

WALDWICK PUBLIC SCHOOL DISTRICT

155 SUMMIT AVENUE
WALDWICK, NEW JERSEY 07463

Paul D. Casarico, Ed. D.
Superintendent of Schools

Phone 201-445-3131
Fax 201-445-0584
casaricop@waldwickschools.org

Dear Substitute Applicant:

Enclosed you will find a substitute application form for the Waldwick Public Schools. Kindly fill out the application and return it to my attention along with a copy of your New Jersey certification and your letter of authorization concerning your criminal history review.

In addition, the State Department of Education requires that all public school employees have proof of Tuberculin testing before substituting for the first time. A new employee with a documented Mantoux test administered within the previous six months does not have to be tested again. An employee transferring between schools within New Jersey does not have to be tested if they provide proof of testing. You may elect to have your private physician perform this test on your own or go to the Board of Health in the town in which you reside to administer the test.

If you have any questions please do not hesitate to call.

Sincerely,

Lisa D'Amato

Lisa D'Amato
Secretary to the Superintendent

WALDWICK PUBLIC SCHOOLS - SUBSTITUTE APPLICATION

(Print Clearly)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Check all that apply to you:

Substitute Teacher Substitute Secretary

Sub. Teacher Certificate

NJ Certificate (Subject Area _____)

Substitute Nurse (include copy of current license)

SCHOOL HOURS:

High School 8:00 am - 3:00 pm

Middle School 8:00 am - 3:00 pm

Elementary 8:15 am - 2:45 pm

Substitutes may work a maximum of four days per week unless authorized by the Superintendent of Schools.

Teaching Experience (list dates and subjects):

Degrees earned in what fields?

GRADES IN WHICH YOU WISH TO SUBSTITUTE:

Special Education PreK-5 Middle School High School

REFERENCES: (Principals that you have worked with, College Professors or other Professionals)

