	BA	7	\$60,895	
SERABIAN	TAMMY	MA	4	\$62,795	
SERWIN	ELIZABETH M.	MA + 15	16	\$97,345	\$1,750
SHERIDAN	CHRISTOPHER	MA + 30	14	\$88,545	\$750
SODER	SHARON	MA	16	\$94,845	\$2,000
STAMBUK	ADRIANA	BA + 15	15	\$85,045	\$1,750
STOKES	SONJA	MA	16	\$94,845	\$750
STOLZ	BETH	MA	16	\$94,845	\$750
STRAUSS	KRISTEN	MA	8	\$67,645	
SUSSMAN	CHRISTINA	MA	8	\$67,645	
SUSSMAN	JOSHUA	MA + 45	12	\$84,945	
SUTTER	KATHRYN	MA + 45	10	\$79,045	
TAPPER	SAMANTHA	BA	6	\$59,595	
TEDESCHI	NICOLE	BA	5	\$58,295	
TURCO	BROOKE	BA + 15	7	\$62,645	
TURNBULL	KELLY	BA	5	\$58,295	
TYSON	KARLY	BA + 15	5	\$60,045	
VACCHIANO	JOSEPHINE	BA	6	\$59,595	

VAN DOLAN	SHANNON	MA	11	\$75,295	
VARCADIPANE	LAURA	BA + 15	14	\$81,095	
VILLANO	CHRISTINE	MA	5	\$63,545	
VROEGINDEWEY	LINDA	MA + 45	16	\$103,359	\$2,000
WEBER	HOLLY	MA	12	\$78,295	\$750
WILSON	JAMES M.	BA + 15	16	\$89,145	\$1,750
WIZEMANN	ERIC	MA	16	\$94,845	\$1,750
WOHLBERG	JESSIE	MA	12	\$78,295	
YOUMANS-PALAIA	JESSICA	MA	8	\$69,395	



**EMPLOYMENT CONTRACT**  
**BETWEEN**  
**JOHN J. GRIFFIN**  
**AND THE**  
**BOARD OF EDUCATION**  
**OF THE BOROUGH OF WALDWICK**

This Employment Contract, made and entered into this 1st day of July 2022 by and between the BOARD OF EDUCATION OF THE BOROUGH OF WALDWICK, Waldwick, New Jersey, 07463, (hereinafter referred to as the "Board"), and JOHN J. GRIFFIN (hereinafter referred to as the "School Business Administrator/Board Secretary" SBA/BS), to serve as School Business Administrator/Board Secretary for the Waldwick Public School District.

WHEREAS, the Board desires to provide the School Business Administrator/Board Secretary with a written employment contract in order to enhance administrative stability and continuity within the schools which the Board believes generally improves the quality of its overall educational program; and

WHEREAS, the Board and the School Business Administrator/Board Secretary believe that a written employment contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the education program of the schools;

NOW, THEREFORE, the Board and School Business Administrator/Board Secretary for the consideration herein specified, agree as follows:

- I. **TERM:** The Board, in consideration of the promises of the School Business Administrator/Board Secretary herein contained, hereby employs, and the School Business Administrator/Board Secretary hereby accepts employment as School

Business Administrator/Board Secretary, for a term commencing July 1, 2022, and ending June 30, 2023.

II. **PROFESSIONAL CERTIFICATION AND RESPONSIBILITIES:** During the term of this Employment Contract, in consideration of the employment, compensation, and other conditions and benefits set forth herein, the School Business Administrator/Board Secretary shall furnish throughout the term of the Employment Contract a valid certificate to act as a Business Administrator in this State and shall give his best professional services and faithfully perform the duties and discharge the responsibilities assigned to him as School Business Administrator/Board Secretary by the Board and State law. The School Business Administrator/Board Secretary shall serve as the School Business Administrator/Board Secretary for the school district and shall be responsible to perform all the functions for said positions as found in the Board Policy Manual, Sections 3011 and 3011A.

III. **PROFESSIONAL GROWTH:** The Board expects the School Business Administrator/Board Secretary to continue his professional development and expects him to participate in relevant learning experiences. In order to accomplish this goal, the School Business Administrator/Board Secretary shall be entitled to attend the New Jersey Association of School Business Officials (NJASBO) Spring Conference and other NJASBO Seminars and the New Jersey School Boards Association Fall Workshop. Additionally, he may attend seminars, and such other meetings which would foster professional growth, including NJDOE and BCASBO County and State meetings and seminars. He may also attend as part of regular school district business NESBIG and Region I meetings. The reasonable cost of attendance, including tuition, travel, room and/or meals, shall be paid by the district in accordance with the OMB Travel Circulars, State Regulations and Statutes. The School Business Administrator/Board Secretary will be required to file a report on the conference. The Board shall make payment for membership dues for the School Business Administrator/Board Secretary in connection with New Jersey Association of School Business Officials and Bergen County Association of School Business Officials.

#### IV. COMPENSATION:

- a. Salary: For the 2022-2023 fiscal year, John Griffin shall be paid an annual salary of \$202,500, (*Two Hundred Two Thousand, Five Hundred Dollars*). This salary shall be paid to the School Business Administrator/Board Secretary in 24 equal installments on the 15th and 30th day of each month during the aforementioned time period for his services rendered.

Any adjustment in salary made during the life of this Employment Contract shall be in the form of an amendment and shall become part of this Employment Contract after review and approval by the Executive County Superintendent; but it shall not be deemed that the Board and the Business Administrator have entered into a new employment contract.

- b. Longevity: After Fifteen (15) years - \$5,000.
- c. Additional compensation of \$2,900 for Treasurer's function and \$10,000 for project management/long term planning.
- d. Vacation: The School Business Administrator/Board Secretary shall receive twenty-five (25) days of vacation per school year. He shall be entitled to carry over ten (10) vacation days from one year to the next with prior approval from the Superintendent of Schools.

- e. Benefits:

1. Sick Leave

The School Business Administrator/Board Secretary shall be allowed sick leave with full pay of fourteen (14) days yearly.

2. Physician's Certificate

In case of sick leave claimed, the Board may require a physician's certificate to be filed with the Superintendent.

3. Excessive Absence: Day's Salary Defined

When sick leave absence exceeds the annual leave and the accumulated leave, the Board may pay the SBA/BS each day's salary for such length of time as

may be determined by the Board in each individual case. A days' salary is defined as one-two-hundred-sixtieth ( $1/260^{\text{th}}$ ) of the annual salary.

#### 4. Leave of Absence for Temporary Illness (A Catastrophe)

A catastrophe may be deemed to exist when both of the following conditions are met:

- a. when a continuous illness exceeds twenty (20) school days, and
- b. when the accumulated sick leave has expired.

When both conditions exist simultaneously, the Board, upon the recommendation of the Superintendent, shall pay to the sick employee his or her contracted salary for a period not to exceed the total number of days of accumulated sick leave accredited to the employee at the beginning of the continuous illness, or, the Board shall pay the ill employee his or her contracted salary for a period equal to ten (10) days for each year of service in the Walldwick School system if this aggregate number of days is greater than the accumulated sick leave as previously defined.

The catastrophe pay shall commence on the twenty-first (21) day of the illness or at the expiration of the accumulated sick leave, whichever event occurs later.

#### 5. Salary in Cases of Absence Not Constituting Sick Leave

Nothing contained herein shall affect the right of the Board to fix either by rule or by individual consideration, the payment of salary in cases of absence not constituting sick leave or granting sick leave beyond the minimum sick leave.

#### 6. Computation of Salary Deductions

Any deductions for leave of absence without pay shall be made on the basis of one two-hundred-sixtieth ( $1/260^{\text{th}}$ ) of the annual salary.

7. Compensation for Unused Sick Leave

After completing fifteen (15) years of service in the district and submitting a letter of resignation for purposes of retirement to the Board, the SBA/BS shall be compensated for all unused accumulated sick leave at the daily rate of sixty and 00/100 dollars (\$60.00) per accumulated day, with a maximum amount of \$15,000.

In addition, when the SBA/BS retires during the school year, he shall receive sick day retirement credit for that school year on a prorated basis.

To be eligible for payment in July, the SBA/BS shall submit an application for retirement by January 15<sup>th</sup> of the year of the effective retirement date. Failure to do so will cause the payment to be delayed until the following July.

8. Reporting of Absences

For the protection of the employee and for proper payroll accounting and audit, every absence for a half day or more must be accounted for in writing and reported to the Superintendent.

9. Mileage Reimbursement – The School Business Administrator/Board

Secretary shall be paid a reasonable allowance of \$100 per month as reimbursement for use of his vehicle in performance of his duties. There will be no additional reimbursement of mileage allowance paid, except for travel outside of New Jersey.

d. Work Schedule: A regularly scheduled work day for the School Business Administrator/Board Secretary shall be eight hours inclusive of lunch, and all

scheduled Board meetings. The School Business Administrator/Board Secretary shall report to work on days when all other Administrators are required to report. However, when circumstances dictate, and the School Business Administrator/Board Secretary works extended hours which are uncompensated, the School Business Administrator/Board Secretary shall be granted reasonable flexibility in adjusting his work schedule, and this flexibility will not be unreasonably withheld.

V. TEMPORARY LEAVES OF ABSENCE

1. Death in the Immediate Family An allowance of up to five (5) days leave shall be granted. Immediate family shall be considered the following: father, mother, father-in-law, mother-in-law, spouse, child, brother, sister, or any member of the immediate household.

2. Death of Other Relative or Close Friend.

An allowance of one (1) days leave shall be granted.

3. Other Emergencies of a Personal Nature

An allowance of six (6) days leave with the prior approval by the Superintendent for any of the following reasons:

- a. Recognition of a religious holiday.
- b. Court subpoena.
- c. Marriage of employee or marriage in his or her immediate family (as defined in Section 1 above).
- d. Personal business which cannot be handled outside school hours.
- e. Any other emergency or urgent reason not included in a, to d, above if approved by the Superintendent or the Board.

#### 4. Professional Days

Additional professional days may be granted with prior approval of the Superintendent.

### VI. INSURANCE PROTECTION

1. The Board shall provide and pay for the same health care and dental insurance protection consistent with other employees in the district, which is currently the State Employee Health Benefits Plan (SEHBP). Pursuant to PL 2011, c. 78, the employee shall contribute an amount toward payment of premiums. The Board shall provide errors and omissions insurance coverage for the SBA/BS.
2. The SBA/BS shall be responsible for a \$50.00 per person/\$150 per family deductible on the dental insurance plan, which is currently Delta Dental.
3. In the event there are any revisions to the insurance protection provided to certificated staff, the same revisions shall be made to the SBA/BS insurance protection.
4. In the event it is permitted by law, the SBA/BS who has health benefits coverage through his spouse, may waive his family health benefits coverage through the district and shall in return receive the same sum and payment schedule as other certificated staff. This payment is not to be considered a salary payment and as such, is not pensionable. In no event shall the payment by the school district exceed twenty-five (25%) percent of the amount saved by the school district for the health benefit coverage being waived. Any employee who has waived his/her medical benefit coverage, will be allowed to restore such coverage on an immediate basis, subject to compliance with the providers requirements. If the employee revokes the waiver prior to the end of the year in which they opted out, the employee's reimbursement

shall be pro-rated based upon the period of time not covered by the district's benefit plan.

VII. **INDEMNIFICATION:** The Board agrees to indemnify and hold the School Business Administrator/Board Secretary harmless, including the payment of reasonable attorney's fees and cost of litigation, from any civil action brought against him in connection with any act or omission of the duties of School Business Administrator/Board Secretary for the Waldwick Board of Education. Should any criminal action be instituted against the School Business Administrator/Board Secretary for any such act or omission, the Board shall reimburse the School Business Administrator/Board Secretary for the reasonable attorney's fees and cost of litigation, provided the proceedings are dismissed or result in a final disposition in favor of the School Business Administrator/Board Secretary. Nothing contained herein shall, however, be interpreted as imposing an obligation upon the Board to pay the School Business Administrator/Board Secretary's attorney's fees and cost of litigation if the Board and School Business Administrator/Board Secretary have adverse interests in the litigation.

The School Business Administrator represents that he possesses the appropriate certification as "School Business Administrator" issued by the New Jersey State Board of Examiners, and that said certification is now and shall remain in full force and effect throughout the term of this Agreement. The parties hereto agree that in the event the School Business Administrator's certification is suspended or revoked for any reason whatsoever, or otherwise not maintained in full force and effect, all provisions of this Agreement shall immediately be rendered null and void and the School Business Administrator's employment with the Board shall cease. Further, if the School Business Administrator is precluded from performing his duties by any judgment, order or direction of any court of competent jurisdiction, or by the Commissioner of Education of the State of New Jersey, all provisions of this Agreement shall immediately be rendered null and void and the School Business Administrator's employment with the Board shall cease.



IN WITNESS WHEREOF, the Board has caused this Employment Contract to be approved in its behalf by a duly authorized officer, and the School Business Administrator/Board Secretary has approved this Employment Contract effective on the day and year specified in paragraph 1, above.

#### VIII. SAVINGS CLAUSE

If, during the term of this Employment Agreement, it is found that a specific clause of this Employment Agreement is contrary to federal or state law, the remainder of the Employment Agreement not affected by such ruling shall remain in full force and effect. The parties hereto represent to each other that they fully understand the terms and conditions of this Employment Agreement, and agree to be bound by same pursuant to the rules and regulations of the Department of Education and the laws of the State of New Jersey.

#### IX. MODIFICATION CLAUSE:

The terms and conditions of this Employment Agreement shall not be modified except by the written consent of both Parties hereto and review and approval by the Executive County Superintendent. Any amendments to this Employment Agreement shall not create a new agreement or agreement term but shall only constitute an amendment to the existing Employment Agreement.

BOARD OF EDUCATION OF THE  
BOROUGH OF WALDWICK

---

JOHN J. GRIFFIN

School Business Administrator/Board Secretary

---

DANIEL MARRO

Board President

**EMPLOYMENT AGREEMENT  
BETWEEN  
ANDREW GAMPER  
AND THE  
BOARD OF EDUCATION  
OF THE  
BOROUGH OF WALDWICK**

This Employment Contract made and entered into this 1<sup>st</sup> Day of July 2022 by and between the Board of Education of the Borough of Waldwick, New Jersey, (hereinafter referred to as the "Board") and Andrew Gamper (hereinafter referred to as the "Director") to serve as Director of Facilities, Security and Transportation for the Waldwick Public School District.

WHEREAS the Board desired to provide the Director with a written employment contract in order to enhance stability and continuity within the schools which the Board believes generally improves the quality of its overall educational facilities, and

WHEREAS the Board and the Director believe that a written employment contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the educational facilities of the school district,

NOW THEREFORE the Board and the Director for the consideration herein specified agree as follows:

1. Term: The Board, in consideration of the promises of the Director herein contained, hereby employs and the Director hereby accepts employment as Director of Facilities, Security and Transportation for a term commencing July 1, 2022 and ending June 30, 2023.
2. Professional Responsibilities: During the term of this Employment Contract, in consideration of the employment, compensation, and other conditions and benefits set forth herein, the Director shall give his best professional services and faithfully perform the duties and discharge the responsibilities assigned to him as Director by the Board and the State law for the period July 1, 2022 to June 30, 2023. The Director shall be responsible to perform all the functions for said position as found in the job description.
3. Professional Growth: The Board expects the Director to continue his professional development. In order to accomplish this goal, the Director shall be reimbursed for seminars, and such other meetings which would foster professional growth and are approved by the Business Administrator at a cost not to exceed \$1,000 per year.

The Board shall make payment for membership dues for the Director in connection with New Jersey School Buildings and Grounds Association.

4. Compensation:

- a. Salary: For the 2022-2023 school year, the Board shall pay the Director a salary of \$114,093. This salary shall be paid to the Director in installments of one twenty-fourth (1/24<sup>th</sup>) of the annual salary rate on the fifteenth and thirtieth day of each month for his services rendered during the month in accordance with the schedule of salary payments in effect for all other employees.
- b. Overtime: Overtime shall be worked as needed with no additional compensation.
- c. In District Travel for the use of personal vehicle: \$1,800 per annum pro rata as compensation for expenses incurred for travel within the district in the performance of his duties under this contract.
- d. Cell phone allowance of \$345 per annum pro rata, if the Director chooses to use his personal cell phone.
- e. On call allowance of \$1,500 per annum pro rata for addressing maintenance, custodial and transportation issues outside normal working hours.
- f. \$2,000 for Transportation Supervisors Certificate.
- g. \$4,000 for Project Management
- h. Longevity:

After 5 years:	\$2,000
After 10 years:	\$2,500
After 15 years:	\$3,000
After 20 years:	\$3,500

5. Other Benefits:

All other benefits including but not limited to vacation, holidays, sick leave, temporary leaves, insurance, black seal stipend shall be in accord with the terms of the current W.E.A. contract for maintenance staff.

IN WITNESS WHEREOF the Board has caused this Employment Contract to be approved on its behalf by a duly authorized office and the Director has approved this Employment Contract effective on the day and year specified in paragraph 1, above.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Andrew Gamper  
Director of Facilities, Security and Transportation

BOARD OF EDUCATION OF THE  
BOROUGH OF WALDWICK

\_\_\_\_\_  
Date

\_\_\_\_\_  
Daniel Marro  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
John Griffin  
School Business Administrator/Board Secretary

**WALDWICK BOARD OF EDUCATION**  
**WALDWICK, NJ**

**DISTRICT TECHNOLOGY COORDINATOR**  
**EMPLOYMENT CONTRACT**

**THIS AGREEMENT** made this day, June 6, 2022 by and between the Board of Education of the Waldwick Public School District ("Board" or "District"), with administrative offices located at 155 Summit Avenue, Waldwick, New Jersey, and **Mr. David Merchan** (hereinafter referred to as "Employee" or "District Technology Coordinator").

**WITNESSETH:**

**WHEREAS**, the Board desires to retain the services of **David Merchan** as a District Technology Coordinator for the Waldwick Public School District and **David Merchan** has agreed to serve in this capacity; and

**WHEREAS**, the Board and **David Merchan** wish to embody in this Contract the terms and conditions of their Agreement;

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the Board and **David Merchan** hereby agree as follows:

**1. EMPLOYMENT**

The Board agrees to employ **David Merchan** as the District Technology Coordinator, with such duties and responsibilities in said position as are specified in Title 18A of the New Jersey Revised Statutes and all other applicable laws and regulations, as well as in accordance with all Board policies, administrative regulations and job descriptions pertaining to the functions, responsibilities, powers and authority of a technician. The Employee shall also carry out any

duties and responsibilities as may be directed by the Superintendent of Schools. Employee accepts said appointment as the District Technology Coordinator and represents that he will faithfully and fully perform and carry out the duties and responsibilities of said office throughout the term of this Contract, including attendance at all meetings and school affairs required by the Superintendent or the Board. The parties hereby acknowledge and agree that no certification is required for the position of Technology Coordinator and the position is not subject to tenure.

## **2. TERM**

The term of this Contract shall be from July 1, 2022 through June 30, 2023.

## **3. COMPENSATION**

The employee shall receive an annual base salary of \$105,000. Said salary shall be paid in equal installments according to the payment schedule for other district personnel. In case of emergency, overtime shall be worked as needed with no additional compensation.

In the event deductions must be made from the Employee's pay as a result of the over-utilization of time off or other unpaid days, the deduction for each day shall be calculated as 1/260<sup>th</sup> of the annual salary.

The employee will receive \$1500 to oversee the district webpage.

The employee shall receive \$500 per annum pro rata as compensation for expenses incurred for travel within the district in the performance of his duties under this contract. Said payment shall be paid in equal installments according to the pay schedule for other district personnel.

The employee shall receive a cell phone allowance of \$500 per annum pro rata for use of personal cell phone related to the performance of his duties. Said payment shall be paid in equal installments according to the pay schedule for other district personnel.

The employee shall be paid \$150 per board meeting that he attends to assist with technical aspects of the meeting. Employee will fill out a voucher after each meeting attended for payment.

#### **4. WORK HOURS**

Employee shall work five (5) days per week for a total of forty (40) hours per week. In case of an emergency, overtime shall be worked as needed with no additional compensation.

#### **5. VACATION**

The employee shall receive the following vacation schedule:

- After one (1) year, twelve (12) vacation days;
- After two (2) years, fifteen (15) vacation days;
- After five (5) years, twenty (20) vacation days; and
- Employee's initial employment year and last employment year's vacation shall be prorated.
- With the permission of the Superintendent, up to ten (10) vacation days may be carried over until the next year; provided, however, the maximum number of vacation days that can be taken in any one (1) school year shall be twenty-five (25) days.

The District Technology Coordinator will receive two floating vacation days in lieu of the NJEA Teachers Convention. All vacation time is subject to the prior written approval of the Superintendent and all requests for vacation time shall be submitted, at least two (2) weeks in advance. A maximum of two (2) vacation days can be taken during the holiday, winter and spring recess periods, unless more days are approved by the Superintendent. Except in case of emergency, the Superintendent shall not cancel approved vacations.

## **7. HOLIDAYS**

The District Technology Coordinator shall be entitled to time off with pay on the holidays indicated below, provided school is not in session on these days:

President's Day (legal holiday)

Good Friday

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Friday after Thanksgiving

Christmas Eve

Christmas Day

New Years Eve

New Years Day

## **8. SICK DAYS**

The employee shall receive 13 (thirteen) paid sick leave days per year and shall be entitled to carryover any unused sick time from one calendar year to the next. In case of sick leave claimed, the Board of Education may, in its sole discretion, require a physician's certificate to be filed with the Secretary of the Board of Education.



In the case of extended illness, the Board of Education may pay to the Employee 50% of his or her contracted day's salary for a period of time not to exceed the total number of days of accumulated sick leave accredited to said employee at the beginning of the continuous illness, or the Board may pay the ill employee 50% of his or her day's salary for a period of time equal to ten (10) days for each year of service in the Waldwick School System, if this aggregate number of days is greater than the accumulated sick leave as previously defined. Under no circumstance shall said employee be paid an amount in excess of his or her day's salary, less the actual or estimated cost of a substitute for each day granted.

Upon retirement, if the employee has completed ten (10) years of service in the Waldwick School District and retires in the district pursuant to the Rules of the New Jersey Pension Funds, he shall be compensated for unused sick days accumulated at the rate of fifty (\$50.00) dollars per accumulated day. The maximum amount payable shall be five thousand dollars (\$5,000.00). To be eligible for payment, the employee must submit a letter of resignation by February 1 in the year of the effective retirement date. Failure to comply with the notice provisions shall result in the delay of all payments required by this section by one (1) year.

#### **9. PERSONAL LEAVE AND OTHER TIME OFF**

Personal Leave: An allowance of up to four (4) days leave with prior written approval by the Superintendent or his designee for any of the following reasons:

1. Recognition of a religious holiday;
2. Court subpoena;
3. Marriage of employee or marriage in employee's immediate family;
4. Personal business which cannot be handled outside of school hours;
5. Any other emergency or urgent reason.

No more than two (2) consecutive personal days may be used at any time without approval from the Superintendent. The Superintendent or other appropriate supervisor may request supporting documentation where there exists reasonable suspicion to believe that personal leave is being abused or where a personal day is taken contiguous to a holiday, vacation or weekend.

Unused personal leave may be accumulated from year to year provided, however, that no more than two (2) days shall be carried from one school year to the next. If the carried over personal days are not used in the next succeeding year, they are forfeited. (No more than six days will be available in any given year).

Bereavement Days: An allowance of up to five (5) days leave shall be granted for death in the immediate family. Immediate family shall be considered: father, mother, father-in-law, mother-in-law, spouse, child, brother, sister, grandparents, step-family members or any member of the immediate household. Death of other relative or close friend shall be granted an allowance of one (1) day leave. Proper notice to the Employee's Supervisor is required prior to utilizing this leave. Documentation must be provided upon request.

Jury Duty: Employees who are required to serve on jury duty will have deducted from their salary the amount of money which they have been paid for this service. Appropriate documentation of jury duty must be provided.

For All Days, Including Sick and Vacation: For the protection of the employee and for proper payroll accounting and audit, every absence for a half day or more must be accounted for in writing and reported to the Superintendent or the school business administrator.

## **10. INSURANCE**

Employee will receive the same medical and dental insurance benefits enjoyed by other district non-supervisory staff. Employee will contribute to the costs of his health insurance premiums in the same manner as other non-supervisory staff and in accordance with applicable State law currently in effect, P.L. 2011, Ch.78.

If employee has health benefit coverage through his spouse or other source, he may waive his health benefit coverage through the district and shall in return receive the sum of 25% of the net premium costs or \$5000.00 whichever is less, payable in two installments on May 15th and December 15th of the year in which the employee has opted out, subject to all appropriate deductions and all subsequent years until the employee re-enters the benefit plan offered by the Waldwick Board of Education. This payment is not to be considered a salary payment and as such, is not pensionable.

## **11. PROFESSIONAL GROWTH**

The Board expects the Director of Technology to continue his professional development. In order to accomplish this goal, the Director of Technology shall be reimbursed for memberships, course work, seminars and other such meetings which would foster professional growth and are previously approved, in writing, by the Superintendent at a cost not to exceed \$1500 per year. The cost of mandated workshops and courses by the Superintendent shall be excluded from the total cap.

## **12. RESIDENCY REQUIREMENT**

In accordance with N.J.S.A. 52:14-7, otherwise referred to as the "New Jersey First Act," Employee must be a resident of the State of New Jersey unless he held an office, employment, or position in this State on September 1, 2011 but did not have his principal residence in this State on that effective date. In such circumstances, Employee shall not be subject to the residency requirement while he continues to hold office, employment, or position without a break in public service of greater than seven (7) days. In the event Employee is not a resident of the State of New Jersey, he shall have one (1) year from the date he takes office, position or employment to relocate his residence to New Jersey. If he does not do so or does not file for an exemption, he is subject to removal from his office, position or employment.

## **13. TERMINATION OF EMPLOYMENT**

This Contract may be terminated under the following conditions:

- A. Upon sixty (60) days written notice by one party to the other;
- B. By mutual agreement of the Parties.
- C. For cause - the Board may terminate the Employee at any time, without notice, where there exists good cause for the employee's immediate dismissal. "Good cause" shall constitute conduct which is seriously prejudicial to the school district, neglect of duty, conduct unbecoming a public employee, inefficiency, and/or incompetency.

## **14. EVALUATION**

The Director of Technology shall be evaluated in accordance with Board Policy. All evaluations shall be in writing, shall include areas of commendation(s) and recommendation(s) for improvement, and shall provide direction as to any aspects of performance in need of improvement.

**15. ENTIRE AGREEMENT**

This Agreement contains the entire understanding of the parties. It is subject to approval by the Board of Education.

**16. AMENDMENTS OR MODIFICATIONS**

This Agreement may not be modified or amended in whole or in part except by mutual agreement of the parties incorporated in writing, signed by both parties and ratified by the Board.

**17. NEW JERSEY LAW**

This Agreement shall be construed in accordance with the provisions of the laws of New Jersey.

**18. CONFLICTS**

In the event of any conflict between the terms, conditions and provisions of this Agreement and the provisions of the Board's policies or any permissive federal or state law, the terms of this Agreement shall take precedence over the contrary provisions of the Board's policies or any such permissive law, unless otherwise prohibited by law.

**19. PROFESSIONAL LIABILITY**

The Board agrees that it shall indemnify the Director of Technology in accordance with N.J.S.A. 18A:16-6 and N.J.S.A. 18A:16-6.1.

**20. SEPARABILITY**

In the event that any provision of this Contract is deemed to be illegal by a court or agency of competent jurisdiction then the remaining provisions shall remain in full force and effect.

**21. ACKNOWLEDGEMENT**

The parties acknowledge that each fully understands the terms and conditions of this Agreement and that each has been fully informed as to his/its legal rights and obligations. The Board shall approve this Agreement and shall authorize its President and Board Secretary to execute same on behalf of the Board by a formal Resolution adopted at a duly convened public meeting of the Board.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands and seals the day and date first above written.

ATTEST:

WALDWICK PUBLIC SCHOOL DISTRICT

BY: \_\_\_\_\_  
John Griffin  
School Business Administrator/  
Board Secretary

BY: \_\_\_\_\_  
Daniel Marro, Sr.  
Board of Education President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

BY: \_\_\_\_\_  
David Merchan

Dated: \_\_\_\_\_

**WALDWICK BOARD OF EDUCATION**  
**WALDWICK, NJ**

**DISTRICT LEAD TECHNICIAN  
EMPLOYMENT CONTRACT**

**THIS AGREEMENT** made this June 6, 2022 by and between the Board of Education of the Waldwick Public School District ("Board" or "District"), with administrative offices located at 155 Summit Avenue, Waldwick, New Jersey, and **Mr. Jonathan Alvarez** (hereinafter referred to as "Employee" or "Technician").

**WITNESSETH:**

**WHEREAS**, the Board desires to retain the services of **Jonathan Alvarez** as a Technician for the Waldwick Public School District and **Jonathan Alvarez** has agreed to serve in this capacity; and

**WHEREAS**, the Board and **Jonathan Alvarez** wish to embody in this Contract the terms and conditions of their Agreement;

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the Board and **Jonathan Alvarez** hereby agree as follows:

**1. EMPLOYMENT**

The Board agrees to employ **Jonathan Alvarez** as a Technician, with such duties and responsibilities in said position as are specified in Title 18A of the New Jersey Revised Statutes and all other applicable laws and regulations, as well as in accordance with all Board policies, administrative regulations and job descriptions pertaining to the functions, responsibilities, powers and authority of a technician. Employee accepts said appointment as a technician and represents that he will faithfully and fully perform and carry out the duties and responsibilities of

said office throughout the term of this Contract, including attendance at all meetings and school affairs required by the Superintendent or the Board. Employee is to work forty (40) hours per week, eight (8) hours per day, with forty-five (45) minutes for lunch included in the eight (8) hour work day. The specific lunch and shift hours will be determined by Employee's direct supervisor.

## **2. TERM**

The term of this Contract shall be from July 1, 2022 through June 30, 2023.

## **3. COMPENSATION**

The employee shall receive an annual base salary of \$68,000. Said salary shall be paid in equal installments according to the payment schedule for other district personnel.

In the event deductions must be made from the Employee's pay as a result of the over-utilization of time off or other unpaid days, the deduction for each day shall be calculated as 1/260<sup>th</sup> of the annual salary.

The employee shall receive \$500 per annum pro rata as compensation for expenses incurred for travel within the district in the performance of his duties under this contract. Said payment shall be paid in equal installments according to the pay schedule for other district personnel.

## **4. VACATION**

The employee shall receive the following vacation schedule:

- After one (1) year, two (2) weeks of vacation or ten (10) vacation days;
- After two (2) years, three (3) weeks of vacation or fifteen (15) vacation days; and
- After ten (10) years, four (4) weeks of vacation or twenty (20) vacation days;



Only one technician may take vacation at a time. All vacation time is subject to the approval of the immediate supervisor and shall be submitted two (2) weeks in advance. A maximum of two (2) vacation days can be taken during the holiday, winter and spring recess periods. Except in case of emergency, the Board/Administration shall not cancel approved vacations.

## **5. HOLIDAYS**

The technician shall be entitled to time off with pay on the holidays indicated below, provided school is not in session on these days:

President's Day  
Good Friday  
Memorial Day  
Independence Day  
Labor Day  
Thanksgiving Day  
Friday after Thanksgiving  
Christmas Eve  
Christmas Day  
New Years Eve  
New Years Day

## **6. SICK DAYS**

The employee shall receive 12 (twelve) paid sick leave days per year and shall be entitled to carryover any unused sick time from one calendar year to the next. In case of sick leave claimed, the Board of Education may require a physician's certificate to be filed with the Secretary of the Board of Education.

In the case of extended illness, the Board of Education may pay to the Employee 50% of his or her contracted day's salary for a period of time not to exceed the total number of days of accumulated sick leave accredited to said employee at the beginning of the continuous illness, Or

the Board may pay the ill employee 50% of his or her day's salary for a period of time equal to ten (10) days for each year of service in the Waldwick School System, if this aggregate number of days is greater than the accumulated sick leave as previously defined. Under no circumstance shall said employee be paid an amount in excess of his or her day's salary, less the actual or estimated cost of a substitute for each day granted.

Upon retirement, if the employee has completed ten (10) years of service in the Waldwick School District and retires in the district pursuant to the Rules of the New Jersey Pension Funds, he shall be compensated for unused sick days accumulated at the rate of fifty (\$50.00) dollars per accumulated day. The maximum amount payable shall be ten thousand dollars (\$10,000.00). To be eligible for payment, the employee shall submit a letter of resignation by February 1 in the year of the effective retirement date. Failure to comply with the notice provisions shall result in the delay of all payments required by this section by one (1) year.

**7. PERSONAL LEAVE AND OTHER TIME OFF**

Personal Leave: An allowance of up to three (3) days leave with prior approval by the Superintendent or the school business administrator or his designee for any of the following reasons:

1. Recognition of a religious holiday;
2. Court subpoena;
3. Marriage of employee or marriage in employee's immediate family;
4. Personal business which cannot be handled outside of school hours;
5. Any other emergency or urgent reason.

No more than two (2) consecutive personal days may be used at any time.

The School Business Administrator or other appropriate supervisor may request supporting documentation where there exists reasonable suspicion to believe that personal leave is being abused or where a personal day is taken contiguous to a holiday, vacation or weekend.

Unused personal leave may be accumulated from year to year provided, however, that no more than three (3) days shall be carried from one school year to the next. (No more than six days will be available in any given year).

Bereavement Days: An allowance of up to five (5) days leave shall be granted for death in the immediate family. Immediate family shall be considered: father, mother, father-in-law, mother-in-law, spouse, child, brother, sister, grandparents, step-family members or any member of the immediate household. Death of other relative or close friend shall be granted an allowance of one (1) day leave.

Jury Duty: Employees who are required to serve on jury duty will have deducted from their salary the amount of money which they have been paid for this service

Professional Days: Allowance for professional days for technicians may be authorized with prior approval by the Technology Supervisor. For All Days, Including Sick and Vacation: For the protection of the employee and for proper payroll accounting and audit, every absence for a half day or more must be accounted for in writing and reported to the Superintendent or the school business administrator.

**8. INSURANCE**

Employee will receive the same medical and dental insurance benefits enjoyed by other district non-supervisory staff

**9. TERMINATION OF EMPLOYMENT**

This Contract may be terminated under the following conditions:

- A. Upon sixty (60) days written notice by one party to the other;
- B. By mutual agreement of the Parties.
- C. For cause, (the Board at any time, without notice, where there exists good cause for the employee's immediate dismissal. "Good cause" shall constitute conduct which is seriously prejudicial to the school district, neglect of duty, inefficiency, or incompetency.

**10. EVALUATION**

The technician shall be evaluated in accordance with Board Policy. All evaluations shall be in writing, shall include areas of commendation and recommendation, and shall provide direction as to any aspects of performance in need of improvement.

**11. ENTIRE AGREEMENT**

This Agreement contains the entire understanding of the parties. It is subject to approval by the Board of Education.

**12. AMENDMENTS OR MODIFICATIONS**

This Agreement may not be modified or amended except by mutual agreement of the parties incorporated in writing, and signed by both parties.

**13. NEW JERSEY LAW**

This Agreement shall be construed in accordance with the provisions of the laws of New Jersey.

**14. CONFLICTS**

In the event of any conflict between the terms, conditions and provisions of this Agreement and the provisions of the Board's policies or any permissive federal or state law, the terms of this Agreement shall take precedence over the contrary provisions of the Board's policies or any such permissive law, unless otherwise prohibited by law.

**15. PROFESSIONAL LIABILITY**

The Board agrees that it shall indemnify the Technician in accordance with N.J.S.A. 18A:16-6 and N.J.S.A. 18A:16-6.1.

**16. SEPARABILITY**

In the event that any provision of this Contract is deemed to be illegal by a court or agency of competent jurisdiction then the remaining provisions shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands and seals the day and date first above written.

ATTEST:

WALDWICK PUBLIC  
SCHOOL DISTRICT

BY: \_\_\_\_\_  
John Griffin  
School Business Administrator/  
Board Secretary

BY: \_\_\_\_\_  
Daniel Marro, Sr.  
Board of Education President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

BY: \_\_\_\_\_  
Jonathan Alvarez

Dated: \_\_\_\_\_

WALDWICK BOARD OF EDUCATION  
SECRETARIAL/CLERK TYPIST  
SALARY AUTHORIZATION  
2022-2023

NAME	HIRE DATE	STEP	LONGEVITY YEARS COMPLETED	TOTAL SALARY	LONGEVITY AMOUNT	TOTAL COMPENSATION
<b>12 MONTH EMPLOYEES</b>						
<b><u>BUSINESS OFFICE</u></b>						
SHERMAN, THERESA	10/01/2003	A3 (4)	19	\$62,839	\$2,500	\$65,339
SPAZIANI, ANDREA	07/11/1977	A1 (4)	45	\$83,217	\$3,500	\$86,717
<b><u>ELEMENTARY</u></b>						
CUOMO, JENNIFER	08/01/2018	B1 (5)	4	\$61,388		\$61,388
MENDILLO, CHRISTINE	02/01/2013	B1 (5)	9	\$61,388		\$61,388
<b><u>HIGH SCHOOL</u></b>						
BIZZOCO-CASSIDY, LAURIE	05/03/2005	B1 (5)	17	\$61,388	\$2,500	\$63,888
BROPHY, EDNA	12/02/2013	B3 (5)	9	\$57,920		\$57,920
DOHENY, DONNA	07/25/2006	B1 (5)	16	\$61,388	\$2,500	\$63,888
HIRKALER, MARCI	07/01/2010	B1 (5)	12	\$61,388	\$2,000	\$63,388
<b><u>SPECIAL SERVICES</u></b>						
KEDZIERSKI, CAROLYN	07/22/2009	B1 (5)	13	\$61,388	\$2,000	\$63,388
SCARRY, LUZMILA	07/01/2013	B3 (5) (.71)	12	\$41,123	\$2,000	\$43,123
<b>10 MONTH EMPLOYEES</b>						
<b><u>CLERK TYPIST</u></b>						
RAFFAELE, JILL	01/16/2015	B3 (5) (.43)	7	\$20,755		\$20,755
WELDON, KRISTINA	01/04/2016	B3 (5) (.57)	6	\$27,512		\$27,512

**WALDWICK BOARD OF EDUCATION  
CUSTODIAL/GROUNDSMAN/MAINTENANCE  
SALARY AUTHORIZATION  
2022-2023**

NAME	HIRE DATE	STEP	LONGEVITY		SHIFT DIFF	BLACK		LONGEVITY AMOUNT	TOTAL COMPENSATION
			YEARS COMPLETED	SALARY		SEAL AMOUNT			
ALMONTE, JOSE	7/1/2011	C/G-6	11	\$61,716	\$820	\$420	\$2,000	\$64,956	
ANDRE, GORDON	10/1/2014	C/G/M-6	8	\$67,888		\$420		\$68,308	
BANUSI, FISNIK	8/23/2017	C/G-5	5	\$60,341	\$820	\$420		\$61,581	
DEGREGORIO, ANTHONY	2/9/2004	C/G-6	18	\$61,716		\$420	\$2,500	\$64,636	
DI CRESCIENZO, GIOVANNI	8/1/2005	C/G-6	17	\$61,716	\$820	\$420	\$2,500	\$65,456	
DUNPHY, KEVIN	1/2/2007	C/G-6	15	\$61,716		\$420	\$2,500	\$64,636	
GARCIA, JUAN	8/27/2008	C/G-6	14	\$61,716	\$820	\$420	\$2,000	\$64,956	
MEZA, HUGO	9/1/2009	C/G-6	13	\$61,716	\$820	\$420	\$2,000	\$64,956	
MICHAELS, RANDY	4/19/2004	OTHER	18	\$64,890				\$64,890	
UTRILLA, PEDRO	3/15/2022	C/G-0	0	\$54,741	\$820			\$55,561	
VASCONEZ, ROBERT	3/15/2022	C/G-2	0	\$56,741	\$820	\$420		\$57,981	
WILLIAMS, ROBERT	7/1/2010	C/G-6	12	\$61,716	\$820	\$420	\$2,000	\$64,956	
YOUMANS, TERRY	11/28/2016	C/G-6	6	\$61,716	\$820	\$420		\$62,956	



**WALDWICK BOARD OF EDUCATION  
FULL TIME COLLABORATIVE AIDES  
SALARY AUTHORIZATION  
2022-2023 SCHOOL YEAR**

NAME	HIRE DATE	STEP	LONGEVITY YEARS COMPLETED	HOURLY RATE	HOURS PER DAY	DAYS PER YEAR	BASE		LONGEVITY AMOUNT	SUB CERT	TOTAL	
							SALARY				COMPENSATION	
AYVAZ, CATHERINE (JAT)	5/22/2007	5	15	\$29.91	6.5	184	\$35,772.36		\$1,500	\$875	\$38,147.36	
BYRNE, PATRICIA (MS)	9/4/1996	5	26	\$29.91	7.5	184	\$41,275.80		\$1,500	\$875	\$43,650.80	
CONNELLY, TRACEY (JAT)	9/1/2005	5	17	\$29.91	6.5	184	\$35,772.36		\$1,500	\$875	\$38,147.36	
DEANGELIS, CHRISTINA (CRESCENT)	12/3/2007	5	15	\$29.91	6.5	184	\$35,772.36		\$1,500	\$875	\$38,147.36	
DEMING, ALISON (JAT)	9/1/2007	5	15	\$29.91	6.5	184	\$35,772.36		\$1,500	\$875	\$38,147.36	
DOCTOR, MARIA (HS)	9/1/1998	5	24	\$29.91	7.5	184	\$41,275.80		\$1,500	\$875	\$43,650.80	
FERRARA, JOANN (MS)	12/1/1999	5	23	\$29.91	7.5	184	\$41,275.80		\$1,500	\$875	\$43,650.80	
GUGLIELMOTTI, KERRY (MS)	1/3/1994	5	29	\$29.91	7.5	184	\$41,275.80		\$1,500	\$875	\$43,650.80	
KREISMER, SANDRA (CRESCENT)	3/28/2006	5	16	\$29.91	6.5	184	\$35,772.36		\$1,500	\$875	\$38,147.36	
MC GARR, BARBARA (JAT)	9/1/2001	5	21	\$29.91	6.5	184	\$35,772.36		\$1,500		\$37,272.36	
POSPISIL, ANN (HS)	11/3/2003	5	19	\$29.91	7.5	184	\$41,275.80		\$1,500		\$42,775.80	
SHERIDAN, KIM (HS)	9/26/2006	5	16	\$29.91	7.5	184	\$41,275.80		\$1,500	\$875	\$43,650.80	
SINGER, LINDA (MS)	9/1/2004	5	18	\$29.91	7.5	184	\$41,275.80		\$1,500		\$42,775.80	

**WALDWICK BOARD OF EDUCATION  
HOURLY COLLABORATIVE AIDES  
2022-2023 SCHOOL YEAR**

	NAME	DATE HIRED	LONGEVITY YEARS COMPLETED	HOURLY RATE	WORK WEEK	DAYS PER YEAR	BASE SALARY	SUB CERT	LONGEVITY AMOUNT	TOTAL	
										COMPENSATION (A)	
	ANASTASI, VICTORIA	9/14/2021	1	\$20.25	29 hrs + 36 min.	184	22,057.92	\$794.23			\$22,852.15
	BIANCHI, TERESA	1/28/2020	3	\$20.85	29 hrs + 36 min.	184	22,711.49	\$794.23			\$23,505.72
	BRAVO-CARINO, VERONICA	11/30/2020	2	\$20.85	29 hrs + 36 min.	184	22,711.49				\$22,711.49
	BUSACCO, MELISSA	9/1/2021	1	\$20.25	29 hrs + 36 min.	184	22,057.92				\$22,057.92
	CAPORRINO, WENDY	5/4/2021	1	\$20.25	29 hrs + 36 min.	184	22,057.92				\$22,057.92
	CARPENTER, JAMES	9/1/2021	1	\$20.25	29 hrs + 36 min.	184	22,057.92				\$22,057.92
	CONNELLY, JENNA	9/1/2020	2	\$20.85	29 hrs + 36 min.	184	22,711.49	\$794.23			\$23,505.72
	D'ANNIBALE, GRACE	6/8/2021	1	\$20.25	29 hrs + 36 min.	184	22,057.92				\$22,057.92
	DE CANIO, AMY	9/3/2019	3	\$20.85	29 hrs + 36 min.	184	22,711.49	\$794.23			\$23,505.72
	GRECCO, SERENA	11/9/2020	2	\$20.85	29 hrs + 36 min.	184	22,711.49				\$22,711.49
	HYLAND, ALYSSA	10/12/2021	1	\$20.25	29 hrs + 36 min.	184	22,057.92	\$794.23			\$22,852.15
	KANE, JAMIE	9/2/2008	14	\$25.59	29 hrs + 36 min.	184	27,874.68	\$794.23	\$1,000.00		\$29,668.91
	LA TORRE, REESE	9/1/2022	0	\$20.25	29 hrs + 36 min.	184	22,057.92				\$22,057.92
	LONGO-SABIEL, MICHELE	9/14/2021	1	\$20.25	29 hrs + 36 min.	184	22,057.92	\$794.23			\$22,852.15
	MACOMBER, KEVIN	9/1/2015	7	\$22.34	29 hrs + 36 min.	184	24,334.52				\$24,334.52
	MAGLICIC, CLAUDIA	10/23/2018	4	\$21.22	29 hrs + 36 min.	184	23,114.52	\$794.23			\$23,908.75
	MARKMAN, MARY LOU	9/1/2019	3	\$20.85	29 hrs + 36 min.	184	22,711.49				\$22,711.49
	PODSCHELNE, CHELSEA	10/12/2021	1	\$20.25	29 hrs + 36 min.	184	22,057.92				\$22,057.92
	REJENT, KRISTIN	9/1/2017	5	\$20.85	29 hrs + 36 min.	184	22,711.49	\$794.23			\$23,505.72
	SPREEN, LYNN	3/1/2022	0	\$20.25	29 hrs + 36 min.	184	22,057.92	\$794.23			\$22,852.15
	VON BRADSKY, BARBARA	11/3/2008	14	\$25.59	29 hrs + 36 min.	184	27,874.68	\$794.23	\$1,000.00		\$29,668.91

(A) PROJECTED IF ALL HOURS ARE WORKED

**WALDWICK BOARD OF EDUCATION  
ADMINISTRATIVE PERSONNEL, LUNCH AIDES,  
AND BUS DRIVERS  
2022-2023 SCHOOL YEAR SALARY AUTHORIZATION**

NAME	HIRE DATE	LONGEVITY YEARS COMPLETED	HOURLY RATE	HOURS PER DAY	DAYS PER YEAR	SALARY	SALARY ADJUSTMENT	STIPENDS	LONGEVITY AMOUNT	TOTAL COMPENSATION
<b>ADMINISTRATIVE 12 MONTH</b>										
D'AMATO, LISA - Executive Secretary	1/27/2014	8				\$75,575				
DRYWA, HENRY - Accountant PT	12/2/2019	3	37.35	4	208	\$31,075		\$20,660	\$1,250	\$97,485
PAYAN, JEANETTE - Executive Secretary	7/19/2021	1				\$68,695	\$2,500			\$71,195
VILLANI, DENISE - Executive Secretary	12/1/2003	19				\$83,537		\$22,660	\$3,000	\$109,197
<b>LUNCH ROOM AIDES 10 MONTH (A)</b>										
BECK, PHYLLIS	5/4/2021	-	\$13.00	2	172	\$4,472				\$4,472
BROVERO, CHERYL (CRESCENT)	2/18/1998	23	\$24.00	2	172	\$8,256			\$500	\$8,756
FUGAZY, GLORIA (CRESCENT)	9/1/2017	4	\$13.00	2	172	\$4,472				\$4,472
HISEN, MARIANNE (JAT)	1/7/2020	2	\$13.00	2	172	\$4,472				\$4,472
PFEIFFER PINEIRO, RAQUEL (JAT)	3/7/2017	4	\$13.00	2	172	\$4,472				\$4,472
RICKLEY, KELLY (CRESCENT)	2/24/2020	1	\$13.00	2	172	\$4,472				\$4,472
<b>BUS DRIVER 10 MONTH</b>										
RIVERA, DENISE	9/1/1990	32	\$35.70	8	183	\$52,265			\$750	\$53,015

(A) EFFECTIVE 1/1/2023 MINIMUM WAGE INCREASES TO \$14.00 PER HOUR AND ANY EMPLOYEE AFFECTED WILL BE INCREASED.

WALDWICK BOARD OF EDUCATION  
UNCLASSIFIED NON WEA EMPLOYEES  
2022-2023

Lunchroom Aide - 7/1/2022 – 12/31/2022	13.00/hour
Lunchroom Aide - 1/1/2023 – 6/30/2023	14.00/hour
Substitute School Nurse	150.00 Per Day
Substitute Teacher	125.00 Per Day
Substitute Collaborative Aide/Office Aide -7/1/2022 – 12/31/2022	13.00/hour
Substitute Collaborative Aide/Office Aide -1/1/2023 – 6/30/2023	14.00/hour
Substitute/Part-Time/On Call Driver	20.00/hour
Substitute Custodian	15.00/hour

**LONGEVITY – LUNCHROOM AIDE  
OFFICE AIDE, FULL TIME NON CUSTODIAN BUS DRIVER**

Longevity increments shall be paid in accord with the following:

after 8 consecutive years \$500.00  
after 25 consecutive years \$750.00

To be eligible for an annual salary increase/increment an employee must work five (5) months plus one (1) day.

Employment of five (5) months plus one (1) day or more shall count in determining longevity eligibility.

**LONGEVITY – EXECUTIVE SECRETARY, ADMINISTRATIVE ASSISTANT**

Longevity increments shall be paid in accord with the following:

after 5 consecutive years \$1250.00  
after 10 consecutive years \$2000.00  
after 15 consecutive years \$3000.00  
after 20 consecutive years \$4000.00

To be eligible for an annual salary increase/increment an employee must work six (6) month plus one (1) day.

Employment of six (6) months plus one (1) day or more shall count in determining longevity eligibility.

## 2022-2023 Curriculum Writing

<b>HIGH SCHOOL</b>		
ESL Year 3 History Class	Jenny Alfaro-Meza	2 days
ESL Year 3 History Class	Sarah Dojer	4 days
Mechanical Drawing (CAD 1-4)	Dan Blatt	6 days
Design and Engineering	Dan Blatt	3 days
Physics of Games	Andrew Fucarino	2 days
Sports and Literature	Karley Henig	1 day
Language Arts Elective	Danielle Kish	1 day
Life and Careers/SLE	Maggie Kabobjian	4 days
Spanish	Karly Tyson	2 days
<b>MIDDLE SCHOOL</b>		
Reading (Library Audit)	Nicole Magner, Heather DelPiano, Christina McCann	3 days each
Basic Skills	Nicole Presinzano, Joe Kelly, Kim DelVecchio	2 days each
SEL/Character Education	Josh Sussman	1 day
<b>ELEMENTARY</b>		
Social Studies	Sara Carlson, Andrea Bednar-Thumm, Meg Muller, Grace Oh	4 days each

## **2022- 2023 Coaching Positions**

<b>Summer</b>	<b>Coach</b>	<b>Stipend</b>
Summer Weight Room	Greg Gruzdis	\$2,000
ESports Coach	Peter Left	\$5,000
<b>Fall Sport</b>	<b>Coach</b>	<b>Stipend</b>
Cross Country	Eric Wizemann	\$5,737
Football - Head Coach	Greg Gruzdis	\$9,974
Football - Assistant	Shawn Savage	\$6,364
Football - Assistant	Jim Cimmino	\$6,364
Soccer - Head Coach - Boys	Jonathan Noschese	\$8,123
Soccer - Assistant - Boys	Joe Kelly	\$5,544
Soccer - Head Coach - Girls	Julia Cuddy	\$8,123
Tennis - Coach - Girls	Michael Kilgallen	\$5,762
Volleyball - Head Coach - Girls	Ted Opderbeck	\$8,123
Volleyball - Assistant - Girls	Danielle Nelson	\$5,544

<b>Winter Sport</b>	<b>Coach</b>	<b>Stipend</b>
Basketball - Head Coach - Boys	Edward Rendzio	\$8,675
Basketball - Assistant - Boys	Thomas Lambert	\$5,737
Basketball - Head Coach - Girls	Greg McBain	\$8,675
Basketball - Assistant - Girls	Maia Levenshus	\$5,737
Track - Indoor - Head Coach	Eric Wizemann	\$5,762
Track - Indoor - Assistant	Andrew Fucarino	\$5,275
Wrestling - Head Coach	Dino Eliopoulos	\$8,258

<b>Spring Sport</b>	<b>Coach</b>	<b>Stipend</b>
Baseball - Head Coach	Dan Freeman	\$8,258
Baseball - Assistant	Dave Anderson	\$5,543
Golf - Head Coach	Sean Cosgrove	\$5,762
Lacrosse - Head Coach - Boys	Steven Timmreck	\$8,258
Lacrosse - Assistant - Boys	Michael Alvarez	\$5,543
Softball - Head Coach	Michael Kilgallen	\$8,258
Softball - Assistant Coach	Amanda Parker	\$5,543
Tennis - Head Coach - Boys	Ted Opderbeck	\$5,762
Track - Head Coach - Boys	Eric Wizemann	\$8,258
Track - Head Coach - Girls	Samantha Fucarino	\$8,258
ESports Coach	Peter Left	\$5,000

**2022-2023**  
**WALDWICK BOARD OF EDUCATION**

**BUS DRIVER/CUSTODIAN SUBSTITUTE LIST**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SUB TYPE</b>
Labriola	Kurt	Bus Driver
O'Neil	Joan	Bus Driver/ Custodian