

**WALDWICK BOARD OF EDUCATION**  
**Waldwick, New Jersey**

**REGULAR MEETING**  
**JUNE 3, 2024**

**High School/Middle School Media Center**  
**155 Wyckoff Ave.**  
**7:00 P.M.**

- I. CALL TO ORDER - OPENING STATEMENT**
- II. ADEQUATE NOTICE OF MEETING**

This is a REGULAR MEETING of the Waldwick Board of Education for which adequate notice has been given pursuant to the Open Public Meetings Act, Chapter 231, Laws of 1975. In addition to providing the annual notice of board meetings required under Section 13 of the Act, a separate written advance notice of this meeting under Section 3(d) of the Act specifying the time, date, location and, to the extent known, the agenda of the meeting was posted at the School Administration Building and hand delivered to the Waldwick Borough Clerk on Friday, May 31, 2024. It is posted on the District website. This is an official meeting.

- III. ROLL CALL**

Trustee Christine Figliuolo  
Trustee Andrew Frey  
Trustee Julie Mangler  
Trustee Mary Beth Nappi  
Vice President Troy Seifert  
Trustee Amy Weiner  
President Daniel Marro, Sr.

Dr. Paul Casarico, Superintendent of Schools  
Mr. John Griffin, School Business Administrator/Board Secretary

- IV. PLEDGE OF ALLEGIANCE**
- V. CONFIDENTIAL SESSION – June 3, 2024 (If needed)**

Offered by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_:

BE IT RESOLVED that the Waldwick Board of Education go into Closed Executive Session at \_\_\_\_\_ p.m. for the purpose of discussing matters relating to:

- 1.

Above resolution unanimously approved by voice vote.

When the need for confidentiality no longer exists, the minutes will be made available to the public.

**VI. RECONVENE OPEN MEETING**

The open Regular Meeting reconvened at \_\_\_\_\_ p.m. on motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ and unanimously approved by voice vote.

**VII. ROLL CALL**

Trustee Christine Figliuolo  
Trustee Andrew Frey  
Trustee Julie Mangler  
Trustee Mary Beth Nappi  
Vice President Troy Seifert  
Trustee Amy Weiner  
President Daniel Marro, Sr.

Dr. Paul Casarico, Superintendent of Schools  
Mr. John Griffin, School Business Administrator/Board Secretary

**VIII. REPORTS**

A. Superintendent of Schools  
• Teachers of the Year

B. Board President

**IX. APPROVAL OF MINUTES**

Offered by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_:

May 6, 2024      Regular Meeting/Budget Hearing

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Figliuolo				
Trustee Frey				
Trustee Mangler				
Trustee Nappi				
Vice President Seifert				
Trustee Weiner				
President Marro				

**X. CONSENT AGENDA**

A. Motion to introduce the Consent Agenda

Offered by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_:

34-A-1 through 34-A-45      Administration  
34-F-1 through 34-F-5      Finance  
34-P-1 through 34-P-37      Personnel

B. Discussion – any item on Consent Agenda – Board of Education only

C. Open Floor to public comment on Consent Agenda only

D. Close public participation

E. ROLL CALL VOTE – CONSENT AGENDA

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Figliuolo				
Trustee Frey				
Trustee Mangler				
Trustee Nappi				
Vice President Seifert				
Trustee Weiner				
President Marro				

**XI. COMMENTS FROM PUBLIC – ANY SUBJECT**

**XII. COMMENTS FROM TRUSTEES – ANY SUBJECT**

**XIII. ADJOURNMENT**

Hearing no further business, the meeting was adjourned at \_\_\_\_\_ p.m. on motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

**WALDWICK BOARD OF EDUCATION  
WALDWICK, NEW JERSEY**

**CONSENT AGENDA  
REGULAR MEETING  
JUNE 3, 2024**

**ADMINISTRATION**

34-A-1	Approval -	Conferences/Workshop/Travel
34-A-2	Approval -	Adoption of Revised Final 2024-2025 School Budget
34-A-3	Approval -	Submission of Amendment to the New Jersey Learning Acceleration Program - High Impact Tutoring Competitive Grant
34-A-4	Approval -	Submission of Amendment to the ARP/ESSER III Grant
34-A-5	Approval -	2024-2025 Safe Return To School Plan Updates
34-A-6	Approval -	Accept Proposal of Architectural Fees - Lower Parking Lot Reconfiguration - Waldwick High School - LAN Associates - Using Referendum Funds
34-A-7	Approval -	Accept Proposal of Architectural Fees - Artificial Turf - Waldwick High School Baseball Field - LAN Associates
34-A-8	Approval -	Contract Between Waldwick Board of Education and Bergen County Special Services School District for 192/193 NonPublic School Service Agreement - 2024-2025 School Year
34-A-9	Approval -	Acceptance of Recommendations - HIB Cases
34-A-10	Approval -	Authorization for the Superintendent to Hire Over the Summer
34-A-11	Approval -	Student Accident Insurance for 2024-2025 School Year - Bollinger/Zurich
34-A-12	Approval -	CAPS Application for the 2024-2025 School Year
34-A-13	Approval -	Resident PreSchool Tuition Rate for 2024-2025 School Year
34-A-14	Approval -	Use of Title Funds - Various Vendors
34-A-15	Approval -	Transfer to Capital Reserve Account - 2023-2024
34-A-16	Approval -	Summer Athletic Practices
34-A-17	Approval -	Elevate Team Training - Strength and Conditioning - High School Football Team
34-A-18	Approval -	Yearbook Contract - Jostens - 2024-2025 School Year
34-A-19	Approval -	Special Education Professional Services - Per N.J.S.A.18A:18A-5(1)
34-A-20	Approval -	List of Special Education Service Providers for the 2024-2025 School Year
34-A-21	Approval -	New Out of District Placement - 2023-2024 School Year
34-A-22	Approval -	Out of District Placements - 2024-2025 School Year
34-A-23	Approval -	Award of Scholarships for the 2023-2024 School Year
34-A-24	Approval -	Password Sync Software - Classlink - 2024-2025 School Year
34-A-25	Approval -	Subscription/Access/Digital Renewals - 2024-2025 School Year - Various Vendors
34-A-26	Approval -	Robotics Supplies - Pitsco Education - 2024-2025 School Year
34-A-27	Approval -	Robotics Supplies - VEX Robotics - 2024-2025 School Year
34-A-28	Approval -	Purchase of Hardware/Software through Educational Services Commission of New Jersey Cooperative Bid Pricing System - CDW-G - 2024-2025 School Year
34-A-29	Approval -	Correct Fire Alarm Deficiencies - High School - Fire Security Technologies Using Referendum Funds
34-A-30	Approval -	Repairs to Fire Alarm Due to Construction - High School - Fire Security Technologies Using Referendum Funds
34-A-31	Approval -	Installation of Fence Replacement - Anchor Fence Contractors, Inc.
34-A-32	Approval -	Facility Automation System & HVAC Maintenance Service Agreement - Jersey State Controls - Ed-Data Bid #11645 for the 2024-2025 School Year
34-A-33	Approval -	Purchase of Custodial Supplies through ATRA Janitorial Supply Company, Inc. - Ed-Data Bid #12286
34-A-34	Approval -	Purchase of Custodial Supplies through ATRA Janitorial Supply Company, Inc. ESCNJ Bid #22/23-15
34-A-35	Approval -	Remove Airedale Units - Jersey State Controls - Traphagen Building #2 -



34-A-36	Approval -	2024-2025 School Year Installation of New HVAC - Air Group LLC - Traphagen Building #2 - 2024-2025 School Year
34-A-37	Approval -	Plumbing Supplies/Service - Install Gas Line - Traphagen Building #2 - Public Sewer/Bogush
34-A-38	Approval -	Plumbing Supplies/Service - Maintenance Agreement to Clean Grease Traps - High School/Middle School - Public Sewer/Bogush - Ed-Data Bid #11647 - 2024-2025 School Year
34-A-39	Approval -	High School/Middle School Kitchen Exhaust Cleaning - Vent-Tech - 2024-2025 School Year
34-A-40	Approval -	Landscape Maintenance/Lawn Care Services - Tri-County Property Maintenance - 2024-2025 School Year
34-A-41	Approval -	Turf Field Maintenance - Football and Hopper Field - The Landtek Group, Inc. - 2024-2025 School Year
34-A-42	Approval -	Exterminating Services - Paramount Exterminating - 2024-2025 School Year
34-A-43	Approval -	Annual Service Contract for HVAC Equipment in the High School/Middle School - Trane - 2024-2025 School Year
34-A-44	Approval -	Electrical Work - High School/Middle School - J&J Electric
34-A-45	Approval -	Online Auction with GovDeals

### **FINANCE**

34-F-1	Approval -	Certification
34-F-2	Approval -	Accept Financial Reports
34-P-3	Approval -	Bill Schedules
34-F-4	Approval -	Transfer Schedule
34-F-5	Approval -	Schedule of Borough Tax Payments

### **PERSONNEL**

34-P-1	Approval -	Resignation - Elizabeth Beck - Social Worker - High School
34-P-2	Approval -	Unpaid Leave of Absence - Julianne Heinsimer - Special Education Teacher - J.A. Traphagen School
34-P-3	Approval -	Appointment - Alicyn Sabol - Spanish Teacher - High School
34-P-4	Approval -	Appointment - Jaclun Brennecke - Computer Science/Math Teacher - High School
34-P-5	Approval -	Appointment - Sandy Van Dyke - Elementary Teacher - Crescent School
34-P-6	Approval -	Appointment - Brittany Marvin - Collaborative Aide - J.A. Traphagen School
34-P-7	Approval -	Appointment - Brittany Kangas - Collaborative Aide - Middle School
34-P-8	Approval -	Appointment - Gianna Manginelli - Collaborative Aide - Middle School
34-P-9	Approval -	Appointment - Sonny Lee - Custodian - Middle/High School
34-P-10	Approval -	Appointment - Stephanie McKeon - Leave Replacement for Stefanee Kivlehan - Crescent School
34-P-11	Approval -	Appointment - Brayden Hascup - Leave Replacement for Kerri DeLorenzo - Middle School
34-P-12	Approval -	2024-2025 District Administrators Salary Authorization
34-P-13	Approval -	Renewal of Employment Contract for the 2024-2025 School Year - Non-Tenured Director of Curriculum, Supervision and Instruction
34-P-14	Approval -	Employment Contract - John Griffin, School Business Administrator/Board Secretary
34-P-15	Approval -	Reappointment - Andrew Gamper - Director of Facilities, Security and Transportation
34-P-16	Approval -	Reappointment - David Merchan - District Technology Coordinator
34-P-17	Approval -	Reappointment - Jonathan Alvarez - District Network Technician
34-P-18	Approval -	2024-2025 Secretarial Salary Authorization
34-P-19	Approval -	2024-2025 Custodial Salary Authorization
34-P-20	Approval -	2024-2025 Salaried Collaborative Aide Salary Authorization
34-P-21	Approval -	2024-2025 Hourly Collaborative Aide Salary Authorization

34-P-22	Approval -	2024-2025 - Employees Salary Authorization - Non-Collective Bargaining Unit Members
34-P-23	Approval -	2024-2025 Hourly Salary Guide Unclassified Non WEA Employees
34-P-24	Approval -	2024-2025 Curriculum Writing
34-P-25	Approval -	Appointment - 2024-2025 Fall/Winter/Spring Athletic Coaching Positions
34-P-26	Approval -	Appointment - Volunteer Coaches
34-P-27	Approval -	Appointment - 2024-2025 Advisor Positions
34-P-28	Approval -	Appointment - Additional Hours
34-P-29	Approval -	Appointment - 2024-2025 ESY Program
34-P-30	Approval -	Rescind Appointment - 2024-2025 ESY Program
34-P-31	Approval -	Additional Work - Athletic Paperwork
34-P-32	Approval -	Additional Work - School Nurses
34-P-33	Approval -	Additional Hours - Janine DeCicco - Clerk - J.A. Traphagen School
34-P-34	Approval -	Additional Hours - Patricia McCauley - Clerk - Crescent School
34-P-35	Approval -	Appointment - Technology Student Interns
34-P-36	Approval -	Authorization for Bus Drivers to Work Prior to the Start of the School Year
34-P-37	Approval -	2024-2025 Bus Driver/Custodian Substitute List

## ADMINISTRATION

### 34-A-1      **APPROVAL – CONFERENCES/WORKSHOPS/TRAVEL**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves attendance at the following conferences/workshops or necessary travel costs that are deemed to be for the benefit of the school district including conferences/workshop fees and necessary travel expenses:

Carroll, Kevin  *Supercedes 2/12/2024 agenda	United Conference on School Leadership (NASSP & NAESP)	July 15-17, 2024	\$770.00 fee \$630.00 lodging \$276.50 M&I
Pastore, Carla  *Supercedes 2/12/2024 agenda	What's New in Young Adult Literature	July 16, 2024	\$295.00 fee
Elias, Susan Alcoser, Connie Oh, Grace Schneider, Laura Vroegindewey, Linda	Conquer Math Curriculum Writing	June 5, 2024 June 13, 2024	\$4,500 Using Title II CO Funds  \$33.84 mileage for L. Vroegindewey -
O'Brien, Michelle	PFA/SBT Workshop	August 14-16, 2024	\$425.00 fee

### 34-A-2      **APPROVAL - ADOPTION OF REVISED FINAL 2024-2025 SCHOOL BUDGET**

WHEREAS, the final budget was adopted at a public meeting of the

Board of Education on May 6, 2024, and

WHEREAS, a Public Hearing on the 2024-2025 budget has been held on this date and all persons desiring to be heard were heard, and

WHEREAS subsequent to the adoption of the 2024-2025 final budget, the State of New Jersey passed P.L 2024, c.13 which provided \$86,157 in Stabilized School Budget Aid to the Waldwick School District in 2024-2025 and the district accepts this additional funding

BE IT RESOLVED that in accordance with N.J.S.A. 18A:7A-28, the budget in total be as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$45,315,360	\$33,507,183
Total Special Revenue Fund	\$799,503	N/A
Total Debt Service Fund	<u>\$1,583,588</u>	<u>\$1,099,494</u>
Totals	<u>\$47,698,451</u>	<u>\$34,606,677</u>

WHEREAS, school district policy number 3540 and NJAC 6A:23B-1.2 (b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement for the 2024-2025 school year.

BE IT RESOLVED, that the Waldwick Board of Education hereby establishes the school district travel maximum for the 2024-2025 school year at the sum of \$90,000, the maximum travel expenditure amount for the 2023-2024 School Year is \$90,000, of which, \$20,863.77 has been spent and \$2,145.00 is encumbered as of May 2, 2024, and

WHEREAS, NJAC 6A:23A-5.2 (a)1 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for public relations and each type of professional service for 2024-2025 school year.

BE IT RESOLVED, that the Waldwick Board of Education hereby establishes the school district maximum expenditure amounts for the 2024-2025 school year as follows: public relations at the sum of \$35,000 and legal services at the sum of \$125,000, audit services at the sum of \$75,000, architectural and engineering services at the sum of \$400,000, and

BE IT FURTHER RESOLVED to accept the \$2,233,597 in State Aid less the \$30,028 assessment for Debt Service on SDA Funding for a net total aid of \$2,203,569, and State funding for Extraordinary Special Education

Aid estimated at \$251,938 for the 2024-2025 budget, and the \$86,157 in Stabilized School Budget Aid, and

BE IT FURTHER RESOLVED that the 2024-2025 school year budget includes automatic adjustments in accordance with N.J.S.A. 18A:7F-38 for an automatic adjustment to the base tax levy cap adjustment for increase in enrollment of \$39,548, and

BE IT FURTHER RESOLVED that the 2024-2025 school year budget includes automatic adjustments in accordance with N.J.S.A. 18A:7F-38 for an automatic adjustment to the base tax levy cap adjustment for increase in healthcare costs of \$229,221, and

BE IT FURTHER RESOLVED that the 2024-2025 school year budget includes the use of Banked Cap generated in 2022-23 in the amount of \$17,950 to offset the net reduction from P.L. 2020, c.44 adjustments and the increase in the automatic enrollment adjustment, and

BE IT FURTHER RESOLVED that the 2024-2025 school year budget includes a \$50,000 deposit to the Capital Reserve Account as the seventh yearly deposit for partial funding for the eventual replacement of the HS/MS Turf Field and a \$60,000 deposit to the Capital Reserve Account as the second yearly deposit for partial funding for the eventual replacement of the Hopper Turf Field and \$6,000,000 in withdrawal from Capital Reserve - Transfer to Capital Projects for upgrades to District facilities.

**34-A-3      APPROVAL - SUBMISSION OF AMENDMENT TO THE NEW JERSEY  
LEARNING ACCELERATION PROGRAM - HIGH IMPACT TUTORING  
COMPETITIVE GRANT**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the submission of an amendment to the New Jersey Acceleration Program - High Impact Tutoring Competitive Grant.

**34-A-4      APPROVAL - SUBMISSION OF AMENDMENT TO THE ARP/ESSER III  
GRANT**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the submission of an amendment to the ARP/ESSER III Grant.

**34-A-5      APPROVAL - 2024-2025 SAFE RETURN TO SCHOOL PLAN UPDATES**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the updates to the 2024-2025 Safe Return to School Plan on file in the Superintendent's Office and on the District Website.

**34-A-6      APPROVAL - ACCEPT PROPOSAL OF ARCHITECTURAL FEES - LOWER PARKING LOT RECONFIGURATION - WALDWICK HIGH SCHOOL - LAN ASSOCIATES - USING REFERENDUM FUNDS**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the attached proposal from LAN Architects for the Waldwick High School Lower Parking Lot Reconfiguration using Referendum Funds.

**34-A-7      APPROVAL - ACCEPT PROPOSAL OF ARCHITECTURAL FEES - ARTIFICIAL TURF - WALDWICK HIGH SCHOOL BASEBALL FIELD - LAN ASSOCIATES**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the attached proposal from LAN Architects for the Waldwick High School Baseball Field Artificial Turf Concept Design.

**34-A-8      APPROVAL – CONTRACT BETWEEN WALDWICK BOARD OF EDUCATION AND BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT FOR 192/193 NONPUBLIC SCHOOL SERVICE AGREEMENT – 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached contract between the Waldwick Public School District and the Bergen County Special Services School District for 192/193 nonpublic school services during the 2024-2025 school year be approved effective immediately, and

BE IT FURTHER RESOLVED that the Superintendent is authorized to execute this agreement.

**34-A-9      APPROVAL – ACCEPTANCE OF RECOMMENDATION - HIB CASES**

BE IT RESOLVED that the Waldwick Board of Education hereby accepts the recommendation of the Superintendent regarding HIB Case Numbers 23-25.

**34-A-10      APPROVAL – AUTHORIZATION FOR THE SUPERINTENDENT TO HIRE OVER THE SUMMER**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education authorizes the Superintendent to emergent hire personnel between the June 3, 2024 and September 9, 2024 Board meetings. All hires will be presented to the Board for retroactive approval at the next scheduled meeting.

**34-A-11      APPROVAL – STUDENT ACCIDENT INSURANCE FOR 2024-2025 SCHOOL YEAR – BOLLINGER/ZURICH**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the Student and Athletic Accident Insurance for the 2024-2025 school year with Bollinger/Zurich, for a premium of \$44,140.00. (no increase from the previous school year)

**34-A-12      APPROVAL – CAPS APPLICATION FOR THE 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the New Jersey Child Assault Prevention application on file in the Superintendent's Office for the 2024-2025 school year are approved for submission.

**34-A-13      APPROVAL - RESIDENT PRESCHOOL TUITION RATE FOR 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves \$3,000 as the Preschool tuition rate for the 2024-2025 school year.

**34-A-14      APPROVAL – USE OF TITLE FUNDS – VARIOUS VENDORS**

BE IT RESOLVED that upon recommendation of the Superintendent and as per 18A:18A-5(5), the Waldwick Board of Education approves the use of Title funds from various vendors as follows:

FUND:	VENDOR	AMOUNT
Title II CO	William Kane	\$1,000.00

**34-A-15      APPROVAL – TRANSFER TO CAPITAL RESERVE ACCOUNT – 2023-2024**

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Waldwick Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Waldwick Board of Education has determined that an amount not to exceed available surplus is available for such purpose of transfer; therefore

BE IT RESOLVED by the Waldwick Board of Education that it hereby authorizes the Business Administrator/Board Secretary to make this transfer consistent with all applicable laws and regulations.

**34-A-16      APPROVAL – SUMMER ATHLETIC PRACTICES**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves all summer recess practices as per N.J.S.I.A.A. Rules and Regulations. All athletic programs sanctioned by the NJSIAA are permitted to practice during summer recess. The summer recess period begins from June 10, 2024 to August 31, 2024 all restrictions are rescinded for practice for all sports. Schools may issue any and all equipment for practice use during the summer recess and the local school district may determine to what extent the school, the coaches, and the students are to be involved in the "summer recess" period.

**34-A-17      APPROVAL - ELEVATE TEAM TRAINING - STRENGTH AND  
CONDITIONING - HIGH SCHOOL FOOTBALL TEAM**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves Elevate Team Training to work with the High School Football Team on their strength and conditioning for insurance purposes only.



**34-A-18      APPROVAL –YEARBOOK CONTRACT – JOSTENS- 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the attached contract with Jostens for the purchase of High School yearbooks.

**34-A-19      APPROVAL - SPECIAL EDUCATION PROFESSIONAL SERVICES – PER N.J.S.A. 18A:18A-5(1)**

**For the 2023-2024 School Year:**

**PSYCH CARE CONSULTANTS ( DR RAGHEB)**

Approve Psychiatric Extended Evaluation for student

ID#7787381523

\$900.00

Supersedes May 5, 2024 Agenda

**KID CLAN**

Rescind approval for up to 10 Monolingual Psychological Evaluations and

Up To 10 Monolingual and 1 Bilingual Social Assessments

\$7,400.00

To correct April 8, 2024 listing on agenda

Rescind approval for 1 monolingual psychological evaluation for student

ID#1502442599

Supersedes April 8, 2024 Agenda

\$350.00

**ROW EDUCATIONAL EVALUATIONS. LLC**

Rescind approval for Row Educational Evaluations to provide up to

15 educational evaluations for students

\$6,000.00

To correct April 8, 2024 listing on Agenda

**DC FAGAN PSYCHOLOGICAL SERVICES**

Approve Neuropsychological Evaluation for student

ID#3623093523

\$3,500.00

**For the 2024-2025 School Year:**

**INNOVATIVE THERAPY GROUP**

Approve Physical Therapy service for 2024 ESY up to

1.75 days per week up to 7 days 8:00 - 12:30 @ \$87.00/hour  
June 24, 2024 - July 18, 2024 \$2,740.50  
Supersedes May 6, 2024 Agenda

**INNOVATIVE THERAPY GROUP**

Approve up to 3 Physical Therapy Evaluations @ \$348.00/each  
June 24, 2024 - September 3, 2024 \$1,044.00

**KID CLAN**

Approve 2 Monolingual Social Evaluations for incoming PK students  
ID#'s TBD \$700.00

**ENABLING DEVICES**

Approve purchase of communication Board Eye Talk Bundle for student  
ID#5070766042 \$175.95  
Supersedes April 8, 2024 agenda

**BAYADA**

Approve Bayada to provide nursing services for student ID#7297284110  
Up to 9 hours per day @ \$68.00/hours up to 83 days  
July 1, 2024 - June 30, 2025  
Supersedes May 6, 2024 Agenda \$50,796.00

**34-A-20 APPROVAL - LIST OF SPECIAL EDUCATION SERVICE PROVIDERS FOR THE 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the **attached** list of Special Education Service providers for the 2024-2025 School Year.

***Note: All professional appointments were/will be published in the newspaper of record pursuant to the statutory requirements for same.***

**34-A-21 APPROVAL - NEW OUT OF DISTRICT PLACEMENT - 2023-2024 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Walwick Board of Education approves the placement of student

ID#8519169685 at BCSS Washington South for the period May 21, 2024 - June 30, 2024.

**34-A-22 APPROVAL - OUT OF DISTRICT PLACEMENTS - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon the recommendation of the Superintendent, the Waldwick Board of Education approves the attached out of district placements for the 2024-2025 school year.

**34-A-23 APPROVAL – AWARD OF SCHOLARSHIPS FOR THE 2023-2024 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent the following scholarship awards for the 2023-2024 school year be approved:

SCHOLARSHIP	AMOUNT	RECIPIENT
Bergen County Director of Guidance	\$500	J.H.
Joanne Chiari Krueger Memorial	\$500	R.D.

**34-A-24 APPROVAL - PASSWORD SYNC SOFTWARE - CLASSLINK - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase including annual subscription, dedicated hosted server, one time set-up fee and training for a password sync software from ClassLink for the District in the amount of \$5,620.00 for the 2024-2025 School Year.

**34-A-25 APPROVAL - SUBSCRIPTION/ACCESS/DIGITAL RENEWALS - 2024-2025 SCHOOL YEAR - VARIOUS VENDORS**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the subscription/access/digital renewals for the following vendors for the 2024-2025 school year:

Vendor / Company	Cost	Description/ Product	School	Date
Smart Pass	\$3,114.60	App access/support	High School	7/1/2024-6/30/2025

Waldwick Board of Education  
Regular Meeting  
June 3, 2024

Parent Square	\$4,100	App access/support	High School	7/1/2024-6/30/2025
TurnItIn	\$3,655	License Renewal	High School	10/20/2024-10/19/2025
Newsela	\$1,940 \$3,450	Subscription Renewal for Math (formerly Formative)	High School Middle School	7/1/2024-6/30/2025
Newsela	\$2,970	Subscription for Social Studies	Middle School	7/1/2024-6/30/2025
Cengage	\$551.25	MindTap Century 21 Online Access	High School	7/1/2024-6/30/2025
Delta	\$920	INTEGRAL License Renewal	High School	7/1/2024-6/30/2025
Business U	\$2,000	Core Suite License Renewal	High School	7/1/2024-6/30/2025
Savvas	\$312	Miller & Levine Biology Digital Access	High School	7/1/2024-6/30/2025
IXL	\$1,400	Site licenses	High School	9/21/2024-9/21/2025
Summit K-12	\$1,995	WIDA Mastery ELD Course renewal	HS/MS	7/1/2024-6/30/2025
CDW-G	\$416	SMART Software Maintenance	High School	7/1/2024-6/30/2025
CDW-G	\$328.96	Adobe Photoshop for Art Program	High School	7/1/2024-6/30/2025
CDW-G	\$1,885.64	Adobe Premiere Pro, After Effects, PhotoShop	High School	7/1/2024-6/30/2025

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		subscription/renewal		
Generation Genius	\$125	License Renewal	Middle School	7/1/2024-6/30/2025
Explore Learning	\$2,195	Gizmos License	Middle School	7/1/2024-6/30/2025
Musicfirst	\$1,212.25	Musicfirst classroom, Noteflight, Focus on Sound subscriptions	Middle School	7/1/2024-6/30/2025
McGraw Hill	\$207.72	Science subscriptions	Middle School	7/1/2024-6/30/2025
Voces Teacher's Discovery	\$300.00	Digital access	Middle School	7/1/2024-6/30/2025
BrainPop	\$1,963.50	Subscription/Access	Middle School	8/31/2024-8/30/2025
Follett (Media Center)	\$1663.03	Digital/Books	High School	7/1/2024-6/30/2025
Wtcox (Media Center)	\$553.62	Magazines	High School	7/1/2024-6/30/2025
Gale (Media Center)	\$50	eBook Annual Hosting Fee Renewal	High School	8/7/2024-8/6/2025
Ithaka (Media Center)	\$1,560	Digital Subscription	High School	8/1/2024-7/30/2025
Infobase (Media Center)	\$1,703.67	Subscription Renewal	High School	7/1/2024-6/30/2025
World Book	\$444	Online access	HS/MS	7/1/2024-6/30/2025
CDW-G	\$3,240	Syscloud - Google	District	7/1/2024-

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		Workspace		6/30/2025
CDW-G	\$7,425	Google Workspace EDU-Plus	District	7/1/2024- 6/30/2025
CDW-G	\$12,924	Barracuda renewal	District	7/1/2024- 6/30/2025
CDW-G	\$3,480.50	Cisco Duo license	District	7/1/2024- 6/30/2025
CDW-G	\$19,720	GoGuardian subscription license	District	7/1/2024- 6/30/2025
CDW-G	\$6,915	ZOOM renewal	District	9/24/2024- 9/24/2025
CM3	\$420 each location Total: \$1,260	Monitoring renewal	District	7/1/2024- 6/30/2025
Incident IQ	\$5,911.12	Asset Platform renewal	District	7/1/2024- 6/30/2025
Follett	\$2,934.09	Destiny renewal	District	7/1/2024- 6/30/2025
BrainPop	3,794.84	Subscription renewal	Traphagen	7/26/2024- 7/25/2025
BrainPop	3,794.84	Subscription renewal	Crescent	7/1/2024- 6/30/2025
Generation Genius	\$795	Science subscription renewal	Traphagen	7/1/2024- 6/30/2025
Generation Genius	\$795	Science subscription renewal	Crescent	7/1/2024- 6/30/2025
Bergen Brainbusters	\$125	Annual fee	Middle School	7/1/2024- 6/30/2025
Bergen County Consortium for	\$100	Annual Dues	Middle School	7/1/2024- 6/30/2025

Teachers of Gifted Students				
Genesis	\$17,842	Student information system annual maintenance, interface and data backup services	District	7/1/2024-6/30/2025
Finalsite (Active Internet Technologies)	\$11,164	Website, content Management System and hosting	District	7/1/2024-6/30/2025
Millennium	\$39,307.47	SMARTnet Renewal	District	7/1/2024-6/30/2025
Millennium	\$9,120	Service Block Hours	District	7/1/2024-6/30/2025
Automatic Suppression	\$3,400	Fire Alarm Monitoring & Inspection	Traphagen	7/1/2024-6/30/2025
Fire Security Technologies	\$4,547	Fire Alarm Monitoring & Inspection	HS/MS	7/1/2024-6/30/2025
Bergen Protective	\$1,924.68	Fire Alarm Monitoring & Inspection	Crescent	7/1/2024-6/30/2025

**34-A-26 APPROVAL - ROBOTICS SUPPLIES - PITSCO EDUCATION - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of Arduino Starter Kit Classroom Pack in the amount of \$1,240.80 for the High School Robotics Class.

**34-A-27 APPROVAL - ROBOTICS SUPPLIES - VEX ROBOTICS - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of EXP Classroom Bundle in the amount of \$7,998.00 for the High School Robotics Class.

**34-A-28      APPROVAL - PURCHASE OF HARDWARE/SOFTWARE THROUGH EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE BID PRICING SYSTEM –CDW-G - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of Adobe Sign for Business in the amount of \$1,445.00 and an Otterbox case for Student ID #1478261884 in the amount of \$42.26 through the Educational Services Commission of New Jersey Cooperative Bid ESCNJ/AEPA -22G.

**34-A-29      APPROVAL - CORRECT FIRE ALARM DEFICIENCIES - HIGH SCHOOL - FIRE SECURITY TECHNOLOGIES USING REFERENDUM FUNDS**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves Fire Security Technologies to correct fire alarm deficiencies discovered in an inspection in the amount of \$8,550.00 using referendum funds.

**34-A-30      APPROVAL - REPAIRS TO FIRE ALARM DUE TO CONSTRUCTION - HIGH SCHOOL - FIRE SECURITY TECHNOLOGIES USING REFERENDUM FUNDS**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the services to repair the fire alarm in the High School due to construction by Fire Security Technologies in the amount of \$2,086.25 using referendum funds.

**34-A-31      APPROVAL - INSTALLATION OF FENCE REPLACEMENT - ANCHOR FENCE CONTRACTORS, INC.**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the labor to replace the maintenance garage area fence in the amount of \$7,950.00, the lowest quote obtained.

**34-A-32      APPROVAL – FACILITY AUTOMATION SYSTEM & HVAC MAINTENANCE SERVICE AGREEMENT – JERSEY STATE CONTROLS – ED-DATA BID #11645 FOR THE 2024-2025 SCHOOL YEAR**



BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the Facility Automation System & HVAC maintenance service agreement for Traphagen and Waldwick Middle School by Jersey State Controls in the amount of \$35,060 for the 2024-2025 school year through Ed-Data Bid #11645.

**34-A-33      APPROVAL – PURCHASE OF CUSTODIAL SUPPLIES THROUGH ATRA JANITORIAL SUPPLY COMPANY, INC. – ED-DATA BID #12286**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of forty (40) cases of roll towel, ten (10) cases of liners and fifteen (15) mops in the amount of \$3,139.85 from ATRA Janitorial Supply Company, Inc. through Ed-Data Bid #12286.

**34-A-34      APPROVAL – PURCHASE OF CUSTODIAL SUPPLIES THROUGH ATRA JANITORIAL SUPPLY COMPANY, INC. – ESCNJ BID #22/23-15**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the purchase of a wet/dry vacuum and a floor machine in the amount of \$1,958.24 through ESCNJ Bid #22/23-15.

**34-A-35      APPROVAL - REMOVE AIREDALE UNITS - JERSEY STATE CONTROLS - TRAPHAGEN BUILDING #2 - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the removal of two (2) Airedale units in Traphagen Building #2 in the amount of \$5,712.00 by Jersey State Controls, the lowest quote obtained.

**34-A-36      APPROVAL - INSTALLATION OF NEW HVAC - AIR GROUP LLC - TRAPHAGEN BUILDING #2 - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves installation of new HVAC units in Traphagen Building #2 in the amount of \$43,850.00 from Airgroup LLC, the lowest quote obtained.

**34-A-37      APPROVAL – PLUMBING SUPPLIES/SERVICE – INSTALL GAS LINE - TRAPHAGEN BUILDING #2 - PUBLIC SEWER/BOGUSH**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves Public Sewer/Bogush to install a gas line in Traphagen Building #2 in the amount of \$8,185.00 the lowest quote obtained.

**34-A-38      APPROVAL – PLUMBING SUPPLIES/SERVICE – MAINTENANCE  
AGREEMENT TO CLEAN GREASE TRAPS - HIGH SCHOOL/MIDDLE  
SCHOOL - PUBLIC SEWER/BOGUSH - ED-DATA BID #11647 - 2024-2025  
SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves Public Sewer/Bogush to perform three (3) cleanings of the grease traps in the High School/Middle School in the amount of \$1,170.00 through Ed-Data Bid #11647.

**34-A-39      APPROVAL - HIGH SCHOOL/MIDDLE SCHOOL KITCHEN EXHAUST  
CLEANING - VENT TECH - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the cleaning of the kitchen exhausts in the High School/Middle School kitchens in the amount of \$2,450.00 through Vent Tech.

**34-A-40      APPROVAL – LANDSCAPE MAINTENANCE/LAWN CARE SERVICES – TRI  
COUNTY PROPERTY MAINTENANCE - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves landscape maintenance with Tri-County Property Maintenance for maintenance of the High School baseball field, softball field and turf field complex for the period July 1, 2024 through December 1, 2024 in the amount of \$13,400, the lowest quote obtained.

**34-A-41      APPROVAL – TURF FIELD MAINTENANCE - FOOTBALL AND HOPPER  
FIELD – THE LANDTEK GROUP, INC. - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves turf field maintenance for the Stadium Turf Field and the Hopper Turf Field which includes two (2) grooming visits and one (1) G-Max test in the amount of \$4,500.00 each from The Landtek Group, Inc.

**34-A-42      APPROVAL – EXTERMINATING SERVICES – PARAMOUNT  
EXTERMINATING – 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education approves the exterminating services of Paramount Exterminating for the High School/Middle School kitchens and home economics room at a cost of \$154.00 per month for 12 months, Traphagen School at a cost of \$80.00 per month for 12 months and Crescent School lower level at a cost of \$102.00 per month for 12 months.

**34-A-43      APPROVAL - ANNUAL SERVICE CONTRACT FOR HVAC EQUIPMENT IN THE HIGH SCHOOL/MIDDLE SCHOOL - TRANE - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, and as per 18A:18A-2(cc) and 18A:18A-5a(19) the Waldwick Board of Education approves the annual service agreement with Trane for the new HVAC equipment in the High School/Middle School in the amount of \$82,796.00.

**34-A-44      APPROVAL – ELECTRICAL WORK – HIGH SCHOOL/MIDDLE SCHOOL - J&J ELECTRIC**

BE IT RESOLVED that upon recommendation of the Superintendent, the Waldwick Board of Education authorizes J&J Electric to supply and install fixtures, and exit lights and install new 120 Volt receptacle in the High School/Middle School in the amount of \$6,000.00 the lowest quote obtained.

**34-A-45      APPROVAL – ONLINE AUCTION WITH GOVDEALS**

WHEREAS, the Waldwick Board of Education occasionally has property which is no longer needed for public use; therefore

BE IT RESOLVED that upon recommendation of the Superintendent the Waldwick Board of Education approves the selling of said surplus property in an "as is" condition without express or implied warranties the attached Schedule A through the online auction govdeals.com.

## FINANCE

### 34-F-1      **APPROVAL – CERTIFICATION**

BE IT RESOLVED that pursuant to *N.J.A.C. 6A:34A-16.10(c)* 3, I, John Griffin, certify that as of May 31, 2024, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education, and

BE IT RESOLVED that pursuant to *N.J.A.C. 6A:34A-16.10(c)* 4, we certify that as of May 31, 2024, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

### 34-F-2      **APPROVAL – ACCEPT FINANCIAL REPORTS**

BE IT RESOLVED that the Waldwick Board of Education acknowledges that it receives and accepts the reports of the secretary for May 2024, and certifies that the reports indicate that no major account or fund is over expended in violation of *N.J.A.C. 6:20-2.13* and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

### 34-F-3      **APPROVAL – BILL SCHEDULES**

Schedule #61-23.24	dated 5/6/2024	\$1,198.49
Schedule #62-23.24	dated 5/9/2024	226,934.76
Schedule #63-23.24	dated 5/14/2024	513,400.17
Schedule #64-23.24	dated 5/17/2024	219,406.35
Schedule #65-23.24	dated 5/22/2024	86,038.41
Schedule #66-23.24	dated 5/23/2024	20.00
Schedule #67-23.24	dated 5/23/2024	27,361.18
 C-20	 dated 5/23/2024	 25,350.00
 P-12	 dated 5/23/2024	 54,378.15

### 34-F-4      **APPROVAL - TRANSFER SCHEDULE**

BE IT RESOLVED that the Business Administrator is authorized to make intra-account transfers for June 2024 which shall become part of this resolution.

34-F-5

**APPROVAL – SCHEDULE OF BOROUGH TAX PAYMENTS**

BE IT RESOLVED that the Waldwick Board of Education approves the following Schedule of Borough Tax Payments for the 2024-2025 school year:

DATE	GENERAL	DEBT	TOTAL
7/15/2024	500,000	896,891	1,396,891
8/15/2024	1,000,000		1,000,000
9/3/2024	2,000,000		2,000,000
9/13/2024	4,876,797		4,876,797
10/15/2024	2,792,265		2,792,265
11/15/2024	2,792,265		2,792,265
12/13/2024	2,792,265		2,792,265
1/15/2025	2,792,265	202,603	2,994,868
2/14/2025	2,792,265		2,792,265
3/14/2025	2,792,265		2,792,265
4/15/2025	2,792,265		2,792,265
5/15/2025	5,584,531		5,584,531
6/13/2025	0		0
<b>TOTAL:</b>	<b>33,507,183</b>	<b>1,099,494</b>	<b>34,606,677</b>

## PERSONNEL

***All personnel appointments are conditioned upon New Jersey State Department approval criminal background check.***

**34-P-1      APPROVAL - RESIGNATION - ELIZABETH BECK - SOCIAL WORKER  
- HIGH SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, the resignation of Elizabeth Beck, Social Worker, be accepted, effective July 1, 2024.

**34-P-2      APPROVAL - UNPAID LEAVE OF ABSENCE - JULIANNE HEINSIMER -  
SPECIAL EDUCATION TEACHER - J.A. TRAPHAGEN SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Julianne Heinsimer, Special Education Teacher at J.A. Traphagen School, be granted an Unpaid/with no benefits, Leave of Absence from September 1, 2024, to June 30, 2025.

**34-P-3      APPROVAL - APPOINTMENT - ALICYN SABOL - SPANISH TEACHER  
- HIGH SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Alicyn Sabol, who holds a Spanish Certificate be appointed as a Spanish Teacher at a salary of \$70,215 per annum (MA Step 6 of the 2024-2025 salary guide) for the period September 1, 2024 to June 30, 2025.

*(Replacement for Kuemmer)*

**34-P-4      APPROVAL - APPOINTMENT - JACLYN BRENNECKE - COMPUTER  
SCIENCE/MATH TEACHER - HIGH SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Jaclyn Brennecke, who holds a Math Certificate be appointed as a Computer Science/Math Teacher at a salary of \$80,315 per annum (MA Step 11 of the 2024-2025 salary guide) for the period September 1, 2024 to June 30, 2025.

*(New position)*

**34-P-5      APPROVAL - APPOINTMENT - SANDY VAN DYKE - ELEMENTARY  
TEACHER - CRESCENT SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Sandy Van Dyke, who holds a Elementary Certificate be appointed as a Elementary Teacher at a salary of \$74,715 per annum (MA Step 9 of the 2024-2025 salary guide) for the period September 1, 2024 to June 30, 2025.

*(Replacement for D'Orazio)*

**34-P-6      APPROVAL   -   APPOINTMENT   -   BRITTANY   MARVIN   -  
COLLABORATIVE AIDE - J.A. TRAPHAGEN SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Brittany Marvin, be appointed as a Collaboration Aide at Crescent School for the period September 11, 2024 through June 30, 2025.

29.36 hours per week @ \$20.25 per hour with no health benefits.

*(Replacement for Corea)*

**34-P-7      APPROVAL   -   APPOINTMENT   -   BRITTANY   KANGAS   -  
COLLABORATIVE AIDE - MIDDLE SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Brittany Kangas, be appointed as a Collaboration Aide at the Middle School for the period September 1, 2024 through June 30, 2025.

29.36 hours per week @ \$20.25 per hour with no health benefits.

*(Replacement for Ferrara)*

**34-P-8      APPROVAL   -   APPOINTMENT   -   GIANNI   MANGINELLI   -  
COLLABORATIVE AIDE - MIDDLE SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Gianni Manginelli, be appointed as a Collaboration Aide at the Middle School for the period September 1, 2024 through June 30, 2025.

29.36 hours per week @ \$20.25 per hour with no health benefits.

*(Replacement for Hockenbeck)*

**34-P-9      APPROVAL - APPOINTMENT - SONNY LEE - CUSTODIAN - MIDDLE/HIGH SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Sonny Lee, be appointed as a custodian/groundsman at a salary of \$59,086 per annum (C/G Step 0 of the 2023-2024 salary guide) plus \$820 for Night Shift effective for the period July 1, 2024 to June 30, 2025.

*(Replacement for Gonzalez)*

**34-P-10      APPROVAL - APPOINTMENT - STEPHANIE MCKEON - LEAVE REPLACEMENT FOR STEFANEE KIVLEHAN - CRESCENT SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Stephanie McKeon, who holds a NJ Elementary K - 5 Certificate be appointed as a Special Education Teacher at a salary of \$63,490 per annum (BA + 15 Step 2 of the 2024-2025 salary guide) for the period September 1, 2024 to October 14, 2024.

BE IT FURTHER RESOLVED that Stephanie McKeon be designated as a replacement for Stefanee Kivlehan and the 2024-2025 school year shall not accrue for purposes of tenure.

**34-P-11      APPROVAL - APPOINTMENT - BRAYDEN HASCUP - LEAVE REPLACEMENT FOR KERRI DELORENZO - MIDDLE SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, Brayden Hascup, who holds a NJ Math Certificate be appointed as a Math Teacher at a salary of \$60,490 per annum (BA Step 2 of the 2024-2025 salary guide) for the period September 1, 2024 to June 30, 2025..

BE IT FURTHER RESOLVED that Brayden Hascup be designated as a replacement for Kerri DeLorenzo and the 2024-2025 school year shall not accrue for purposes of tenure.

**34-P-12      APPROVAL - 2024-2025 - DISTRICT ADMINISTRATORS SALARY AUTHORIZATION**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached District Administrator's Salary Authorization be approved for the 2024-2025 school year.



**34-P-13      APPROVAL - RENEWAL OF EMPLOYMENT CONTRACT FOR THE  
2024-2025 SCHOOL YEAR - NON-TENURED DIRECTOR OF  
CURRICULUM, SUPERVISION AND INSTRUCTION**

BE IT RESOLVED that upon recommendation of the Superintendent, pursuant to the provisions of N.J.S.A. 18A- 27-10, written notice be given to the following that a contract for employment for the period July 1, 2024, to June 30, 2025, will be offered to:

BE IT FURTHER RESOLVED that the employment contract that is on file in the Board Office shall be made a part of this resolution for the aforementioned employment period be approved, and

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

Dr. Susan Elias, Director of Curriculum, Supervision & Instruction

**34-P-14      APPROVAL - EMPLOYMENT CONTRACT - JOHN GRIFFIN, SCHOOL  
BUSINESS ADMINISTRATOR/BOARD SECRETARY**

WHEREAS in accordance with NJAC the employment contract for John Griffin, School Business Administrator/Board Secretary was submitted to and approved for the period July 1, 2024 - June 30, 2025, by the Executive County Superintendent of Schools and the provisions have been found in compliance with the aforementioned regulation, therefore

BE IT RESOLVED that the attached employment contract and salary schedule which shall be made a part of this resolution be approved, and

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

**34-P-15      APPROVAL - REAPPOINTMENT - ANDREW GAMPER - DIRECTOR OF  
FACILITIES, SECURITY AND TRANSPORTATION**

BE IT RESOLVED that upon recommendation of the Superintendent, Andrew Gamper, be reappointed as Director of Facilities, Security and Transportation, for the period July 1, 2024 – June 30, 2025, and

BE IT RESOLVED that the attached employment contract and salary schedule which shall be made a part of this resolution be approved, and

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

**34-P-16      APPROVAL - REAPPOINTMENT - DAVID MERCHAN - DISTRICT TECHNOLOGY COORDINATOR**

BE IT RESOLVED that upon recommendation of the Superintendent, David Merchan be appointed as District Technology Coordinator for the period July 1, 2024 – June 30, 2025.

BE IT RESOLVED that the attached employment contract and salary schedule which shall be made a part of this resolution be approved, and

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

**34-P-17      APPROVAL - REAPPOINTMENT - JONATHAN ALVAREZ - DISTRICT NETWORK TECHNICIAN**

BE IT RESOLVED that upon recommendation of the Superintendent, Jonathan Alvarez be appointed as District Network Technician for the period July 1, 2024 – June 30, 2025.

BE IT RESOLVED that the attached employment contract and salary schedule which shall be made a part of this resolution be approved, and

BE IT FURTHER RESOLVED that the Board President is authorized to execute this employment contract.

**34-P-18      APPROVAL – 2024-2025 - SECRETARIAL SALARY AUTHORIZATION**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached Secretarial Salary Authorization be approved for the 2024-2025 school year.

**34-P-19      APPROVAL – 2024-2025 - CUSTODIAL SALARY AUTHORIZATION**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached Custodial Salary Authorization be approved for the 2024-2025 school year.

**34-P-20      APPROVAL - 2024-2025 - SALARIED COLLABORATIVE AIDE SALARY AUTHORIZATION**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached Salaried Collaborative Aides Salary Authorization be approved for the 2024-2025 school year.

**34-P-21      APPROVAL – 2024-2025 - HOURLY COLLABORATIVE AIDE SALARY AUTHORIZATION**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached Hourly Collaborative Aides Salary Authorization be approved for the 2024-2025 school year.

**34-P-22      APPROVAL - 2024-2025 - EMPLOYEE SALARY AUTHORIZATION - NON-COLLECTIVE BARGAINING UNIT MEMBERS**

BE IT RESOLVED that upon recommendation of the Superintendent, the Administrative Personnel, Lunch Aides, and Bus Driver's Salary Authorization that is on file in the Board Office be approved for the 2024-2025 school year.

**34-P-23      APPROVAL – 2024-2025 - HOURLY SALARY GUIDE UNCLASSIFIED NON WEA EMPLOYEES**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached 2024-2025 Hourly Salary Guide for Unclassified Non-WEA Employees be approved.

**34-P-24      APPROVAL - 2024-2025 CURRICULUM WRITING**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached staff members be approved for 2024-2025 Curriculum Writing at a rate of \$130 per day.

**34-P-25      APPROVAL - APPOINTMENT - 2024-2025 FALL/WINTER/SPRING ATHLETIC COACHING POSITIONS**

BE IT RESOLVED that upon recommendation of the Superintendent, the following list of Fall/Winter/Spring Coaching appointments be approved for the 2024-2025 school year.

**34-P-26      APPROVAL - APPOINTMENT - VOLUNTEER COACHES**

BE IT RESOLVED that upon recommendation of the Superintendent, the following volunteer coaching positions be approved for the 2024-2025 school year:

Andrew Fucarino  
Jared Delpome

Cross Country  
Football

**34-P-27      APPROVAL – APPOINTMENT – 2024-2025 ADVISOR POSITIONS**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached appointments be approved for the 2024-2025 school year.

**34-P-28      APPROVAL – APPOINTMENT – ADDITIONAL HOURS**

BE IT RESOLVED that upon recommendation of the Superintendent, the following assignments be approved, up to and if needed, in accord with the following from June 24, 2024 - September 3, 2024.

**IEP/Eligibility Meetings:**

Up to 20 hours/shared @ \$45.00/hour

General Education Teacher

Theresa Clapp  
Nancy Compton  
Yolanda Eccleston  
Caitlin Gallagher  
Suzanne Korpics  
Christina McCann  
Jacquelyn O'Brien  
Stephanie Scheck

Special Education Teacher

Theresa Clapp  
Caitlin Gallagher  
Michelle O'Brien  
Tammy Serabian

**34-P-29      APPROVAL - APPOINTMENT - 2024-2025 ESY PROGRAM**

BE IT RESOLVED that upon the recommendation of the Superintendent, the following appointment be approved for the ESY Program June 20 (Teachers Only) - July 18, 2024, Partially using ESSER 3 ARP funds

**Teacher**

(8:00-12:45) up to 4.75 hours @ \$47.50/hour up to 15 days  
Melissa Vesper

**34-P-30      APPROVAL - RESCIND APPOINTMENT - 2024-2025 ESY PROGRAM**

BE IT RESOLVED that upon recommendation of the Superintendent, rescind the following appointments approved for the ESY Program

Angelina Maggio  
Astrid Corcoran

**34-P-31      APPROVAL - ADDITIONAL WORK - ATHLETIC PAPERWORK**

BE IT RESOLVED that upon recommendation of the Superintendent, the following be approved for summer work at a per diem rate of his annual salary as per the WEA Contract as indicated:

Jeff Basilicato      2 days

**34-P-32      APPROVAL - ADDITIONAL WORK - SCHOOL NURSES**

BE IT RESOLVED that upon recommendation of the Superintendent, the following be approved for summer work at a per diem rate of their annual salary as per the WEA Contract as indicated:

Amy Biswurm      2 days  
Lois Gray      2 days

**34-P-33      APPROVAL - ADDITIONAL HOURS - JANINE DECICCO - CLERK - J.A. TRAPHAGEN SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, that Janine DeCicco be approved for an additional 80 hours at a rate of \$32.47 per hour for clerical work from June 19, 2024 through August 30, 2024.

**34-P-34      APPROVAL - ADDITIONAL HOURS - PATRICIA MCCAULEY - CLERK - CRESCENT SCHOOL**

BE IT RESOLVED that upon recommendation of the Superintendent, that Patricia McCauley be approved for an additional 60 hours at a rate of \$33.17 per hour for clerical work from June 19, 2024 through August 30, 2024.

**34-P-35      APPROVAL – APPOINTMENT - TECHNOLOGY STUDENT INTERNS**

BE IT RESOLVED that upon recommendation of the Superintendent, the following summer employment appointments be approved for the period July 1, 2024 - August 30, 2024, at a rate of \$15.13 per hour:

Ryan Bagdas  
Nicholas Cuomo

*Maximum number of summer hours: 180 hours/per person*

**34-P-36      APPROVAL – AUTHORIZATION FOR BUS DRIVERS TO WORK PRIOR TO THE START OF THE SCHOOL YEAR**

BE IT RESOLVED that upon recommendation of the Superintendent, bus drivers are authorized to work prior to the start of the 2024-2025 school year, at their appropriate hourly rate.

**34-P-37      APPROVAL – 2024-2025 BUS DRIVER/CUSTODIAN SUBSTITUTE LIST**

BE IT RESOLVED that upon recommendation of the Superintendent, the attached listing of Bus Driver/Custodian substitutes be approved for the 2024-2025 school year.

ADMINISTRATION

RESOLUTIONS

BACK-UP

JUNE 3, 2024  
REGULAR MEETING

5/6/24, 1:07 PM

Grant Application

[Close Budget Summary Page](#)

Applicant: 03 5410 Waldwick - Bergen  
 Application: NJ High Impact Tutoring Competitive - 00-  
 Cycle: Amendment 2

Project Period: 10/11/2023 - 8/31/2024

Application Due Date: 9/20/2023

NJ High Impact Tutoring Competitive ▾

Printer-Friendly  
 Click to Return to GMS Access/Select Page

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Overview	Allocations	Admin	Narrative	Budget	Upload	Comment	Submit	Special Conditions	Application History
Budget Summary		Salaries		Supplies		Equipment		Other	

The application has been submitted. No more updates will be saved for the application.

## Budget (Read Only)

Instructions

D. Expenditure Category	E. Function & Object Code	F. Program Costs	G. Admin Costs	H. Total (F + G)
<b>Instruction</b>				
Personal Services - Salaries	100-100	34560	0	34560
Purchased Prof. & Tech. Services	100-300	0	0	0
Purchased Prof. Ed Services	100-320	0	0	0
Purchased Property Services	100-400	0	0	0
Other Purchased Services	100-500	0	0	0
Travel	100-580	0	0	0
Supplies and Materials	100-600	22525	0	22525
Other Objects	100-800	0	0	0
<b>SubTotal Instruction</b>	0	57085	0	57085
<b>Support Services</b>				
Personal Services - Salaries	200-100	15120	0	15120
Personal Services - Employee Benefits	200-200	3795	0	3795
Purchased Prof. & Tech. Services	200-300	0	0	0
Purchased Prof. Ed Services	200-320	0	0	0
Purchased Property Services	200-400	0	0	0
Other Purchased Services	200-500	0	0	0
Travel	200-580	0	0	0
Supplies and Materials	200-600	0	0	0
Other Objects	200-800	0	0	0
Indirect Costs Approved Rate 0% Derived Rate 0%	200-860	0	0	0
<b>SubTotal Support Services</b>	0	18915	0	18915
<b>FAC ACQ &amp; CONSTRUCTION SERV</b>				
Buildings	400-720	0	0	0
Instructional Equipment	400-731	0	0	0
Non-instructional Equipment	400-732	0	0	0
<b>SubTotal FAC ACQ &amp; CONSTRUCTION SERV</b>	0	0	0	0
<b>TOTAL PROJECT EXPENDITURES</b>	0	76000	0	76000



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**Applicant:** 03 5410 Waldwick - Bergen

**Application:** American Rescue Plan - ESSER -  
**Cycle:** 00-  
Amendment 2

**Project Period:** 3/13/2020 -  
9/30/2024

**Application Sections**

Accelerated Learning Coach and Educator Support

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## Budget Summary

[Instructions](#)

The application has been submitted. No more updates will be saved for the application.

Function / Object	Expenditure Category	Public Amount	Total Amount
100	Instruction		
100-100	Salaries	\$95,581	\$95,581
100-300	Purchased Services	\$0	\$0
100-500	Other Purchased Services	\$0	\$0
100-600	Instructional Supplies	\$38,500	\$38,500
100-800	Other Objects	\$0	\$0
200	Support Services		
200-100	Salaries	\$0	\$0
200-200	Benefits	\$0	\$0
200-300	Prof and Tech Services	\$0	\$0
200-400	Purchased Property Services	\$0	\$0
200-500	Other Purchased Services	\$0	\$0
200-600	Supplies and Materials	\$0	\$0
200-800	Other Objects	\$0	\$0
200-860	Indirect Cost Approved Rate 4.50500% Derived Rate 0%	\$0	\$0
400	Fac. Acq. and Construction Ser.		
400-720	Building	\$0	\$0
400-731	Instructional Equipment	\$0	\$0
400-732	Non Instructional Equipment	\$0	\$0
520	Schoolwide		
520-930	Schoolwide Blended	\$0	\$0
	Program Administration		
	Program Admin	\$0	\$0
<b>Total Budgeted</b>		<b>\$134,081</b>	<b>\$134,081</b>
<b>Total Available</b>			<b>\$134,081</b>
<b>Amount Remaining</b>			<b>\$0</b>



Engineering,  
Planning,  
Architecture,  
Surveying Inc.

May 13, 2024

Waldwick Board of Education  
155 Summit Ave  
Waldwick, NJ 07463

Attention: Mr. John Griffin,  
Business Administrator

T #201-652-9000

Email: [griffinj@waldwickschools.org](mailto:griffinj@waldwickschools.org)

Subject: Waldwick BOE/Proposal for A&E Services –  
Waldwick High School Lower Parking Lot Expansion  
LAN Ref. #2.20502.0 - #24-433

Dear Mr. Griffin:

Pursuant to your request, LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN) is pleased to present you with this proposal to provide professional design services as they relate to rehabilitating and expanding the lower parking lot at the Waldwick High School, and milling and repaving the existing site after recent utility trenching. Our understanding of need and offering of services are further outlined herein.

## 1.0 PROJECT UNDERSTANDING

Based on recent discussions, LAN's understanding of need for this particular project is summarized as follows:

1. The School District is looking to expand the current lower parking lot. This lot is currently used for students and staff. The School District would like to examine the area near the existing shop areas, towards the front entrance, and if possible, near the grass area between the Greenberg Center and cafeteria. It was noted that transformers and equipment were recently installed near the parking lot, away from the buildings. These items will need to be designed around. It was also noted that there should be a bus lane for after-school activities and trips. This area is not the primary drop off in the morning, but it is populated after school.
2. LAN has proposed a full site survey in a separate proposal. LAN will utilize this survey to create (2) concept plans and respective cost estimate for expansion of the parking lot into adjacent areas of the existing high school lower parking lot.
3. LAN understands that in recent work, the existing parking lot has been trenched to run new utility lines and housed some construction vehicles during recent projects. As part of our services, LAN will prepare engineering plans for milling and repaving of the entirety of the existing parking lot and exist drive to West Prospect Street. Additionally selective sub-base repair where necessary and restriping and numbering of the parking lot upon completion of paving will be included.
4. Following approval of one of the concept plans, LAN shall prepare engineering plans for the project, will assist the School District with permitting necessary, will assist with the

public bidding process, and will perform construction administration deemed necessary to advance the project.

## **2.0 PROPOSED IMPROVEMENTS**

Based on LAN's current understanding of the School District's needs pertaining to this project, we anticipate that the projects will likely include the following scope of work:

### Site Preparation & Demolition

- Installation of temporary soil erosion and sediment control features.
- Removal of existing impervious surfaces, including bituminous asphalt pavement.

### Milling & Repaving

- Partial depth pavement milling, assumed 2" depth for the entirety the Walldwick High School lower parking lot. Milling and repaving of the lower parking lot shall begin at the intersection of Wyckoff Avenue and end at start of West Prospect Street.
- Core the existing pavement to determine current pavement depth.
- Selective sub-base repair where necessary.
- Surface preparation and application of tack coat.
- Installation of bituminous asphalt surface or top course pavement, 2" depth.
- Re-striping of parking lot and numbering of spaces.

### Parking Lot Expansion

- Clearing and removal of grass and vegetation.
- Preparation and compaction of subgrade.
- Surface preparation, installation of sub-base stone, and application of tack coat.
- Installation of bituminous asphalt surface or top course pavement, 2" depth.
- Striping of parking lot, aisles and numbering of spaces.

### Stormwater Management

- Soil testing to ensure proposed stormwater management area meets NJDEP groundwater and bedrock separation requirements for Green Infrastructure.
- Removal of grass, vegetation and subsoil.
- Installation of Green Infrastructure Best Management Practices (pervious paving, above or below ground small-scale infiltration basin, above ground small-scale bioretention system).
- Connection of proposed Green Infrastructure BMP with existing stormwater system on site.

### Construction Closeout

- Finish grading.
- Site restoration and permanent site stabilization.

### 3.0 SCOPE OF SERVICES

In order to address the School District's current needs and advance this project, LAN proposes the following comprehensive scope of services:

#### **Task #1 – Concept and Planning Phase:**

##### Site Investigation:

LAN will visit the project site to obtain a better understanding of areas that may require subbase repair and notate these respective areas on the construction documents. This will enable the contractors to provide more accurate bids and reduce the possibility of change orders during the construction period. During LAN's field visit, our staff will locate pavement areas containing large cracks and settlement.

##### Concept Design Development:

Utilizing the survey proposed separately, LAN will prepare a design containing pre-development conditions and planimetric, as well as all functional components of the proposed parking design including, but not limited to, layout of site improvements associated with primary use, drive aisles and entrances, curbing, sidewalks, grading, stormwater management features, utilities, etc.

Once developed, the concept site plans will be shared with you prior to advancing development of a more comprehensive plan set. Please note that this strategically requested review will provide the School District and the project team with an opportunity to share feedback ensuring that the School District's needs as they pertain to this project are adequately reflected within the planned design.

Upon obtaining feedback and direction on one of the concepts, LAN will begin to break the design into plan sheets representative of the various aspects of site design including an existing condition plan and demolition plan, site plan, grading plan, soil erosion and sediment control plan, construction detail plan, etc., as deemed necessary. The site/civil plan set shall be prepared in accordance with applicable presentation requirements and suitable for submission to the local land use boards.

For the purpose of establishing a fee for this task, it is assumed that the deliverable for this task is limited to two (2) concepts. Should modifications to the plans be required due to School District requested changes or other outside factors, all revisions shall be billed hourly under Task #8 herein.

#### **Task #2 – Construction Document Preparation:**

Upon obtaining the necessary approvals, LAN will further develop the approved plan set into a set of construction drawings. This shall include detailed items such as quantities, final material selections, construction detail refinements...etc. Technical specifications for the proposed work shall be finalized, coordinated with the construction detail presented within the plan set and compiled into a complete bid specification package using a front end as provided by District's attorney.

LAN assumes the parking lot expansion will be over 10,890 square feet (1/4 acre) thus requiring stormwater features to meet state stormwater regulations. This will include stormwater quality and quantity design. LAN will prepare stormwater design plans, construction details, and a stormwater report demonstrating compliance with state stormwater regulations. LAN will coordinate with an excavator to perform soil testing and percolation testing for the purpose of stormwater management design. Once the requisite number of soil exploration pits are dug, LAN will review the soil strata, log the soil types & depths, and ascertain the level of seasonally high groundwater. The percolation

testing will be a two-day process whereby LAN's field staff will introduce water into the excavated holes and monitor the rate at the water percolates into the soil. It is assumed that the school can provide a source of water for our staff. The cost of the excavator is not included in this proposal. An excavator would need to be contracted directly with the School District for this service.

Asphalt Cores shall include the obtaining of core samples of the existing asphalt areas to determine the thickness of the existing asphalt and nature of the existing subbase material. The cores will allow determination of the appropriate and most cost-effective method of appropriate pavement restoration methods. This task includes core samples to ascertain roadway thickness throughout the project limits along with a summary report of the core results.

LAN understands there is an existing stormwater conveyance system within the above referenced project. Our services include surface evaluation of this current system. If required, minor televisioning can be provided as an additional service. This is not a full investigation and will not be recorded. This will allow for determination of the current conditions and to identify any areas of concern that would be incorporated into the project. This evaluation may identify areas that will require additional investigation through a third party, which LAN will coordinate with and submit a separate proposal for same.

### **Task #3 – NJDOE Application:**

LAN shall prepare appropriate documents for submission to the State of New Jersey, Department of Education (DOE). Requirements for the DOE application will include a schematic drawing of the work, preparation of the new DOE application, obtaining a Board of Education Board Resolution, a written description of the project, cost estimates of the proposed work, and time schedule for the implementation of the project and approval for local code review of the construction documents.

### **Task #4 – Public Bidding:**

LAN shall assist the School District with public bidding of the parking lot expansion and milling and repaving aspect of this project.

During the bid period, LAN shall be available to attend a pre-bid meeting with prospective contractors. Should it become necessary, LAN shall prepare addendum to the bid documents to address bidder questions and requests for information.

Upon opening of the Bids, LAN shall assist in closely reviewing and analyzing the compiled bid results for adequacy and completeness. LAN shall tabulate and prepare a bid summary for the School District's review with the apparent low-bid, responsive contractor identified. LAN may also check references and experience in a timely fashion in order to make a recommendation to the School District prior to the award of the contract. Once evaluated and the selection of a contractor is evident, LAN shall prepare a formal recommendation of award letter. If requested, LAN shall coordinate post-bid meetings with contractors to ensure bid comfort prior to awarding the contract. Please note that while LAN will review the bid packages for completeness, we recommend that the School District's attorney conduct a final review of the bid.

Upon awarding the contract and issuing notice-to-proceed, LAN will provide signed and sealed drawings as necessary to apply for local building permits.

### **Task #5 – Construction Administration & Project Closeout:**

#### **Construction Administration:**

Upon issuing a notice to proceed to the successful contractor, LAN shall schedule and attend a pre-construction meeting with the project team and contractor. LAN will prepare minutes of the

meeting and distribute them to all the relevant parties. LAN will review all shop drawings, submittals, and RFI's submitted by the contractor and return them in a timely manner. In addition, LAN shall assist the project team to ensure that all necessary pre-construction documentation is received and distributed to the appropriate parties.

LAN personnel will conduct periodic meetings to observe and document active construction to ensure compliance with the contract drawings and specifications. Field memos are circulated to all parties for their information and/or comment. Attendance by team members at construction meetings is based upon the work being performed.

LAN will host bi-weekly construction meetings with representatives of the School District and the Contractor present to review weekly milestones and coordinate planned construction activities. Meeting minutes shall be prepared for each meeting and distributed amongst the project team.

As submitted LAN will review and process payment applications and make recommendations to the project team regarding the contractor's request for change orders, if any.

#### Project Closeout:

As the project approaches completion and LAN has issued a certificate of substantial completion, LAN's construction administrator shall visit the site to perform a punch list for the completed site work, the punch list shall be prepared with input from our design team, as necessary. Once issued and the contractor has indicated that all punch list work has been addressed, LAN shall return to the site in an effort to verify its completion.

LAN will be available to assist the project team with review of the final contract closeout documentation including but not limited to affidavit of release of liens, affidavit of payment of debts and claims, maintenance bond, any product warranties and/or guarantees, consent of surety to final payment...etc. Should issues or disputes arise regarding the established warranties or guarantees, LAN shall assist in preparing the necessary resolution of the contractor's obligations.

#### **Task #6A – Soil Erosion & Sediment Control Plan Certification:**

Bergen County Soil Conservation District (BCSCD) requires a Soil Erosion & Sediment Control Plan to be certified prior to initiation of construction if the disturbed area exceeds 5,000 square feet. BCSCD considers sub-base repair, movement of soil, curb removal, etc. as disturbance. Currently, LAN believes that this project will exceed 5,000 square feet of disturbance thus requiring a submission to the BCSCD. This project will require a Soil Erosion & Sediment Control plan certified by the local soil conservation district prior to initiation of construction. Our office shall coordinate the initial submission to the Bergen County Soil Conservation District (BCSCD) and prepare written responses and plan revisions as necessary in accordance with Task #6B below. BCSCD application fees are not part of this proposal and would be paid by the school district.

#### **Task #6B – Local Land Use Board Testimony (Optional):**

If necessary, one of LAN's qualified professional engineers will be available to provide professional testimony in support of the project before the appropriate local land use board (Planning Board or Zoning Board of Adjustments). Please note that this task is limited to attendance of one meeting and if necessary, additional meetings will be billed on an hourly basis.

#### **Task #7 – Meetings & Revisions:**

The LAN team will be readily available to attend in-person or virtual meetings with project representatives, project consultants and design professionals or any other third-party agents for purposes of coordination throughout the design process.

Should revisions become necessary as part of the aforementioned tasks, due to client-driven changes, third-party review comments, etc., the LAN team will assist in addressing these items by incorporating any modifications into any necessary plans, reports, or other relevant documents. All efforts associated with said meetings and revisions shall be billed on an hourly basis in accordance with the agreed upon rate schedule.

#### 4.0 EXCLUSIONS

The scope of work for this project is limited to the tasks outlined within Section 3.0 herein. Furthermore, specifically excluded tasks are as follows:

- Surveying, Land Use Regulatory, Geotechnical, etc. services.
- Environmental Impact Statement or Assessments.
- NJDEP permitting.
- Site lighting and landscape design.
- Traffic study/analysis.
- Full time construction observation or management.
- Permitting or application fees and materials testing.
- Independent 3<sup>rd</sup> party quality control testing or inspections.
- The supplemental site/civil services not specifically identified within the scope of services herein.
- The services not specifically outlined within the scope of work.

Should any of these additional services or any other services not listed above become necessary, LAN will provide a separate proposal or service amendment upon request.

#### 5.0 PROJECT MANAGEMENT

The work for this project will be performed under the overall supervision of Mr. Matthew Fink, AIA with assistance of Mr. Justin Provencher, PE and Mr. Elio Qorri, PE, for civil engineering services. Additional staff members consisting of engineers, designers, CAD operators and/or secretarial staff will be assigned on an as-needed basis. LAN will perform the work in accordance with the care and skill ordinarily exercised by members of the profession practicing under similar conditions.

#### 6.0 FEE SCHEDULE

For the aforementioned scope of services, LAN recommends the following fee schedule:

Task	Task Description	Fee
1	Concept and Planning Phase	\$9,300
2	Construction Document Preparation	\$17,500
3	NJDOE Application	\$1,500
4	Public Bidding	\$1,500
5	Construction Administration & Project Closeout	\$8,400
6A	Soil Erosion & Sediment Control Plan Certification	\$3,500
6B	Local Land Use Board Testimony (Optional)	\$1,500
7	Meetings & Revisions	Hourly (Not to Exceed \$5,000)

## 7.0 SUMMARY

Should you find this proposal to be acceptable, please sign where indicated in the terms and conditions and return the executed copy to our office along with associated purchase order. An executed copy of this proposal returned to our office will serve as both a contract and authorization to proceed. This proposal is valid for (30) days and after this duration has passed, LAN reserves the right to reevaluate staffing and scheduling commitments required to complete the project. Based on our current backlog of work and staffing allocation, LAN can begin working on this project within 1-2 weeks following receipt of a signed proposal and the completed site survey.

LAN greatly appreciates the opportunity to present a proposal for this exciting project and looks forward to further developing our working relationship with the School District. If any questions or concerns regarding this proposal should arise upon review, please do not hesitate to contact me at (201) 835-3588 or directly via email at [matt.fink@lanassociates.com](mailto:matt.fink@lanassociates.com)

Respectfully submitted,

LAN Associates, Engineering, Planning,  
Architecture, Surveying, Inc.



Matthew A. Fink, AIA, NCIDQ, LEED AP BD+C  
Senior Associate

MAF:tp P:\20000-AE\20500-20599\20502\20502 0\Admin\Proposal\205020\p24-433\_ParkingLotExpansion\_WHS\205020\p24-433\_ParkingLotExpansion\_WHS.docx 5/13/2024 7:52 AM

Attachment: #1 - Standard Terms and Conditions

cc: File #2.20502.0 - #24-433, w/att.





Engineering,  
Planning,  
Architecture,  
Surveying Inc.

## STANDARD TERMS AND CONDITIONS FOR ARCHITECTURAL/ENGINEERING SERVICES

1. **Entire Agreement:** This Agreement is the offer of LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (hereinafter referred to as "LAN"), to perform the consulting services described in the attached Scope of Services. Acceptance by the Client is strictly limited to these Terms and Conditions which when acknowledged in writing, is authorization to proceed. Client is defined as the person or business entity signing the Agreement authorizing LAN to proceed.

This Agreement supersedes all prior written proposals and/or negotiations not referenced herein between the parties and is expressly conditioned upon the Client's agreement of the Terms and Conditions hereof. This Agreement may only be modified in writing executed by both parties.

2. **Services to be Performed:** The services to be performed are described in the preceding Scope of Services. Unless otherwise specified in the Scope of Services or in the Terms and Conditions, LAN shall furnish all technical and professional services, including labor, materials, supplies, equipment, transportation and supervision to perform all task listed in the Scope of services and in accordance with the target schedules.

3. **Compensation:** The Scope of Services describes the tasks, phases and compensation terms.

**Terms of Payment:** Invoices shall be submitted upon completion of a phase or monthly based on percentage complete at that time. Payment is due thirty (30) days from the date of invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate of 1 ½% per month. Invoices over ninety (90) days old are subject to attorney review for collection. The client will be responsible for all legal fees necessary to collect the account.

**Payment Withheld:** No deductions shall be made from LAN's compensation on account of penalty, liquidated damages or other sums withheld from payments to the contractor(s), or on account of the cost of changes in the contractor's services other than those which LAN is adjudged to be liable.

**Suspension:** If any payment is more than thirty (30) days past due, LAN may, after giving seven (7) days written notice to the owner, suspend services under this Agreement until full payment is made for all amounts due for services, expenses, and other related charges.

Additionally, in the event of suspension, the Client shall waive all rights, claims, etc. which it might otherwise have against LAN as a direct or indirect result of such suspension.

**Additional Services:** Any verbal or written direction by Client shall entitle LAN to an equitable adjustment in contract price and schedule for any changed work or other work affected by the changed work. The following are additional services, unless specified in the scope of services that are considered beyond the basic scope of services.

**Public Hearings/Municipal Filings:** In the event a Public Hearing is required for a municipal agency (Zoning Board of Appeals, Planning Board, Architectural Review Board, etc.), LAN shall invoice the Client on an hourly basis for both the preparation and time spent at the meeting. LAN shall not be required to file drawings with the Building Department or pay any municipal fees.

**Cost Estimates:** LAN and its consultants do not warrant, guarantee or certify the construction cost for the project or any part of the project.

**Redesign to meet Project Budget Costs:** LAN shall not be liable to redesign to meet the project budget costs unless this is a pre-condition to the Agreement and LAN has agreed to the Project Budget Costs.

4. **Additional Services:** LAN can provide additional services beyond those listed in the Scope of Services by a negotiated sum or on an hourly basis. Our hourly rate schedule is attached.

LAN's hourly rates are valid for one (1) year from the date listed on the Scope of Services and shall be increased five percent (5%) on the first day of each subsequent year to reflect market conditions, employee benefits and salary compensation.

Reimbursables: LAN's hourly rates include direct labor, computer costs, overhead, general and administrative costs, local travel, telephone calls, routine postage and profits. Reimbursable items shall include printing and reproductions beyond that specified in the scope of services, express mail, messenger or courier services, or other project related out-of-pocket expenses. These reimbursable items will be billed at actual cost plus 18%.

5. **Client's Responsibilities:** The Client shall provide full information regarding the project and shall be responsible for its accuracy and completeness. LAN shall not be responsible for the work or services of others.

Right of Entry: Client will provide for right of entry for LAN personnel, its subcontractors and equipment necessary to complete the work. While LAN will take all reasonable precautions to minimize any damage to the property, it is understood by the Client that in the normal course of work some damage may occur, the correction of which is not part of this Agreement.

Base Building Drawings or Surveys: Unless otherwise specified, Base Building Drawings or Surveys are not included in the Scope of Services. LAN shall assume that the Base Building Drawings and Surveys, if required, shall be readily available. LAN assumes all information on these documents are accurate and is not responsible for any information completed by others. LAN does have the capability to provide these services if required.

Project Representative: The Client shall designate and authorize a project Representative to answer field questions and make timely decisions (within five (5) business days). If the Client replaces or selects a new Project Representative, any time spent by LAN to bring the new Project Representative current shall represent Additional Services.

Client's Consultants: If the Client engages an outside consultant(s) to interact with LAN, the time spent coordinating issues or concerns with the Client's Consultant(s) shall be considered an Additional Service.

6. **Schedule:** Professional fees developed for this project shall be based on this schedule. Modifications such as accelerated schedules, project delays or extensions which are not under control of LAN are subject to an increase to our compensation.

7. **Ownership of Documents:** All documents prepared or furnished by LAN pursuant to this Agreement are instruments of LAN's professional services, and LAN shall retain an ownership and property interest therein. LAN grants Client a license to use instruments of LAN's professional service for the purpose of construing, occupying and maintaining the Project. Reuse or modification of any such documents by Client, without LAN's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold LAN harmless from all claims, damages and expenses, including attorneys' fees, arising out of such reuse by Client or by others acting through Client.

8. **Publicity:** LAN and its consultants shall have the right to photograph the project and to use the photographs in the promotion of its professional practices through advertising, public relations, brochures, or other marketing material.

9. **Insurance, Indemnity & Limitations:**

Insurance: LAN shall maintain Workman's Compensation, General Liability, and Professional Liability Insurance throughout the period of this agreement. Certificates of insurance are available on request.

The Client shall require the contractor to name LAN, as an Additional Insured on the contractor insurance policy.

Limitation of Liability: For any damage on account of error, omission of other professional negligence, LAN's liability shall be limited to LAN's fee received under this Agreement.

The expense of additional insurance coverage or increased policy limits of liability beyond, including professional liability insurance, requested by the Client in excess of the standard coverage of LAN and its consultants shall be borne by the Client.

Indemnification: LAN shall be responsible for all damage to life and property due to negligent activities of LAN, its subcontractors, agents or employees, in connection with its services under this AGREEMENT. LAN specifically agrees that its subcontractors, agents or employees shall possess the experience, and knowledge necessary to qualify them individually for the particular duties they perform. Moreover, LAN shall indemnify and save claims, demands, payments, suits, actions, recoveries and judgments of every nature and description brought or recovered against it by reason of any negligent omission or negligent act of LAN, its agents,

employees, or subcontractors in the execution of this Agreement.

The Client will indemnify and hold harmless LAN from and against any and all loss, claim or suit, including expenses and reasonable attorney fees which result from any negligent act or omission of the client, its agents, servants and employees; or any claim for liability against LAN for professional services, assistance or advice rendered to the Client where the existence or possible existence of hazardous substances may create a danger to the public or to the environment unless it is subsequently proven that LAN was solely negligent.

Job Site: Client shall furnish or cause to be furnished to LAN all documents and information known to the Client that relate to the identity, location, quantity, nature or characteristics of any hazardous or toxic substances at, on, or under the site. In addition, the Client will furnish or cause to be furnished such other information on surface and subsurface site conditions required by LAN for proper performance of its services. LAN shall be entitled to rely on Client provided documents and information in performing the services required under this Agreement; however, LAN assumes no responsibility or liability for their accuracy or completeness.

LAN will not direct, supervise, or control the work of Client's contractors or their subcontractors. LAN's services will not include a review or evaluation of the contractors (or subcontractor's) safety measures.

LAN shall be responsible only for its activities and that of its employees on any site. Neither the professional activities nor the presence of LAN or its employees or subcontractors on a site shall imply that LAN controls the operations of others, nor shall this be construed to be an acceptance by LAN of any responsibility for jobsite safety.

Waiver of Consequential Damage: LAN and the Client waive consequential damage for claims, disputes and other matters in questions arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with the provisions defining termination.

Hazardous Substances: LAN shall not be responsible for the identification, removal, testing, and/or certification of removal relative to any hazardous substance including, but not limited to, PCB, petroleum, mold infestation, radon, mercury,

hazardous waste, asbestos, lead paint, lead piping, and similar substances.

The Client shall further assume any and all responsibility and expenses that may be incurred with regard to the removal, remediation or disposal of any wastes or other hazardous substances as may be disclosed as a result of any site investigation or site work.

LAN and the Client acknowledge that the Scope of Services does not include any items related to a Hazardous Environmental Condition.

Utilities: In the execution of any subsurface work, LAN will take all reasonable precautions to avoid damage or injury to subterranean structures or utilities. The Client agrees to hold LAN harmless and indemnify for any claims or damages to subterranean structures or utilities, which have not been marked-out under the One-Call system and or not shown or correctly shown on the plans furnished.

Unforeseen, Latent or Hidden Conditions: Certain assumptions will be made of existing conditions and materials when verification would require investigations beyond reasonable visual observation. Unforeseen, latent or hidden conditions may not be readily ascertainable regardless of the extent of the investigation. Such conditions may impact the design and necessitate extensive revisions to the design. When architectural or engineering services are required to address these conditions, those services shall be deemed Additional Services.

**10. Standard of Practice:** Services performed by LAN under this Agreement shall be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of their respective professions practicing in the same locality under similar conditions.

No other representation expressed or implied, and no warranty or guarantee is included or intended in this Agreement, or any report, opinion, document, or otherwise.

## **11. Dispute Resolution**

Mediation and Arbitration: It is mutually agreed that the terms of this Agreement shall be binding upon both parties and their successors, executor, administrators and assigns.

Any dispute or claim arising in connection with this Agreement shall be submitted to Mediation for resolution in accordance with the Construction

Industry Mediation Rules of the American Arbitration Association currently in effect. The Mediation and Arbitration shall take place in Bergen County, New Jersey.

**12. Miscellaneous Provisions:**

Termination: Either party may elect to terminate this Agreement with not less than seven (7) days notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

The Client shall hold LAN harmless for delays, clarifications or non-conformance with the Contract Documents if LAN has been terminated prior to the Construction Administration portion or phase of the work.

Proposal Validity: This proposal shall remain in effect for four (4) months from the date listed on the Scope of Services. After this date, LAN shall be afforded the opportunity to reevaluate the fee to determine if the fee at a later day of execution is appropriate.

Method and Means of Construction: If this Agreement provides for any construction phase services by LAN, it is understood that the contractor, not LAN, is responsible for the construction of the project, and that LAN is not responsible for the acts or omissions of any contractor, subcontractor or material supplier; for safety precautions, programs or enforcement; or for construction means, methods, techniques, sequences and procedures employed by the contractor.

Storage of Materials: The contractor is responsible for the storage and protection of

materials brought to the site. Materials shall be stored in an area that is adequately ventilated and free from excessive moisture and condensation that may be conducive to mold contamination.

**13. Services Provided to Contractors:** LAN and the contractor agree that if the contractor authorizes or constructs deviations, recorded or unrecorded, from the documents prepared by LAN, the contractor shall not bring any claim against LAN and shall indemnify and hold LAN, its agents and employees harmless from and against claims, losses, damages and expenses, including but not limited to defense costs and the time of LAN, to the extent such claim, loss, damage or expense arises out of or results in whole or in part from such deviations, regardless of whether or not such claim, loss, damage or expense is caused in part by a party indemnified under this provision.

**14. Document Production and Testimony:** If LAN or any of its employees are requested or authorized by you, or if LAN or any of its employees are required by government regulation, subpoena or other legal process, to produce any documents or files, or to make our employees available as witnesses with respect to any engagement, the Client will (so long as LAN or any of its employees are not a party to the proceeding in which the information is sought) pay LAN for its time and expenses, as well as the reasonable fees and expenses of LAN's counsel, incurred in responding to such requests.

**15. Statute of Limitations:** It is agreed by the parties that any claims shall be governed by a Statute of Limitations of one (1) year from the date of Substantial Completion.

Proposal # \_\_\_\_\_

**ACCEPTED BY:**

\_\_\_\_\_  
Name/Title (Print)

\_\_\_\_\_  
Signature

**DATE:** \_\_\_\_\_



Engineering,  
Planning,  
Architecture,  
Surveying Inc.

May 13, 2024

Waldwick Board of Education  
155 Summit Ave  
Waldwick, NJ 07463

Attention: Mr. John Griffin,  
Business Administrator

T #201-652-9000

Email: [griffinj@waldwickschools.org](mailto:griffinj@waldwickschools.org)

Subject: Waldwick BOE/Proposal for A&E Services –  
Waldwick High School Artificial Turf Concept Design  
LAN Ref. #2.20502.0 - #24-392

Dear Mr. Griffin:

LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN) is pleased to provide this proposal for architectural and engineering services related to concept designs for a new artificial turf at the back of the Waldwick High School property.

## **1.0 PROJECT UNDERSTANDING**

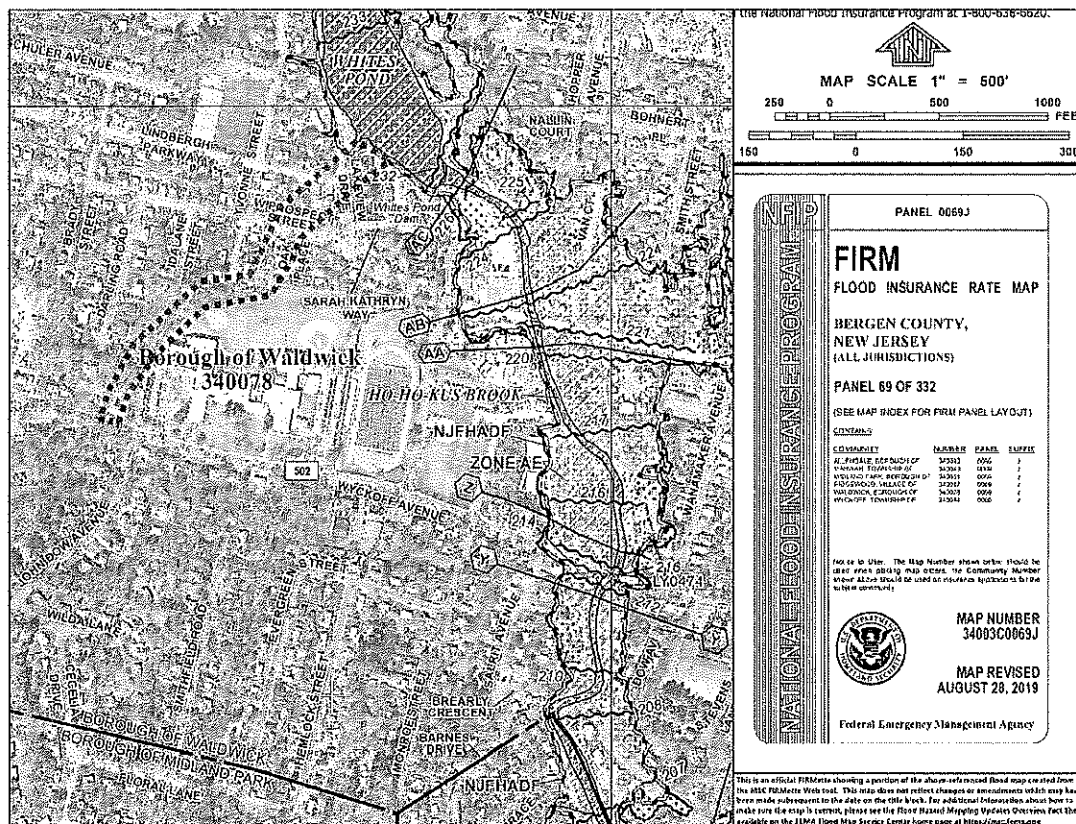
From our discussions, LAN understands that the main field at Waldwick High School and the auxiliary field on Wyckoff Avenue both have artificial turf surfaces. The field at the back of the high school property is the only remaining sports area in need of artificial turf. Currently the site hosts the high school baseball team. It formerly included other baseball areas and soccer fields but those are no longer on the site. This field becomes a practice field for the sports teams when the other artificial fields are in use. The new artificial field is to include a new turf baseball field. This may include new bleachers, dugouts, site lighting, netting, backstops, and other features. It is to be determined if the pitching mound is to be turf, earth, or portable.

The new artificial turf is also to include practice fields for other sports. The School District has stated that no field lines are to be included within the infield of the baseball field. They would also like an area for shot put and javelin included in the concept design.

The School District has been in contact with Field Turf regarding a new artificial turf on the site. The School District would like the design professional of LAN to provide a concept design for the site and provide a better understanding of all required components for an artificial turf and a comprehensive cost estimate.

New Jersey is a regulated state in terms of land use and as such, LAN has performed a desktop review to evaluate if areas regulated by the New Jersey Department of Environmental Protection (NJDEP) Division of Land Resource Protection (DLRP) could be present at the site and could impact the project. The NJDEP DLRP regulates activities within streams, riparian zones (buffers), and flood hazard areas pursuant to the Flood Hazard Area Control Act Rules (FHACAR) at N.J.A.C. 7:13. The DLRP also regulates activities within wetlands, transition areas (buffers), and State open waters under the Freshwater Wetlands Protection Act Rules (FWPAR) at N.J.A.C. 7:7A.

The NJDEP has mapped wetlands throughout the state though not every wetland has been mapped. Gaining an understanding of all aspects of the site and regulated areas aids the project and identifies necessary approvals while reducing client risk. Based on our review, there is a known watercourse present near the western property boundary. This watercourse is referred to as Ho-Ho-Kus Brook tributary (shown in red) of the Ho-Ho-Kus Brook (a studied FHA in blue) on the enclosed FEMA Firmette Map. Based on LAN's research this watercourse would be considered a regulated water as per the FHACAR. LAN has reviewed available flood maps for the site including those prepared by the NJDEP and Federal Emergency Management Agency (FEMA). There is FEMA mapping showing a flood hazard area of the Ho-Ho-Kus Brook but not the Ho-Ho-Kis Brook Tributary that bisects the subject site.



NJDEP has not mapped wetlands along this watercourse, but considering there is a tributary watercourse on or near the site, it is possible that wetland areas also exist on or near the site. Furthermore, the NJDEP maps wetlands that are identified as "Managed Wetland in Built-up Maintained Rec Area" that are present within the existing field area to be studied for future artificial turf. Based on prior experience managed wetlands within the recreational areas, NJDEP may relinquish jurisdiction though this can only come from determination by the NJDEP.



After researching and obtaining the available records for your property and adjoining properties, the initial site visit will take place. While on-site, LAN's field crew will locate substantial, visible improvements on the property and in close proximity to the property lines, in addition to the buildings and visible above-ground utilities. Additionally, the field crew will search for physical evidence that may affect the property boundaries.

LAN shall perform a topographic survey of the lot set forth above in support of the upcoming projects and to satisfy the requirements of the Land Use Services. LAN shall locate the existing physical features and structures thereon, which will include the location of on-site drainage structures, lighting and above-ground utilities found on the property and within the adjoining Right-of-Way. The edges of wooded areas, if present, will be located and shown on the final survey, but individual trees will not be located. The signage, water, gas lines, storm and sanitary sewer will be located based on visible evidence. The location of the underground utilities, as evidenced by the above ground features or existing markouts, will also be shown. Accessible invert information for sanitary and storm sewer structures located within the limits of the property will also be collected.

While on site, LAN shall also locate any wetlands flags placed on the property during the wetland delineation task. As required for the Flood Hazard Area Verification, the top of the bank and centerline of waterway measurements will be taken along Ho-Ho-Kus Brook Tributary, adjacent to the subject property limits.

LAN will coordinate a private utility markout, to be performed within the lot limits. This task will be performed by a subconsultant, as LAN does not offer these services in-house. The private utility markout will be performed prior to the survey field visit and any ground markings will be located at the time of the survey.

The topographic information will be included on the boundary survey of the property, signed and sealed by a licensed New Jersey Professional Land Surveyor and will serve as the base mapping for the project.

Following the analysis of the property boundary and the preparation of the survey, LAN will furnish and set a corner marker on each of the property corners not otherwise found during the boundary survey. For the purposes of this proposal, the set corner markers will be 1/2 inch steel rebar, 24 inch in length, driven to ground level (or even below ground level to protect the marker) with a plastic cap bearing our company's name on top.

LAN recommends having a title search performed by a title abstract company as part of the survey process. Please note, that unless LAN is provided with an accurate title report, we will not be able to show completely any easements, restrictions, exceptions, or conveyances which may encumber the site. The fee for performing a title search is not included in LAN's fees.

Please note that if a title search is not performed, the vesting deed for the property will need to be supplied by the client.

NOTE: The survey map provided will show contours at 2' intervals and the elevations will reference the North American Vertical Datum of 1988 (NAVD '88 datum). As required, a conversion factor to National Geodetic Vertical Datum of 1929 (NGVD '29 datum) will also be provided on the survey.

The survey fees are based upon the assumption that the deed mathematically closes, that there are no title problems, that there are no overlaps or gores with adjoining properties, and that no extraordinary research is required. If copies of the property deeds are not provided, it may be determined that a title search would be necessary. Specifically excluded from this proposal is any individual tree location. If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary LAN may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra services.



## Task #2 – Land Use Services

The necessary land use services at this time to accomplish the project are outlined herein.

Task 2A – Wetlands Delineation: The NJDEP regulates activities within State open waters, wetlands, and transition areas (buffers), including, but not limited to, filling, grading, and removal of vegetation pursuant to the Freshwater Wetlands Protection Act Rules (FWPAR) at N.J.A.C. 7:7A. Pursuant to the FWPAR at N.J.A.C. 7:7A-3.1, the presence or absence of wetlands is determined utilizing a "three parameter approach." This methodology generally requires a coincidence of hydric soils, positive hydrological indicators, and a prevalence of hydrophytic vegetation for a determination that an area is a wetland. This methodology is further described in the Federal Manual for Identifying and Delineating Jurisdictional Wetlands (Federal Interagency Committee for Wetland Delineation, 1989).

LAN shall have a wetland specialist visit the site and delineate wetland areas utilizing the "three parameter approach." The wetland flags must remain visible for LAN's survey crew to locate them and for the NJDEP to verify the wetland line.

Task 2B – NJDEP Wetland LOI Application: An LOI is the NJDEP's official determination as to the presence, absence, and boundaries of freshwater wetlands, transition areas, and/or State open waters that are located on a site or on a portion of a site. An LOI also officially establishes the resource value classification of a wetland which, in turn, is utilized to determine the width of a wetlands transition area (if any).

As part of this task, LAN shall compile the information necessary and submit a complete application to the NJDEP for a Wetland LOI line verification for a portion of the site within the forested area associated with the above mentioned Ho-Ho-Kus Brook Tributary. This portion cannot exceed 10% of the entire site. Otherwise, a verification of the entire site would be required.

Please note, public notice of the application will be required to be sent to local and County officials, utility companies, and neighboring landowners within 200 feet of the site. In addition, it will be necessary to record the Wetland LOI with the County Clerk including a metes and bounds description of the wetland location/s should any exist of the property. If necessary, LAN shall provide a metes and bounds description of the wetland area/s; however, LAN assumes that the School District will be responsible for recording the LOI with the County Clerk.

The Wetland LOI will include all wetlands, transition areas and State open waters located on the site and can be relied upon for a period of five (5) years. The Wetland LOI can be extended once for an additional five (5) years if necessary.

Task 2C – NJDEP FHA Verification by Approximation Application: An FHA Verification is the NJDEP's official determination as to the presence, absence, and boundaries of regulated waters, flood hazard areas, and riparian zones that are located on a site or on a portion of a site. The FHACAR describes six (6) methods for determining the flood hazard area along a regulated water. Methods one (1) through four (4) allow an applicant to utilize either an NJDEP or FEMA flood map for verification purposes. Since neither of these maps show a flood hazard area associated with the subject watercourse, it will be necessary to determine the flood hazard area by either approximation (Method 5) or calculation (Method 6). The approximation method is intended to be a conservative estimate, whereas the calculation method requires preparation of a hydrologic and hydraulic stream model and typically results in a more precise estimate of flood hazard area limits. Consequently, approximation is typically a less costly and time-consuming option to verify a flood hazard area rather than the calculation method.

LAN has reviewed available topography and watershed information for the site, and the approximate depth of flooding per the FHACAR. Based on LAN's review and subject to a topographic survey, it appears the approximation method would yield a flood hazard area that encompasses a portion of the property, but not

the project site itself. As such, establishing the flood hazard area by approximation may be an appropriate method to verify areas regulated by the FHACAR for the subject project.

As part of this task, LAN shall compile the information necessary, including the preparation of an FHA Verification map, to submit a complete application to the NJDEP for an FHA Verification by Approximation (Method 5). If during this process it appears that the flood hazard area will extend into the project area, LAN will notify and discuss an alternative verification method with the School District. Costs associated with determining the flood hazard area by calculation (Method 6) are specifically excluded from this scope of services. Should the need for these services arise, LAN shall issue a cost estimate under a separate cover.

Please note, public notice of the application will be required to be sent to local and County officials, utility companies, and neighboring landowners within 200 feet of the site. In addition, it will be necessary to record the FHA Verification with the County Clerk including a metes and bounds description of the flood hazard area/s that exist on the property. If necessary, LAN shall provide a metes and bounds description of the flood hazard area/s; however, LAN assumes that the School District will be responsible for recording the FHA Verification with the County clerk.

The FHA Verification will include all regulated waters, flood hazard areas, and riparian zones that are located on the site and can be relied upon for a period of five (5) years. The FHA Verification can be extended once for an additional five (5) years if necessary.

*Task 2D – Meetings/Revisions/Permitting Options Research:* LAN is available to attend meetings as necessary. Revisions to the wetland delineation, Wetland LOI and/or FHA Verification submission may be required as part of NJDEP's review. LAN has provided an allowance for meeting attendance and/or revisions if additional time is required, it will be invoiced on an hourly basis per our rate schedule.

### **Task #3 – Artificial Turf Concept Design**

LAN will conduct a concept design exercise in an effort to configure the proposed athletic facility improvements in the most feasible manner to accommodate the existing site constraints. This task will require careful and close coordination with the School District as these initial planning-based decisions will be crucial to the success of the project and furthermore the School District athletic program.

LAN will kick off the concept design phase by visiting the project site and photographing existing conditions. LAN will meet with key stakeholders including the athletic director and necessary coaches to understand their vision and needs in the future design.

As part of the master planning exercise, our design team will prepare three (3) conceptual design plans in consideration with the requested program for proposed athletic facility improvements at Waldwick High School. The conceptual site plans will generally depict existing conditions and planimetrics as well as all functional components of the proposed design including but not limited the proposed areas of work, preliminary site and field configurations, anticipated positioning of site lighting, bleachers and scoreboards and any other associated site improvements.

Once developed, the conceptual designs will be shared with the Facilities Committee for initial review. Please note that this strategically requested review will provide the project team with an opportunity to share feedback ensuring that the School District's and Community's needs as they pertain to this project are adequately reflected within the planned design.

Based on the feedback and input provided, LAN shall revise the initial three (3) conceptual design plans into one (1) final concept design to reflect the discussed design modifications. To accompany the final conceptual design, LAN shall assist in budgeting for this project by conducting a construction takeoff exercise and subsequently prepare a budgetary construction cost estimate for the proposed projects. The

estimate will generally be based on the quantities extrapolated from the final conceptual plan. The estimate shall include cost alternates to reflect various design options and components, as necessary.

Following completion of the necessary revisions and estimation, LAN shall coordinate a project scoping meeting to specifically review the designs and budgets in detail with the appropriate School District representatives. With a more comprehensive understanding of the anticipated overall project costs, the Board of Education, the Facilities Committee and other project stakeholders will be enabled to make educated decisions to assist in meeting budgeting goals.

After the School District has had ample time to digest the concept and compare project funding allocations versus the budgetary costs provided. LAN will facilitate a follow-up discussion to assist the project in identifying strategies to reduce the budget as necessary and/or tailor the scope of work to align with the available budget.

Following the concept phase and direction from the School District, LAN can provide a proposal and schedule for a complete design and construction.

### 3.0 PROJECT SCHEDULE

LAN understands that this is a high priority project. In previous discussions, it was stated that the School District would like a new turf in the Fall of 2024. Unfortunately, this schedule is not feasible as the existing documentation, design, coordination, bidding, contract award, and construction timelines exceed Fall 2024 timeframe. LAN notes that this project will need to take place at the earliest in 2025. Additional discussions involving the School District will be required to examine displacement sports teams and other school events that may impact the construction schedule.

For the site survey, LAN will require approximately 6-8 weeks for the necessary field work, utility markouts, flagging, and subsequent drafting. This drawing will serve as a base plan for the concept design and future construction documents and accurate concepts cannot proceed without it. While the survey is being prepared, LAN can visit the site with the civil engineering staff as well as meet with the key stakeholders to gain a better understanding of School District requirements. For the concept design phase, LAN will require 6-8 weeks to visit the site, meet with the School District, provide initial concepts, and one final concept for the School District's review and input.

### 4.0 FEE SCHEDULE

For the aforementioned scope of services, LAN recommends the following fee schedule:

Task	Task Description	Fee
1	Boundary & Topographic Survey with Property Corner Placement (Includes Private Utility Markout Fee)	\$33,650
2	Land Use Services	-
2A	Wetland Delineation	\$6,500
2B	NJDEP Wetland LOI Application	\$5,000 + Application & Mailing Fees
2C	NJDEP FHA Verification by Approximation Application (Optional)	\$4,500 + Application & Mailing Fees
2D	Meetings/Revisions/Permitting Options Research	\$3,000 (Allowance)
3	Artificial Turf Concept Design	\$16,350

Please note that any hourly fees are to be billed in accordance with LAN's current hourly rate schedule. Application and mailing fees are not included as part of LAN's fees and will be invoiced as a reimbursable. Since the property is approximately 23.1 acres in size, LAN estimates the NJDEP application fee for the Wetland LOI for a portion of the site will be approximately \$1,300; for an LOI for the entire site will be

\$3,400; the application fee for the FHA Verification Method 5 will be \$1,000. Mailing fees are dependent on the number of certified mailings that will need to be sent. Mailing fees could range between \$250 and \$500.

## 5.0 EXCLUSIONS

This proposal includes fees and scope of services for concept design only. Once complete, LAN will provide a separate proposal for design development, construction documents, NJDOE submission, bidding/award, and construction administration services. Any additional conceptual plans or revisions requested will be performed on an hourly basis in accordance with our hourly rate schedule in addition to the base fee provided for each task. Furthermore, specifically excluded tasks are as follows:

- The supplemental environmental, land use regulatory, site/civil and surveying services not specifically identified within the scope of services herein;
- The Architectural, Geotechnical, Mechanical, Electrical, Plumbing or Structural design services;
- The Hydrologic and hydraulic calculations and/or stream modeling;
- The threatened and endangered species habitat assessments or surveys;
- The cultural, historic, and/or archaeological investigations;
- Other NJDEP Division of Land Resource Protection applications not specifically identified within the scope of services herein;
- The NJDEP Contaminated Site Remediation & Redevelopment Program permitting;
- The Environmental Assessment (EA) or Environmental Impact Statement (EIS);
- The visual, Air Quality or Noise Analysis;
- The Municipal, County, or State level permitting unless specifically identified above;
- The permit or application fees;
- The Traffic Impact Study or Assessment;
- The Utility and/or road opening permits;
- The service beyond conceptual planning phase (Schematic Design, Design Development...etc.);
- The public or private bidding assistance;
- The full-time construction observation or management services;
- The independent third-party quality control/quality assurance testing or inspections;
- The services not specifically outlined within the scope of work.

Should any of these additional services or any other services not listed above become necessary, LAN will provide a separate proposal or service amendment upon request.

## 6.0 PROJECT MANAGEMENT

The work for this project will be performed under the overall supervision of Mr. Matthew Fink, AIA with assistance of Mr. Matthew M. Webb, P.L.S. for surveying services, Ms. Karen L. Young, P.W.S. for land use regulatory services and Mr. Justin Provencher, PE and Mr. Elio Qorri, PE, for civil engineering services. Additional staff members consisting of engineers, designers, CAD operators and/or secretarial staff will be assigned on an as-needed basis. LAN will perform the work in accordance with the care and skill ordinarily exercised by members of the profession practicing under similar conditions.

## 7.0 SUMMARY

Should you find this proposal to be acceptable, please sign where indicated below and return the executed copy to our office along with associated purchase order. An executed copy of this proposal returned to our

office will serve as both a contract and authorization to proceed under the terms and conditions included as Attachment #1. This proposal is valid for (30) days and after this duration has passed, LAN reserves the right to reevaluate staffing and scheduling commitments required to complete the project.

LAN greatly appreciates the opportunity to present a proposal for this exciting project and looks forward to further developing our working relationship with the School District. If any questions or concerns regarding this proposal should arise upon review, please do not hesitate to contact me at (201) 835-3588 or directly via email at [matt.fink@lanassociates.com](mailto:matt.fink@lanassociates.com).

Thank you for the opportunity to submit this proposal. If this proposal is acceptable, please issue a purchase order referencing same.

Respectfully submitted,

LAN Associates, Engineering, Planning,  
Architecture, Surveying, Inc.



Matthew A. Fink, AIA, NCIDQ, LEED AP BD+C  
Senior Associate

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Attachment: #1 - Standard Terms and Conditions

cc: File #2.20502.0 - #24-392, w/att.



Engineering,  
Planning,  
Architecture,  
Surveying Inc.

## STANDARD TERMS AND CONDITIONS FOR ARCHITECTURAL/ENGINEERING SERVICES

1. **Entire Agreement:** This Agreement is the offer of LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (hereinafter referred to as "LAN"), to perform the consulting services described in the attached Scope of Services. Acceptance by the Client is strictly limited to these Terms and Conditions which when acknowledged in writing, is authorization to proceed. Client is defined as the person or business entity signing the Agreement authorizing LAN to proceed.

This Agreement supersedes all prior written proposals and/or negotiations not referenced herein between the parties and is expressly conditioned upon the Client's agreement of the Terms and Conditions hereof. This Agreement may only be modified in writing executed by both parties.

2. **Services to be Performed:** The services to be performed are described in the preceding Scope of Services. Unless otherwise specified in the Scope of Services or in the Terms and Conditions, LAN shall furnish all technical and professional services, including labor, materials, supplies, equipment, transportation and supervision to perform all task listed in the Scope of services and in accordance with the target schedules.

3. **Compensation:** The Scope of Services describes the tasks, phases and compensation terms.

**Terms of Payment:** Invoices shall be submitted upon completion of a phase or monthly based on percentage complete at that time. Payment is due thirty (30) days from the date of invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate of 1 ½% per month. Invoices over ninety (90) days old are subject to attorney review for collection. The client will be responsible for all legal fees necessary to collect the account.

**Payment Withheld:** No deductions shall be made from LAN's compensation on account of penalty, liquidated damages or other sums withheld from payments to the contractor(s), or on account of the cost of changes in the contractor's services other than those which LAN is adjudged to be liable.

**Suspension:** If any payment is more than thirty (30) days past due, LAN may, after giving seven (7) days written notice to the owner, suspend services under this Agreement until full payment is made for all amounts due for services, expenses, and other related charges.

Additionally, in the event of suspension, the Client shall waive all rights, claims, etc. which it might otherwise have against LAN as a direct or indirect result of such suspension.

**Additional Services:** Any verbal or written direction by Client shall entitle LAN to an equitable adjustment in contract price and schedule for any changed work or other work affected by the changed work. The following are additional services, unless specified in the scope of services that are considered beyond the basic scope of services.

**Public Hearings/Municipal Filings:** In the event a Public Hearing is required for a municipal agency (Zoning Board of Appeals, Planning Board, Architectural Review Board, etc.), LAN shall invoice the Client on an hourly basis for both the preparation and time spent at the meeting. LAN shall not be required to file drawings with the Building Department or pay any municipal fees.

**Cost Estimates:** LAN and its consultants do not warrant, guarantee or certify the construction cost for the project or any part of the project.

**Redesign to meet Project Budget Costs:** LAN shall not be liable to redesign to meet the project budget costs unless this is a pre-condition to the Agreement and LAN has agreed to the Project Budget Costs.

4. **Additional Services:** LAN can provide additional services beyond those listed in the Scope of Services by a negotiated sum or on an hourly basis. Our hourly rate schedule is attached.

LAN's hourly rates are valid for one (1) year from the date listed on the Scope of Services and shall be increased five percent (5%) on the first day of each subsequent year to reflect market conditions, employee benefits and salary compensation.

Reimbursables: LAN's hourly rates include direct labor, computer costs, overhead, general and administrative costs, local travel, telephone calls, routine postage and profits. Reimbursable items shall include printing and reproductions beyond that specified in the scope of services, express mail, messenger or courier services, or other project related out-of-pocket expenses. These reimbursable items will be billed at actual cost plus 18%.

**5. Client's Responsibilities:** The Client shall provide full information regarding the project and shall be responsible for its accuracy and completeness. LAN shall not be responsible for the work or services of others.

Right of Entry: Client will provide for right of entry for LAN personnel, its subcontractors and equipment necessary to complete the work. While LAN will take all reasonable precautions to minimize any damage to the property, it is understood by the Client that in the normal course of work some damage may occur, the correction of which is not part of this Agreement.

Base Building Drawings or Surveys: Unless otherwise specified, Base Building Drawings or Surveys are not included in the Scope of Services. LAN shall assume that the Base Building Drawings and Surveys, if required, shall be readily available. LAN assumes all information on these documents are accurate and is not responsible for any information completed by others. LAN does have the capability to provide these services if required.

Project Representative: The Client shall designate and authorize a project Representative to answer field questions and make timely decisions (within five (5) business days). If the Client replaces or selects a new Project Representative, any time spent by LAN to bring the new Project Representative current shall represent Additional Services.

Client's Consultants: If the Client engages an outside consultant(s) to interact with LAN, the time spent coordinating issues or concerns with the Client's Consultant(s) shall be considered an Additional Service.

**6. Schedule:** Professional fees developed for this project shall be based on this schedule. Modifications such as accelerated schedules, project delays or extensions which are not under control of LAN are subject to an increase to our compensation.

**7. Ownership of Documents:** All documents prepared or furnished by LAN pursuant to this Agreement are instruments of LAN's professional services, and LAN shall retain an ownership and property interest therein. LAN grants Client a license to use instruments of LAN's professional service for the purpose of construing, occupying and maintaining the Project. Reuse or modification of any such documents by Client, without LAN's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold LAN harmless from all claims, damages and expenses, including attorneys' fees, arising out of such reuse by Client or by others acting through Client.

**8. Publicity:** LAN and its consultants shall have the right to photograph the project and to use the photographs in the promotion of its professional practices through advertising, public relations, brochures, or other marketing material.

**9. Insurance, Indemnity & Limitations:**

Insurance: LAN shall maintain Workman's Compensation, General Liability, and Professional Liability Insurance throughout the period of this agreement. Certificates of insurance are available on request.

The Client shall require the contractor to name LAN, as an Additional Insured on the contractor insurance policy.

Limitation of Liability: For any damage on account of error, omission of other professional negligence, LAN's liability shall be limited to LAN's fee received under this Agreement.

The expense of additional insurance coverage or increased policy limits of liability beyond, including professional liability insurance, requested by the Client in excess of the standard coverage of LAN and its consultants shall be borne by the Client.

Indemnification: LAN shall be responsible for all damage to life and property due to negligent activities of LAN, its subcontractors, agents or employees, in connection with its services under this AGREEMENT. LAN specifically agrees that its subcontractors, agents or employees shall possess the experience, and knowledge necessary to qualify them individually for the particular duties they perform. Moreover, LAN shall indemnify and save claims, demands, payments, suits, actions, recoveries and judgments of every nature and description brought or recovered against it by reason of any negligent omission or negligent act of LAN, its agents,

employees, or subcontractors in the execution of this Agreement.

The Client will indemnify and hold harmless LAN from and against any and all loss, claim or suit, including expenses and reasonable attorney fees which result from any negligent act or omission of the client, its agents, servants and employees; or any claim for liability against LAN for professional services, assistance or advice rendered to the Client where the existence or possible existence of hazardous substances may create a danger to the public or to the environment unless it is subsequently proven that LAN was solely negligent.

Job Site: Client shall furnish or cause to be furnished to LAN all documents and information known to the Client that relate to the identity, location, quantity, nature or characteristics of any hazardous or toxic substances at, on, or under the site. In addition, the Client will furnish or cause to be furnished such other information on surface and subsurface site conditions required by LAN for proper performance of its services. LAN shall be entitled to rely on Client provided documents and information in performing the services required under this Agreement; however, LAN assumes no responsibility or liability for their accuracy or completeness.

LAN will not direct, supervise, or control the work of Client's contractors or their subcontractors. LAN's services will not include a review or evaluation of the contractors (or subcontractor's) safety measures.

LAN shall be responsible only for its activities and that of its employees on any site. Neither the professional activities nor the presence of LAN or its employees or subcontractors on a site shall imply that LAN controls the operations of others, nor shall this be construed to be an acceptance by LAN of any responsibility for jobsite safety.

Waiver of Consequential Damage: LAN and the Client waive consequential damage for claims, disputes and other matters in questions arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with the provisions defining termination.

Hazardous Substances: LAN shall not be responsible for the identification, removal, testing, and/or certification of removal relative to any hazardous substance including, but not limited to, PCB, petroleum, mold infestation, radon, mercury,

hazardous waste, asbestos, lead paint, lead piping, and similar substances.

The Client shall further assume any and all responsibility and expenses that may be incurred with regard to the removal, remediation or disposal of any wastes or other hazardous substances as may be disclosed as a result of any site investigation or site work.

LAN and the Client acknowledge that the Scope of Services does not include any items related to a Hazardous Environmental Condition.

Utilities: In the execution of any subsurface work, LAN will take all reasonable precautions to avoid damage or injury to subterranean structures or utilities. The Client agrees to hold LAN harmless and indemnify for any claims or damages to subterranean structures or utilities, which have not been marked-out under the One-Call system and or not shown or correctly shown on the plans furnished.

Unforeseen, Latent or Hidden Conditions: Certain assumptions will be made of existing conditions and materials when verification would require investigations beyond reasonable visual observation. Unforeseen, latent or hidden conditions may not be readily ascertainable regardless of the extent of the investigation. Such conditions may impact the design and necessitate extensive revisions to the design. When architectural or engineering services are required to address these conditions, those services shall be deemed Additional Services.

10. Standard of Practice: Services performed by LAN under this Agreement shall be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of their respective professions practicing in the same locality under similar conditions.

No other representation expressed or implied, and no warranty or guarantee is included or intended in this Agreement, or any report, opinion, document, or otherwise.

#### 11. Dispute Resolution

Mediation and Arbitration: It is mutually agreed that the terms of this Agreement shall be binding upon both parties and their successors, executor, administrators and assigns.

Any dispute or claim arising in connection with this Agreement shall be submitted to Mediation for resolution in accordance with the Construction



Industry Mediation Rules of the American Arbitration Association currently in effect. The Mediation and Arbitration shall take place in Bergen County, New Jersey.

**12. Miscellaneous Provisions:**

Termination: Either party may elect to terminate this Agreement with not less than seven (7) days notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

The Client shall hold LAN harmless for delays, clarifications or non-conformance with the Contract Documents if LAN has been terminated prior to the Construction Administration portion or phase of the work.

Proposal Validity: This proposal shall remain in effect for four (4) months from the date listed on the Scope of Services. After this date, LAN shall be afforded the opportunity to reevaluate the fee to determine if the fee at a later day of execution is appropriate.

Method and Means of Construction: If this Agreement provides for any construction phase services by LAN, it is understood that the contractor, not LAN, is responsible for the construction of the project, and that LAN is not responsible for the acts or omissions of any contractor, subcontractor or material supplier; for safety precautions, programs or enforcement; or for construction means, methods, techniques, sequences and procedures employed by the contractor.

Storage of Materials: The contractor is responsible for the storage and protection of

materials brought to the site. Materials shall be stored in an area that is adequately ventilated and free from excessive moisture and condensation that may be conducive to mold contamination.

**13. Services Provided to Contractors:** LAN and the contractor agree that if the contractor authorizes or constructs deviations, recorded or unrecorded, from the documents prepared by LAN, the contractor shall not bring any claim against LAN and shall indemnify and hold LAN, its agents and employees harmless from and against claims, losses, damages and expenses, including but not limited to defense costs and the time of LAN, to the extent such claim, loss, damage or expense arises out of or results in whole or in part from such deviations, regardless of whether or not such claim, loss, damage or expense is caused in part by a party indemnified under this provision.

**14. Document Production and Testimony:** If LAN or any of its employees are requested or authorized by you, or if LAN or any of its employees are required by government regulation, subpoena or other legal process, to produce any documents or files, or to make our employees available as witnesses with respect to any engagement, the Client will (so long as LAN or any of its employees are not a party to the proceeding in which the information is sought) pay LAN for its time and expenses, as well as the reasonable fees and expenses of LAN's counsel, incurred in responding to such requests.

**15. Statute of Limitations:** It is agreed by the parties that any claims shall be governed by a Statute of Limitations of one (1) year from the date of Substantial Completion.

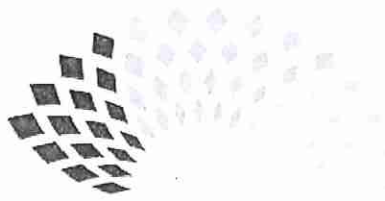
Proposal # \_\_\_\_\_

**ACCEPTED BY:**

\_\_\_\_\_  
Name/Title (Print)

\_\_\_\_\_  
Signature

**DATE:** \_\_\_\_\_



**BERGEN COUNTY  
Special Services School District**

**NONPUBLIC  
PUBLIC LAW 1977 CHAPTERS 192-193 AGREEMENT  
2024-2025**

This AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 2024, by and between the **BOARD OF EDUCATION OF WALDWICK** in the County of Bergen, New Jersey (hereinafter the "Local Education Agency" or "LEA"); and the **BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT** (hereinafter "BCSSSD"), located at 327 East Ridgewood Avenue, Paramus, NJ 07652.

WITNESSETH:

In the consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Education Program.** The LEA agrees to purchase the auxiliary and remedial services described herein pursuant to P.L. 1977, Chapters 192-193 from the BCSSSD.

The BCSSSD agrees to provide the auxiliary and remedial services described herein to those eligible students identified in accordance with applicable New Jersey statutes, the rules and regulations of the State Board of Education, and the policies of the Board of Education of the BCSSSD.

The auxiliary and remedial services to be provided are limited to P.L. 192 Compensatory Education, English as a Second Language, and Home Instruction, P.L.193 Supplementary Instruction, Speech Correction, and Evaluation and Determination for eligible pupils.

Services shall be scheduled as follows to the extent that State fiscal allocations make these services practical. Please check off all requested services (LEA):

- ☒ A minimum of thirty (30) minutes per week of compensatory education.
- ☒ A minimum of thirty (30) minutes per week of E.S.L. instruction.
- ☒ A minimum of thirty (30) minutes per week of speech correction.
- ☒ A minimum of thirty (30) minutes per week of supplemental instruction.
- ☒ Evaluation and Determination of eligibility as deemed necessary by the Child Study Team.
- ☒ Annual Review services deemed necessary by the Child Study Team.
- ☐ Maintenance/Mobile Vans
- ☒ Home Instruction

The BCSSSD shall complete all State required reports including the nonpublic auxiliary and remedial report and provide data for project completion reports for the review of the LEA.

The LEA shall require that schools forward all State mandated reports, forms and pupil applications directly to the BCSSSD offices.

2. **Term/Termination.** This Agreement shall be in effect from the date of adoption by the LEA until June 30, 2025, unless terminated sooner as provided herein. This Agreement may be terminated by either party upon 90 days written notice to the other party.

3. **Payment of State Aid.**

- a. The LEA agrees to make a monthly payment to the BCSSSD of 10% of the fee by the 15<sup>th</sup> of the month, September 2024 through June 2025, of the amount, which is equal to the full funding that, is allocated by the State Department of Education, under the provisions of Chapters 192 and 193. The BCSSSD will submit a monthly invoice for payments to the LEA, and it shall be processed as an annual purchase order payable in ten (10) installments. In the event a funding allocation is changed at any time during the Agreement term, the LEA shall forward the funding amount until such time as the BCSSSD forwards an updated billing statement. The LEA also agrees to accept any changes in billing and collection procedures that are provided in any revisions of statutes, regulations or Department of Education procedures. The maximum amount permitted to be charged shall be set in accordance with appropriate State Guidelines.
- b. The forwarding of the allocated funds to the BCSSSD by the LEA is of utmost importance in order for the BCSSSD to meet its obligations in a timely manner. In the event that the LEA fails to forward the necessary funds within 30 days of billing, the BCSSSD shall have the right to discontinue services without further notice.
- c. A report of services will be forwarded to the LEA during the month of October for the period of September-October 15<sup>th</sup>. In addition, the final project completion report(s) will be completed by the LEA and verified by the BCSSSD.
- d. The annual billing charge for each eligible pupil provided services in compensatory education, supplemental instruction, speech correction, English as a Second Language, and evaluation and determination of eligibility shall be based on approved State Aid figures and listed on Schedule A of this Agreement when provided by the Department of Education.

4. **School Year.** The BCSSSD, in its sole discretion, shall fix the school calendar for the school year, and it is understood by the LEA that the BCSSSD's school year and school calendar may not coincide with the school year calendar of the LEA. A copy of the BCSSSD's school calendar shall be furnished to the LEA by the BCSSSD on or before September 1<sup>st</sup> of the school year. The BCSSSD reserves the right, in its sole discretion, to cancel or otherwise alter the scheduling of any classes due to inclement weather or other reasons. The BCSSSD staff will begin work under this agreement the week of September 11, 2024.

5. **District Authorizations**

The LEA authorizes parents or nonpublic schools to submit student applications directly to the BCSSSD. The LEA authorizes the BCSSSD to verify eligibility and complete the disposition section of the student application

The LEA authorizes the BCSSSD to sign the Superintendent section of the 407-1 student application.

The LEA authorizes the BCSSSD to maintain electronic files and to make those files available as needed.

The LEA authorizes the BCSSSD to list the Supervisor of Instruction as the contact person on services plan instead of the District's Director of Special Services.

The LEA authorizes the BCSSSD to hold student assessment results and/or other educational documentation (standardized test results, portfolio, etc.) and will make this information available to the LEA's, the non-public schools, or NJDOE when requested.

6. **Staff.** The BCSSSD shall employ all staff required to provide the educational programs and services identified in this Agreement. The BCSSSD shall ensure that all staff have the appropriate certifications and are employed in accordance with all rules and regulations of the New Jersey Department of Education.
7. **Facilities.** The BCSSSD shall maintain existing instructional trailers or mobile classrooms as needed. Whenever possible, instruction will take place in the nonpublic school.
8. **Records.** The BCSSSD shall maintain all student records and shall provide the names of students and new student applications to the LEA. The BCSSSD shall also make said records available to the LEA in electronic media whenever possible.

"(The contract partner) shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request."

9. **Administration.** The BCSSSD shall provide all administrative staff required to manage and evaluate the staff and services provided. The BCSSSD shall ensure that all administrative staff are properly certified and employed in accordance with all rules and regulations of the New Jersey Department of Education.
10. **Application Documents and Procedure.** Enrollment in the education programs is based upon State eligibility requirements.
11. **Independent Contractor.** The LEA is not an agent of the BCSSSD. The LEA shall have no authority to bind the BCSSSD by any representation, warranty or agreement, unless specifically authorized in writing by the BCSSSD. The BCSSSD is an independent contractor under this Agreement, and no employee, officer or director of the LEA shall have the authority to bind the BCSSSD by any representation, warranty or agreement unless specifically authorized in writing. The BCSSSD and LEA employees shall not be deemed or treated as employees or agents of the BCSSSD.
12. **Default.** The failure of the LEA to cure or remedy a default, within ten (10) days after written notice of the default has been given, shall be deemed an uncured default. This Agreement may, at the option of the BCSSSD, be terminated upon the occurrence of any uncured default or in the event the LEA becomes insolvent or bankrupt, makes an assignment for the benefit of creditors, a trustee or receiver is appointed for the LEA, or if bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings are instituted by or against the LEA.
13. **Compliance with Governmental Laws.** Each party hereto, in the performance of this Agreement, shall comply with all applicable governmental laws, rules and regulations.
14. **Execution of Documents.** The parties agree to execute this and any other documents that may be necessary to affect the intent and purpose of this Agreement.
15. **New Jersey Law.** This Agreement shall be governed by the laws of the State of New Jersey and shall be construed in accordance therewith.

This contract is further subject to the rules and regulations of the State of New Jersey as to programming and services provided. The BCSSSD shall not be liable for delays or termination of services by reason of actions by the State of New Jersey or the State Department of Education, which results from the withdrawal of funding, facility approval, or lack thereof.

16. **No Waiver.** No provision hereof may be waived in any instance except by an agreement in writing signed by the both parties. The waiver of any term or provision shall not be construed or deemed to be an estoppel or waiver in the future of any such term or provision, but the same shall continue in full force and effect.
17. **Benefit.** This Agreement shall bind the parties hereto, their successors and assigns.

18. **Notices.** Any notice required or permitted to be given under this Agreement shall be sufficient if in writing, and if served personally or sent by registered or certified mail, return receipt requested, to a party at the address set forth below. Notice by mail shall be deemed given when deposited at a United States Post Office with postage prepaid thereon, addressed as follows:

Bergen County Special Services School District  
327 East Ridgewood Avenue  
Paramus, NJ 07652  
Attn: Danielle Russo, Supervisor of Instruction

19. **Entire Agreement.** This document represents the entire Agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or oral.
20. **Amendments.** No amendments or additions to this Agreement shall be binding unless in writing and signed by the parties hereto.
21. **Severability.** The provisions of the Agreement shall be deemed to be severable. If any provision herein is adjudged to be invalid or unenforceable, by a court of competent jurisdiction or by operation of any applicable law, such provision shall be deemed amended to conform to law, and it shall not affect the validity of any other provisions herein, but such other provisions shall remain in full force and effect.

The Board of Education of WALDWICK and the Board of Education of the Bergen County Special Services School District have, by resolution, authorized their respective Superintendents/ Business Administrators to set their signatures and affix their seals upon the within document to memorialize the Agreement of the parties.

**BOARD OF EDUCATION OF THE DISTRICT OF WALDWICK**

Approved \_\_\_\_\_  
Superintendent/Business Administrator Date

**BOARD OF EDUCATION OF BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT**

Approved \_\_\_\_\_  
Superintendent Date

Approved \_\_\_\_\_  
County Superintendent Date

# BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT

## SCHEDULE A

### PUBLIC LAW 1977 CHAPTERS 192-193 2024-2025

#### Per Pupil Costs:

Compensatory Education	\$
ESL	\$
Evaluation/Determination	\$
Annual Review	\$
Speech Correction	\$
Supplemental Instruction	\$
Home Instruction	\$
Maintenance/Vehicular Classroom	\$

**\*\*Allocations will be sent when information is released by New Jersey Department of Education in July.**



## 2025 Waldwick High School Yearbook Specifications

**Trim size:** 8.5 x 11

**Pages:** *estimated* 136 - count due with final submission of pages in the spring

**Copies:** *estimated* 180 - exact count due Feb 28, 2025

**\*\*WHS is NOT locked into either the page count nor the copy count until the timeframes listed below**

**Cover:** School choice of a silk-screened or full color lithographic cover selected from dozens of vibrant company designs, or a custom cover. School has the option of a custom lithographic or leather-touch material cover with warrior seal, silkscreens, and foils included.

**Endsheets:** 2025 Name/Date Endsheets Included

**Binding:** Smyth sewn

**Paper:** 100# Gloss Double Enamel Stock

**Deadlines:** Deadline schedule will be sent by the plant and posted on yearbookavenue.com. All deadlines may be altered to suit the needs of the Waldwick HS calendar – INCLUDING later page submission in the spring to accommodate spring sports. Copies & personalization due 2/28/25

**Page Preparation:** Jostens Yearbook Avenue

**World Beat:** 16 Page current event tip in

**Shipping:** Included

**Training:** Our office will train all members of the staff on the above software. (Consider this our responsibility. This is for both software and graphic designing.)

**Parent Ads:** Ad revenue shall be returned to you in a check to use for the junior/senior class.

**Additional Options:** QR codes or Yearbook + ad no additional cost.

**Price:** \$95 per book

  
Tim McGovern, Jostens

\_\_\_\_\_  
Authorized WHS Representative

## APPROVE THE FOLLOWING AS PROVIDERS FOR:

Dr. Asma Jamil Sadiq	Developmental Pediatric Evaluations
Dr. Hugh Bases	Developmental Pediatric Evaluations
Valley Medical (Dr. Santiago)	Developmental Pediatric Evaluations
ROW EDUCATIONAL LLC	Educational Evaluations/LDTC Services
BCSS	Psychological Evaluations
Dr. Lori Hanes	Psychological/Educational/Social Evaluations/Bilingual Available
DC Fagan Psychological Services	Psychological Evaluations/Neuropsychological
Dr. Steven Hertler	Psychological Evaluations
Balaban & Associates (Dr. Joseph Plasner)	Psychological Evaluations
BCSS	Assistive Tech/Augmentative Communication Evals/AAC Training
Speech & Hearing Associates	Assistive Tech/Augmentative Communication Evaluations
Psych Care Consults (Sameh Ragheb)	Psychiatric Evaluations
Dr. Sonia Oquendo	Psychiatric Evaluations
Dr. Richard Hahn	Psychiatric Evaluations
St. Joseph's Reg Child Development Center	Neurodevelopmental/Pediatric Neurology Evaluations
Bergen Passaic Pediatric Neurology	Neurological Evaluations
St. Joseph's Regional Medical Ctr (Dr. Judy Woo)	Neurological Evaluations
Beth Baumeister PHD, LLC	Neuropsychological Evaluations
DC Fagan Psychological Services	Neuropsychological/Psychoeducational Evaluations
Morris Psychological Group	Neuropsychological/Neuropsych (including Educational) Evaluations
Neuropsychology Services of NJ and NY, LLC (Dr J Healy)	Neuropsychological Evaluations
BCSS	Speech Evaluations/Audiological
Dr. Lori Hanes	Speech Evaluations/Social Evaluations/Bilingual Available
Lauren Conrad	Speech Evaluations
Speech and Hearing Associates (English/Spanish)	Speech Evaluations/Central Auditory Processing
Valley Medical Group/Kireker Center for Child Develop	Speech Evaluations/Audiological/Central Auditory Processing
Hillmar (Bilingual)	Speech Evaluations
BCSS	Speech/Language Therapy
PRO CARE	Speech Therapists
West Bergen Mental Health	Psychiatric School Clearance
Care Plus	Psychiatric School Clearance
Bayada Home Health Care	Nursing Services
BCSS	Home Instruction
BCSS	Hospital Tutoring
Learn Well	Hospital Tutoring
Professional Education Services	Hospital Tutoring
St. Clare's Hospital Behavioral Health	Hospital Tutoring
Silvergate Preparatory	Hospital Tutoring
Innovative Therapy Group	Physical Therapy/Physical Therapy Evaluations
BCSS	Occupational/Physical Therapy Evaluations
Dr. Lori Hanes	Occupational Therapy Evaluations
BCSS	Behavioral -FBA
BehaviorAnalysis & Support Services	BCBA Staffing
Kid Clan	Social Worker, Speech Therapist, LDTC, Paraprofessional, Special Ed Teachers Staffing
Kid Clan	Evaluations to include Speech, Occupational Therapy, Physical Therapy, and Social
Northern Region Educational Services Commission	Related Service Staffing
Northern Region Educational Services Commission	Speech, Educational, Psychological, Social, Physical Therapy & Occupational Therapy Evaluations
ABA Toolbox	ABA Software
N2Y, LLC	Online Curriculum for ABA programs
IXL Learning	Classroom Licenses for Language Arts
Everyday Speech	Bundled Curricula (Annual) of Social Skills/Behavior Management Software
New Jersey Coalition for Inclusive Education (NJCIE)	Consultants/Coaching Sessions



<b><u>ID</u></b>	<b><u>Placement</u></b>	<b><u>ESY</u></b>	<b><u>Classification</u></b>
4972321625	Chapel Hill Academy	Y	ED
5241606896	Fusion Academy	Y	OHI
5291307118	SHIP Highland	Y	HI
8343605447	BCSS Springboard	N	AUT
1071647528	BC Applied Tech High School	N	SLD
3237716893	EPIC Paramus	Y	AUT
9561602769	BC Vo Tech Paramus	N	OHI
8968280932	BCSS NOVA Emerson	N	MD
6512622839	Valley Access, Demarest	Y	AUT
8519169685	BCSS Washington Elementary	Y	AUT
8462622022	Lakeland HS	Y	AUT
8970157469	Forum School	Y	AUT
7297284110	CTC Academy Oakland	Y	MD
2376673753	Chapel Hill Academy	Y	AUT
4279266309	Holmstead School	N	ED
1482942452	BC Vo Tech Paramus	N	OHI
2905275575	Milestone Pascack Hills HS	Y	AUT
2032205887	BCSS Bleshman	Y	PKD
2461821548	Holmstead School	N	ED
9434745787	BCSS New Bridges	Y	AUT
2752740976	CTC Academy Fair Lawn	Y	PKD
2352607599	Forum School	Y	AUT
6388090573	Community School Teaneck	N	MD
1478261884	CTC Academy Fair Lawn	Y	MD
5362266989	Maplebrook School, Armenia, NY	Y	ED
1860573532	Shepard School	Y	MD
5070766042	CTC Academy Fair Lawn	Y	PKD
9817478796	BCSS HIP Midland Park	Y	MD
1739049858	CTC Academy Oakland	Y	MD
5671085844	BCSS New Bridges	Y	AUT
5505007096	BCSS New Bridges	Y	AUT

Schedule A  
June 2024

- 1 – Beltone Hearing Tester
- 1 – Good-Lite Eye Screener
- 7- Window Air Conditioners

FINANCE  
RESOLUTIONS

BACK-UP

JUNE 3, 2024  
REGULAR MEETING

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/2024

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$23,046,848.31
102-107	Cash and cash equivalents		\$650.00
	Accounts receivable:		
141	Intergovernmental - State	\$422,441.00	
142	Intergovernmental - Federal	\$7,042.72	
153,154	Other (net of est uncollectible of \$_____)	\$3,000.00	\$432,483.72

--- R E S O U R C E S ---

301	Estimated Revenues	\$36,048,320.00	
302	Less Revenues	(\$36,841,542.27)	
			(\$793,222.27)

Total assets and resources		\$22,686,759.76
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/2024

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LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	\$7,270.47
471	Payroll Deductions and Withholdings	\$374,646.98
	Other current liabilities including Net Assets	\$14,682.00

TOTAL LIABILITIES

\$396,599.45

=====

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$3,334,712.70
	Reserved fund balance:	
761	Capital reserve account -	\$10,889,613.00
		\$10,889,613.00
764	Reserve for Maintenance	\$1,359,261.00
		\$1,359,261.00
601	Appropriations	\$38,328,836.05
602	Less : Expenditures	\$31,163,407.20
603	Encumbrances	\$3,334,712.70
		(\$34,498,119.90)
		\$3,830,716.15

Total Appropriated

\$19,414,302.85

--- U n a p p r o p r i a t e d ---

770	Unreserved Fund Balance -	\$5,084,450.46
303	Budgeted Fund Balance	(\$2,208,593.00)

TOTAL FUND BALANCE

\$22,290,160.31

TOTAL LIABILITIES AND FUND EQUITY

\$22,686,759.76

=====

Waldwick Board of Education  
General Fund - Fund 10  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/2024

## RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$38,328,836.05	\$34,498,119.90	\$3,830,716.15
Revenues	(\$36,048,320.00)	(\$36,841,542.27)	\$793,222.27
	<u>\$2,280,516.05</u>	<u>(\$2,343,422.37)</u>	<u>\$4,623,938.42</u>
Less: Adjust for prior year encumb.	<u>(\$71,923.05)</u>	<u>(\$71,923.05)</u>	
Budgeted Fund Balance	\$2,208,593.00	(\$2,415,345.42)	\$4,623,938.42
Recapitulation of Budgeted Fund Balance by Subfund Fund 10 (includes 10, 11, 12, and 13)	\$2,208,593.00	(\$2,415,345.42)	\$4,623,938.42
TOTAL Budgeted Fund Balance	<u>\$2,208,593.00</u>	<u>(\$2,415,345.42)</u>	<u>\$4,623,938.42</u>
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/2024

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$33,340,403.00	\$34,142,425.27		(\$802,022.27)
3XXX From State Sources	\$2,676,995.00	\$2,668,195.00		\$8,800.00
4XXX From Federal Sources	\$30,922.00	\$30,922.00		.00
TOTAL REVENUE/SOURCES OF FUNDS	\$36,048,320.00	\$36,841,542.27		(\$793,222.27)
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$10,402,454.04	\$9,180,346.57	\$970,118.95	\$251,988.52
11-2XX-100-XXX Special Education - Instruction	\$4,055,362.39	\$3,351,259.73	\$376,171.40	\$327,931.26
11-230-100-XXX Basic Skills - Remedial Instruction	\$501,837.57	\$445,725.37	\$50,528.30	\$5,583.90
11-240-100-XXX Bilingual Education - Instruction	\$269,584.20	\$238,938.31	\$26,493.42	\$4,152.47
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$204,024.04	\$190,062.53	\$0.00	\$13,961.51
11-402-100-XXX School-Spons. Athletics - Instruction	\$552,850.84	\$509,468.45	\$10,374.35	\$33,008.04
11-4XX-100-XXX Other Instrc. Programs - Instruction	\$104,045.39	\$75,916.40	\$0.00	\$28,128.99
11-4XX-200-XXX Other Supplemental/At Risk Ptoarms	\$17,228.88	\$13,215.06	.00	\$4,013.82
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-100-XXX Instruction	\$3,691,105.59	\$2,504,511.15	\$202,789.48	\$983,804.96
11-000-211-XXX Attendance and Social Work Services	\$103,453.00	\$90,541.26	\$10,059.56	\$2,852.18
11-000-213-XXX Health Services	\$333,993.02	\$236,063.95	\$24,993.37	\$72,935.70
11-000-216-XXX Speech, OT,PT & Related Svcs	\$1,018,596.00	\$699,417.34	\$187,769.79	\$131,408.87
11-000-218-XXX Guidance	\$764,534.44	\$668,168.17	\$64,241.62	\$32,124.65
11-000-219-XXX Child Study Teams	\$730,367.87	\$664,128.09	\$63,091.51	\$3,148.27
11-000-221-XXX Improv of Inst. - Instruc Staff	\$272,190.00	\$245,447.60	\$24,286.40	\$2,456.00
11-000-222-XXX Educational Media Serv/School Library	\$103,281.90	\$94,000.17	\$7,484.22	\$1,797.51
11-000-223-XXX Instructional Staff Training Services	\$24,500.00	\$11,259.51	\$0.00	\$13,240.49
11-000-230-XXX Supp. Serv.-General Administration	\$1,602,729.36	\$569,188.76	\$109,727.18	\$923,813.42
11-000-240-XXX Supp. Serv.-School Administration	\$1,831,186.70	\$1,629,883.13	\$150,051.88	\$51,251.69
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$761,794.61	\$697,032.29	\$52,135.10	\$12,627.22
11-000-261-XXX Require Maint. for School Facilities	\$404,787.08	\$312,624.44	\$61,976.56	\$30,186.08
11-000-262-XXX Custodial Services	\$1,905,061.92	\$1,608,605.01	\$213,028.00	\$83,428.91
11-000-263-XXX Care and Upkeep of Grounds	\$87,265.00	\$79,299.46	\$7,958.33	\$7.21
11-000-266-XXX Security	\$15,000.00	\$13,207.95	\$722.70	\$1,069.35
11-000-270-XXX Student Transportation Services	\$1,172,331.00	\$1,086,285.57	\$70,969.56	\$15,075.87
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$6,828,039.46	\$5,632,320.46	\$615,806.02	\$579,912.98
11-000-310-XXX Food Services	\$17,136.80	\$17,136.80	.00	.00
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$37,774,741.10	\$30,864,053.53	\$3,300,777.70	\$3,609,909.87

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Walduick Board of Education  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 11 Month Period Ending 05/31/2024

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$406,231.95	\$269,325.67	\$26,100.00	\$110,806.28
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$147,863.00	\$30,028.00	\$7,835.00	\$110,000.00
	=====	=====	=====	=====
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$554,094.95	 \$299,353.67	 \$33,935.00	 \$220,806.28
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$38,328,836.05	 \$31,163,407.20	 \$3,334,712.70	 \$3,830,716.15
	=====	=====	=====	=====



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
GENERAL FUND - FUND 10  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 11 Month Period Ending 05/31/2024

	ESTIMATED	ACTUAL	UNREALIZED
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--- LOCAL SOURCES ---			
1210 Local Tax Levy	\$32,625,453.00	\$32,625,453.00	.00
1310 Tuition from Individuals	\$30,000.00	\$63,000.00	(\$33,000.00)
1910 Rents and Royalties	\$40,000.00	\$54,149.79	(\$14,149.79)
1920 Private Contributions		\$14,223.00	(\$14,223.00)
1XXX Miscellaneous	\$644,950.00	\$1,385,599.48	(\$740,649.48)
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TOTAL LOCAL	\$33,340,403.00	\$34,142,425.27	(\$802,022.27)
	=====	=====	=====
--- STATE SOURCES ---			
3121 Categorical Transportation Aid	\$199,527.00	\$198,823.00	\$704.00
3131 Extraordinary Aid	\$251,938.00	\$251,938.00	.00
3132 Categorical Special Education Aid	\$1,350,999.00	\$1,346,511.00	\$4,488.00
3176 Equalization	\$748,622.00	\$745,454.00	\$3,168.00
3177 Categorical Security	\$125,909.00	\$125,469.00	\$440.00
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TOTAL	\$2,676,995.00	\$2,668,195.00	\$8,800.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4200 Federal Grants including Medicaid Reimbursement	\$30,922.00	\$30,922.00	.00
	-----	-----	-----
TOTAL	\$30,922.00	\$30,922.00	\$0.00
	=====	=====	=====
--- OTHER FINANCING SOURCES ---			
TOTAL REVENUES/SOURCES OF FUNDS	\$36,048,320.00	\$36,841,542.27	(\$793,222.27)
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$514,368.00	\$461,475.25	\$51,289.80	\$1,602.95
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$3,228,037.12	\$2,889,590.40	\$313,146.10	\$25,300.62
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$2,384,404.87	\$2,105,646.07	\$224,500.76	\$54,258.04
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$3,332,341.13	\$2,948,897.36	\$324,352.14	\$59,091.63
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$10,000.00	\$1,958.27	\$1,004.23	\$7,037.50
11-150-100-320 Purchased Prof.-Ed. Services	\$20,000.00	\$582.00	.00	\$19,418.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$490,729.55	\$427,819.95	\$44,754.90	\$18,154.70
11-190-100-320 Purchased Prof.-Ed. Services	\$88,585.00	\$64,996.66	\$1,242.00	\$22,346.34
11-190-100-500 Other Purch. Serv. (400-500 series)	\$66,986.98	\$41,226.93	\$200.00	\$25,560.05
11-190-100-610 General Supplies	\$252,956.01	\$231,307.13	\$6,783.02	\$14,865.86
11-190-100-640 Textbooks	\$3,476.38	\$3,469.30	.00	\$7.08
11-190-100-800 Other Objects	\$10,569.00	\$3,377.25	\$2,846.00	\$4,345.75
TOTAL	\$10,402,454.04	\$9,180,346.57	\$970,118.95	\$251,988.52
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$563,629.10	\$498,942.44	\$60,477.56	\$4,209.10
11-204-100-106 Other Salaries for Instruction	\$459,485.63	\$294,980.62	\$29,933.64	\$134,571.37
11-204-100-320 Purchased Prof.-Ed. Services	\$3,000.00	\$1,400.00	.00	\$1,600.00
11-204-100-610 General Supplies	\$6,500.00	\$1,736.19	\$1,858.32	\$2,905.49
11-204-100-800 Other Objects	\$100.00	.00	.00	\$100.00
TOTAL	\$1,032,714.73	\$797,059.25	\$92,269.52	\$143,385.96
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$1,641,684.61	\$1,470,275.79	\$163,342.32	\$8,066.50
11-213-100-106 Other Salaries for Instruction	\$191,175.00	\$87,329.44	\$10,919.62	\$92,925.94
11-213-100-320 Purchased Prof.-Ed. Services	\$450.00	.00	\$450.00	.00
11-213-100-610 General supplies	\$3,950.00	\$2,304.03	\$1,200.00	\$445.97
11-213-100-800 Other Objects	\$750.00	\$543.82	.00	\$206.18
TOTAL	\$1,838,009.61	\$1,560,453.08	\$175,911.94	\$101,644.59
Autism:				
11-214-100-101 Salaries of Teachers	\$287,249.00	\$258,076.50	\$24,188.50	\$4,984.00
11-214-100-106 Other Salaries for Instruction	\$204,836.08	\$138,483.13	\$13,721.26	\$52,631.69
11-214-100-320 Purchased Prof.-Ed. Services	\$318.50	\$318.50	.00	.00
11-214-100-610 General Supplies	\$21,977.23	\$14,704.32	\$3,276.91	\$3,996.00
11-214-100-800 Other Objects	\$420.00	\$420.00	.00	.00
TOTAL	\$514,800.81	\$412,002.45	\$41,186.67	\$61,611.69
Preschool Disabilities - Part-Time:				
11-215-100-101 Salaries of Teachers	\$183,640.00	\$165,276.00	\$18,364.00	\$0.00
11-215-100-106 Other Salaries for Instruction	\$107,914.20	\$97,122.78	\$10,791.42	.00
11-215-100-600 General Supplies	\$750.00	\$173.94	.00	\$576.06

Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$292,304.20	\$262,572.72	\$29,155.42	\$576.06
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$148,640.00	\$133,776.00	\$14,864.00	\$0.00
11-216-100-106 Other Salaries for Instruction	\$208,609.00	\$173,096.18	\$16,879.02	\$18,633.80
11-216-100-320 Purchased Prof.-Ed. Services	\$364.00	\$364.00	.00	.00
11-216-100-600 General Supplies	\$9,920.04	\$4,015.21	\$5,904.83	.00
TOTAL	\$367,533.04	\$311,251.39	\$37,647.85	\$18,633.80
Home Instruction:				
11-219-100-101 Salaries of Teachers	\$10,000.00	\$7,920.84	\$0.00	\$2,079.16
TOTAL	\$10,000.00	\$7,920.84	\$0.00	\$2,079.16
TOTAL SPECIAL ED - INSTRUCTION	\$4,055,362.39	\$3,351,259.73	\$376,171.40	\$327,931.26
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$501,637.57	\$445,620.47	\$50,528.30	\$5,488.80
11-230-100-610 General Supplies	\$200.00	\$104.90	.00	\$95.10
TOTAL	\$501,837.57	\$445,725.37	\$50,528.30	\$5,583.90
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$269,384.20	\$238,839.49	\$26,493.42	\$4,051.29
11-240-100-610 General Supplies	\$200.00	\$98.82	.00	\$101.18
TOTAL	\$269,584.20	\$238,938.31	\$26,493.42	\$4,152.47
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$177,100.00	\$170,350.00	.00	\$6,750.00
11-401-100-500 Purchased Services (300-500 series)	\$10,900.00	\$7,010.00	.00	\$3,890.00
11-401-100-600 Supplies and Materials	\$6,200.00	\$4,468.49	.00	\$1,731.51
11-401-100-800 Other Objects	\$9,824.04	\$8,234.04	.00	\$1,590.00
TOTAL	\$204,024.04	\$190,062.53	\$0.00	\$13,961.51
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$411,395.00	\$370,017.46	\$8,369.50	\$33,008.04
11-402-100-500 Purchased Services (300-500 series)	\$74,078.20	\$72,523.20	\$1,555.00	.00
11-402-100-600 Supplies and Materials	\$59,177.64	\$58,727.79	\$449.85	.00
11-402-100-800 Other Objects	\$8,200.00	\$8,200.00	.00	.00
TOTAL	\$552,850.84	\$509,468.45	\$10,374.35	\$33,008.04
--- Summer school - Instruction ---				
11-422-100-101 Salaries of Teachers	\$49,982.87	\$35,316.92	\$0.00	\$14,665.95
11-422-100-106 Other Salaries for Instruction	\$54,062.52	\$40,599.48	.00	\$13,463.04
TOTAL	\$104,045.39	\$75,916.40	\$0.00	\$28,128.99
--- Summer school - support services ---				
11-422-200-100 Salaries	\$17,228.88	\$13,215.06	.00	\$4,013.82
TOTAL	\$17,228.88	\$13,215.06	\$0.00	\$4,013.82
TOTAL SUMMER SCHOOL	\$121,274.27	\$89,131.46	\$0.00	\$32,142.81

Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$18,558.00	\$18,550.00	.00	\$8.00
11-000-100-562 Tuition to Other LEAs within State Special	\$682,253.79	\$242,731.92	\$19,269.30	\$420,252.57
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$238,606.00	\$134,603.00	\$25,174.00	\$78,829.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$101,772.00	\$79,745.20	\$22,026.80	.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$772,235.00	\$725,399.50	\$46,835.50	.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$1,673,755.81	\$1,241,131.74	\$63,678.88	\$368,945.19
11-000-100-567 Tuition Priv Sch Disbl & Otr LEA o/s State	\$115,770.20	.00	.00	\$115,770.20
11-000-100-569 Tuition - Other	\$62,349.79	\$62,349.79	.00	.00
11-000-100-56X Contribution (Transfer) of Funds to Charter Schools	\$25,805.00	.00	\$25,805.00	.00
TOTAL	\$3,691,105.59	\$2,504,511.15	\$202,789.48	\$983,804.96
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$103,453.00	\$90,541.26	\$10,059.56	\$2,852.18
TOTAL	\$103,453.00	\$90,541.26	\$10,059.56	\$2,852.18
--- Health services ---				
11-000-213-100 Salaries	\$311,686.00	\$220,130.46	\$24,368.50	\$67,187.04
11-000-213-300 Purchased Prof. & Tech. Svc.	\$16,645.00	\$12,365.13	\$624.87	\$3,655.00
11-000-213-600 Supplies and Materials	\$3,662.02	\$3,568.36	.00	\$93.66
11-000-213-800 Other Objects	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$333,993.02	\$236,063.95	\$24,993.37	\$72,935.70
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$611,276.00	\$485,917.71	\$57,693.04	\$67,665.25
11-000-216-320 Purchased Prof. Ed. Services	\$400,000.00	\$208,320.18	\$129,956.75	\$61,723.07
11-000-216-580 Travel	\$120.00	.00	\$120.00	.00
11-000-216-600 Supplies and Materials	\$7,000.00	\$4,979.45	.00	\$2,020.55
11-000-216-800 Other Objects	\$200.00	\$200.00	.00	.00
TOTAL	\$1,018,596.00	\$699,417.34	\$187,769.79	\$131,408.87
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$581,442.94	\$508,031.36	\$52,570.30	\$20,841.28
11-000-218-105 Sal Secr. & Clerical Asst.	\$139,630.00	\$127,912.30	\$11,671.32	\$46.38
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$35,407.50	\$25,239.45	.00	\$10,168.05
11-000-218-500 Other Purchased Services (400-500 series)	\$250.00	\$250.00	.00	.00
11-000-218-600 Supplies and Materials	\$6,470.00	\$5,545.06	.00	\$924.94
11-000-218-800 Other Objects	\$1,334.00	\$1,190.00	.00	\$144.00
TOTAL	\$764,534.44	\$668,168.17	\$64,241.62	\$32,124.65
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$567,273.00	\$511,116.85	\$53,583.40	\$2,572.75
11-000-219-105 Sal Secr. & Clerical Asst.	\$110,146.00	\$100,965.92	\$9,178.72	\$1.36
11-000-219-320 Purchased Prof. - Ed. Services	\$21,000.00	\$20,806.00	.00	\$194.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$18,135.85	\$17,876.74	.00	\$259.11
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$3,250.00	\$2,840.64	\$329.39	\$79.97
11-000-219-600 Supplies and Materials	\$9,311.94	\$9,311.94	.00	.00

Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-800 Other Objects	\$1,251.08	\$1,210.00	.00	\$41.08
<b>TOTAL</b>	<b>\$730,367.87</b>	<b>\$664,128.09</b>	<b>\$63,091.51</b>	<b>\$3,148.27</b>
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$270,980.00	\$244,337.60	\$24,286.40	\$2,356.00
11-000-221-500 Other Purchased Services (400-500 series)	\$100.00	.00	.00	\$100.00
11-000-221-800 Other Objects	\$1,110.00	\$1,110.00	.00	.00
<b>TOTAL</b>	<b>\$272,190.00</b>	<b>\$245,447.60</b>	<b>\$24,286.40</b>	<b>\$2,456.00</b>
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$15,719.00	\$14,147.10	\$1,571.90	.00
11-000-222-177 Salaries of Technology Coordinators	\$76,247.84	\$70,135.52	\$5,912.32	\$200.00
11-000-222-600 Supplies and Materials	\$11,315.06	\$9,717.55	.00	\$1,597.51
<b>TOTAL</b>	<b>\$103,281.90</b>	<b>\$94,000.17</b>	<b>\$7,484.22</b>	<b>\$1,797.51</b>
--- Instructional Staff Training Services ---				
11-000-223-320 Purchased Prof. - Ed. Services	\$3,000.00	\$119.00	.00	\$2,881.00
11-000-223-500 Other Purchased Services (400-500 series)	\$21,500.00	\$11,140.51	.00	\$10,359.49
<b>TOTAL</b>	<b>\$24,500.00</b>	<b>\$11,259.51</b>	<b>\$0.00</b>	<b>\$13,240.49</b>
--- Support services-general administration ---				
11-000-230-100 Salaries	\$364,766.88	\$334,369.64	\$30,397.24	\$0.00
11-000-230-331 Legal Services	\$120,000.00	\$76,925.14	\$39,712.36	\$3,362.50
11-000-230-332 Audit Fees	\$79,000.00	\$38,473.00	\$37,527.00	\$3,000.00
11-000-230-334 Architectural/Engineering Services	\$43,949.63	.00	.00	\$43,949.63
11-000-230-339 Other Purchased Prof. Svc.	\$35,540.00	\$29,940.00	.00	\$5,600.00
11-000-230-340 Purchased Tech. Services	\$13,855.52	\$13,849.39	.00	\$6.13
11-000-230-530 Communications/Telephone	\$93,200.84	\$25,770.95	\$2,028.98	\$65,400.91
11-000-230-580 Travel - All Other	\$3,212.00	\$2,962.00	.00	\$250.00
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,788.00	\$3,480.44	.00	\$307.56
11-000-230-590 Misc Purchased Services (400-500)	\$50,796.44	\$50,057.50	\$61.60	\$677.34
11-000-230-610 General Supplies	\$5,319.68	\$85.07	.00	\$5,234.61
11-000-230-820 Judgments Against. School District.	\$770,000.00	(\$25,000.00)		
			.00	\$795,000.00
11-000-230-890 Misc. Expenditures	\$5,000.00	\$3,975.26	.00	\$1,024.74
11-000-230-895 BOE Membership Dues and Fees	\$14,300.37	\$14,300.37	.00	.00
<b>TOTAL</b>	<b>\$1,602,729.36</b>	<b>\$569,188.76</b>	<b>\$109,727.18</b>	<b>\$923,813.42</b>
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$1,425,018.74	\$1,270,713.84	\$115,519.44	\$38,785.46
11-000-240-105 Sal Sec. & Clerical Asst.	\$356,133.91	\$325,596.27	\$29,456.96	\$1,080.68
11-000-240-300 Purchased Prof. & Tech. Svc.	\$1,500.00	.00	\$1,300.00	\$200.00
11-000-240-500 Other Purchased Services (400-500 series)	\$12,282.55	\$8,847.92	.00	\$3,434.63
11-000-240-600 Supplies and Materials	\$20,958.00	\$15,199.10	\$3,775.48	\$1,983.42
11-000-240-800 Other Objects	\$15,293.50	\$9,526.00	.00	\$5,767.50
<b>TOTAL</b>	<b>\$1,831,186.70</b>	<b>\$1,629,883.13</b>	<b>\$150,051.88</b>	<b>\$51,251.69</b>
--- Central Services ---				
11-000-251-100 Salaries	\$449,191.68	\$411,759.04	\$37,432.64	.00

Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-251-330 Purchased Prof. Services	\$106.96	.00	.00	\$106.96
11-000-251-340 Purchased Technical Services	\$45,074.00	\$45,037.65	.00	\$36.35
11-000-251-592 Misc Pur Serv (400-500 series )	\$7,851.36	\$7,496.88	.00	\$354.48
11-000-251-600 Supplies and Materials	\$6,987.87	\$6,375.83	\$612.04	.00
11-000-251-69X Other Objects	\$2,121.10	\$1,500.00	.00	\$621.10
<b>TOTAL</b>	<b>\$511,332.97</b>	<b>\$472,169.40</b>	<b>\$38,044.68</b>	<b>\$1,118.89</b>
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$112,784.16	\$103,356.52	\$41.66	\$9,385.98
11-000-252-500 Other Pur Serv. (400-500 series )	\$116,405.01	\$111,789.29	\$2,940.00	\$1,675.72
11-000-252-600 Supplies and Materials	\$20,103.47	\$8,832.08	\$11,108.76	\$162.63
11-000-252-800 Other Objects	\$1,169.00	\$885.00	.00	\$284.00
<b>TOTAL</b>	<b>\$250,461.64</b>	<b>\$224,862.89</b>	<b>\$14,090.42</b>	<b>\$11,508.33</b>
<b>TOTAL Cent. Svcs. &amp; Admin IT</b>	<b>\$761,794.61</b>	<b>\$697,032.29</b>	<b>\$52,135.10</b>	<b>\$12,627.22</b>
--- Required Maint. for School Facilities ---				
11-000-261-100 Salaries	\$165,905.08	\$151,048.20	\$13,618.08	\$1,238.80
11-000-261-420 Cleaning, Repair & Maint. Svc	\$217,882.00	\$149,930.89	\$48,100.00	\$19,851.11
11-000-261-610 General Supplies	\$21,000.00	\$11,645.35	\$258.48	\$9,096.17
<b>TOTAL</b>	<b>\$404,787.08</b>	<b>\$312,624.44</b>	<b>\$61,976.56</b>	<b>\$30,186.08</b>
--- Custodial Services ---				
11-000-262-1XX Salaries	\$953,324.35	\$835,195.60	\$73,043.78	\$45,084.97
11-000-262-199 Unused Vac Payment to Term/Ret Staff	\$5,854.57	\$215.31	\$5,639.26	.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$31,431.80	\$29,708.80	\$1,723.00	.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$41,000.00	\$28,852.46	\$11,791.14	\$356.40
11-000-262-490 Other Purchased Property Svc.	\$24,685.00	\$8,181.73	\$11,818.27	\$4,685.00
11-000-262-520 Insurance	\$351,350.00	\$324,721.00	.00	\$26,629.00
11-000-262-580 Travel	\$3,100.00	\$2,291.64	.00	\$808.36
11-000-262-610 General Supplies	\$55,068.20	\$49,372.86	\$108.98	\$5,586.36
11-000-262-621 Energy (Natural Gas)	\$150,000.00	\$86,710.54	\$63,289.46	.00
11-000-262-622 Energy (Electricity)	\$286,000.00	\$240,449.89	\$45,550.11	.00
11-000-262-626 Energy (Gasoline)	\$2,000.00	\$1,936.00	\$64.00	.00
11-000-262-8XX Other Objects	\$1,248.00	\$969.18	\$0.00	\$278.82
<b>TOTAL</b>	<b>\$1,905,061.92</b>	<b>\$1,608,605.01</b>	<b>\$213,028.00</b>	<b>\$83,428.91</b>
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$77,675.00	\$69,723.51	\$7,948.33	\$3.16
11-000-263-610 General Supplies	\$9,590.00	\$9,575.95	\$10.00	\$4.05
<b>TOTAL</b>	<b>\$87,265.00</b>	<b>\$79,299.46</b>	<b>\$7,958.33</b>	<b>\$7.21</b>
--- Security ---				
11-000-266-610 General Supplies	\$15,000.00	\$13,207.95	\$722.70	\$1,069.35
<b>TOTAL</b>	<b>\$15,000.00</b>	<b>\$13,207.95</b>	<b>\$722.70</b>	<b>\$1,069.35</b>
<b>TOTAL Oper &amp; Maint of Plant Services</b>	<b>\$2,412,114.00</b>	<b>\$2,013,736.86</b>	<b>\$283,685.59</b>	<b>\$114,691.55</b>

Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$13,697.00	\$12,326.94	\$1,369.66	\$0.40
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$30,275.34	\$25,426.94	\$1,369.66	\$3,478.74
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$52,404.41	\$44,702.61	\$2,739.30	\$4,962.50
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$23,449.00	\$22,463.39	\$985.00	\$0.61
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$84,552.00	\$83,095.87	\$1,165.00	\$291.13
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$27,400.00	\$19,055.37	\$2,405.89	\$5,938.74
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$15,000.00	\$15,000.00	.00	.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$100,238.00	\$77,992.63	\$22,245.37	.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$812,650.25	\$778,484.21	\$34,166.04	.00
11-000-270-615 Transportation Supplies	\$8,815.00	\$3,887.61	\$4,523.64	\$403.75
11-000-270-800 Misc. Expenditures	\$3,850.00	\$3,850.00	.00	.00
TOTAL	\$1,172,331.00	\$1,086,285.57	\$70,969.56	\$15,075.87
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$387,259.00	\$340,137.02	\$47,121.98	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$494,751.00	\$412,243.00	.00	\$82,508.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$42,178.00	\$36,991.48	\$5,186.52	.00
11-XXX-XXX-260 Workman's Compensation	\$120,089.00	\$120,089.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$5,532,030.00	\$4,599,518.09	\$536,095.52	\$396,416.39
11-XXX-XXX-280 Tuition Reimbursement	\$84,408.46	\$19,373.46	\$11,532.00	\$53,503.00
11-XXX-XXX-290 Other Employee Benefits	\$125,324.00	\$103,968.41	.00	\$21,355.59
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$42,000.00	.00	\$15,870.00	\$26,130.00
TOTAL	\$6,828,039.46	\$5,632,320.46	\$615,806.02	\$579,912.98
--- Food services ---				
11-000-310-600 Supplies & Materials	\$17,136.80	\$17,136.80	.00	.00
TOTAL	\$17,136.80	\$17,136.80	\$0.00	\$0.00
Total Undistributed Expenditures	\$21,667,353.75	\$16,859,121.11	\$1,867,091.28	\$2,941,141.36
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$37,774,741.10	\$30,864,053.53	\$3,300,777.70	\$3,609,909.87
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$37,774,741.10	\$30,864,053.53	\$3,300,777.70	\$3,609,909.87
	=====	=====	=====	=====

Waldwick Board of Education  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
	<hr/>	<hr/>	<hr/>	<hr/>
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Regular programs-instruction				
12-120-100-730 Grades 1-5	\$11,704.00	(\$14,396.00)		
			\$26,100.00	.00
12-130-100-730 Grades 6-8	\$29,151.66	\$29,151.66	.00	.00
12-140-100-730 Grades 9-12	\$37,853.26	\$37,853.26	.00	.00
Special education - instruction				
12-4XX-100-730 School-spons. & oth instr prog	\$163,000.00	\$63,362.25	\$0.00	\$99,637.75
12-000-219-730 Support services-students-spec.	\$12,093.00	\$12,093.00	.00	.00
12-000-251-730 Central Services	\$2,553.03	\$2,548.10	.00	\$4.93
12-000-262-730 Undist. Exp.-Custodial Services	\$14,223.00	\$14,223.00	.00	.00
12-000-263-730 Undist. Exp.-Care and Upkeep of Grnds	\$7,950.00	.00	.00	\$7,950.00
12-000-266-730 Undist. Exp.-Security	\$127,704.00	\$124,490.40	.00	\$3,213.60
<hr/>				
Undist. Exp. - Non-instructional Services				
TOTAL	\$406,231.95	\$269,325.67	\$26,100.00	\$110,806.28
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction Services	\$7,835.00	.00	\$7,835.00	.00
12-000-400-896 Assmt for Debt Service on SDA Funding	\$30,028.00	\$30,028.00	.00	.00
12-000-400-932 Capital Outlay tfr to Captl. Projects	\$110,000.00	.00	.00	\$110,000.00
Sub Total	\$147,863.00	\$30,028.00	\$7,835.00	\$110,000.00
<hr/>				
TOTAL	\$147,863.00	\$30,028.00	\$7,835.00	\$110,000.00
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TOTAL CAPITAL OUTLAY EXPENDITURES	\$554,094.95	\$299,353.67	\$33,935.00	\$220,806.28



Waldwick Board of Education  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL GENERAL FUND EXPENDITURES	\$38,328,836.05	\$31,163,407.20	\$3,334,712.70	\$3,830,716.15

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
General Fund - Fund 10

For 11 Month Period Ending 05/31/2024

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999-99-99-	P/R KICK OUT-TUIT RE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11-999-999-999- - -	SUMMER PAY ADJ ACCT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/24

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$108,505.59
	Accounts receivable:		
141	Intergovernmental - State	(\$49,686.00)	
142	Intergovernmental - Federal	\$1,357,749.00	
			\$1,308,063.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,813,894.91	
302	Less Revenues	(\$1,890,359.00)	
			(\$76,464.09)

Total assets and resources

\$1,340,104.50

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/24

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LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$0.63
412	Intergovernmental accounts payable - Federal	\$50,816.76
481	Deferred revenues	\$755,304.43
		\$806,121.82
		\$806,121.82

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$178,339.04
601	Appropriations	\$1,813,894.91
602	Less: Expenditures	\$1,279,912.23
603	Encumbrances	\$178,339.04
		(\$1,458,251.27)
		\$355,643.64
		\$355,643.64
TOTAL FUND BALANCE		\$533,982.68
TOTAL LIABILITIES AND FUND EQUITY		\$1,340,104.50
		\$1,340,104.50

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/24

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
3XXX From State Sources	\$331,352.00	\$333,067.00		(\$1,715.00)
4XXX From Federal Sources	\$1,482,542.91	\$1,557,292.00		(\$74,749.09)
TOTAL REVENUE/SOURCES OF FUNDS	\$1,813,894.91	\$1,890,359.00		(\$76,464.09)
=====				
				AVAILABLE
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
STATE PROJECTS:				
Nonpublic textbooks (501)	\$13,643.00	\$13,583.01	.00	\$59.99
Nonpublic auxiliary services (502)	\$130,663.00	\$81,032.88	\$47,066.12	\$2,564.00
Nonpublic handicapped services (506)	\$92,932.00	\$45,578.44	\$12,994.56	\$34,359.00
Nonpublic nursing services (509)	\$30,480.00	\$23,549.30	\$6,928.15	\$2.55
Nonpublic Technology Aid (510)	\$11,564.00	\$7,612.66	.00	\$3,951.34
Nonpublic School Programs (511)	\$52,070.00	\$13,764.68	\$37,743.40	\$561.92
TOTAL STATE PROJECTS	\$331,352.00	\$185,120.97	\$104,732.23	\$41,498.80
FEDERAL PROJECTS:				
ARP - IDEA Basic Grant Program (223)	\$5,466.80	\$5,466.80	.00	.00
ESSA Title I - Part A/D (231-239)	\$86,702.74	\$46,209.38	\$3,660.46	\$36,832.90
ESSA Title III - English Lang Enhancement (241-245)	\$17,092.00	\$10,368.63	.00	\$6,723.37
I.D.E.A. Part B (Handicapped) (250-259)	\$545,536.00	\$479,365.85	\$46,820.10	\$19,350.05
ESSA Title II - Part A/D (270-279)	\$51,041.98	\$28,101.27	\$1,957.50	\$20,983.21
ESSA Title IV (280-289)	\$10,039.00	\$8,211.00	.00	\$1,828.00
ARRA/Other (450-469)	\$76,000.00	\$10,900.00	.00	\$65,100.00
CRRSA-ESSER II Grant Program (483)	\$276.00	.00	.00	\$276.00
CRRSA Act-Learning Acceleration Grant Program (484)	\$459.56	.00	.00	\$459.56
CRRSA Act-Mental Health Grant Program (485)	\$13,950.49	.00	.00	\$13,950.49
ACERS Program (486)	\$72,684.00	\$72,684.00	.00	.00
ARP - ESSER Grant Program (487)	\$372,079.71	\$372,079.71	.00	.00
ARP - ESSER Accelerated Learning Coaching (488)	\$126,611.00	\$20,080.00	.00	\$106,531.00
ARP - ESSER Evidence-Based Summer Learning (489)	\$24,603.63	\$17,493.37	.00	\$7,110.26
ARP - ESSER Evidence-Based Comprehensive (490)	\$35,000.00	.00	.00	\$35,000.00
ARP - ESSER NJ Tiered System of Supports (491)	\$45,000.00	\$23,831.25	\$21,168.75	.00
TOTAL FEDERAL PROJECTS	\$1,482,542.91	\$1,094,791.26	\$73,606.81	\$314,144.84
*** TOTAL EXPENDITURES ***	\$1,813,894.91	\$1,279,912.23	\$178,339.04	\$355,643.64
=====				

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
SPECIAL REVENUE - FUND 20  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 11 Month Period Ending 05/31/24

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- STATE SOURCES ---			
3257 SDA Emergent Needs & Capital Maintenance		\$37,308.00	(\$37,308.00)
32XX Other Restricted Entitlements	\$331,352.00	\$295,759.00	\$35,593.00
	-----	-----	-----
Total Revenue from State Sources	\$331,352.00	\$333,067.00	(\$1,715.00)
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$86,702.74	\$45,098.00	\$41,604.74
4451-55 Title II	\$51,041.98	\$20,806.00	\$30,235.98
4491-94 Title III	\$17,092.00	\$9,379.00	\$7,713.00
4471-74 Title IV	\$10,039.00	\$6,926.00	\$3,113.00
4419 ARP - IDEA Basic	\$5,466.80	\$5,467.00	(\$0.20)
4420-29 I.D.E.A. Part B (Handicapped)	\$545,536.00	\$444,269.00	\$101,267.00
4534 CRRSA Act - ESSER II	\$276.00	\$2,626.00	(\$2,350.00)
4535 CRRSA Act - Learning Acceleration Grant	\$459.56	\$1,196.00	(\$736.44)
4536 CRRSA Act - Mental Health Grant	\$13,950.49	\$1.00	\$13,949.49
4537 ACSERS Special Ed and Related Services	\$72,684.00	\$72,684.00	.00
4540 ARP-ESSER Grant Program	\$603,294.34	\$948,840.00	(\$345,545.66)
4XXX Other Federal Aids	\$76,000.00	\$0.00	\$76,000.00
	-----	-----	-----
Total Revenues from Federal Sources	\$1,482,542.91	\$1,557,292.00	(\$74,749.09)
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,813,894.91	\$1,890,359.00	(\$76,464.09)
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Special Revenue Fund - Fund 20  
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/24

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
State Projects:				
-- Other State Programs --				
20-501-XXX-XXX to 20-511-XXX-XXX Nonpublic Programs	\$331,352.00	\$185,120.97	\$104,732.23	\$41,498.80
-- TOTAL Other State Programs --	\$331,352.00	\$185,120.97	\$104,732.23	\$41,498.80
 TOTAL STATE PROJECTS	 \$331,352.00	 \$185,120.97	 \$104,732.23	 \$41,498.80
 Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-223-XXX-XXX ARP-IDEA Basic Grant Program	\$5,466.80	\$5,466.80	.00	.00
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$86,702.74	\$46,209.38	\$3,660.46	\$36,832.90
20-241 to 20-245-XXX-XXX ESSA Title III - Part A/D	\$17,092.00	\$10,368.63	.00	\$6,723.37
20-25X-XXX-XXX I.D.E.A. Part B	\$545,536.00	\$479,365.85	\$46,820.10	\$19,350.05
20-27X-XXX-XXX ESSA Title II - Part A/D	\$51,041.98	\$28,101.27	\$1,957.50	\$20,983.21
20-28X-XXX-XXX ESSA Title IV	\$10,039.00	\$8,211.00	.00	\$1,828.00
20-450 to 20-469-XXX-XXX ARRA/Other	\$76,000.00	\$10,900.00	.00	\$65,100.00
20-483-XXX-XXX CRRSA-ESSER II Grant Program	\$276.00	.00	.00	\$276.00
20-484-XXX-XXX CRRSA Act-Learning Acceleration Grant Program				
	\$459.56	.00	.00	\$459.56
20-485-XXX-XXX CRRSA Act-Mental Health Grant Program	\$13,950.49	.00	.00	\$13,950.49
20-486-XXX-XXX ACSERS Special Ed and Related Services Program				
	\$72,684.00	\$72,684.00	.00	.00
20-487-XXX-XXX ARP-ESSER Grant Program	\$372,079.71	\$372,079.71	.00	.00
20-488-XXX-XXX ARP-ESSER Accelerated Learning Coaching	\$126,611.00	\$20,080.00	.00	\$106,531.00
20-489-XXX-XXX ARP-ESSER Evidence-Based Summer Learning	\$24,603.63	\$17,493.37	.00	\$7,110.26
20-490-XXX-XXX ARP-ESSER Evidence-Based Comprehensive	\$35,000.00	.00	.00	\$35,000.00
20-491-XXX-XXX ARP-ESSER NJ Tiered System of Supports	\$45,000.00	\$23,831.25	\$21,168.75	.00
TOTAL Other Federal Programs	\$1,482,542.91	\$1,094,791.26	\$73,606.81	\$314,144.84
 TOTAL FEDERAL PROJECTS	 \$1,482,542.91	 \$1,094,791.26	 \$73,606.81	 \$314,144.84
  TOTAL EXPENDITURES	  \$1,813,894.91	  \$1,279,912.23	  \$178,339.04	  \$355,643.64



REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Special Revenue Fund - Fund 20  
For 11 Month Period Ending 05/31/24

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

---

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/24

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$4,166,724.18
-----	--------------	--	----------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$9,743,085.91	
		<u>                    </u>	<u>\$9,743,085.91</u>

	Total assets and resources		<u>\$13,909,810.09</u>
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/24

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$468,424.14
754	Reserve for encumbrances - Prior Year		\$614,114.78
601	Appropriations	\$9,492,750.87	
602	Less : Expenditures	\$5,326,026.69	
603	Encumbrances	\$1,082,538.92	
		(\$6,408,565.61)	
			\$3,084,185.26
	Total Appropriated		\$4,166,724.18

--- Unappropriated ---

770	Fund balance	\$3,890,829.00
303	Budgeted Fund Balance	\$5,852,256.91

TOTAL FUND BALANCE \$13,909,810.09

TOTAL LIABILITIES AND FUND EQUITY \$13,909,810.09

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/24

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
*** REVENUES/SOURCES OF FUNDS ***				
51XX Bonds (Principal & Premium)	\$8,614,539.03	.00		\$8,614,539.03
52XX Transfers from other funds	\$1,128,546.88	.00		\$1,128,546.88
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL REVENUE/SOURCES OF FUNDS	\$9,743,085.91	\$0.00		\$9,743,085.91
	=====	=====	=====	=====
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
*** EXPENDITURES ***				
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-331 Legal services	\$213,643.59	.00	.00	\$213,643.59
30-000-4XX-334 Architectural/Engineering Services	\$938,306.04	\$106,267.67	\$153,835.91	\$678,202.46
30-000-4XX-390 Other purchased prof. & tech. serv.	\$491,623.59	\$250,128.00	\$241,495.59	.00
30-000-4XX-450 Construction services	\$7,582,352.69	\$4,824,946.09	\$594,657.42	\$2,162,749.18
30-000-4XX-610 Supplies & Materials	\$80,224.96	\$50,634.93	.00	\$29,590.03
30-000-4XX-800 Other objects	\$186,600.00	\$94,050.00	\$92,550.00	.00
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total fac.acq.and constr. serv.	\$9,492,750.87	\$5,326,026.69	\$1,082,538.92	\$3,084,185.26
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$9,492,750.87	\$5,326,026.69	\$1,082,538.92	\$3,084,185.26
*** TOTAL EXPENDITURES AND TRANSFERS	\$9,492,750.87	\$5,326,026.69	\$1,082,538.92	\$3,084,185.26
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Capital Projects Fund - Fund 30  
For 11 Month Period Ending 05/31/24

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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6/3 9:03am

Page 1

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/24

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,568,413.00
302	Less Revenues	(\$1,568,413.00)

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=====



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Debt Service Fund - Fund 40  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/24

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$1,568,413.00
602	Less : Expenditures	\$1,568,413.00	
			(\$1,568,413.00)

--- Unappropriated ---

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$1,568,413.00	\$1,568,413.00	\$0.00
Revenues	(\$1,568,413.00)	(\$1,568,413.00)	\$0.00
--- Change in Maint. / Capital reserve account ---			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/24

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210 Local tax levy	\$1,088,959.00	\$1,088,959.00		.00
	_____	_____	_____	_____
Total Local Sources	\$1,088,959.00	\$1,088,959.00		\$0.00
	=====	=====	=====	=====
--- State Sources ---				
3160 Debt service aid Type II	\$479,454.00	\$479,454.00		.00
	_____	_____	_____	_____
Total State Sources	\$479,454.00	\$479,454.00		\$0.00
	=====	=====	=====	=====
TOTAL REVENUE/SOURCES OF FUNDS	\$1,568,413.00	\$1,568,413.00		\$0.00
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/24

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$598,413.00	\$598,413.00	.00
40-701-510-910 Redemption of Principal	\$970,000.00	\$970,000.00	.00
TOTAL	\$1,568,413.00	\$1,568,413.00	\$0.00
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$1,568,413.00	\$1,568,413.00	\$0.00
*** TOTAL USES OF FUNDS ***	\$1,568,413.00	\$1,568,413.00	\$0.00

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Waldwick Board of Education  
Debt Service Fund - Fund 40

For 11 Month Period Ending 05/31/24

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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**Report of the Treasurer  
To the Board of Education  
District of Walldwick  
For the Month Ending May, 2024**

Cash Report				
Funds	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Balance
<u>Governmental Funds</u>				
10 General Fund	20,330,482.51	6,120,567.00	3,404,201.20	23,046,848.31
20 Special Revenue	18.20	150,358.00	41,870.61	108,505.59
30 Capital Projects	4,192,074.18	-	25,350.00	4,166,724.18
40 Debt Service	0.00	-	-	0.00
Total Gov't. Funds	24,522,574.89	6,270,925.00	3,471,421.81	27,322,078.08
60 Enterprise Fund	118,004.74	49,418.57	54,378.15	113,045.16
<u>Other Accounts:</u>				
Payroll	0.00	1,303,624.68	1,303,624.68	0.00
Payroll Agency	596.08	1,000,694.82	1,000,689.22	601.68
UCI	585,752.00	10,107.07	-	595,859.07
Total Other Accounts	586,348.08	2,314,426.57	2,304,313.90	596,460.75
Grand Total	25,226,927.71	8,634,770.14	5,830,113.86	28,031,583.99

Submitted By:



Superintendent of Schools

6/3/2024

Dated

Treasurer's Report Continued

**Cash Balances**

Valley Operating	22,780,706.92
Valley Capital Projects	4,166,724.18
Total Governmental Funds	<u>26,947,431.10</u>
Valley Cafeteria (Enterprise Fund)	113,045.16
Other Valley Accounts from Page 1	<u>596,460.75</u>
Valley Summer Payment Plan	374,646.98
Grand Total	<u><u>28,031,583.99</u></u>

**WALDWICK BOARD OF EDUCATION  
INVESTMENT REPORT OF  
SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY  
May 31, 2024**

CHECKING ACCOUNT INTEREST: \$113,557.02

TOTAL CHECKING ACCOUNT INTEREST TO DATE: \$1,298,527.12



# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 50 and Check Date is 05/06/2024

#61

va\_bill5.032923  
05/06/2024

Vendor # / Name		PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Posted Checks							
PUBLIC SERVICE ELECTRIC AND GAS/ 3026							
34-0424	11-000-262-622-31-22-/ ELECTRICITY - FIELD LTS.			APRIL 2024 FIELD	CF	ELECTRICITY - FIELD LTS.	35468 1,198.49
Total for Posted Checks							\$1,198.49

va\_bill5.032923  
05/06/2024

Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 50 and Check Date is 05/06/2024

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator,      Run on 05/06/2024 at 11:16:13 AM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$1,198.49				\$1,198.49
GRAND	TOTAL			\$1,198.49	\$0.00	\$0.00	\$0.00	\$1,198.49

Chairman Finance Committee

Member Finance Committee

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 51 and Check Date is 05/09/2024

va\_bill5.032923  
05/09/2024

#62

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
AMY BIALIK/ 6334							
	34-0720	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35479	582.50
ANASTASIA MATTHEWS/ 5520							
	34-0723	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35518	582.50
APPLE COMPUTERS, INC./ 4487							
	34-1569	11-216-100-610-02-00-050/ GENERAL SUPPLIES	MA76948960	CF	GENERAL SUPPLIES	35470	299.00
	34-1268	20-250-100-600-06-00-/ GENERAL SUPPLIES	MA62408163	CF	GENERAL SUPPLIES	35470	2,396.00
					Total for APPLE COMPUTERS, INC./ 4487		\$2,695.00
ASHLEY COLE/ 6658							
	34-0982	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35486	582.50
BERGEN COUNTY TECHNICAL SCHOOL/ 1297							
	34-1123	11-000-100-563-04-00-/ TUITION TO COUNTY VOCATI	4V0618-A	CF	TUITION TO COUNTY VOCATI	35477	15,640.00
	34-0866	11-000-100-564-06-00-/ TUITION TO COUNTY VOCATI	4V0618-E	CF	TUITION TO COUNTY VOCATI	35477	2,677.50
	34-0773	11-000-100-564-06-00-/ TUITION TO COUNTY VOCATI	4V0618-B	CF	TUITION TO COUNTY VOCATI	35477	2,677.50
	34-0775	11-000-100-564-06-00-/ TUITION TO COUNTY VOCATI	4V0618-D	CF	TUITION TO COUNTY VOCATI	35477	1,643.90
	34-0774	11-000-100-564-06-00-/ TUITION TO COUNTY VOCATI	4V0618-C	CF	TUITION TO COUNTY VOCATI	35477	1,317.50
	34-0945	11-000-100-564-06-00-/ TUITION TO COUNTY VOCATI	4V0618-F	CF	TUITION TO COUNTY VOCATI	35477	969.00
					Total for BERGEN COUNTY TECHNICAL SCHOOL/ 1297		\$24,925.40
BERGEN CTY SPECIAL SERVICES/ 1293							
	34-1442	11-190-100-320-04-15-030/ PURCHASED TECHNICAL SERV	4V3190	CF	PURCHASED TECHNICAL SERV	35478	552.00
	34-1199	11-000-100-565-06-00-/ TUITION TO COUNTY SPECIA	4V3032	CF	TUITION TO COUNTY SPECIA	35478	7,403.50
					Total for BERGEN CTY SPECIAL SERVICES/ 1293		\$7,955.50
BIANCA CRUZ/ 6636							
	34-0776	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NONPUB 23/24	CF	CONTRACTED SERVICES-AIL	35489	582.50
BOROUGH OF WALDWICK/ 3731							
	34-0413	11-000-262-626-31-00-/ GAS FOR MAINT. VEHICLES	APRIL 2024 FUEL	CF	GAS FOR MAINT. VEHICLES	35481	283.20

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 05/09/2024 at 01:53:04 PM

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 51 and Check Date is 05/09/2024

va\_bill5.032923  
05/09/2024

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
CATERINA CUOCO/ 6590	34-0721	11-000-262-626-31-00-/ GAS FOR MAINT. VEHICLES	MARCH 2024 FUEL	CF	GAS FOR MAINT. VEHICLES	35481	104.21
		11-000-270-615-31-00-/ SUPPLIES AND MATERIALS	APRIL 2024 FUEL	CF	SUPPLIES AND MATERIALS	35481	662.11
		11-000-270-615-31-00-/ SUPPLIES AND MATERIALS	MARCH 2024 FUEL	CF	SUPPLIES AND MATERIALS	35481	495.27
		Total for BOROUGH OF WALDWICK/ 3731					\$1,544.79
CELINE MERHEJ/ 6532	34-0750	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NONPUB 23/24	CF	CONTRACTED SERVICES-AIL	35490	582.50
		11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35521	582.50
CINTAS CORPORATION/ 6317	34-0768	11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4191777456	CF	SUPPLIES - CUSTODIAL	35485	65.69
		11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35473	1,165.00
CORWIN PRESS, INC./ 5756	34-1450	20-270-200-580-00-CO-/ TITLE IIA OTH PURCH CO	980751KI	CF	TITLE IIA OTH PURCH CO	35488	299.00
		11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35555	582.50
CRYSTAL WRIGHT/ 6639	34-0780	11-000-262-420-31-00-/ CLEAN, REPAIR, AND MAINT	2100030288	CF	CLEAN, REPAIR, AND MAINT	35492	1,480.00
		11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35504	582.50
DELTA-T GROUP NORTH JERSEY, INC./ 5541	34-1291	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	98928	CF	TUITION TO PRIVATE SCHOO	35496	5,038.60
		11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35504	582.50
DENISE HAYNES/ 6691	34-1303	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35504	582.50
		11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35504	582.50
EARLY CHILDHOOD LEARNING CENTER/ 1742	34-0447	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	98928	CF	TUITION TO PRIVATE SCHOO	35496	5,038.60
		11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35504	582.50
ELISSA LLANOS/ 6345	34-0447	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	98928	CF	TUITION TO PRIVATE SCHOO	35496	5,038.60
		11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35504	582.50

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 51 and Check Date is 05/09/2024

va\_bill5.032923  
05/09/2024

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
ELIZABETH SHEEHAN/ 6536	34-0756	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35516	1,165.00
	34-0726	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35538	582.50
EMILY TEDESCHI/ 6657	34-1515	11-000-270-514-32-00-/ CONTRACT. SERV. (SP ED S	FEB-JUNE 2024-TRANSP	CF	CONTRACT. SERV. (SP ED S	35542	5,000.00
	34-0336	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	15984	CF	TUITION TO PRIVATE SCHOO	35497	5,696.20
ERIC OSEA-TWUM/ 6125	34-0727	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35529	3,495.00
FIRST STUDENT, INC./ 1863	34-0796	11-000-270-512-04-13-030/ CONTR SERV(OTH. THAN BET	11969192	CF	CONTR SERV(OTH. THAN BET	35498	4,843.75
FORUM SCHOOL, THE/ 5468	34-0338	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	MAY 2024-A	CF	TUITION TO PRIVATE SCHOO	35545	14,480.00
	34-0385	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	MAY 2024-B	CF	TUITION TO PRIVATE SCHOO	35545	9,180.00
	34-0448	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	MAY 2024-C	CF	TUITION TO PRIVATE SCHOO	35545	9,180.00
			Total for FORUM SCHOOL, THE/ 5468				<b>\$32,840.00</b>
HALIME BICI/ 6278	34-1573	11-190-100-580-04-99-030/ TRAVEL	MILEAGE & M/I AC	CF	TRAVEL	35480	259.72
HERTZ FURNITURE SYSTEMS, CORP./ 2096	34-1522	11-190-100-610-02-00-050/ GENERAL SUPPLIES	703820	CF	GENERAL SUPPLIES	35506	8,890.00
HOLMSTEAD SCHOOL/ 2113	34-0397	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	JUNE 2024 W/1 SNOW	CF	TUITION TO PRIVATE SCHOO	35507	4,212.96
HUGH BASES, MD./ 4420	34-1453	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	1144	CF	PURCHASED PROFESSIONAL-E	35474	700.00
IBRAHIM BAYCORAJ 6693	34-1336	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2 -NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35475	582.50

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 51 and Check Date is 05/09/2024

va\_bill5.032923  
05/09/2024

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
IBRAHIM YAGCI/ 6687	34-1249	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35556	1,747.50
JENNIFER ISERNHAGEN/ 6347	34-0745	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35509	582.50
JENNIFER R. NINO/ 5373							
	34-0894	20-509-213-330-20-00-/ N-P NURSING-7D	MARCH 2024	CF	N-P NURSING-7D	35525	689.00
		20-509-213-330-20-00-/ N-P NURSING-7D	APRIL 2024	CF	N-P NURSING-7D	35525	450.50
			Total for JENNIFER R. NINO/ 5373				\$1,139.50
JENNIFER RITCHIE/ 6534	34-0758	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35536	1,165.00
JILLIAN BECKERLE/ 6700	34-1572	11-190-100-580-04-99-030/ TRAVEL	M&I -AC DECA 2024	CF	TRAVEL	35476	147.50
JOHN MAHER/ 6642	34-0781	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35517	582.50
JONATHAN WEBER/ 6645	34-0822	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35553	582.50
JUAN P. CASTRO/ 5812	34-0752	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35482	582.50
JUST RIGHT READER/ 6684	34-1243	20-241-100-600-00-00-/ TITLE III	12516	CF	TITLE III	35510	1,716.00
KATHERINE KENNY/ 6124	34-0737	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35511	1,165.00
KATHLEEN WILHELM/ 6651	34-0890	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35554	582.50

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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<b>Posted Checks</b>							
KELLIE ASH/ 6598	34-0754	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35471	582.50
KIRA YEE/ 6714	34-1633	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35557	349.38
KURT DZUGAY/ 6346	34-0753	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35495	1,165.00
LISA O'HARE/ 6586	34-1420	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35528	582.50
LISSENIA ADAMO/ 6522	34-0744	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35469	582.50
MARC DEBLOCK/ 6056	34-0725	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35491	582.50
MARGIE TRONCOSO/ 6435	34-0743	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35548	582.50
MARIA HANSON/ 5953	34-0747	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NONPUB 23/24	CF	CONTRACTED SERVICES-AIL	35502	1,165.00
MARIA MENA/ 6638	34-0779	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35520	582.50
MARIE BAG-AO/ 5162	34-0740	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35472	582.50
MARK DEMENNA/ 6527							

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<b>Posted Checks</b>							
MARK HART/ 5066	34-0734	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35493	582.50
	34-0722	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NONPUB 23/24	CF	CONTRACTED SERVICES-AIL	35503	2,909.50
MICHAEL MCHALE/ 6531	34-0739	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35519	582.50
	34-0728	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35522	582.50
MICHELE LADINES/ 6545	34-0748	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35512	582.50
	34-0731	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35500	582.50
MICHELLE LIAMERO/ 6244	34-0738	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35515	582.50
	34-0730	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35483	582.50
NANCY SCHULTZ/ 5973	34-0847	20-270-200-580-00-99-/ TITLE IIA OTHR PURCH SER	240429-03	CF	TITLE IIA OTHR PURCH SER	35487	180.00
	34-0870	20-270-200-580-00-99-/ TITLE IIA OTHR PURCH SER	240430-03	CF	TITLE IIA OTHR PURCH SER	35487	180.00
	34-0817	20-270-200-580-00-99-/ TITLE IIA OTHR PURCH SER	240430-04	CF	TITLE IIA OTHR PURCH SER	35487	180.00
	34-0845	20-270-200-580-00-99-/ TITLE IIA OTHR PURCH SER	240429-04	CF	TITLE IIA OTHR PURCH SER	35487	180.00
	34-0897	11-000-223-580-09-99-/ TRAVEL	240429-05	CF	TRAVEL	35487	180.00
Total for NANCY SCHULTZ/ 5973							\$900.00
<b>NESBIG/ 2675</b>							



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<b>Posted Checks</b>							
NEW JERSEY MOTOR VEHICLE COMMISSION/ 3981	34-1634	11-000-291-260-00-00-/ WORKERS' COMPENSATION	ADD'L PAYROLL ASSES	CF	WORKERS' COMPENSATION	35523	2,318.00
	34-1641	11-000-270-420-31-00-/ CLEANING, REPAIR AND MAI	1FMZK1ZM9KK CF B06849	CF	CLEANING, REPAIR AND MAI	35524	50.00
NIEVES VIME/ 6156	34-0732	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35551	582.50
NIKKI RICE/ 5940	34-0757	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35535	582.50
NJ COUNCIL FOR EXCEPTIONAL CHILDREN/ 5277	34-1446	20-270-200-580-00-99-/ TITLE IIA OTHR PURCH SER	SPRCONF24-0 CF 113	CF	TITLE IIA OTHR PURCH SER	35526	180.00
NORTHERN VALLEY REGIONAL HIGH SCHOOL/ 4068	34-0684	11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	JUNE 2024	CF	TUITION TO OTHER LEAS WI	35527	7,922.10
PANORAMA, INC./ 2848	34-1643	11-401-100-500-04-00-030/ OTHER PURCHASED SERVICES	BOOKING ID 832-0	CF	OTHER PURCHASED SERVICES	35530	1,810.00
PETTY CASH - ALL LOCATIONS/ 3998	34-1632	11-000-230-610-09-00-/ GENERAL SUPPLIES	BUS OFF.PETTY CASH	CF	GENERAL SUPPLIES	35532	16.37
		11-000-261-610-31-00-/ SUPPLIES - MAINTENANCE	BUS OFF.PETTY CASH	CF	SUPPLIES - MAINTENANCE	35532	112.60
Total for PETTY CASH - ALL LOCATIONS/ 3998							\$128.97
PLAZA GIFT & JEWELRY, LLC/ 2959	34-1019	11-000-240-600-04-00-030/ SUPPLIES AND MATERIALS	2024 GRAD MEDALS	CF	SUPPLIES AND MATERIALS	35533	20.00

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<b>Posted Checks</b>							
POMPTON LAKES BOARD OF EDUCATION/ 5272							
	34-1011	11-000-100-561-04-00-/ TUITION - REGULAR ED	4V0137	CF	TUITION - REGULAR ED	35534	1,855.00
RAVI DODAMANI/ 6223							
	34-0741	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35494	582.50
RYAN FRITZSCHE/ 6378							
	34-0746	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35499	1,165.00
SAGE EDUCATIONAL ENTERPRISES, INC./ 3202							
	34-0625	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	INV 93743	CF	TUITION TO PRIVATE SCHOO	35537	8,757.76
SHAANT SHISHMANIAN/ 6547							
	34-0724	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35539	582.50
SPORTS SUPPLY GROUP, INC/ 3910							
	34-1544	11-402-100-600-04-13-030/ SUPPLIES AND MATERIALS	925412947	CF	SUPPLIES AND MATERIALS	35531	294.58
STAPLES INC./ 1592							
	34-1541	11-000-240-600-04-00-030/ SUPPLIES AND MATERIALS	3562800113	CF	SUPPLIES AND MATERIALS	35541	413.97
STEPHEN LEE/ 5937							
	34-1399	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35514	582.50
TARA HOPFENSPIRGER/ 6529							
	34-0755	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35508	582.50
TERRANOVA GROUP/ 5265							
	34-1084	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	0624-051-B	CF	TUITION TO PRIVATE SCHOO	35484	5,356.00
	34-0395	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	0624-051-A	CF	TUITION TO PRIVATE SCHOO	35484	5,356.00
			Total for TERRANOVA GROUP/ 5265				\$10,712.00
THE COMMUNITY SCHOOL, INC./ 5978							
	34-0769	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	JUNE 2024	CF	TUITION TO PRIVATE SCHOO	35543	3,508.69
THE CTC ACADEMY, INC./ 5262							
	34-0394	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	8786-A W/1 SNOW	CF	TUITION TO PRIVATE SCHOO	35544	2,349.85

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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<b>Posted Checks</b>							
	34-1219	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	8786-B W/1SNOW	CF	TUITION TO PRIVATE SCHOO	35544	6,109.61
	34-0451	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	8736-B W/1SNOW	CF	TUITION TO PRIVATE SCHOO	35544	5,936.19
	34-0608	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	8736-C W/1SNOW	CF	TUITION TO PRIVATE SCHOO	35544	5,936.19
	34-0446	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	8736-A W/1SNOW	CF	TUITION TO PRIVATE SCHOO	35544	5,936.19
Total for THE CTC ACADEMY, INC./ 5262							<b>\$26,268.03</b>
THE LANDTEK GROUP, INC./ 5109	34-0374	11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	31559	CF	CLEAN, REPAIR AND MAINT	35513	2,250.00
THE MUSIC SHOP, LLC./ 6359	34-1468	11-190-100-610-04-00-030/ GENERAL SUPPLIES	12917403	CF	GENERAL SUPPLIES	35546	144.00
TIMOTHY HERMANSEN/ 5872	34-0735	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35505	582.50
TRI-COUNTY PROPERTY MAINTENANCE, LLC/ 6190	34-1462	11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	59007	CF	CLEAN, REPAIR AND MAINT	35547	500.00
		11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	58858	CF	CLEAN, REPAIR AND MAINT	35547	1,366.67
		11-000-263-420-31-00-/ CLEAN, REPAIR AND MAINT	59010	CF	CLEAN, REPAIR AND MAINT	35547	1,650.00
Total for TRI-COUNTY PROPERTY MAINTENANCE, LLC/ 6190							<b>\$3,516.67</b>
UPPER SADDLE RIVER BOARD OF EDUCATION/ 6710	34-1624	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	001/2023-24	CF	PURCHASED PROFESSIONAL-E	35549	450.00
VALJETA GJONI/ 6640	34-0777	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35501	1,165.00
VALLEY PHYSICIAN SERVICES, INC./ 6374	34-0553	11-000-213-300-09-00-/ PURCHASED PROFESSIONAL A	804353C5622	CF	PURCHASED PROFESSIONAL A	35550	70.00
W.B. MASON CO., INC./ 4538							

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Posted Checks								
		34-1391	11-190-100-610-03-00-040/ GENERAL SUPPLIES	244593405	CF	GENERAL SUPPLIES	35552	1,337.60
		34-1125	11-190-100-610-11-00-070/ GENERAL SUPPLIES	245263908	CF	GENERAL SUPPLIES	35552	4,012.80
		34-1556	11-000-251-600-10-00-/ SUPPLIES AND MATERIALS	245769584	CF	SUPPLIES AND MATERIALS	35552	608.60
	YVETTE SKAFF/ 5652			Total for W.B. MASON CO., INC./ 4538				\$5,959.00
		34-0742	11-000-270-503-32-00-/ CONTRACTED SERVICES-AIL	SEM 2-NON PUB 23/24	CF	CONTRACTED SERVICES-AIL	35540	1,165.00
Total for Posted Checks								\$226,934.76

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Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/09/2024 at 01:53:04 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$220,484.26				\$220,484.26
20	20	\$6,450.50				\$6,450.50
GRAND	TOTAL	\$226,934.76	\$0.00	\$0.00	\$0.00	\$226,934.76

Chairman/Finance Committee  
  
Member Finance Committee

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Posted Checks								
NJSHBP/ 2719								
		34-1629	11-000-291-270-00-00- / HEALTH BENEFITS		HP	HEALTH BENEFITS	12760656	48,904.48
		34-0366	11-000-291-270-00-00- / HEALTH BENEFITS		HF	HEALTH BENEFITS	12760656	464,495.69
					Total for NJSHBP/ 2719			\$513,400.17
					Total for Posted Checks			\$513,400.17

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Bills And Claims Report By Vendor Name  
for Batch 0 and Check Date is 05/14/2024

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/06/2024 at 11:55:31 AM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11					\$513,400.17		\$513,400.17
GRAND	TOTAL			\$0.00	\$0.00	\$513,400.17	\$0.00	\$513,400.17

Chairman Finance Committee

Member Finance Committee



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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
ABLENET, INC./ 5409							
	34-1610	11-216-100-610-02-00-050/ GENERAL SUPPLIES	CI303827	CF	GENERAL SUPPLIES	35558	440.00
ATRA JANITORIAL SUPPLY CO.,INC/ 1196							
	34-1595	11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	108039	CF	SUPPLIES - CUSTODIAL	35559	805.35
	34-1596	11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	108038	CF	SUPPLIES - CUSTODIAL	35559	63.46
	34-1583	11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	108037	CF	SUPPLIES - CUSTODIAL	35559	5,415.76
					Total for ATRA JANITORIAL SUPPLY CO.,INC/ 1196		\$6,284.57
AVANT ASSESSMENT, LLC./ 6704							
	34-1473	11-000-218-600-04-15-030/ SUPPLIES AND MATERIALS	31854	CF	SUPPLIES AND MATERIALS	35560	747.00
BAYADA HOME HEALTH CARE, INC./ 5463							
	34-0651	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	19187340	CF	PURCHASED PROFESSIONAL-E	35561	926.25
BERGEN CTY SPECIAL SERVICES/ 1293							
	34-0902	20-507-100-300-06-00-/ CHAP 193-EXAM & CLASS	4V3069-D	CF	CHAP 193-EXAM & CLASS	35562	5,498.51
	34-0900	20-503-100-300-06-00-/ CHAP 192 - E.S.L.	4V3069-B	CF	CHAP 192 - E.S.L.	35562	2,105.88
	34-0899	20-502-100-300-06-00-/ CHAP 192-COMP ED	4V3069-A	CF	CHAP 192-COMP ED	35562	8,811.18
	34-0903	20-508-100-300-06-00-/ CHAP 193-CORR SPEECH	4V3069-E	CF	CHAP 193-CORR SPEECH	35562	2,976.00
	34-0901	20-506-100-300-06-00-/ CHAP 193-SUPPL INSTR	4V3069-C	CF	CHAP 193-SUPPL INSTR	35562	2,230.20
	34-1260	20-250-200-300-06-00-/ IDEA - BASIC	4V3342	CF	IDEA - BASIC	35562	3,780.00
	34-1480	11-000-100-565-06-00-/ TUITION TO COUNTY SPECIA	4V3283-F	CF	TUITION TO COUNTY SPECIA	35562	4,815.25
	34-0909	11-000-100-565-06-00-/ TUITION TO COUNTY SPECIA	4V3283-A	CF	TUITION TO COUNTY SPECIA	35562	4,815.25
	34-1250	11-000-100-565-06-00-/ TUITION TO COUNTY SPECIA	4V3283-E	CF	TUITION TO COUNTY SPECIA	35562	4,815.25
					Total for BERGEN CTY SPECIAL SERVICES/ 1293		\$39,847.52
BERGEN CTY SPECIAL SERVICES/ 4066							
	34-1173	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	4V3283-D	CF	PURCHASED PROFESSIONAL-E	35563	195.00
	34-0910	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	4V3283-B	CF	PURCHASED PROFESSIONAL-E	35563	780.00
	34-0911	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	4V3283-C	CF	PURCHASED PROFESSIONAL-E	35563	455.00
					Total for BERGEN CTY SPECIAL SERVICES/ 4066		\$1,430.00
CABLEVISION LIGHTPATH, LLC./ 5410							
	34-0332	11-000-230-530-18-00-/ INTERNET/TELEPHONE	101269165	CF	INTERNET/TELEPHONE	35564	1,926.73
CAROLINA BIOLOGICAL SUPPLY CO./ 1451							
	34-1667	11-190-100-610-04-00-030/ GENERAL SUPPLIES	51826662RI	CF	GENERAL SUPPLIES	35565	1,910.18
CHASAN LAMPARELLO MALLON & CAPPUZZO,							



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Posted Checks								
PC/ 6708	34-1617	11-000-230-331-09-00-/ LEGAL SERVICES	231553	CF	LEGAL SERVICES	35566	1,552.00	
	CINTAS CORPORATION/ 6317	34-0768	11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4192485604	CF	SUPPLIES - CUSTODIAL	35567	65.69
CJ VANDERBECK & SON, INC./ 4297	34-1560	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAINTENANCE	126304	CF	CLEANING, REPAIR AND MAINTENANCE	35568	8,920.00	
	DELTA DENTAL OF NEW JERSEY/ 1669	34-0365	11-000-291-270-00-00-/ HEALTH BENEFITS	PM0000000103 1713	CF	HEALTH BENEFITS	35571	25,365.80
DELTA-T GROUP NORTH JERSEY, INC./ 5541	34-1291	11-000-262-420-31-00-/ CLEAN, REPAIR, AND MAINTENANCE	2100030402	CF	CLEAN, REPAIR, AND MAINTENANCE	35572	1,480.00	
	ENABLING DEVICES/ 4801	34-1611	11-216-100-610-02-00-050/ GENERAL SUPPLIES	0508821-IN	CF	GENERAL SUPPLIES	35573	153.95
GANNETT, CO., INC./ 2773	34-1558	11-000-230-592-09-00-/ NEWSPAPER ADS	0006370596-A	CF	NEWSPAPER ADS	35581	225.00	
	34-1577	11-000-230-592-09-00-/ NEWSPAPER ADS	0006370596-B	CF	NEWSPAPER ADS	35581	124.08	
			Total for GANNETT, CO., INC./ 2773				\$349.08	
GENERAL PLUMBING SUPPLY, INC./ 6255	34-1570	11-000-261-610-31-00-/ SUPPLIES - MAINTENANCE	S011655727.00 1	CF	SUPPLIES - MAINTENANCE	35574	221.81	
	34-1580	11-000-261-610-31-00-/ SUPPLIES - MAINTENANCE	S011664521.00 1	CF	SUPPLIES - MAINTENANCE	35574	79.69	
			Total for GENERAL PLUMBING SUPPLY, INC./ 6255				\$301.50	
GRAINGER, INC./ 1991	34-1640	11-000-261-610-31-00-/ SUPPLIES - MAINTENANCE	9107614126	CF	SUPPLIES - MAINTENANCE	35575	87.10	
HAWTHORNE EDUCATIONAL SERVICES, INC./ 2066	34-1612	20-250-100-600-06-00-/ GENERAL SUPPLIES	572457	CF	GENERAL SUPPLIES	35576	280.00	
	INSECT LORE PRODUCTS/ 2153	34-0453	11-190-100-610-02-00-050/ GENERAL SUPPLIES	INV2154602-A	CF	GENERAL SUPPLIES	35577	132.91
	34-0618	11-190-100-610-02-00-050/ GENERAL SUPPLIES	INV2154602-B	CF	GENERAL SUPPLIES	35577	31.03	
			Total for INSECT LORE PRODUCTS/ 2153				\$163.94	

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 52 and Check Date is 05/17/2024

va\_bill5.032923  
05/17/2024

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
<b>MAHWAH BOE - REGION II/ 2790</b>							
	34-1029	11-000-270-517-32-00-/ CONTRACT. SERV.(REG. STU	24368	CF	CONTRACT. SERV.(REG. STU	35578	8,355.09
	34-1030	11-000-270-517-32-00-/ CONTRACT. SERV.(REG. STU	24352	CF	CONTRACT. SERV.(REG. STU	35578	1,359.23
	34-1054	11-000-270-518-32-00-/ CONTRACT. SERV.(SPL. ED.	24386	CF	CONTRACT. SERV.(SPL. ED.	35578	77,579.54
		<b>Total for MAHWAH BOE - REGION II/ 2790</b>					<b>\$87,293.86</b>
<b>MAINTENANCE SERVICES OF NJ LLC/ 6555</b>							
	34-1623	11-000-270-420-31-00-/ CLEANING, REPAIR AND MAI	W32	CF	CLEANING, REPAIR AND MAI	35579	1,110.00
<b>NANCY SCHULTZ/ 5973</b>							
	34-0844	20-270-200-580-00-99-/ TITLE IIA OTHR PURCH SER	240507-17	CF	TITLE IIA OTHR PURCH SER	35570	180.00
	34-0865	20-270-200-580-00-99-/ TITLE IIA OTHR PURCH SER	240507-18	CF	TITLE IIA OTHR PURCH SER	35570	180.00
		<b>Total for NANCY SCHULTZ/ 5973</b>					<b>\$360.00</b>
<b>NEW JERSEY COALITION FOR INCLUSIVE EDUCATION/ 6698</b>							
	34-1565	20-250-200-300-06-CO-/ IDEA BASIC C/O	FY2024-398	CF	IDEA BASIC C/O	35580	3,000.00
<b>NORTHERN VALLEY REGIONAL HIGH SCHOOL/ 4068</b>							
	34-0912	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	4V1142	CF	PURCHASED PROFESSIONAL-E	35582	310.00
<b>PASCACK VALLEY REGIONAL HS DISTRICT/ 5906</b>							
	34-1037	11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	4V0568	CF	TUITION TO OTHER LEAS WI	35583	4,344.00
	34-0771	11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	4V0587	CF	TUITION TO OTHER LEAS WI	35583	4,023.40
		<b>Total for PASCACK VALLEY REGIONAL HS DISTRICT/ 5906</b>					<b>\$8,367.40</b>
<b>PETER J. KING, ESQ./ 6682</b>							
	34-1225	11-000-230-331-09-00-/ LEGAL SERVICES	94361	CF	LEGAL SERVICES	35584	640.00
<b>PIONEER VALLEY EDUCATIONAL PRESS/ 6108</b>							
	34-1542	20-250-100-600-06-00-/ GENERAL SUPPLIES	I265125	CF	GENERAL SUPPLIES	35585	680.13
	34-1540	20-250-100-600-06-00-/ GENERAL SUPPLIES	I265124	CF	GENERAL SUPPLIES	35585	680.13
		<b>Total for PIONEER VALLEY EDUCATIONAL PRESS/ 6108</b>					<b>\$1,360.26</b>
<b>PURESAN HOLDINGS, LLC/ 6709</b>							
	34-1630	11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	201016	CF	SUPPLIES - CUSTODIAL	35586	448.42
<b>RINGWOOD BOARD OF EDUCATION/ 6010</b>							

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 52 and Check Date is 05/17/2024

va\_bill5.032923  
05/17/2024

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
SCHOOL SPECIALTY, LLC./ 1241	34-0465	11-000-100-562-06-00-/ TUITION TO OTHER LEAS WI	JUNE 2024	CF	TUITION TO OTHER LEAS WI	35587	9,257.25
	34-1574	11-190-100-610-03-00-040/ GENERAL SUPPLIES	208134002667	CF	GENERAL SUPPLIES	35588	237.28
SHEPARD SCHOOL, INC./ 6110	34-0454	11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	116189	CF	TUITION TO PRIVATE SCHOO	35589	4,412.52
STAPLES INC./ 1592	34-1614	11-214-100-610-06-00-070/ GENERAL SUPPLIES	6002239936	CF	GENERAL SUPPLIES	35590	26.24
SUMMIT HOME HEALTH CARE, INC./ 6689	34-1339	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	656287	CF	PURCHASED PROFESSIONAL-E	35591	780.00
		11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	655902	CF	PURCHASED PROFESSIONAL-E	35591	780.00
		11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	655311	CF	PURCHASED PROFESSIONAL-E	35591	780.00
			Total for SUMMIT HOME HEALTH CARE, INC./ 6689				\$2,340.00
THE COLLEGE BOARD/ 1549	34-0851	11-000-218-600-04-15-030/ SUPPLIES AND MATERIALS	P2411917951	CF	SUPPLIES AND MATERIALS	35569	1,453.00
WALDWICK BOARD OF ED/ 3723	34-1652	11-402-100-500-04-13-030/ OTHER PURCHASED SERVICES	23/24	CF	OTHER PURCHASED SERVICES	35592	6,558.81
			OFFICIALS, ETC				
Total for Posted Checks							\$219,406.35

Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 52 and Check Date is 05/17/2024

va\_bill5.032923  
05/17/2024

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/17/2024 at 03:33:27 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$189,004.32				\$189,004.32
20	20	\$30,402.03				\$30,402.03
GRAND	TOTAL	\$219,406.35	\$0.00	\$0.00	\$0.00	\$219,406.35

Chairman Finance Committee

Member Finance Committee

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 53 and Check Date is 05/22/2024

va\_bill5.032923  
05/22/2024

#65

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
BOGUSH INC./ 6323	34-1537	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI	343040	CF	CLEANING, REPAIR AND MAI	35597	860.00
CINTAS CORPORATION/ 6317	34-0768	11-000-262-610-31-00-/ SUPPLIES - CUSTODIAL	4193220421	CF	SUPPLIES - CUSTODIAL	35593	65.69
CM3 BUILDING SOLUTIONS, INC./ 6113	34-0320	12-000-266-732-00-00-/ SECURITY EQUIPMENT	V2347003	CF	SECURITY EQUIPMENT	35594	36,610.80
DELTA-T GROUP NORTH JERSEY, INC./ 5541	34-1291	11-000-262-420-31-00-/ CLEAN, REPAIR, AND MAINT	2100030516	CF	CLEAN, REPAIR, AND MAINT	35595	1,480.00
J. CHRISTOPHER MENDLER/ 2481	34-0415	11-000-213-300-00-00-/ PURCHASED PROFESSIONAL A	2023-101-D	CF	PURCHASED PROFESSIONAL A	35600	2,411.25
PUBLIC SERVICE ELECTRIC AND GAS/ 3025	34-1603	11-000-262-622-00-22-/ ELECTRICITY	APRIL 2024-ELEC-B	CF	ELECTRICITY	35596	18,640.44
	34-0418	11-000-262-622-00-22-/ ELECTRICITY	APRIL 2024 ELEC-A	CF	ELECTRICITY	35596	2,618.38
	34-0419	11-000-262-621-00-21-/ NATURAL - GAS	APRIL 2024 GAS	CF	NATURAL - GAS	35596	5,962.53
Total for PUBLIC SERVICE ELECTRIC AND GAS/ 3025							\$27,221.35
RICOH USA, INC./ 6502	34-0644	11-000-219-440-06-00-/ COPIER LEASE PURCHASE	164253	CF	COPIER LEASE PURCHASE	35598	198.49
		11-000-230-440-09-00-/ COPIER LEASE PURCHASE	164253	CF	COPIER LEASE PURCHASE	35598	79.62
		11-000-251-440-10-00-/ COPIER LEASE PURCHASE	164253	CF	COPIER LEASE PURCHASE	35598	355.99
		11-190-100-440-02-00-050/ COPIER LEASE PURCHASE	164253	CF	COPIER LEASE PURCHASE	35598	783.28
		11-190-100-440-04-00-030/ OTHER PURCHASED SERVICES	164253	CF	COPIER LEASE PURCHASE	35598	932.86
		11-190-100-440-03-00-040/ OTHER PURCHASED SERVICES	164253	CF	OTHER PURCHASED SERVICES	35598	641.12
		11-190-100-440-11-00-070/ OTHER PURCHASED SERVICES	164253	CF	OTHER PURCHASED SERVICES	35598	804.35
Total for RICOH USA, INC./ 6502							\$3,795.71
SCANTRON CORPORATION/ 3226	34-1607	11-190-100-610-04-00-030/ GENERAL SUPPLIES	121147/CM1671 8	CF	GENERAL SUPPLIES	35599	65.76
STERICYCLE, INC./ 3428	34-0411	11-000-213-300-09-00-/ PURCHASED PROFESSIONAL A	8007152301	CF	PURCHASED PROFESSIONAL A	35601	80.25

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 05/22/2024 at 10:08:47 AM

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 53 and Check Date is 05/22/2024

va\_bill5.032923  
05/22/2024

Vendor # / Name		PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks								
W.B. MASON CO., INC./ 4538								
	34-1585		11-000-219-600-06-00-/ SUPPLIES AND MATERIALS	246474580	CF	SUPPLIES AND MATERIALS	35602	608.60
WINDSOR LEARNING CENTER, INC./ 5744								
	34-0396		11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	27241/27162	CF	TUITION TO PRIVATE SCHOO	35603	5,205.00
			11-000-100-566-06-00-/ TUITION TO PRIVATE SCHOO	27240	CF	TUITION TO PRIVATE SCHOO	35603	7,634.00
						Total for WINDSOR LEARNING CENTER, INC./ 5744		\$12,839.00
						Total for Posted Checks		\$86,038.41

Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 53 and Check Date is 05/22/2024

va\_bill5.032923  
05/22/2024

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/22/2024 at 10:08:47 AM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$49,427.61				\$49,427.61
10	12	\$36,610.80				\$36,610.80
Fund 10	TOTAL	\$86,038.41				\$86,038.41
GRAND	TOTAL	\$86,038.41	\$0.00	\$0.00	\$0.00	\$86,038.41

Chairman Finance Committee

Member Finance Committee

Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 55 and Check Date is 05/23/2024

#66

va\_bill5.032923  
05/23/2024

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
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Posted Checks

DAYANA DILL/ 6720	NAP Check	DB:10-101-	CR:10-101-	CF	REFUND-HS DANCE 2024	35604	20.00
Total for Posted Checks							\$20.00



va\_bill5.032923  
05/23/2024

Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 55 and Check Date is 05/23/2024

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/23/2024 at 11:02:06 AM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$20.00			\$20.00
GRAND	TOTAL			\$0.00	\$20.00	\$0.00	\$0.00	\$20.00

Chairman Finance Committee

Member Finance Committee

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5.032923  
05/23/2024

for Batch 57 and Check Date is 05/23/2024

#67

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
DR. PAUL CASARICO/ 5616	34-1650	11-000-230-890-09-00-/ MISC EXPENDITURES		CF	MISC EXPENDITURES	35605	200.00
			SA CONF24				
	34-1546	20-270-200-580-00-CO-/ TITLE IIA OTH PURCH CO		CF	TITLE IIA OTH PURCH CO	35605	147.50
			CONF. 2024				
Total for DR. PAUL CASARICO/ 5616							\$347.50
EAI EDUCATION/ 4289	34-1459	20-250-100-600-06-00-/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	35606	1,526.44
		20-250-100-600-06-00-/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	35606	95.82
	34-1460	20-250-100-600-06-00-/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	35606	95.82
		20-250-100-600-06-00-/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	35606	1,582.94
Total for EAI EDUCATION/ 4289							\$3,301.02
ERIC P. VAN HOVEN/ 6717	34-1668	11-190-100-500-04-00-030/ OTHER PURCHASED SERVICES		CF	OTHER PURCHASED SERVICES	35616	200.00
			CONCRT '24				
FIRE SECURITY TECHNOLOGIES INC/ 4039	34-1645	11-000-261-420-31-00-/ CLEANING, REPAIR AND MAI		CF	CLEANING, REPAIR AND MAI	35607	3,000.00
INNOVATIVE THERAPY GROUP LLC/ 5908	34-0789	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E		CF	PURCHASED PROFESSIONAL-E	35608	3,874.30
	34-1616	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E		CF	PURCHASED PROFESSIONAL-E	35608	56.95
	34-1322	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E		CF	PURCHASED PROFESSIONAL-E	35608	212.50
	34-1323	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E		CF	PURCHASED PROFESSIONAL-E	35608	297.50
Total for INNOVATIVE THERAPY GROUP LLC/ 5908							\$4,441.25
INSERRA SUPERMARKETS, INC./ 5443	34-0544	11-190-100-610-04-00-030/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	35609	29.27
		11-190-100-610-04-00-030/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	35609	81.36
		11-190-100-610-04-00-030/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	35609	210.25
		11-190-100-610-04-00-030/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	35609	241.49
		11-190-100-610-04-00-030/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	35609	46.04
	34-0875	11-190-100-610-11-00-070/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	35609	81.36
	34-1377	11-214-100-610-06-00-070/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	35609	89.42
	34-1376	11-216-100-610-02-00-050/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	35609	180.90

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

va\_bill5.032923  
05/23/2024

for Batch 57 and Check Date is 05/23/2024

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
JAMES J. MILES III/ 6007	34-0880	11-401-100-600-11-00-070/ SUPPLIES AND MATERIALS	01070140641	CF	SUPPLIES AND MATERIALS	35609	50.49
					Total for INSERRA SUPERMARKETS, INC./ 5443		\$1,010.58
	34-0595	11-401-100-600-04-00-030/ SUPPLIES AND MATERIALS	HS MUSICAL 2024	CF	SUPPLIES AND MATERIALS	35610	1,999.69
ON SITE FLEET SERVICE INC./ 2814	34-1657	11-000-270-420-31-00-/ CLEANING, REPAIR AND MAI	1110091251	CF	CLEANING, REPAIR AND MAI	35611	2,980.94
	34-1663	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	MAY-001-24	CF	PURCHASED PROFESSIONAL-E	35613	1,600.00
RITA O'NEILL-WILSON/ 6509	34-1535	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	EVAL- 3/13/24	CF	PURCHASED PROFESSIONAL-E	35612	750.00
	34-1589	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	EVAL-4/10/24	CF	PURCHASED PROFESSIONAL-E	35612	750.00
Total for SAMEH RAGHEB/ 6263							\$1,500.00
STARLIGHT HOME CARE AGENCY, INC./ 6677	34-1310	11-000-216-320-06-00-/ PURCHASED PROFESSIONAL-E	385023	CF	PURCHASED PROFESSIONAL-E	35614	6,775.00
STATE OF NJ-DEPT OF COMMUNITY AFFAIRS/ 5568	34-1677	11-000-262-300-31-00-/ PURCHASED PROFESSIONAL A	5534663	CF	PURCHASED PROFESSIONAL A	35615	107.00
		11-000-262-300-31-00-/ PURCHASED PROFESSIONAL A	5548733	CF	PURCHASED PROFESSIONAL A	35615	98.20
					Total for STATE OF NJ-DEPT OF COMMUNITY AFFAIRS/ 5568		\$205.20
Total for Posted Checks							\$27,361.18

Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 57 and Check Date is 05/23/2024

va\_bill5.032923  
05/23/2024

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/23/2024 at 01:57:54 PM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$23,912.66				\$23,912.66
20	20			\$3,448.52				\$3,448.52
GRAND	TOTAL			\$27,361.18	\$0.00	\$0.00	\$0.00	\$27,361.18

Chairman Finance Committee

Member Finance Committee

# Waldwick Board of Education

## Bills And Claims Report By Vendor Name

for Batch 56 and Check Date is 05/23/2024

va\_bill5.032923  
05/23/2024

Vendor # / Name

PO # Account # / Description

Check Type \* Check Description or Multi Remit To Check Name

Inv # Check # Check Amount

### Posted Checks

LEGACY CONSTRUCTION MANAGEMENT, INC./

6474

12-01573A 30-000-400-390-00-86-/ 2021 BOND REF-PROF

MOBILEASE MODULAR, INC./ 6471

12-01529 30-000-400-800-00-86-/ TRAILER RENTAL

2225

CF 2021 BOND REF-PROF

1053 16,800.00

R113861

CF TRAILER RENTAL

1054 8,550.00

Total for Posted Checks

\$25,350.00

#C-20

Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 56 and Check Date is 05/23/2024

va\_bill5.032923  
05/23/2024

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/23/2024 at 11:10:12 AM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
30	30	\$25,350.00				\$25,350.00
GRAND	TOTAL	\$25,350.00	\$0.00	\$0.00	\$0.00	\$25,350.00

Chairman Finance Committee

Member Finance Committee



Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 54 and Check Date is 05/23/2024

#P-12

va\_bill5.032923  
05/23/2024

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
<b>Posted Checks</b>							
POMPTONIAN, INC./ 2966	34-0417	60-910-310-500-04-00-/ OTHER PURCHASED	928051724	CF	OTHER PURCHASED	802	21,665.71
		60-910-310-500-04-00-/ OTHER PURCHASED	928-051024	CF	OTHER PURCHASED	802	10,981.18
		60-910-310-500-04-00-/ OTHER PURCHASED	928-042624	CF	OTHER PURCHASED	802	21,731.26
		Total for POMPTONIAN, INC./ 2966				\$54,378.15	
Total for Posted Checks							\$54,378.15

Waldwick Board of Education  
Bills And Claims Report By Vendor Name  
for Batch 54 and Check Date is 05/23/2024

va\_bill5.032923  
05/23/2024

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, Run on 05/23/2024 at 10:44:31 AM  
be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
60		60		\$54,378.15				\$54,378.15
GRAND		TOTAL		\$54,378.15	\$0.00	\$0.00	\$0.00	\$54,378.15

Chairman Finance Committee  
Member Finance Committee



Waldwick Board of Education  
Expense Account Adjustment Analysis By Adjustment#  
All Cycles

va\_exaa2.111317  
05/23/2024

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
000174	Bus registration	11-000-270-420-31-00-	CLEANING, REPAIR AND MAI	05/02/2024	DRYWAH	\$19,600.00	\$200.00	\$19,800.00
	Bus registration	11-000-270-615-31-00-	SUPPLIES AND MATERIALS	05/02/2024	DRYWAH	\$9,850.00	(\$200.00)	\$9,650.00
			Total for Adjustment #	000174			\$0.00	
000175	TO COVER BOARD SHARE OF	11-000-291-241-00-00-	OTHER RETIREMENT CONTRIB	05/03/2024	VILLANID	\$505,751.00	(\$11,000.00)	\$494,751.00
	TO COVER BOARD SHARE OF	11-000-291-249-00-00-	DCRP EMPLR CONTRIBUTION	05/03/2024	VILLANID	\$31,178.00	\$11,000.00	\$42,178.00
			Total for Adjustment #	000175			\$0.00	
000176	TO COVER VAC DAY SELL	11-000-240-103-00-81-	VACATION PAYOUT	05/03/2024	VILLANID	\$25,000.00	\$5,000.00	\$30,000.00
	TO COVER VAC DAY SELL	11-000-240-105-00-89-	SUBSTITUTES	05/03/2024	VILLANID	\$7,675.00	(\$5,000.00)	\$2,675.00
			Total for Adjustment #	000176			\$0.00	
000177	TO COVER VAC DAY SELL	11-000-240-103-00-81-	VACATION PAYOUT	05/03/2024	VILLANID	\$30,000.00	\$2,340.00	\$32,340.00
	TO COVER VAC DAY SELL	11-000-240-580-00-99-	TRAVEL	05/03/2024	VILLANID	\$8,200.00	(\$2,340.00)	\$5,860.00
			Total for Adjustment #	000177			\$0.00	
000178	TO COVER VAC DAY SELL	11-000-240-103-00-81-	VACATION PAYOUT	05/03/2024	VILLANID	\$32,340.00	\$1,327.01	\$33,667.01
	TO COVER VAC DAY SELL	11-000-240-105-00-81-	SALARIES OF SECRETARIAL	05/03/2024	VILLANID	\$4,449.96	(\$1,327.01)	\$3,122.95
			Total for Adjustment #	000178			\$0.00	
000179	TO COVER VAC DAY SELL	11-000-230-530-18-00-	INTERNET/TELEPHONE	05/03/2024	VILLANID	\$97,818.49	(\$5,117.65)	\$92,700.84
	TO COVER VAC DAY SELL	11-000-240-103-00-81-	VACATION PAYOUT	05/03/2024	VILLANID	\$33,667.01	\$5,117.65	\$38,784.66
			Total for Adjustment #	000179			\$0.00	
000180	Item for PKD student	11-000-219-390-18-00-	OTHER PURCHASED PROF. AN	05/06/2024	DRYWAH	\$18,676.74	(\$91.89)	\$18,584.85
	Item for PKD student	11-216-100-610-02-00-050	GENERAL SUPPLIES	05/06/2024	DRYWAH	\$4,358.43	\$91.89	\$4,450.32
			Total for Adjustment #	000180			\$0.00	
000181	Cover official fees	11-402-100-500-04-13-030	OTHER PURCHASED SERVICES	05/06/2024	DRYWAH	\$64,320.00	\$5,308.20	\$69,628.20
	Cover official fees	11-402-100-500-11-13-070	OTHER PURCHASED SERVICES	05/06/2024	DRYWAH	\$6,000.00	(\$1,550.00)	\$4,450.00
	Cover official fees	11-402-100-600-04-13-030	SUPPLIES AND MATERIALS	05/06/2024	DRYWAH	\$57,485.99	(\$3,266.17)	\$54,219.82
	Cover official fees	11-402-100-600-11-13-070	SUPPLIES AND MATERIALS	05/06/2024	DRYWAH	\$5,000.00	(\$492.03)	\$4,507.97
			Total for Adjustment #	000181			\$0.00	
000182	Rev partial addl needed	11-000-100-562-06-00-	TUITION TO OTHER LEAS WI	05/06/2024	DRYWAH	\$512,253.79	\$170,000.00	\$682,253.79
	Rev partial addl needed	11-000-230-331-09-00-	LEGAL SERVICES	05/06/2024	DRYWAH	\$160,000.00	(\$40,000.00)	\$120,000.00
	Rev partial addl needed	11-000-252-500-18-00-	OTHER PURCHASED SERVICES	05/06/2024	DRYWAH	\$225,124.01	(\$111,000.00)	\$114,124.01
	Rev partial addl needed	11-000-252-600-18-00-	SUPPLIES AND MATERIALS	05/06/2024	DRYWAH	\$39,103.47	(\$19,000.00)	\$20,103.47
			Total for Adjustment #	000182			\$0.00	
000183	To cover salary	11-000-252-100-18-00-	SALARIES	05/06/2024	DRYWAH	\$112,284.16	\$500.00	\$112,784.16
	To cover salary	11-000-252-500-18-00-	OTHER PURCHASED SERVICES	05/06/2024	DRYWAH	\$114,124.01	(\$500.00)	\$113,624.01

# Waldwick Board of Education

## Expense Account Adjustment Analysis By Adjustment#

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05/23/2024

All Cycles

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
000184	Fence installation	11-000-261-420-31-00-	CLEANING, REPAIR AND MAI	Total for Adjustment # 000183			\$0.00	
	Fence installation	12-000-263-732-31-00-	GROUND'S EQUIPMENT	05/07/2024	DRYWAH	\$189,942.00	(\$7,950.00)	\$181,992.00
				05/07/2024	DRYWAH	\$0.00	\$7,950.00	\$7,950.00
000185	Bus repair	11-000-270-420-31-00-	CLEANING, REPAIR AND MAI	Total for Adjustment # 000184			\$0.00	
	Bus repair	11-000-270-503-32-00-	CONTRACTED SERVICES-AIL	05/07/2024	DRYWAH	\$19,800.00	\$2,814.00	\$22,614.00
	Bus repair	11-000-270-517-32-00-	CONTRACT. SERV.(REG. STU	05/07/2024	DRYWAH	\$84,902.00	(\$350.00)	\$84,552.00
				05/07/2024	DRYWAH	\$102,702.00	(\$2,464.00)	\$100,238.00
000186	To adjust balance	11-000-261-420-31-00-	CLEANING, REPAIR AND MAI	Total for Adjustment # 000185			\$0.00	
	To adjust balance	11-000-261-610-31-00-	SUPPLIES - MAINTENANCE	05/08/2024	DRYWAH	\$181,992.00	\$30,000.00	\$211,992.00
				05/08/2024	DRYWAH	\$51,000.00	(\$30,000.00)	\$21,000.00
000188	Purchase Ipad mini	11-000-219-390-18-00-	OTHER PURCHASED PROF. AN	Total for Adjustment # 000186			\$0.00	
	Purchase Ipad mini	11-214-100-610-06-00-030	GENERAL SUPPLIES	05/09/2024	DRYWAH	\$18,584.85	(\$449.00)	\$18,135.85
				05/09/2024	DRYWAH	\$465.41	\$449.00	\$914.41
000189	FOR BUS REPAIRS	11-000-270-420-31-00-	CLEANING, REPAIR AND MAI	Total for Adjustment # 000188			\$0.00	
	FOR BUS REPAIRS	11-000-270-615-31-00-	SUPPLIES AND MATERIALS	05/14/2024	VILLANID	\$22,614.00	\$835.00	\$23,449.00
				05/14/2024	VILLANID	\$9,650.00	(\$835.00)	\$8,815.00
000190	TO COVER SALARIES	11-000-262-100-31-89-	SUBSTITUTES	Total for Adjustment # 000189			\$0.00	
	TO COVER SALARIES	11-000-270-161-32-81-	SAL P/T SP.ED.	05/14/2024	VILLANID	\$20,393.00	(\$3,500.00)	\$16,893.00
				05/14/2024	VILLANID	\$13,078.34	\$3,500.00	\$16,578.34
000191	TO COVER SALARIES	11-000-262-100-31-89-	SUBSTITUTES	Total for Adjustment # 000190			\$0.00	
	TO COVER SALARIES	11-000-270-162-32-82-	OVERTIME	05/14/2024	VILLANID	\$16,893.00	(\$6,300.00)	\$10,593.00
				05/14/2024	VILLANID	\$17,954.75	\$6,300.00	\$24,254.75
000192	FOR AED BATTERIES	11-190-100-610-02-00-050	GENERAL SUPPLIES	Total for Adjustment # 000191			\$0.00	
	FOR AED BATTERIES	11-402-100-600-04-13-030	SUPPLIES AND MATERIALS	05/14/2024	VILLANID	\$67,314.23	(\$449.85)	\$66,864.38
				05/14/2024	VILLANID	\$54,219.82	\$449.85	\$54,669.67
000193	FOR LIFE HAZARD	11-000-262-300-31-00-	PURCHASED PROFESSIONAL A	Total for Adjustment # 000192			\$0.00	
	FOR LIFE HAZARD	11-000-262-610-31-00-	SUPPLIES - CUSTODIAL	05/15/2024	VILLANID	\$31,250.00	\$181.80	\$31,431.80
				05/15/2024	VILLANID	\$55,250.00	(\$181.80)	\$55,068.20
000194	TO COVER SALARIES	11-000-261-100-31-00-	PERSONNEL SERVICES-SALAR	Total for Adjustment # 000193			\$0.00	
	TO COVER SALARIES	11-000-261-100-31-82-	OVERTIME	05/17/2024	VILLANID	\$164,551.24	\$115.04	\$164,666.28
				05/17/2024	VILLANID	\$1,353.84	(\$115.04)	\$1,238.80
000195	TO COVER SALARIES	11-204-100-101-11-00-070	SALARIES OF TEACHERS	Total for Adjustment # 000194			\$0.00	
	TO COVER SALARIES	11-213-100-101-11-00-070	SALARIES OF TEACHERS	05/17/2024	VILLANID	\$216,086.40	\$6,598.10	\$222,684.50
				05/17/2024	VILLANID	\$511,603.60	(\$6,598.10)	\$505,005.50

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Waldwick Board of Education  
Expense Account Adjustment Analysis By Adjustment#  
All Cycles

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Total for Adjustment # 000195							\$0.00	
Total Current Appropriation Adjustments							\$0.00	

Waldwick Board of Education  
Expense Account Adjustment Analysis By Adjustment#  
All Cycles

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Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
000174	Bus registration	11-000-270-420-31-00-	CLEANING, REPAIR AND MAI	05/02/2024	DRYWAH	\$19,600.00	\$200.00	\$19,800.00
	Bus registration	11-000-270-615-31-00-	SUPPLIES AND MATERIALS	05/02/2024	DRYWAH	\$9,850.00	(\$200.00)	\$9,650.00
			Total for Adjustment #	000174			\$0.00	
000175	TO COVER BOARD SHARE OF	11-000-291-241-00-00-	OTHER RETIREMENT CONTRIB	05/03/2024	VILLANID	\$505,751.00	(\$11,000.00)	\$494,751.00
	TO COVER BOARD SHARE OF	11-000-291-249-00-00-	DCRP EMPLR CONTRIBUTION	05/03/2024	VILLANID	\$31,178.00	\$11,000.00	\$42,178.00
			Total for Adjustment #	000175			\$0.00	
000176	TO COVER VAC DAY SELL	11-000-240-103-00-81-	VACATION PAYOUT	05/03/2024	VILLANID	\$25,000.00	\$5,000.00	\$30,000.00
	TO COVER VAC DAY SELL	11-000-240-105-00-89-	SUBSTITUTES	05/03/2024	VILLANID	\$7,675.00	(\$5,000.00)	\$2,675.00
			Total for Adjustment #	000176			\$0.00	
000177	TO COVER VAC DAY SELL	11-000-240-103-00-81-	VACATION PAYOUT	05/03/2024	VILLANID	\$30,000.00	\$2,340.00	\$32,340.00
	TO COVER VAC DAY SELL	11-000-240-580-00-99-	TRAVEL	05/03/2024	VILLANID	\$8,200.00	(\$2,340.00)	\$5,860.00
			Total for Adjustment #	000177			\$0.00	
000178	TO COVER VAC DAY SELL	11-000-240-103-00-81-	VACATION PAYOUT	05/03/2024	VILLANID	\$32,340.00	\$1,327.01	\$33,667.01
	TO COVER VAC DAY SELL	11-000-240-105-00-81-	SALARIES OF SECRETARIAL	05/03/2024	VILLANID	\$4,449.96	(\$1,327.01)	\$3,122.95
			Total for Adjustment #	000178			\$0.00	
000179	TO COVER VAC DAY SELL	11-000-230-530-18-00-	INTERNET/TELEPHONE	05/03/2024	VILLANID	\$97,818.49	(\$5,117.65)	\$92,700.84
	TO COVER VAC DAY SELL	11-000-240-103-00-81-	VACATION PAYOUT	05/03/2024	VILLANID	\$33,667.01	\$5,117.65	\$38,784.66
			Total for Adjustment #	000179			\$0.00	
000180	Item for PKD student	11-000-219-390-18-00-	OTHER PURCHASED PROF. AN	05/06/2024	DRYWAH	\$18,676.74	(\$91.89)	\$18,584.85
	Item for PKD student	11-216-100-610-02-00-050	GENERAL SUPPLIES	05/06/2024	DRYWAH	\$4,358.43	\$91.89	\$4,450.32
			Total for Adjustment #	000180			\$0.00	
000181	Cover official fees	11-402-100-500-04-13-030	OTHER PURCHASED SERVICES	05/06/2024	DRYWAH	\$64,320.00	\$5,308.20	\$69,628.20
	Cover official fees	11-402-100-500-11-13-070	OTHER PURCHASED SERVICES	05/06/2024	DRYWAH	\$6,000.00	(\$1,550.00)	\$4,450.00
	Cover official fees	11-402-100-600-04-13-030	SUPPLIES AND MATERIALS	05/06/2024	DRYWAH	\$57,485.99	(\$3,266.17)	\$54,219.82
	Cover official fees	11-402-100-600-11-13-070	SUPPLIES AND MATERIALS	05/06/2024	DRYWAH	\$5,000.00	(\$492.03)	\$4,507.97
			Total for Adjustment #	000181			\$0.00	
000182	Rev partial addl needed	11-000-100-562-06-00-	TUITION TO OTHER LEAS WI	05/06/2024	DRYWAH	\$512,253.79	\$170,000.00	\$682,253.79
	Rev partial addl needed	11-000-230-331-09-00-	LEGAL SERVICES	05/06/2024	DRYWAH	\$160,000.00	(\$40,000.00)	\$120,000.00
	Rev partial addl needed	11-000-252-500-18-00-	OTHER PURCHASED SERVICES	05/06/2024	DRYWAH	\$225,124.01	(\$111,000.00)	\$114,124.01
	Rev partial addl needed	11-000-252-600-18-00-	SUPPLIES AND MATERIALS	05/06/2024	DRYWAH	\$39,103.47	(\$19,000.00)	\$20,103.47
			Total for Adjustment #	000182			\$0.00	
000183	To cover salary	11-000-252-100-18-00-	SALARIES	05/06/2024	DRYWAH	\$112,284.16	\$500.00	\$112,784.16
	To cover salary	11-000-252-500-18-00-	OTHER PURCHASED SERVICES	05/06/2024	DRYWAH	\$114,124.01	(\$500.00)	\$113,624.01
			Total for Adjustment #	000183			\$0.00	
000184	Fence installation	11-000-261-420-31-00-	CLEANING, REPAIR AND MAI	05/07/2024	DRYWAH	\$189,942.00	(\$7,950.00)	\$181,992.00

# Waldwick Board of Education

## Expense Account Adjustment Analysis By Adjustment#

All Cycles

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Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
000184	Fence installation	12-000-263-732-31-00-	GROUPS EQUIPMENT	05/07/2024	DRYWAH	\$0.00	\$7,950.00	\$7,950.00
				<b>Total for Adjustment # 000184</b>			<b>\$0.00</b>	
000185	Bus repair	11-000-270-420-31-00-	CLEANING, REPAIR AND MAI	05/07/2024	DRYWAH	\$19,800.00	\$2,814.00	\$22,614.00
	Bus repair	11-000-270-503-32-00-	CONTRACTED SERVICES-AIL	05/07/2024	DRYWAH	\$84,902.00	(\$350.00)	\$84,552.00
	Bus repair	11-000-270-517-32-00-	CONTRACT. SERV.(REG. STU	05/07/2024	DRYWAH	\$102,702.00	(\$2,464.00)	\$100,238.00
				<b>Total for Adjustment # 000185</b>			<b>\$0.00</b>	
000186	To adjust balance	11-000-261-420-31-00-	CLEANING, REPAIR AND MAI	05/08/2024	DRYWAH	\$181,992.00	\$30,000.00	\$211,992.00
	To adjust balance	11-000-261-610-31-00-	SUPPLIES - MAINTENANCE	05/08/2024	DRYWAH	\$51,000.00	(\$30,000.00)	\$21,000.00
				<b>Total for Adjustment # 000186</b>			<b>\$0.00</b>	
000188	Pirchase Ipad mini	11-000-219-390-18-00-	OTHER PURCHASED PROF. AN	05/09/2024	DRYWAH	\$18,584.85	(\$449.00)	\$18,135.85
	Pirchase Ipad mini	11-214-100-610-06-00-030	GENERAL SUPPLIES	05/09/2024	DRYWAH	\$465.41	\$449.00	\$914.41
				<b>Total for Adjustment # 000188</b>			<b>\$0.00</b>	
000189	FOR BUS REPAIRS	11-000-270-420-31-00-	CLEANING, REPAIR AND MAI	05/14/2024	VILLANID	\$22,614.00	\$835.00	\$23,449.00
	FOR BUS REPAIRS	11-000-270-615-31-00-	SUPPLIES AND MATERIALS	05/14/2024	VILLANID	\$9,650.00	(\$835.00)	\$8,815.00
				<b>Total for Adjustment # 000189</b>			<b>\$0.00</b>	
000190	TO COVER SALARIES	11-000-262-100-31-89-	SUBSTITUTES	05/14/2024	VILLANID	\$20,393.00	(\$3,500.00)	\$16,893.00
	TO COVER SALARIES	11-000-270-161-32-81-	SAL P/T SP.ED.	05/14/2024	VILLANID	\$13,078.34	\$3,500.00	\$16,578.34
				<b>Total for Adjustment # 000190</b>			<b>\$0.00</b>	
000191	TO COVER SALARIES	11-000-262-100-31-89-	SUBSTITUTES	05/14/2024	VILLANID	\$16,893.00	(\$6,300.00)	\$10,593.00
	TO COVER SALARIES	11-000-270-162-32-82-	OVERTIME	05/14/2024	VILLANID	\$17,954.75	\$6,300.00	\$24,254.75
				<b>Total for Adjustment # 000191</b>			<b>\$0.00</b>	
000192	FOR AED BATTERIES	11-190-100-610-02-00-050	GENERAL SUPPLIES	05/14/2024	VILLANID	\$67,314.23	(\$449.85)	\$66,864.38
	FOR AED BATTERIES	11-402-100-600-04-13-030	SUPPLIES AND MATERIALS	05/14/2024	VILLANID	\$54,219.82	\$449.85	\$54,669.67
				<b>Total for Adjustment # 000192</b>			<b>\$0.00</b>	
000193	FOR LIFE HAZARD	11-000-262-300-31-00-	PURCHASED PROFESSIONAL A	05/15/2024	VILLANID	\$31,250.00	\$181.80	\$31,431.80
	FOR LIFE HAZARD	11-000-262-610-31-00-	SUPPLIES - CUSTODIAL	05/15/2024	VILLANID	\$55,250.00	(\$181.80)	\$55,068.20
				<b>Total for Adjustment # 000193</b>			<b>\$0.00</b>	
000194	TO COVER SALARIES	11-000-261-100-31-00-	PERSONNEL SERVICES-SALAR	05/17/2024	VILLANID	\$164,551.24	\$115.04	\$164,666.28
	TO COVER SALARIES	11-000-261-100-31-82-	OVERTIME	05/17/2024	VILLANID	\$1,353.84	(\$115.04)	\$1,238.80
				<b>Total for Adjustment # 000194</b>			<b>\$0.00</b>	
000195	TO COVER SALARIES	11-204-100-101-11-00-070	SALARIES OF TEACHERS	05/17/2024	VILLANID	\$216,086.40	\$6,598.10	\$222,684.50
	TO COVER SALARIES	11-213-100-101-11-00-070	SALARIES OF TEACHERS	05/17/2024	VILLANID	\$511,603.60	(\$6,598.10)	\$505,005.50
				<b>Total for Adjustment # 000195</b>			<b>\$0.00</b>	

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Waldwick Board of Education  
Expense Account Adjustment Analysis By Adjustment#  
All Cycles

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Total Current Appropriation Adjustments							\$0.00	

PERSONNEL  
RESOLUTIONS

BACK-UP

JUNE 3, 2024  
REGULAR MEETING

**2024-2025**  
**DISTRICT ADMINISTRATORS**  
**SALARY AUTHORIZATION**

NAME	SALARY	LONGEVITY
Alocoser, Connie	\$130,042	
Cannici, Brian	\$164,316	
Carroll, Kevin	\$207,543	\$3,750
Clancy, Michael	\$164,788	\$3,750
Mayer, Michael	\$145,490	\$2,750
Meyers, Michael	\$219,672	\$4,300
Porter, Ashya	\$145,809	
Sileo, Robert	\$222,555	\$4,300



**2024-2025**  
**CERTIFICATED INSTRUCTIONAL AND EDUCATIONAL SERVICES STAFF**  
**SALARY AUTHORIZTION**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>DEGREE</u>	<u>STEP</u>	<u>SALARY</u>	<u>LONGEVITY</u>
ABASHKIN	CINDY	MA + 45	16	\$105,145	
ADRAGNA	PAMELA	MA	16	\$96,645	\$1,750
ALFARO-MEZA	JENNY	BA + 15	10	\$71,915	
ALJOVIC	ALBINA	MA + 15	16	\$99,145	
ANDRE	JESSICA	MA	7	\$71,315	
AREVALO	MARGARET	MA + 30	16	\$102,645	\$1,750
BARRIOS-RODRIGUEZ	YISELL	MA + 15	14	\$92,015	
BASILE	DANIEL	BA	8	\$64,115	
BASILICATO	JEFFREY	MA	14	\$89,515	\$750
BECKERLE	JILLIAN	MA	4	\$69,515	
BEDNAR-THUMM	ANDREA	MA + 45	16	\$105,145	\$1,750
BEDNARZ	SAMANTHA	BA	8	\$64,115	
BICI	HALIME	MA + 15	14	\$92,015	
BISWURM	AMY	BA + 30	12	\$80,815	
BLATT	DAN	BA	16	\$88,145	
BOVERY	JACQUELINE	MA	11	\$80,315	
BOYD	JENNY	MA	12	\$83,315	
BURMASTER	CYNTHIA	MA + 45	4	\$78,015	
CAREY	DENISE	BA + 30	16	\$94,145	\$2,000
CARLSON	SARA	MA + 15	16	\$99,145	\$1,750
CARROLL	ELIZABETH	BA + 30	16	\$94,145	\$1,750
CASATELLI	JENNA	MA	4	\$69,515	
CASSIDY	TARA J.	MA + 30	16	\$102,645	\$1,750
CHURUTI	KARLEY	BA	8	\$64,115	
CIESZKO	BRIANA	MA	6	\$70,215	
CLAPP	THERESA	MA	15	\$92,665	
CLARK	FRANK	MA + 15	16	\$99,145	\$750
COHEN	BRIANNA	MA + 15	9	\$77,215	
COLAIANNI	SARAH	MA	11	\$80,315	
COMPTON	NANCY	BA + 15	16	\$91,145	\$2,000
COSGROVE	SEAN	MA + 30	10	\$83,415	
COX	ALISON	MA + 15	16	\$99,145	\$1,750
D'AMICO	MARY	MA	14	\$89,515	
D'AURIA	SAMANTHA	MA + 45	11	\$88,815	
DELORENZO	KERRI	MA + 15	11	\$82,815	
DEL PIANO	HEATHER	MA + 15	12	\$85,815	
DE LUCA	LOREN	BA	10	\$68,915	
DELVECCHIO	KIMBERLY	MA + 15	12	\$85,815	
DENIKE	BROOKE	BA + 15	8	\$67,115	
DITTAMO	MICHAEL	MA + 30	16	\$102,645	\$750
DIVNEY	DAMIAN	MA + 45	16	\$105,145	\$1,750
DMITRIEFF	KRIS ANN	BA	12	\$74,815	

DODD	JEFFREY	MA + 15	12	\$85,815	
DOJER	SARAH	MA	13	\$86,415	\$750
DUNN	JENNIFER	BA	6	\$61,715	
ECCLESTON	YOLANDA	MA + 45	16	\$105,145	\$1,750
EDREOS	JENNIFER	MA + 15	11	\$82,815	
ERNEST	CAITLIN	BA	4	\$61,015	
FORSTE	JAIME	MA + 45	16	\$105,145	\$1,750
FORTINI	KRISTINA	MA + 45	13	\$94,915	
FREEMAN	DANIEL	MA + 15	12	\$85,815	
FREIDMAN	ADRIANE	MA	9	\$74,715	
FURANDO	CHRISTINE	MA	16	\$96,645	\$2,000
GALLAGHER	CAITLIN	MA + 45	12	\$91,815	
GALLI	JENNA	BA	5	\$61,315	
GAMPER	THERESE	MA + 45	16	\$105,145	\$2,000
GASTMAN	PENNY	MA + 45	16	\$105,145	\$2,000
GIACALONE	JACQUELINE	MA	4	\$69,515	
GILMAN-ROSENBERG	PATRICIA	MA + 45	16	\$105,145	\$1,750
GORDON	JESSICA	MA + 45	12	\$91,815	
GRAY	LOIS	MA	15	\$92,665	
GREEN	AMANDA	BA + 15	7	\$65,815	
GUERRA	JANICE	MA	14	\$89,515	\$750
GUTIERREZ	DANIELLE	MA	11	\$80,315	
GUY	RENEE	BA	9	\$66,215	
HAGEN	MICHAEL	MA + 30	16	\$102,645	\$750
HAUSCH	ERICA	MA	8	\$72,615	
HELLER	KIMBERLY	MA	16	\$96,645	\$1,750
HERNANDEZ	SOFIA	MA + 30	7	\$77,315	
HIDALGO	ERIN	MA + 15	12	\$85,815	
HOFFMAN	JENNIFER	MA + 45	16	\$105,145	\$750
HUSED	ANDREA	MA + 45	16	\$105,145	\$2,000
IMMITT	RANDALL	BA	16	\$88,145	\$1,750
KABOBIAN	MAGGIE	MA	13	\$86,415	
KANE	LISA	MA + 30	16	\$102,645	\$1,750
KELLAR	ALLISON	MA + 15	13	\$88,915	
KELLY	JOSEPH	MA + 30	16	\$102,645	\$2,000
KELLY (.9)	MICHELE	MA	12	\$74,984	
KISH	DANIELLE	MA	16	\$96,645	\$750
KIVITT	MICHAEL	MA	14	\$89,515	
KIVLEHAN	STEFANEE	BA	7	\$62,815	
KLEINBERG	ALEXA	MA	8	\$72,615	
KORPICS	SUZANNE	MA + 45	16	\$105,145	\$2,000
KRYSA	KATHERINE	MA + 30	16	\$102,645	\$750
LACCITIELLO	FRANK	BA + 15	16	\$91,145	\$1,750
LAFFERY	DONALD	MA	16	\$96,645	
LARSON	PEGGY	MA	16	\$96,645	\$2,000
LEFT	PETER	BA	14	\$81,015	\$750
LEIGH (.2)	DONIELLE	MA	13	\$17,283	
LOFARO	CRISTINA	MA + 45	16	\$105,145	\$1,750

LOVERDE	LAUREN	BA + 15	9	\$69,215	
MAGNER	NICOLE	MA + 30	10	\$83,415	
MAGNUSON	SHERYL	MA + 45	14	\$98,015	\$750
MAH-JI	JOELLE	MA	7	\$71,315	
MANNING	JOHN	MA	16	\$96,645	\$1,750
MARSICOVETE (.8)	JEAN	BA	8	\$51,292	
MARZULLO	LOUIS	MA	16	\$96,645	\$1,750
MAUL	LARA	MA + 45	15	\$101,165	
MC CANN	CHRISTINA	MA + 45	14	\$98,015	
MCINTYRE	MARGARET	MA	13	\$86,415	\$750
MELTZER	NEAL	MA	13	\$86,415	\$750
MIRANDI	ALISON	MA + 45	13	\$94,915	
MOORE	MELANIE	MA	7	\$71,315	
MORDKOVICH	ELLA	MA + 45	16	\$105,145	\$1,750
MORGAN	ERICA	MA	15	\$92,665	\$750
MORTON	BRIELLE	BA	9	\$66,215	
MULLER	MARGARET	MA + 45	16	\$105,145	\$2,000
MULLIKEN	HAYLEY	BA	5	\$61,315	
MURGIA	JOHN	MA + 45	16	\$105,145	\$2,000
MYLES	STAN	MA + 45	16	\$105,145	\$1,750
NATHANSON	MEGHAN	MA + 15	10	\$79,915	
NELSON	DANIELLE	MA	8	\$72,615	
NOBLE	LINDSAY	BA	12	\$74,815	
NOSCHESE	JONATHAN	MA + 45	16	\$105,145	\$2,000
O'BRIEN	JACQUELYN	MA	6	\$70,215	
O'BRIEN	MICHELLE	BA	15	\$84,165	
OH	GRACE	MA + 15	16	\$99,145	
O'HAGAN	PATRICK	MA + 45	16	\$105,145	\$2,000
OPDERBECK	TED	MA + 45	16	\$105,145	\$2,000
ORLAK	DAYNA	MA + 45	16	\$105,145	\$1,750
OSTERLOF	JEANINE	MA	16	\$96,645	\$750
PANYKO	DANIA	MA + 30	16	\$102,645	
PARSONS	AMANDA	MA + 45	15	\$101,165	
PASTORE	CARLA	MA + 45	13	\$94,915	\$750
PETROSI	JOSEPH	MA	14	\$89,515	
POLIDORO	KATHRYN	MA	14	\$89,515	
PRAGER	ELIZABETH	BA + 15	6	\$64,715	
PRESINZANO	NICOLE	MA + 30	14	\$95,515	
QUINN	KATHLEEN	MA + 45	16	\$105,145	\$2,000
RALSTON	LAUREN	MA + 45	16	\$105,145	\$1,750
RAMICCIO	DANIELLE	BA + 15	4	\$64,015	
RAMICCIO	RYAN	MA + 45	16	\$104,359	\$1,750
REITHMAYR	JAMES	MA + 30	16	\$102,645	\$1,750
RIFI	KIMBERLY	MA + 45	16	\$105,145	\$750
ROYSTON	MELISSA	MA + 45	16	\$105,145	\$1,750
RUNZ	KAELI	MA	3	\$69,240	
SABO	ALLISON	MA + 45	11	\$88,815	
SCHECK	STEPHANIE	MA	10	\$77,415	

SCHNEIDER	HAYLEY	MA	12	\$83,315	
SCHNEIDER	LAURA	MA	9	\$74,715	
SERABIAN	TAMMY	MA	6	\$70,215	
SERWIN	ELIZABETH M.	MA + 15	16	\$99,145	\$1,750
SHERIDAN	CHRISTOPHER	MA + 30	16	\$102,645	\$750
SISCO	NIKKI	BA	5	\$61,315	
SMITH	MATTHEW	MA	10	\$77,415	
SODER	SHARON	MA	16	\$96,645	\$2,000
STAMBUK	ADRIANA	BA + 15	16	\$91,145	\$1,750
STOKES	SONJA	MA	16	\$96,645	\$1,750
STOLZ	BETH	MA	16	\$96,645	\$750
STRAUSS	KRISTEN	MA	10	\$77,415	
SUSSMAN	CHRISTINA	MA	10	\$77,415	
SUTTER	KATHRYN	MA + 45	11	\$88,815	
TAVAREZ	CHRISTINE	MA	7	\$71,315	
TEDESCHI	NICOLE	BA	7	\$62,815	
TURNBULL	KELLY	BA	7	\$62,815	
VACCHIANO	JOSEPHINE	BA	8	\$64,115	
VAN ATTER	MARYELLEN	MA + 45	2	\$77,490	
VAN DOLAN	SHANNON	MA	13	\$86,415	
VANNI	KELLY	MA + 45	12	\$91,815	
VARCADIPANE	LAURA	BA + 15	16	\$91,145	
VESPER	MELISSA	BA + 15	12	\$77,815	
VROEGINDEWEY	LINDA	MA + 45	16	\$105,145	\$2,000
WALECK	BRENDA	BA + 15	16	\$91,145	
WEBER	HOLLY	MA	14	\$89,515	\$750
WIZEMANN	ERIC	MA	16	\$96,645	\$1,750
WOHLBERG	JESSIE	MA + 15	14	\$92,015	
YOUMANS-PALAIA	JESSICA	MA + 15	10	\$79,915	

**WALDWICK BOARD OF EDUCATION**

**WALDWICK, NJ**

**DIRECTOR OF CURRICULUM, SUPERVISION, AND INSTRUCTION**

**EMPLOYMENT CONTRACT**

**THIS AGREEMENT** made this day, June 3, 2024 by and between the Board of Education of the Waldwick Public School District ("Board" or "District"), with administrative offices located at 155 Summit Avenue, Waldwick, New Jersey, and **Dr. Susan Elias** (hereinafter referred to as "Employee" or "Director of Curriculum, Supervision and Instruction").

**WITNESSETH:**

**WHEREAS**, the Board desires to retain the services of Dr. Susan Elias as a Director of Curriculum, Supervision and Instruction for for the Waldwick Public School District and Dr. Susan Elias has agreed to serve in this capacity; and

**WHEREAS**, the Board and Dr. Susan Elias wish to embody in this Contract the terms and conditions of their Agreement;

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the Board and Dr. Susan Elias hereby agree as follows:

**1. EMPLOYMENT**

The Board agrees to employ Dr. Susan Elias as the Director of Curriculum and Instruction, with such duties and responsibilities in said position as are specified in Title 18A of the New Jersey Revised Statutes and all other applicable laws and regulations, as well as in accordance with all Board policies, administrative regulations and job descriptions pertaining to the functions, responsibilities, powers and authority of the Director of Curriculum, Supervision and Instruction . The Employee shall also carry out any duties and responsibilities as may be directed by the Superintendent of Schools.

Employee accepts said appointment as the Director of Curriculum, Supervision and Instruction and represents that she will faithfully and fully perform and carry out the duties and responsibilities of said office throughout the term of this Contract, including attendance at all meetings and school affairs required by the Superintendent or the Board.

**2. TERM**

The term of this Contract shall be from July 1, 2024 through June 30, 2025.

**3. COMPENSATION**

The employee shall receive an annual base salary of \$160,820. Said salary shall be paid in equal installments according to the payment schedule for other district personnel.

In the event deductions must be made from the Employee's pay as a result of the over-utilization of time off or other unpaid days, the deduction for each day shall be calculated as 1/260<sup>th</sup> of the annual salary.

**4. WORK HOURS**

The workday for the Director of Curriculum, Supervision and Instruction shall be similar to other administrative personnel except that the Director of Curriculum, Supervision and Instruction is employed for specific tasks and is expected to work beyond the regular workday in order to accomplish such tasks when necessary. Such employment shall be considered part of the contract and no additional remuneration shall be provided.

**5. VACATION**

The employee shall receive the following vacation schedule:

- After one (1) year, four (4) weeks of vacation or twenty (20) vacation days; and
- After five (5) years, five (5) weeks of vacation or twenty-five (25) days
- Employee's initial employment year and last employment year's vacation shall be prorated.

- With the permission of the Superintendent, vacation days may be carried over until the next year; provided, however, the maximum number of vacation days that can be taken in any one (1) school year shall be thirty (30) days.

All vacation time is subject to the prior written approval of the Superintendent and all requests for vacation time shall be submitted, in writing, at least two (2) weeks in advance. Except in case of emergency, the Superintendent shall not cancel approved vacations.

Starting in the 2023-2024 school year, The Director of Curriculum, Supervision and Instruction shall be entitled to sell back unused vacation days at their individual per diem rate. Total not to exceed \$5,000.00 per year. Members must notify the Superintendent and BOE by April 30th of each school year if they are selling back days and the number of days.

## **6. HOLIDAYS**

The Director of Curriculum, Supervision and Instruction shall be entitled to all holidays granted to other administrators in the district.

## **7. TEMPORARY LEAVES OF ABSENCE - SICK DAYS**

The employee shall receive 14 (fourteen) paid sick leave days per year and shall be entitled to carryover any unused sick time from one calendar year to the next. In case of sick leave claimed, the Board of Education may, in its sole discretion, require a physician's certificate to be filed with the Secretary of the Board of Education.

Upon retirement, if the employee has completed fifteen (15) years of service in the Waldwick School District and retires in the district pursuant to the Rules of the New Jersey Pension Funds, she shall be compensated for unused sick days accumulated at the rate of fifty (\$50.00) dollars per accumulated day. The maximum amount payable shall be ten thousand dollars (\$10,000.00). To be eligible for payment, the employee must submit a letter of

resignation by February 1 in the year of the effective retirement date. Failure to comply with the notice provisions shall result in the delay of all payments required by this section by one (1) year.

## **8. PERSONAL LEAVE AND OTHER TIME OFF**

Personal Leave: An allowance of up to six (6) days leave with prior written approval by the Superintendent or the school business administrator or his designee for any of the following reasons:

1. Recognition of a religious holiday;
2. Court subpoena;
3. Marriage of employee or marriage in employee's immediate family;
4. Personal business which cannot be handled outside of school hours;
5. Any other emergency or urgent reason.

No more than two (2) consecutive personal days may be used at any time. The Superintendent or other appropriate supervisor may request supporting documentation where there exists reasonable suspicion to believe that personal leave is being abused or where a personal day is taken contiguous to a holiday, vacation or weekend.

Personal leave will not carry over to subsequent years. No payment will be made for unused personal leave upon separation or retirement from the District.

Flex Leave: An allowance of six (6) flex work days per year, permitted to perform duties remotely. Flex days cannot be carried over to subsequent years. The Director of Curriculum will not be paid for any accrued unused flex days upon separation or retirement from the District.

Bereavement Days: An allowance of up to five (5) days leave shall be granted for death in the immediate family. Immediate family shall be considered: father, mother, father-in-law, mother-in-law, spouse, child, brother, sister, grandparents, step-family members or any member of the immediate household. Death of other relative or close friend shall be granted an allowance of one (1) day leave. Proper notice to the Employee's Supervisor is required prior to utilizing this leave. Documentation must be provided upon request.



Jury Duty: Employees who are required to serve on jury duty will have deducted from their salary the amount of money which they have been paid for this service. Appropriate documentation of jury duty must be provided.

For All Days, Including Sick and Vacation: For the protection of the employee and for proper payroll accounting and audit, every absence for a half day or more must be accounted for in writing and reported to the Superintendent or the school business administrator.

## **9. INSURANCE**

The Board shall provide the same health care insurance protection, including payment percentages, to the Director of Curriculum and Instruction that is provided to the Waldwick Education Association. In the event the WEA agree to any revision to insurance protection provided in their collective negotiations agreement, the same revisions shall be made to the insurance protection provided to the Director of Curriculum and Instruction, effective the same year.

If employee has health benefit coverage through her spouse or other source, she may waive her health benefit coverage through the district and shall in return receive the sum of 25% of the net premium costs or \$5000.00 whichever is less, payable in two installments on May 15th and December 15th of the year in which the employee has opted out, subject to all appropriate deductions and all subsequent years until the employee re-enters the benefit plan offered by the Waldwick Board of Education. This payment is not to be considered a salary payment and as such, is not pensionable.

## **10. PROFESSIONAL GROWTH**

The Board expects the Director of Curriculum and Instruction to continue her professional development. In order to accomplish this goal, the Director of Curriculum and Instruction shall be reimbursed for memberships, course work, seminars and other such meetings which would foster professional growth and are previously approved, in writing, by the Superintendent at a cost not to exceed \$2000 per year. The cost of mandated workshops and courses by the Superintendent shall be excluded from the total cap.

## **11. MILEAGE REIMBURSEMENT**

The Director of Curriculum and Instruction shall be paid a reasonable allowance of \$55 per month as reimbursement for use of her vehicle in performance of her duties. There will be no additional reimbursement of mileage allowance paid, except for travel outside of New Jersey.

## **12. RESIDENCY REQUIREMENT**

In accordance with N.J.S.A. 52:14-7, otherwise referred to as the "New Jersey First Act," Employee must be a resident of the State of New Jersey unless she held an office, employment, or position in this State on September 1, 2011 but did not have his principal residence in this State on that effective date. In such circumstances, Employee shall not be subject to the residency requirement while she continues to hold office, employment, or position without a break in public service of greater than seven (7) days. In the event Employee is not a resident of the State of New Jersey, she shall have one (1) year from the date she takes office, position or employment to relocate his residence to New Jersey. If she does not do so or does not file for an exemption, she is subject to removal from his office, position or employment.

## **13. TERMINATION OF EMPLOYMENT**

This Contract may be terminated under the following conditions:

- A. Upon sixty (60) days written notice by one party to the other;
- B. By mutual agreement of the Parties.
- C. For cause - the Board may terminate the Employee at any time, without notice, where there exists good cause for the employee's immediate dismissal. "Good cause" shall constitute conduct which is seriously prejudicial to the school district, neglect of duty, conduct unbecoming a public employee, inefficiency, and/or incompetency.

## **14. EVALUATION**

The Director of Curriculum and Instruction shall be evaluated in accordance with Board Policy. All evaluations shall be in writing, shall include areas of commendations and

recommendations for improvement, and shall provide direction as to any aspects of performance in need of improvement.

**15. ENTIRE AGREEMENT**

This Agreement contains the entire understanding of the parties. It is subject to approval by the Board of Education.

**16. AMENDMENTS OR MODIFICATIONS**

This Agreement may not be modified or amended in whole or in part except by mutual agreement of the parties incorporated in writing, signed by both parties and ratified by the Board.

**17. REVOCATION CLAUSE**

The parties agree that in the event the Director of Curriculum and Instruction certification is permanently revoked, all provisions of this Employment Agreement shall be null and void as of the date of the revocation, and if the Director of Curriculum and Instruction is lawfully precluded from performing her duties by any judgment, order or direction of any court of competent jurisdiction or the Commissioner of Education, all provisions of this Employment Agreement shall terminate and the Director of Curriculum and Instruction employment shall cease.

**18. CONFLICTS**

In the event of any conflict between the terms, conditions and provisions of this Agreement and the provisions of the Board's policies or any permissive federal or state law, the terms of this Agreement shall take precedence over the contrary provisions of the Board's policies or any such permissive law, unless otherwise prohibited by law.

**19. PROFESSIONAL LIABILITY**

The Board agrees that it shall indemnify the Director of Curriculum and Instruction in accordance with N.J.S.A. 18A:16-6 and N.J.S.A. 18A:16-6.1.

**20. SEPARABILITY**

In the event that any provision of this Contract is deemed to be illegal by a court or agency of competent jurisdiction then the remaining provisions shall remain in full force and effect.

**21. ACKNOWLEDGEMENT**

The parties acknowledge that each fully understands the terms and conditions of this Agreement and that each has been fully informed as to his/its legal rights and obligations. The Board shall approve this Agreement and shall authorize its President and Board Secretary to execute same on behalf of the Board by a formal Resolution adopted at a duly convened public meeting of the Board.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands and seals the day and date first above written.

ATTEST:  
WALDWICK PUBLIC  
SCHOOL DISTRICT

BY: \_\_\_\_\_  
School Business Administrator/  
Board Secretary

BY: \_\_\_\_\_  
Board of Education President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

BY: \_\_\_\_\_  
Dr. Susan Elias

Dated: \_\_\_\_\_

**EMPLOYMENT CONTRACT**  
**BETWEEN**  
**JOHN J. GRIFFIN**  
**AND THE**  
**BOARD OF EDUCATION**  
**OF THE BOROUGH OF WALDWICK**

This Employment Contract, made and entered into this 1st day of July 2021 by and between the BOARD OF EDUCATION OF THE BOROUGH OF WALDWICK, Waldwick, New Jersey, 07463, (hereinafter referred to as the "Board"), and JOHN J. GRIFFIN (hereinafter referred to as the "School Business Administrator/Board Secretary" SBA/BS), to serve as School Business Administrator/Board Secretary for the Waldwick Public School District.

WHEREAS, the Board desires to provide the School Business Administrator/Board Secretary with a written employment contract in order to enhance administrative stability and continuity within the schools which the Board believes generally improves the quality of its overall educational program; and

WHEREAS, the Board and the School Business Administrator/Board Secretary believe that a written employment contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the education program of the schools;

NOW, THEREFORE, the Board and School Business Administrator/Board Secretary for the consideration herein specified, agree as follows:

- I. **TERM:** The Board, in consideration of the promises of the School Business Administrator/Board Secretary herein contained, hereby employs, and the School Business Administrator/Board Secretary hereby accepts employment as School

Business Administrator/Board Secretary, for a term commencing July 1, 2024 and ending June 30, 2025.

II. **PROFESSIONAL CERTIFICATION AND RESPONSIBILITIES:** During the term of this Employment Contract, in consideration of the employment, compensation, and other conditions and benefits set forth herein, the School Business Administrator/Board Secretary shall furnish throughout the term of the Employment Contract a valid certificate to act as a Business Administrator in this State and shall give his best professional services and faithfully perform the duties and discharge the responsibilities assigned to him as School Business Administrator/Board Secretary by the Board and State law. The School Business Administrator/Board Secretary shall serve as the School Business Administrator/Board Secretary for the school district and shall be responsible to perform all the functions for said positions as found in the Board Policy Manual, Sections 301.1 and 301.1A.

III. **PROFESSIONAL GROWTH:** The Board expects the School Business Administrator/Board Secretary to continue his professional development and expects him to participate in relevant learning experiences. In order to accomplish this goal, the School Business Administrator/Board Secretary shall be entitled to attend the New Jersey Association of School Business Officials (NJASBO) Spring Conference and other NJASBO Seminars and the New Jersey School Boards Association Fall Workshop. Additionally, he may attend seminars, and such other meetings which would foster professional growth, including NJDOE and BCASBO County and State meetings and seminars. He may also attend as part of regular school district business NESBIG and Region I meetings. The reasonable cost of attendance, including tuition, travel, room and/or meals, shall be paid by the district in accordance with the OMB Travel Circulars, State Regulations and Statutes. The School Business Administrator/Board Secretary will be required to file a report on the conference. The Board shall make payment for membership dues for the School Business Administrator/Board Secretary in connection with New Jersey Association of School Business Officials and Bergen County Association of School Business Officials.

#### IV. COMPENSATION:

- a. Salary: For the 2024-2025 fiscal year, John Griffin shall be paid an annual salary of \$219,446, (*Two Hundred Nineteen Thousand, Four Hundred and Forty-Six Dollars*). This salary shall be paid to the School Business Administrator/Board Secretary in 24 equal installments on the 15th and 30th day of each month during the aforementioned time period for his services rendered.

Any adjustment in salary made during the life of this Employment Contract shall be in the form of an amendment and shall become part of this Employment Contract after review and approval by the Executive County Superintendent; but it shall not be deemed that the Board and the Business Administrator have entered into a new employment contract.

- b. Longevity: After Fifteen (15) years, \$6,000.
- c. Additional compensation of \$3,143 for Treasurer's function and \$10,837 for project management/long term planning.
- d. Vacation: The School Business Administrator/Board Secretary shall receive twenty-five (25) days of vacation per school year. He shall be entitled to carry over ten (10) vacation days from one year to the next with prior approval from the Superintendent of Schools.

e. Benefits

1. Sick Leave

The School Business Administrator/Board Secretary shall be allowed sick leave with full pay of fourteen (14) days yearly.

2. Physician's Certificate

In case of sick leave claimed, the Board may require a physician's certificate to be filed with the Superintendent.

3. Excessive Absence: Day's Salary Defined

When sick leave absence exceeds the annual leave and the accumulated leave, the Board may pay the SBA/BS each day's salary for such length of time as may be determined by the Board in each individual case. A days' salary is defined as one-two-hundred-sixtieth ( $1/260^{\text{th}}$ ) of the annual salary.

4. Leave of Absence for Temporary Illness (A Catastrophe)

A catastrophe may be deemed to exist when both of the following conditions are met:

- a. when a continuous illness exceeds twenty (20) school days, and
- b. when the accumulated sick leave has expired.

When both conditions exist simultaneously, the Board, upon the recommendation of the Superintendent, shall pay to the sick employee his or her contracted salary for a period not to exceed the total number of days of accumulated sick leave accredited to the employee at the beginning of the continuous illness, or, the Board shall pay the ill employee his or her contracted salary for a period equal to ten (10) days for each year of service in the Waldwick School system if this aggregate number of days is greater than the accumulated sick leave as previously defined.

The catastrophe pay shall commence on the twenty-first (21) day of the illness or at the expiration of the accumulated sick leave, whichever event occurs later.

5. Salary in Cases of Absence Not Constituting Sick Leave

Nothing contained herein shall affect the right of the Board to fix either by rule or by individual consideration, the payment of salary in cases of absence



not constituting sick leave or granting sick leave beyond the minimum sick leave.

6. Computation of Salary Deductions

Any deductions for leave of absence without pay shall be made on the basis of one two-hundred-sixtieth ( $1/260^{\text{th}}$ ) of the annual salary.

7. Compensation for Unused Sick Leave

After completing fifteen (15) years of service in the district and submitting a letter of resignation for purposes of retirement to the Board, the SBA/BS shall be compensated for all unused accumulated sick leave at the daily rate of sixty and 00/100 dollars (\$60.00) per accumulated day, with a maximum amount of \$15,000.

In addition, when the SBA/BS retires during the school year, he shall receive sick day retirement credit for that school year on a prorated basis.

To be eligible for payment in July, the SBA/BS shall submit an application for retirement by January 15<sup>th</sup> of the year of the effective retirement date. Failure to do so will cause the payment to be delayed until the following July.

8. Reporting of Absences

For the protection of the employee and for proper payroll accounting and audit, every absence for a half day or more must be accounted for in writing and reported to the Superintendent.

9. Mileage Reimbursement – The School Business Administrator/Board

Secretary shall be paid a reasonable allowance of \$105.00 per month as reimbursement for use of his vehicle in performance of his duties. There will

be no additional reimbursement of mileage allowance paid, except for travel outside of New Jersey.

d. Work Schedule: A regularly scheduled work day for the School Business Administrator/Board Secretary shall be eight hours inclusive of lunch, and all scheduled Board meetings. The School Business Administrator/Board Secretary shall report to work on days when all other Administrators are required to report. However, when circumstances dictate, and the School Business Administrator/Board Secretary works extended hours which are uncompensated, the School Business Administrator/Board Secretary shall be granted reasonable flexibility in adjusting his work schedule, and this flexibility will not be unreasonably withheld.

#### V. TEMPORARY LEAVES OF ABSENCE

1. Death in the Immediate Family An allowance of up to five (5) days leave shall be granted. Immediate family shall be considered the following: father, mother, father-in-law, mother-in-law, spouse, child, brother, sister, or any member of the immediate household.

2. Death of Other Relative or Close Friend.

An allowance of one (1) days leave shall be granted.

3. Other Emergencies of a Personal Nature

An allowance of six (6) days leave with the prior approval by the Superintendent for any of the following reasons:

- a. Recognition of a religious holiday.
- b. Court subpoena.

c. Marriage of employee or marriage in his or her immediate family (as defined in Section 1 above).

d. Personal business which cannot be handled outside school hours.

e. Any other emergency or urgent reason not included in a, to d, above if approved by the Superintendent or the Board.

#### 4. Professional Days

Additional professional days may be granted with prior approval of the Superintendent.

#### 5. Flex Leave

An allowance of twelve (12) flex work days per year, permitted to perform duties remotely. Flex days cannot be carried over to subsequent years. The SBA/BS will not be paid for any accrued unused flex days upon separation or retirement from the District.

### VI. INSURANCE PROTECTION

1. The Board shall provide and pay for the same health care and dental insurance protection consistent with other employees in the district, which is currently the State Employee Health Benefits Plan (SEHBP). Pursuant to PL 2011,c.78, the employee shall contribute an amount toward payment of premiums. The Board shall provide errors and omissions insurance coverage for the SBA/BS.

2. The SBA/BS shall be responsible for a \$50.00 per person/\$150 per family deductible on the dental insurance plan, which is currently Delta Dental.

3. In the event there are any revisions to the insurance protection provided to certificated staff, the same revisions shall be made to the SBA/BS insurance protection.

4. In the event it is permitted by law, the SBA/BS who has health benefits coverage through his spouse, may waive his family health benefits coverage through the district and shall in return receive the same sum and payment schedule as other certificated staff. This payment is not to be considered a salary payment and as such, is not pensionable. In no event shall the payment by the school district exceed twenty-five (25%) percent of the amount saved by the school district for the health benefit coverage being waived. Any employee who has waived his/her medical benefit coverage, will be allowed to restore such coverage on an immediate basis, subject to compliance with the providers requirements. If the employee revokes the waiver prior to the end of the year in which they opted out, the employee's reimbursement shall be pro-rated based upon the period of time not covered by the district's benefit plan.

VII. **INDEMNIFICATION.** The Board agrees to indemnify and hold the School Business Administrator/Board Secretary harmless, including the payment of reasonable attorney's fees and cost of litigation, from any civil action brought against him in connection with any act or omission of the duties of School Business Administrator/Board Secretary for the Waldwick Board of Education. Should any criminal action be instituted against the School Business Administrator/Board Secretary for any such act or omission, the Board shall reimburse the School Business Administrator/Board Secretary for the reasonable attorney's fees and cost of litigation, provided the proceedings are dismissed or result in a final disposition in favor of the School Business Administrator/Board Secretary. Nothing contained herein shall, however, be interpreted as imposing an obligation upon the Board to pay the School Business Administrator/Board Secretary's attorney's fees and cost of litigation if the Board and School Business Administrator/Board Secretary have adverse interests in the litigation.

The School Business Administrator represents that he possesses the appropriate certification as "School Business Administrator" issued by the New Jersey State

Board of Examiners, and that said certification is now and shall remain in full force and effect throughout the term of this Agreement. The parties hereto agree that in the event the School Business Administrator's certification is suspended or revoked for any reason whatsoever, or otherwise not maintained in full force and effect, all provisions of this Agreement shall immediately be rendered null and void and the School Business Administrator's employment with the Board shall cease. Further, if the School Business Administrator is precluded from performing his duties by any judgment, order or direction of any court of competent jurisdiction, or by the Commissioner of Education of the State of New Jersey, all provisions of this Agreement shall immediately be rendered null and void and the School Business Administrator's employment with the Board shall cease.

IN WITNESS WHEREOF, the Board has caused this Employment Contract to be approved in its behalf by a duly authorized officer, and the School Business Administrator/Board Secretary has approved this Employment Contract effective on the day and year specified in paragraph 1, above.

#### VIII. SAVINGS CLAUSE

If, during the term of this Employment Agreement, it is found that a specific clause of this Employment Agreement is contrary to federal or state law, the remainder of the Employment Agreement not affected by such ruling shall remain in full force and effect. The parties hereto represent to each other that they fully understand the terms and conditions of this Employment Agreement, and agree to be bound by same pursuant to the rules and regulations of the Department of Education and the laws of the State of New Jersey.

#### IX. MODIFICATION CLAUSE:

The terms and conditions of this Employment Agreement shall not be modified except by the written consent of both Parties hereto and review and approval by the Executive County Superintendent. Any amendments to this Employment Agreement shall not create a new

agreement or agreement term but shall only constitute an amendment to the existing Employment Agreement.

BOARD OF EDUCATION OF THE  
BOROUGH OF WALDWICK

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JOHN J. GRIFFIN

School Business Administrator/Board Secretary

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DANIEL MARRO

Board President

APPROVED

**EMPLOYMENT AGREEMENT  
BETWEEN  
ANDREW GAMPER  
AND THE  
BOARD OF EDUCATION  
OF THE  
BOROUGH OF WALDWICK**

This Employment Contract made and entered into this 1<sup>st</sup> Day of July 2024 by and between the Board of Education of the Borough of Waldwick, New Jersey, (hereinafter referred to as the "Board") and Andrew Gamper (hereinafter referred to as the "Director") to serve as Director of Facilities, Security and Transportation for the Waldwick Public School District.

WHEREAS the Board desired to provide the Director with a written employment contract in order to enhance stability and continuity within the schools which the Board believes generally improves the quality of its overall educational facilities, and

WHEREAS the Board and the Director believe that a written employment contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the educational facilities of the school district,

NOW THEREFORE the Board and the Director for the consideration herein specified agree as follows:

1. Term: The Board, in consideration of the promises of the Director herein contained, hereby employs and the Director hereby accepts employment as Director of Facilities, Security and Transportation for a term commencing July 1, 2024 and ending June 30, 2025.
2. Professional Responsibilities: During the term of this Employment Contract, in consideration of the employment, compensation, and other conditions and benefits set forth herein, the Director shall give his best professional services and faithfully perform the duties and discharge the responsibilities assigned to him as Director by the Board and the State law for the period July 1, 2024 to June 30, 2025. The Director shall be responsible to perform all the functions for said position as found in the job description.
3. Professional Growth: The Board expects the Director to continue his professional development. In order to accomplish this goal, the Director shall be reimbursed for seminars, and such other meetings which would foster professional growth and are approved by the Business Administrator at a cost not to exceed \$1,000 per year.

The Board shall make payment for membership dues for the Director in connection with New Jersey School Buildings and Grounds Association.

4. Compensation:

- a. Salary: For the 2024-2025 school year, the Board shall pay the Director a salary of \$123,403. This salary shall be paid to the Director in installments of one twenty-fourth (1/24<sup>th</sup>) of the annual salary rate on the fifteenth and thirtieth day of each month for his services rendered during the month in accordance with the schedule of salary payments in effect for all other employees.
- b. Overtime: Overtime shall be worked as needed with no additional compensation.
- c. In District Travel for the use of personal vehicle: \$2,000 per annum pro rata as compensation for expenses incurred for travel within the district in the performance of his duties under this contract.
- d. Cell phone allowance of \$345 per annum pro rata, if the Director chooses to use his personal cell phone.
- e. On call allowance of \$1,800 per annum pro rata for addressing maintenance, custodial and transportation issues outside normal working hours.
- f. \$2,000 for Transportation Supervisors Certificate.
- g. \$4,000 for Project Management
- h. Longevity:

After 5 years:	\$2,000
After 10 years:	\$2,500
After 15 years:	\$3,000
After 20 years:	\$3,500

5. Other Benefits:

All other benefits including but not limited to vacation, holidays, sick leave, temporary leaves, insurance, black seal stipend shall be in accord with the terms of the current W.E.A. contract for maintenance staff.



IN WITNESS WHEREOF the Board has caused this Employment Contract to be approved on its behalf by a duly authorized office and the Director has approved this Employment Contract effective on the day and year specified in paragraph 1, above.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Andrew Gamper  
Director of Facilities, Security and Transportation

BOARD OF EDUCATION OF THE  
BOROUGH OF WALDWICK

\_\_\_\_\_  
Date

\_\_\_\_\_  
Daniel Marro  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
John Griffin  
School Business Administrator/Board Secretary

**WALDWICK BOARD OF EDUCATION**  
**WALDWICK, NJ**

**DIRECTOR OF TECHNOLOGY**  
**EMPLOYMENT CONTRACT**

**THIS AGREEMENT** made this day, June 4, 2024 by and between the Board of Education of the Waldwick Public School District (“Board” or “District”), with administrative offices located at 155 Summit Avenue, Waldwick, New Jersey, and **Mr. David Merchan** (hereinafter referred to as “Employee” or “Director of Technology”).

**WITNESSETH:**

**WHEREAS**, the Board desires to retain the services of **David Merchan** as a Director of Technology for the Waldwick Public School District and **David Merchan** has agreed to serve in this capacity; and

**WHEREAS**, the Board and **David Merchan** wish to embody in this Contract the terms and conditions of their Agreement;

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the Board and **David Merchan** hereby agree as follows:

**1. EMPLOYMENT**

The Board agrees to employ **David Merchan** as the Director of Technology, with such duties and responsibilities in said position as are specified in Title 18A of the New Jersey Revised Statutes and all other applicable laws and regulations, as well as in accordance with all Board policies, administrative regulations and job descriptions pertaining to the functions, responsibilities, powers and authority of a technician. The Employee shall also carry out any

duties and responsibilities as may be directed by the Superintendent of Schools. Employee accepts said appointment as the Director of Technology and represents that he will faithfully and fully perform and carry out the duties and responsibilities of said office throughout the term of this Contract, including attendance at all meetings and school affairs required by the Superintendent or the Board. The parties hereby acknowledge and agree that no certification is required for the position of Director of Technology and the position is not subject to tenure.

## **2. TERM**

The term of this Contract shall be from July 1, 2024 through June 30, 2025.

## **3. COMPENSATION**

The employee shall receive an annual base salary of \$113,000. Said salary shall be paid in equal installments according to the payment schedule for other district personnel. In case of emergency, overtime shall be worked as needed with no additional compensation.

In the event deductions must be made from the Employee's pay as a result of the over-utilization of time off or other unpaid days, the deduction for each day shall be calculated as 1/260<sup>th</sup> of the annual salary.

The employee will receive \$2500 to oversee the district webpage.

The employee shall receive \$500 per annum pro rata as compensation for expenses incurred for travel within the district in the performance of his duties under this contract. Said payment shall be paid in equal installments according to the pay schedule for other district personnel.

The employee shall receive a cell phone allowance of \$500 per annum pro rata for use of personal cell phone related to the performance of his duties. Said payment shall be paid in equal installments according to the pay schedule for other district personnel.

The employee shall be paid \$150 per board meeting that he attends to assist with technical aspects of the meeting. Employee will fill out a voucher after each meeting attended for payment.

#### **4. WORK HOURS**

Employee shall work five (5) days per week for a total of forty (40) hours per week. In case of an emergency, overtime shall be worked as needed with no additional compensation.

#### **5. VACATION**

The employee shall receive the following vacation schedule::

- After one (1) years, fifteen (15) vacation days;
- After five (5) years, twenty (20) vacation days; and
- Employee's initial employment year and last employment year's vacation shall be prorated.
- With the permission of the Superintendent, up to ten (10) vacation days may be carried over until the next year; provided, however, the maximum number of vacation days that can be taken in any one (1) school year shall be twenty-five (25) days.

The Director of Technology will receive two floating vacation days in lieu of the NJEA Teachers Convention. All vacation time is subject to the prior written approval of the

Superintendent and all requests for vacation time shall be submitted, at least two (2) weeks in advance. A maximum of two (2) vacation days can be taken during the holiday, winter and spring recess periods, unless more days are approved by the Superintendent. Except in case of emergency, the Superintendent shall not cancel approved vacations.

## **6. HOLIDAYS**

The Director of Technology shall be entitled to time off with pay on the holidays indicated below, provided school is not in session on these days:

President's Day (legal holiday)

Good Friday

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Friday after Thanksgiving

Christmas Eve

Christmas Day

New Years Eve

New Years Day

## **7. SICK DAYS**

The employee shall receive 13 (thirteen) paid sick leave days per year and shall be entitled to carryover any unused sick time from one calendar year to the next. In case of sick leave claimed, the Board of Education may, in its sole discretion, require a physician's certificate to be filed with the Secretary of the Board of Education.

In the case of extended illness, the Board of Education may pay to the Employee 50% of his or her contracted day's salary for a period of time not to exceed the total number of days of

accumulated sick leave accredited to said employee at the beginning of the continuous illness, or the Board may pay the ill employee 50% of his or her day's salary for a period of time equal to ten (10) days for each year of service in the Waldwick School System, if this aggregate number of days is greater than the accumulated sick leave as previously defined. Under no circumstance shall said employee be paid an amount in excess of his or her day's salary, less the actual or estimated cost of a substitute for each day granted.

Upon retirement, if the employee has completed ten (10) years of service in the Waldwick School District and retires in the district pursuant to the Rules of the New Jersey Pension Funds, he shall be compensated for unused sick days accumulated at the rate of fifty (\$50.00) dollars per accumulated day. The maximum amount payable shall be five thousand dollars (\$5,000.00). To be eligible for payment, the employee must submit a letter of resignation by February 1 in the year of the effective retirement date. Failure to comply with the notice provisions shall result in the delay of all payments required by this section by one (1) year.

#### **8. PERSONAL LEAVE AND OTHER TIME OFF**

Personal Leave: An allowance of up to five (5) days leave with prior written approval by the Superintendent or his designee for any of the following reasons:

1. Recognition of a religious holiday;
2. Court subpoena;
3. Marriage of employee or marriage in employee's immediate family;
4. Personal business which cannot be handled outside of school hours;
5. Any other emergency or urgent reason.

No more than two (2) consecutive personal days may be used at any time without approval from the Superintendent. The Superintendent or other appropriate supervisor may request supporting

documentation where there exists reasonable suspicion to believe that personal leave is being abused or where a personal day is taken contiguous to a holiday, vacation or weekend.

Unused personal leave may be accumulated from year to year provided, however, that no more than two (2) days shall be carried from one school year to the next. If the carried over personal days are not used in the next succeeding year, they are forfeited. (No more than six days will be available in any given year).

Bereavement Days: An allowance of up to five (5) days leave shall be granted for death in the immediate family. Immediate family shall be considered: father, mother, father-in-law, mother-in-law, spouse, child, brother, sister, grandparents, step-family members or any member of the immediate household. Death of other relative or close friend shall be granted an allowance of one (1) day leave. Proper notice to the Employee's Supervisor is required prior to utilizing this leave. Documentation must be provided upon request.

Jury Duty: Employees who are required to serve on jury duty will have deducted from their salary the amount of money which they have been paid for this service. Appropriate documentation of jury duty must be provided.

For All Days, Including Sick and Vacation: For the protection of the employee and for proper payroll accounting and audit, every absence for a half day or more must be accounted for in writing and reported to the Superintendent or the school business administrator.

## **9. INSURANCE**

Employee will receive the same medical and dental insurance benefits enjoyed by other district non-supervisory staff. Employee will contribute to the costs of his health insurance

premiums in the same manner as other non-supervisory staff and in accordance with applicable State law currently in effect, P.L. 2011, Ch.78.

If employee has health benefit coverage through his spouse or other source, he may waive his health benefit coverage through the district and shall in return receive the sum of 25% of the net premium costs or \$5000.00 whichever is less, payable in two installments on May 15th and December 15th of the year in which the employee has opted out, subject to all appropriate deductions and all subsequent years until the employee re-enters the benefit plan offered by the Waldwick Board of Education. This payment is not to be considered a salary payment and as such, is not pensionable.

#### **10. PROFESSIONAL GROWTH**

The Board expects the Director of Technology to continue his professional development. In order to accomplish this goal, the Director of Technology shall be reimbursed for memberships, course work, seminars and other such meetings which would foster professional growth and are previously approved, in writing, by the Superintendent at a cost not to exceed \$1500 per year. The cost of mandated workshops and courses by the Superintendent shall be excluded from the total cap.

#### **11. RESIDENCY REQUIREMENT**

In accordance with N.J.S.A. 52:14-7, otherwise referred to as the "New Jersey First Act," Employee must be a resident of the State of New Jersey unless he held an office, employment, or position in this State on September 1, 2011 but did not have his principal residence in this State on that effective date. In such circumstances, Employee shall not be subject to the residency requirement while he continues to hold office, employment, or position without a break in public



service of greater than seven (7) days. In the event Employee is not a resident of the State of New Jersey, he shall have one (1) year from the date he takes office, position or employment to relocate his residence to New Jersey. If he does not do so or does not file for an exemption, he is subject to removal from his office, position or employment.

## **12. TERMINATION OF EMPLOYMENT**

This Contract may be terminated under the following conditions:

- A. Upon sixty (60) days written notice by one party to the other;
- B. By mutual agreement of the Parties.
- C. For cause - the Board may terminate the Employee at any time, without notice, where there exists good cause for the employee's immediate dismissal. "Good cause" shall constitute conduct which is seriously prejudicial to the school district, neglect of duty, conduct unbecoming a public employee, inefficiency, and/or incompetency.

## **13. EVALUATION**

The Director of Technology shall be evaluated in accordance with Board Policy. All evaluations shall be in writing, shall include areas of commendation(s) and recommendation(s) for improvement, and shall provide direction as to any aspects of performance in need of improvement.

## **14. ENTIRE AGREEMENT**

This Agreement contains the entire understanding of the parties. It is subject to approval by the Board of Education.

**15. AMENDMENTS OR MODIFICATIONS**

This Agreement may not be modified or amended in whole or in part except by mutual agreement of the parties incorporated in writing, signed by both parties and ratified by the Board.

**16. NEW JERSEY LAW**

This Agreement shall be construed in accordance with the provisions of the laws of New Jersey.

**17. CONFLICTS**

In the event of any conflict between the terms, conditions and provisions of this Agreement and the provisions of the Board's policies or any permissive federal or state law, the terms of this Agreement shall take precedence over the contrary provisions of the Board's policies or any such permissive law, unless otherwise prohibited by law.

**18. PROFESSIONAL LIABILITY**

The Board agrees that it shall indemnify the Director of Technology in accordance with N.J.S.A. 18A:16-6 and N.J.S.A. 18A:16-6.1.

**19. SEPARABILITY**

In the event that any provision of this Contract is deemed to be illegal by a court or agency of competent jurisdiction then the remaining provisions shall remain in full force and effect.

**20. ACKNOWLEDGEMENT**

The parties acknowledge that each fully understands the terms and conditions of this Agreement and that each has been fully informed as to his/its legal rights and obligations. The Board shall approve this Agreement and shall authorize its President and Board Secretary to execute same on behalf of the Board by a formal Resolution adopted at a duly convened public meeting of the Board.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands and seals the day and date first above written.

ATTEST:

WALDWICK PUBLIC SCHOOL DISTRICT

BY: \_\_\_\_\_  
John Griffin  
School Business Administrator/  
Board Secretary

BY: \_\_\_\_\_  
Daniel Marro, Sr.  
Board of Education President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

BY: \_\_\_\_\_  
David Merchan

Dated: \_\_\_\_\_

**WALDWICK BOARD OF EDUCATION**  
**WALDWICK, NJ**

**DISTRICT LEAD TECHNICIAN  
EMPLOYMENT CONTRACT**

**THIS AGREEMENT** made this June 3, 2024 by and between the Board of Education of the Waldwick Public School District (“Board” or “District”), with administrative offices located at 155 Summit Avenue, Waldwick, New Jersey, and **Mr. Jonathan Alvarez** (hereinafter referred to as “Employee” or “Technician”).

**WITNESSETH:**

**WHEREAS**, the Board desires to retain the services of **Jonathan Alvarez** as a Technician for the Waldwick Public School District and **Jonathan Alvarez** has agreed to serve in this capacity; and

**WHEREAS**, the Board and **Jonathan Alvarez** wish to embody in this Contract the terms and conditions of their Agreement;

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the Board and **Jonathan Alvarez** hereby agree as follows:

**1. EMPLOYMENT**

The Board agrees to employ **Jonathan Alvarez** as a Technician, with such duties and responsibilities in said position as are specified in Title 18A of the New Jersey Revised Statutes and all other applicable laws and regulations, as well as in accordance with all Board policies, administrative regulations and job descriptions pertaining to the functions, responsibilities, powers and authority of a technician. Employee accepts said appointment as a technician and represents that he will faithfully and fully perform and carry out the duties and responsibilities of

said office throughout the term of this Contract, including attendance at all meetings and school affairs required by the Superintendent or the Board. Employee is to work forty (40) hours per week, eight (8) hours per day, with forty-five (45) minutes for lunch included in the eight (8) hour work day. The specific lunch and shift hours will be determined by Employee's direct supervisor.

## **2. TERM**

The term of this Contract shall be from July 1, 2024 through June 30, 2025.

## **3. COMPENSATION**

The employee shall receive an annual base salary of \$73,160. Said salary shall be paid in equal installments according to the payment schedule for other district personnel.

In the event deductions must be made from the Employee's pay as a result of the over-utilization of time off or other unpaid days, the deduction for each day shall be calculated as 1/260<sup>th</sup> of the annual salary.

The employee will receive \$1000 to oversee the district emergency system School Messenger.

The employee shall receive \$500 per annum pro rata as compensation for expenses incurred for travel within the district in the performance of his duties under this contract. Said payment shall be paid in equal installments according to the pay schedule for other district personnel.

The employee shall receive a cell phone allowance of \$500 per annum pro rata for use of personal cell phone related to the performance of his duties. Said payment shall be paid in equal installments according to the pay schedule for other district personnel.

#### **4. VACATION**

The employee shall receive the following vacation schedule:

- After one (1) year, twelve (12) vacation days;;
- After two (2) years, three (3) weeks of vacation or fifteen (15) vacation days; and
- After ten (10) years, four (4) weeks of vacation or twenty (20) vacation days;

The District Lead Technician will receive two floating vacation days in lieu of the NJEA Teachers Convention. Only one technician may take vacation at a time. All vacation time is subject to the approval of the immediate supervisor and shall be submitted two (2) weeks in advance. A maximum of two (2) vacation days can be taken during the holiday, winter and spring recess periods unless otherwise approved by the Superintendent. Except in case of emergency, the Board/Administration shall not cancel approved vacations.

#### **5. HOLIDAYS**

The technician shall be entitled to time off with pay on the holidays indicated below, provided school is not in session on these days:

President's Day  
Good Friday  
Memorial Day  
Independence Day  
Labor Day  
Thanksgiving Day  
Friday after Thanksgiving  
Christmas Eve  
Christmas Day  
New Years Eve  
New Years Day

## **6. SICK DAYS**

The employee shall receive 12 (twelve) paid sick leave days per year and shall be entitled to carryover any unused sick time from one calendar year to the next. In case of sick leave claimed, the Board of Education may require a physician's certificate to be filed with the Secretary of the Board of Education.

In the case of extended illness, the Board of Education may pay to the Employee 50% of his or her contracted day's salary for a period of time not to exceed the total number of days of accumulated sick leave accredited to said employee at the beginning of the continuous illness, Or the Board may pay the ill employee 50% of his or her day's salary for a period of time equal to ten (10) days for each year of service in the Waldwick School System, if this aggregate number of days is greater than the accumulated sick leave as previously defined. Under no circumstance shall said employee be paid an amount in excess of his or her day's salary, less the actual or estimated cost of a substitute for each day granted.

Upon retirement, if the employee has completed ten (10) years of service in the Waldwick School District and retires in the district pursuant to the Rules of the New Jersey Pension Funds, he shall be compensated for unused sick days accumulated at the rate of fifty (\$50.00) dollars per accumulated day. The maximum amount payable shall be ten thousand dollars (\$10,000.00). To be eligible for payment, the employee shall submit a letter of resignation by February 1 in the year of the effective retirement date. Failure to comply with the notice provisions shall result in the delay of all payments required by this section by one (1) year.

## **7. PERSONAL LEAVE AND OTHER TIME OFF**

Personal Leave: An allowance of up to three (3) days leave with prior approval by the Superintendent or the school business administrator or his designee for any of the following reasons:

1. Recognition of a religious holiday;
2. Court subpoena;
3. Marriage of employee or marriage in employee's immediate family;
4. Personal business which cannot be handled outside of school hours;
5. Any other emergency or urgent reason.

No more than two (2) consecutive personal days may be used at any time.

The School Business Administrator or other appropriate supervisor may request supporting documentation where there exists reasonable suspicion to believe that personal leave is being abused or where a personal day is taken contiguous to a holiday, vacation or weekend.

Unused personal leave may be accumulated from year to year provided, however, that no more than three (3) days shall be carried from one school year to the next. (No more than six days will be available in any given year).

Bereavement Days: An allowance of up to five (5) days leave shall be granted for death in the immediate family. Immediate family shall be considered: father, mother, father-in-law, mother-in-law, spouse, child, brother, sister, grandparents, step-family members or any member of the immediate household. Death of other relative or close friend shall be granted an allowance of one (1) day leave.

Jury Duty: Employees who are required to serve on jury duty will have deducted from their salary the amount of money which they have been paid for this service



Professional Days: Allowance for professional days for technicians may be authorized with prior approval by the Technology Supervisor. For All Days, Including Sick and Vacation: For the protection of the employee and for proper payroll accounting and audit, every absence for a half day or more must be accounted for in writing and reported to the Superintendent or the school business administrator.

**8. INSURANCE**

Employee will receive the same medical and dental insurance benefits enjoyed by other district non-supervisory staff

**9. TERMINATION OF EMPLOYMENT**

This Contract may be terminated under the following conditions:

- A. Upon sixty (60) days written notice by one party to the other;
- B. By mutual agreement of the Parties.
- C. For cause, (the Board at any time, without notice, where there exists good cause for the employee's immediate dismissal. "Good cause" shall constitute conduct which is seriously prejudicial to the school district, neglect of duty, inefficiency, or incompetency.

**10. EVALUATION**

The technician shall be evaluated in accordance with Board Policy. All evaluations shall be in writing, shall include areas of commendation and recommendation, and shall provide direction as to any aspects of performance in need of improvement.

**11. ENTIRE AGREEMENT**

This Agreement contains the entire understanding of the parties. It is subject to approval by the Board of Education.

**12. AMENDMENTS OR MODIFICATIONS**

This Agreement may not be modified or amended except by mutual agreement of the parties incorporated in writing, and signed by both parties.

**13. NEW JERSEY LAW**

This Agreement shall be construed in accordance with the provisions of the laws of New Jersey.

**14. CONFLICTS**

In the event of any conflict between the terms, conditions and provisions of this Agreement and the provisions of the Board's policies or any permissive federal or state law, the terms of this Agreement shall take precedence over the contrary provisions of the Board's policies or any such permissive law, unless otherwise prohibited by law.

**15. PROFESSIONAL LIABILITY**

The Board agrees that it shall indemnify the Technician in accordance with N.J.S.A. 18A:16-6 and N.J.S.A. 18A:16-6.1.

**16. SEPARABILITY**

In the event that any provision of this Contract is deemed to be illegal by a court or agency of competent jurisdiction then the remaining provisions shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands and seals the  
day and date first above written.

ATTEST:

WALDWICK PUBLIC  
SCHOOL DISTRICT

BY: \_\_\_\_\_  
John Griffin  
School Business Administrator/  
Board Secretary

BY: \_\_\_\_\_  
Daniel Marro, Sr.  
Board of Education President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

BY: \_\_\_\_\_  
Jonathan Alvarez

Dated: \_\_\_\_\_

WALDWICK BOARD OF EDUCATION  
SECRETARIAL/CLERK TYPIST  
SALARY AUTHORIZATION  
2024-2025

NAME	HIRE DATE	STEP	LONGEVITY YEARS COMPLETED	TOTAL SALARY	LONGEVITY AMOUNT	TOTAL COMPENSATION
<b>12 MONTH EMPLOYEES</b>						
<b><u>BUSINESS OFFICE</u></b>						
SHERMAN, THERESA	10/01/2003	A3 (4)	21	\$67,290	\$3,000	\$70,290
SPAZIANI, ANDREA	07/11/1977	A1 (4)	47	\$87,668	\$3,500	\$91,168
<b><u>ELEMENTARY</u></b>						
CUOMO, JENNIFER	08/01/2018	B1 (5)	6	\$65,839		\$65,839
MENDILLO, CHRISTINE	02/01/2013	B1 (5)	11	\$65,839	\$2,000	\$67,839
<b><u>HIGH SCHOOL</u></b>						
BIZZOCO-CASSIDY, LAURIE	05/03/2005	B1 (5)	19	\$65,839	\$2,500	\$68,339
BROPHY, EDNA	12/02/2013	B3 (5)	11	\$62,371	\$2,000	\$64,371
DOHENY, DONNA	07/25/2006	B1 (5)	18	\$65,839	\$2,500	\$68,339
HIRKALER, MARCI	07/01/2010	B1 (5)	14	\$65,839	\$2,000	\$67,839

<b><u>SPECIAL SERVICES</u></b>						
KEDZIERSKI, CAROLYN	07/22/2009	B1 (5)	15	\$65,839	\$2,500	\$68,339
SCARRY, LUZMILA	07/01/2013	B3 (5) (.71)	14	\$44,283	\$2,000	\$46,283
<b>10 MONTH EMPLOYEES</b>						
<b><u>CLERK TYPIST</u></b>						
RAFFAELE, JILL	01/16/2015	B2 (5)	9	\$53,418		\$53,418
MCCAULEY, PATRICIA	09/01/2022	B3 (4) (.8)	2	\$40,247		\$40,247
DECICCO, JANINE	01/02/2023	B3 (3) (.8)	1	\$39,394		\$39,394

**WALDWICK BOARD OF EDUCATION**  
**CUSTODIAL/GROUNDSMAN/MAINTENANCE**  
**SALARY AUTHORIZATION**  
**2024-2025**

NAME	DATE OF HIRE	GUIDE STEP	LONGEVITY YRS	BASE SALARY	SHIFT DIFF	BLACK SEAL	LONG	TOTAL
ALMONTE, JOSE	7/1/2011	C/G-6	13	\$66,061	\$820	\$420	\$2,000	\$69,301
BANUSI, ARTON	2/14/2023	C/G-1	1	\$60,086	\$820	\$420		\$61,326
BANUSI, FISNIK	8/23/2017	C/G/M-6	7	\$72,434		\$420		\$72,854
DEGREGORIO, ANTHONY	2/9/2004	C/G-6	20	\$66,061		\$420	\$3,000	\$69,481
DELLAGLIO, FRANK	3/12/2024	C/G-0	0	\$59,086	\$820			\$59,906
DI CRESCIENZO, GIOVANNI	8/1/2005	C/G-6	19	\$66,061	\$420	\$420	\$2,500	\$69,401
GARCIA, JUAN	8/27/2008	C/G-6	16	\$66,061	\$820	\$420	\$2,500	\$69,801
LENIHAN, BRENDAN	11/1/2023	C/G-2	1	\$61,086	\$820			\$61,906
MICHAELS, RANDY	4/19/2004	OTHER	20	\$64,890				\$64,890
WILLIAMS, ROBERT	7/1/2010	C/G-6	14	\$66,061	\$820	\$420	\$2,000	\$69,301
YOUMANS, TERRY	11/28/2016	C/G-6	8	\$66,061	\$820	\$420		\$67,301

WALDWICK BOARD OF EDUCATION  
FULL TIME COLLABORATIVE AIDES  
SALARY AUTHORIZATION  
2024-2025 SCHOOL YEAR

NAME	HIRE DATE	STEP	LONGEVITY YEARS COMPLETED	HOURLY RATE	HOURS PER DAY	DAYS PER YEAR	BASE SALARY	LONGEVITY AMOUNT	SUB CERT	TOTAL COMPENSATION
AYVAZ, CATHERINE (JAT)	5/22/2007	5	17	\$32.04	6.5	184	\$38,319.84	\$1,500	\$875	\$40,694.84
BYRNE, PATRICIA * (MS)	9/4/1996	5	28	\$32.04	7.5	184	\$44,215.20	\$1,500	\$875	\$46,590.20
CONNELLY, TRACEY (JAT)	9/1/2005	5	19	\$32.04	6.5	184	\$38,319.84	\$1,500	\$875	\$40,694.84
DEANGELIS, CHRISTINA (CRESCENT)	12/3/2007	5	17	\$32.04	6.5	184	\$38,319.84	\$1,500	\$875	\$40,694.84
DOCTOR, MARIA (HS)	9/1/1998	5	26	\$32.04	7.5	184	\$44,215.20	\$1,500	\$875	\$46,590.20
GUGLIEMOTTI, KERRY (MS)	1/3/1994	5	31	\$32.04	7.5	184	\$44,215.20	\$1,500	\$875	\$46,590.20
POSPISIL, ANN (HS)	11/3/2003	5	21	\$32.04	7.5	184	\$44,215.20	\$1,500		\$45,715.20
SHERIDAN, KIM (HS)	9/26/2006	5	18	\$32.04	7.5	184	\$44,215.20	\$1,500	\$875	\$46,590.20
SINGER, LINDA (MS)	9/1/2004	5	20	\$32.04	7.5	184	\$44,215.20	\$1,500		\$45,715.20

**WALDWICK BOARD OF EDUCATION  
HOURLY COLLABORATIVE AIDES  
2024-2025 SCHOOL YEAR**

NAME	DATE HIRED	LONGEVITY		HOURLY RATE	STEP	WORK WEEK	DAYS PER YEAR	BASE SALARY	SUB CERT	LONGEVITY AMOUNT	TOTAL	
		YEARS COMPLETED									COMPENSATION (A)	
ANASTASI, VICTORIA	9/14/2021	3		\$21.73	3	29 hrs + 36 min.	184	23,670.05	\$794.23		\$24,464.28	
BIANCHI, TERESA	1/28/2020	5		\$22.52	4	29 hrs + 36 min.	184	24,530.59	\$794.23		\$25,324.82	
BJORK, KELLY	3/27/2023	1		\$20.98	2	29 hrs + 36 min.	184	22,853.09	\$794.23		\$23,647.32	
BUSACCO, MELISSA	9/1/2021	3		\$21.73	3	29 hrs + 36 min.	184	23,670.05			\$23,670.05	
CAPORRINO, WENDY	5/4/2021	3		\$21.73	3	29 hrs + 36 min.	184	23,670.05			\$23,670.05	
CARPENTER, JAMES	9/1/2021	3		\$21.73	3	29 hrs + 36 min.	184	23,670.05			\$23,670.05	
D'ANNIBALE, GRACE	6/8/2021	3		\$21.73	3	29 hrs + 36 min.	184	23,670.05			\$23,670.05	
DE CANIO, AMY	9/3/2019	5		\$22.52	4	29 hrs + 36 min.	184	24,530.59	\$794.23		\$25,324.82	
GABRIELE, LOREDANA	12/6/2022	2		\$21.73	3	29 hrs + 36 min.	184	23,670.05			\$23,670.05	
GREULICH, KATHERINE	4/18/2023	1		\$20.98	2	29 hrs + 36 min.	184	22,853.09	\$794.23		\$23,647.32	
HOULTON, SAMANTHA	9/19/2022	2		\$21.73	3	29 hrs + 36 min.	184	23,670.05			\$23,670.05	
HYLAND, ALYSSA	10/12/2021	3		\$21.73	3	29 hrs + 36 min.	184	23,670.05	\$794.23		\$24,464.28	
KANE, JAMIE	9/2/2008	16		\$27.84	10	29 hrs + 36 min.	184	30,325.56	\$794.23	\$1,500.00	\$32,619.79	
LONGO-SABIEL, MICHELE	9/14/2021	3		\$21.73	3	29 hrs + 36 min.	184	23,670.05	\$794.23		\$24,464.28	
LOWE, JUDY	9/1/2022	2		\$21.73	3	29 hrs + 36 min.	184	23,670.05			\$23,670.05	
MACOMBER, KEVIN	9/1/2015	9		\$24.17	6	29 hrs + 36 min.	184	26,327.90			\$26,327.90	
MAGLICIC, CLAUDIA	10/23/2018	6		\$23.33	5	29 hrs + 36 min.	184	25,412.90	\$794.23		\$26,207.13	
MANCINI, GERALYN	9/1/2022	2		\$21.73	3	29 hrs + 36 min.	184	23,670.05			\$23,670.05	
MARKMAN, MARY LOU	9/1/2019	5		\$22.52	4	29 hrs + 36 min.	184	24,530.59			\$24,530.59	
MCBAIN, KAITLIN	1/30/2023	2		\$27.84	10	29 hrs + 36 min.	184	30,325.56			\$30,325.56	
MCCULLOUGH, ADRIANA	4/18/2023	1		\$20.98	2	29 hrs + 36 min.	184	22,853.09			\$22,853.09	
PEREZ, ERICK	9/1/2023	1		\$20.98	2	29 hrs + 36 min.	184	22,853.09	\$794.23		\$23,647.32	
PIEIFFER-PINERO, RAQUEL	12/5/2022	2		\$21.73	3	29 hrs + 36 min.	184	23,670.05			\$23,670.05	
PODSCHELNE, CHELSEA	10/12/2021	3		\$21.73	3	29 hrs + 36 min.	184	23,670.05			\$23,670.05	
ROSATO, DANIELLE	9/1/2023	1		\$20.98	2	29 hrs + 36 min.	184	22,853.09	\$794.23		\$23,647.32	
ROSENBLUM, ELOISE	9/18/2023	1		\$21.73	3	29 hrs + 36 min.	184	23,670.05			\$23,670.05	
SATTERFIELD, ILA	7/5/2022	2		\$21.73	3	29 hrs + 36 min.	184	23,670.05			\$23,670.05	
SREEN, LYNN	3/1/2022	2		\$21.73	3	29 hrs + 36 min.	184	23,670.05	\$794.23		\$24,464.28	
TRIPODI, TRACY	10/17/2023	1		\$20.98	2	29 hrs + 36 min.	184	22,853.09			\$22,853.09	
TULLER, JOSEPH	2/14/2023	1		\$20.98	2	29 hrs + 36 min.	184	22,853.09			\$22,853.09	
VERNAK, KIMBERLY	10/17/2023	1		\$20.98	2	29 hrs + 36 min.	184	22,853.09			\$22,853.09	
VON BRADSKY, BARBARA	11/3/2008	16		\$27.84	10	29 hrs + 36 min.	184	30,325.56	\$794.23	\$1,500.00	\$32,619.79	
GOLD, ANGELA	9/18/2023	1		\$20.98	2	4 hours/day	184	15,441.28			\$15,441.28	

(A) PROJECTED IF ALL HOURS ARE WORKED

**WALDWICK BOARD OF EDUCATION  
ADMINISTRATIVE PERSONNEL, LUNCH AIDES,  
AND BUS DRIVERS  
2024-2025 SCHOOL YEAR SALARY AUTHORIZATION**

NAME	HIRE DATE	LONGEVITY YEARS COMPLETED	HOURLY RATE	HOURS PER DAY	DAYS PER YEAR	SALARY	SALARY ADJUSTMENT	STIPENDS	LONGEVITY AMOUNT	TOTAL COMPENSATION
<b>ADMINISTRATIVE 12 MONTH</b>										
D'AMATO, LISA - Executive Secretary	1/27/2014	10				\$86,942				\$111,287
DRYWA, HENRY - Accountant PT	12/2/2019	5	40.01	4	208	\$33,288		\$22,345	\$2,000	\$33,288
PAYAN, JEANETTE - Executive Secretary	7/19/2021	3				\$77,005				\$77,005
VILLANI, DENISE - Executive Secretary	12/1/2003	21				\$95,553		\$24,345	\$4,000	\$123,898
<b>LUNCH ROOM AIDES 10 MONTH</b>										
BARCLAY, REBECCA (CRESCENT)	2/26/2024	0	\$15.67	2	172	\$5,390				\$5,390
BECK, PHYLLIS (JAT)	5/4/2021	2	\$15.67	2	172	\$5,390				\$5,390
BROVERO, CHERYL (CRESCENT)	2/18/1998	25	\$25.71	2	172	\$8,844			\$750	\$9,594
HISEN, MARIANNE (JAT)	1/7/2020	4	\$15.67	2	172	\$5,390				\$5,390
KUC, ALDIJANA (CRESCENT)	1/2/2024	0	\$15.67	2	172	\$5,390				\$5,390
MULLIGAN, CHRISTINE (JAT)	9/1/2023	1	\$15.67	2	172	\$5,390				\$5,390
PARISI, MARIA (JAT)	9/19/2022	2	\$15.67	2	172	\$5,390				\$5,390
QUINN, JACQUELINE (CRESCENT)	12/18/2023	0	\$15.67	2	172	\$5,390				\$5,390
<b>BUS DRIVER 10 MONTH</b>										
RIVERA, DENISE	9/1/1990	34	\$38.24	8	183	\$55,983			\$750	\$56,733



WALDWICK BOARD OF EDUCATION  
UNCLASSIFIED NON WEA EMPLOYEES  
2024-2025

Lunchroom Aide	15.13/hour
Substitute School Nurse	150.00 Per Day
Substitute Teacher	125.00 Per Day
Substitute Collaborative Aide/Office Aide	15.13/hour
Substitute/Part-Time/On Call Driver	20.00/hour
Substitute Custodian	20.00/hour

**LONGEVITY – LUNCHROOM AIDE  
OFFICE AIDE, FULL TIME NON CUSTODIAN BUS DRIVER**

Longevity increments shall be paid in accord with the following:

after 8 consecutive years \$500.00  
after 25 consecutive years \$750.00

To be eligible for an annual salary increase/increment an employee must work five (5) months plus one (1) day.

Employment of five (5) months plus one (1) day or more shall count in determining longevity eligibility.

**LONGEVITY – EXECUTIVE SECRETARY, ADMINISTRATIVE ASSISTANT**

Longevity increments shall be paid in accord with the following:

after 5 consecutive years \$1250.00  
after 10 consecutive years \$2000.00  
after 15 consecutive years \$3000.00  
after 20 consecutive years \$4000.00

To be eligible for an annual salary increase/increment an employee must work six (6) month plus one (1) day.

Employment of six (6) months plus one (1) day or more shall count in determining longevity eligibility.

Curriculum Writing & Summer Professional Development Posting (ARP/ESSER III)  
2024-2025

Subject	# of Teachers & Days	Staff Names
<b>HIGH SCHOOL</b>		
ELA	8 teachers, 12 days	Caitlin Ernest Caitlin Gallagher Maggie Kabobjian Danielle Kish Peggy Larson Pat O'Hagan Carla Pastore Stephanie Scheck
Math	5 teachers, 8 days	Nancy Compton
Social Economics	1 teacher, 6 days	Ted Opderbeck
ESL	2 teachers, 2 days	Jenny Alfaro-Meza Adriane Freidman
Spanish 5	1 teacher, 5 days	Sofia Hernandez
Spanish 4	2 teachers, 4 days	Sofia Hernandez
AP Psychology	1 teacher, 4 days	Sean Cosgrove
AP Precalculus	1 teacher, 5 days	
Robotics	1 teacher, 5 days	Dan Blatt
<b>MIDDLE SCHOOL</b>		
ELA	8 teachers, 12 days	Heather Del Piano Jenn Edreos Caitlin Gallagher Kathrine Krysa Nicole Magner Christina McCann Liz Prager Matt Smith
Math	3 teachers, 4 days	Kerri DeLorenzo Laura Varcadipane

Character Education	1 teacher, 2 days	Melanie Moore
ABA	1 teacher, 12 days	Danielle Gutierrez
ELEMENTARY		
ELA	15 teachers, 12 days	Andrea Bednar-Thumm Samantha Bednarz Jennifer Dunn Janice Guerra Stefanee Kivlehan Suzanne Korpics Peggy McIntyre Meg Muller Grace Oh Shannon Van Dolan Linda Vroegindewey

## **2024- 2025 Coaching Positions**

<b>Summer Sport</b>	<b>Coach</b>	<b>Stipend</b>
Weight Room Supervision	Daniel DiStasi	\$2,000

<b>Fall Sport</b>	<b>Coach</b>	<b>Stipend</b>
Cheerleading - HS	Kristina Lodato	\$4,527
Cross Country	Eric Wizemann	\$5,737
Esports Head Coach	Peter Left	\$5,000
Football - Assistant	Christopher Finn	\$6,364
Football - Assistant	Fabian Alesandro	\$6,364
Soccer - Head Coach - Boys	Jonathan Noschese	\$8,123
Soccer - Assistant - Boys	Sean Cosgrove	\$5,544
Soccer - Fresh Coach - Boys	Joseph Kelly	\$5,270
Soccer - Assistant - Girls	Caitlyn Ernest	\$5,544
Tennis - Coach - Girls	Michael Kilgallen	\$5,762
Tennis - JV - Girls	Mary Schulhafer	\$5,544
Volleyball - Head Coach - Girls	Ted Opderbeck	\$8,123
Volleyball - Assistant - Girls	Kimberly Delvecchio	\$5,544
Volleyball - Freshman - Girls	Jillian Beckerle	\$5,270

<b>Winter Sport</b>	<b>Coach</b>	
Basketball - Head Coach - Boys	Ed Rendzio	\$8,675
Basketball - Assistant - Boys	Kris DeBlasio	\$5,737

Basketball - Head Coach - Girls	Greg McBain	\$8,675
Basketball - Assistant - Girls	Grace D'Annibale	\$5,737
Cheerleading - HS	Kristina Lodato	\$4,527
Track - Indoor - Head Coach	Andrew Fucarino	\$5,762
Track - Indoor - Assistant	Eric Wizemann	\$5,275
Wrestling - Head Coach	Gianni Manginelli	\$8,258

<b>Spring Sport</b>	<b>Coach</b>	<b>Stipend</b>
Baseball - Head Coach	Dan Freeman	\$8,258
Baseball - Assistant		
Esports Head Coach	Peter Left	\$5,000
Golf - Head Coach	Sean Cosgrove	\$5,762
Lacrosse - Head Coach - Boys	Steven Timmreck	\$8,258
Lacrosse - Assistant - Boys	Michael Alvarez	\$5,543
Lacrosse - Head Coach - Girls	Christina Evans	\$8,258
Lacrosse - Assistant - Girls	Caitlin Ernest	\$5,543
Softball - Head Coach	Michael Kilgallen	\$8,258
Softball - Assistant Coach	Jillian Beckerle	\$5,543
Tennis - Head Coach - Boys	Ted Opderbeck	\$5,762
Track - Head Coach - Boys	Eric Wizemann	\$8,258
Track - Assistant Coach - Boys	Andrew Fucarino	\$5,543
Track - Head Coach - Girls	Samantha Fucarino	\$8,258
Track - Assistant Coach - Girls	Alex Quintanilla	\$5,543

2024 - 2025 ADVISOR POSITIONS

<b>ADVISOR POSITION</b>	<b>NAME</b>	<b>STIPEND</b>
After School Band Practice	Loren DeLuca	\$750
Anti-Bullying Coordinator	Andrea Hused	\$1,500
Anti-Bullying Specialist	Pam Adragna	\$1,500
Anti-Bullying Specialist	Kristi Fortini	\$1,500
Anti-Bullying Specialist	Melanie Moore	\$1,500
Anti-Bullying Specialist	Maryann Van Atter	\$1,500
Art Club	Jamie Forste	\$1,200
Art Show	Amanda Green	\$650
Band Director - Middle School	Dan Basile	\$1,600
Choral Director	Beth Serwin	\$3,400
Class Advisor - Freshman	Danielle Nelson	\$2,200
Class Advisor - Sophomore	Sean Cosgrove	\$2,400
Class Advisor - Junior	Danielle Kish	\$3,100
Class Advisor - Senior	Peggy Larson	\$1,950
Class Advisor - Senior	Sarah Dojer	\$1,950
DECA Advisor	Halime Bici	\$2,000
Drama Coach	James Miles	\$8,100
Echo	Peggy Larson	\$4,100
Elementary Coach	Grace Oh	\$5,000
Elementary Teacher Coach	Tracey Gamper	\$750
Elementary Teacher Coach	Andrea Bednar-Thumm	\$750
Gifted & Talented Coordinator	Erin Hidalgo	\$3,000
HS DLC Coordinator	Dayna Orlak (SS)	\$400
HS DLC Coordinator	Joseph Petrosi (Science)	\$400
HS DLC Coordinator	Nancy Compton (Math)	\$400
HS DLC Coordinator	Maggie Kabobjian (SN)	\$400
HS DLC Coordinator	Danielle Kish (LA)	\$400
HS DLC Coordinator	Danielle Nelson (PhEd)	\$400
HS DLC Coordinator	Jamie Forste	\$400
LBGTQ	Tammy Serabian	\$1,200
Literary Magazine	Danielle Kish	\$2,500
Math Club - High School		
Middle School Grade Level Team Leader	Heather Del Piano	\$600
Middle School Grade Level Team Leader	Nicole Magner	\$600
Middle School Grade Level Team Leader	Christina McCann	\$600
Middle School Grade Level Team Leader	Donald Laferty	\$600

# 2024 - 2025 ADVISOR POSITIONS

ADVISOR POSITION	NAME	STIPEND
Mind Over Matter	Danielle Nelson	\$1,200
MS Yearbook	Tara Cassidy	\$2,000
MS Yearbook	Beth Serwin	\$2,000
Music - Instrumental Advisor	Dan Basile	\$1,700
Music - Vocal Advisor	Beth Serwin	\$1,700
National Honor Society	Jeffrey Dodd	\$1,900
Newsletter Advisor - Middle School	Nicole Magner	\$1,250
Peer Alternative Listening Advisor	Penny Gastman	\$1,950
Peer Alternative Listening Advisor	Andrea Hused	\$1,950
Photography Club - HS	Theodore Opderbeck	\$2,400
Secondary School Student Info System Analyst	Donna Doheny	\$6,500
Set and Costume Design - MS & HS	Tara Cassidy	\$1,450
Ski Club		
STEAM - Elementary	Haley Schneider	\$375
STEAM - Elementary	Jenna Berthold	\$375
STEAM - Elementary	Jennifer Hoffman	\$750
STEAM - MS	Brielle Morton	\$400
STEAM - MS	Dan Blatt	\$400
Structured Learning Experience Coordinator	Frank Clark	\$5,000
Student Council - Elementary	Meg Muller	\$750
Student Council - Elementary	Briana Cieszko	\$750
Student Council - High School	Dan Freeman	\$3,600
Student Council - Middle School	Tammy Serabian	\$1,250
Student Council - Middle School	Laura Varcadipane	\$1,250
Students for Global Awareness	Theodore Opderbeck	\$1,200
Testing Cord - Elementary	Christopher Sheridan	\$1,000
Testing Cord - Elementary	Renee Guy	\$1,000
Testing Cord - High School		
Testing Cord - Middle School	Melanie Moore	\$2,800
Video Production	Neal Meltzer	\$3,300
Yearbook - High School	Danielle Kish	\$6,000
Saturday Detention	Tammy Serabian	\$156/day
Saturday Detention	Jaquelyn O'Brien	\$156/day

**2024-2025**  
**WALDWICK BOARD OF EDUCATION**

**BUS DRIVER/CUSTODIAN SUBSTITUTE LIST**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SUB TYPE</b>
Labriola	Kurt	Bus Driver
Lenihan	Timothy	Custodian
Utrilla	Pedro	Custodian